



## PROPERTY INQUIRY APPLICATION

Building Act 1993, Building Regulations 2018 – Regulation 51(3)

### PLEASE TICK RELANT BOXES FOR INFORMATION REQUIRED

(The below fees are subject to change by the Victorian Building Authority)

**Regulation 51(3) \$47.20**

Building Permit Details – Provide full copy current title search & title plan  
An owner or mortgagee of a building or land, or a prescribed building practitioner reporting on a building under section 137B of the Act, may request the relevant council to provide the approved dates of the inspections carried out of the mandatory notification stages of building work carried out on the building or land.

#### APPLICANT DETAILS:

NAME: \_\_\_\_\_

POSTAL ADDRESS: \_\_\_\_\_

\_\_\_\_\_ POSTCODE: \_\_\_\_\_

Contact Number: \_\_\_\_\_ Your Reference No. \_\_\_\_\_

#### OWNER DETAILS:

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_ POSTCODE: \_\_\_\_\_

COUNCIL PROPERTY NUMBER: \_\_\_\_\_

YOUR REF: \_\_\_\_\_ DATE: \_\_\_\_\_

#### **PROPERTY DETAILS** (Provide current copy of title and plan)

NO.: \_\_\_\_\_ STREET/ROAD: \_\_\_\_\_

TOWN: \_\_\_\_\_ POSTCODE: \_\_\_\_\_

LOT/S: \_\_\_\_\_ LP/PS: \_\_\_\_\_ VOLUME: \_\_\_\_\_ FOLIO: \_\_\_\_\_

CA/S: \_\_\_\_\_ SEC: \_\_\_\_\_ TOWNSHIP: \_\_\_\_\_ PARISH: \_\_\_\_\_

(Please note that there are no provisions for paying extra fees to acquire urgent information. Information is usually supplied to the Applicant's postal address within 10 business days)

# PYRENEES SHIRE COUNCIL



5 Lawrence Street, Beaufort 3373  
Phone: (03) 5349 1100  
Fax: (03) 5349 2068  
Email: [pyrenees@pyrenees.vic.gov.au](mailto:pyrenees@pyrenees.vic.gov.au)

## PAYMENT OPTIONS FORM

**(Please attach with your application)**

<b>Name:</b>		
<b>Property Address:</b>		
<b>Phone Number:</b>		
<b>Email:</b>		
<b>Department:</b>	<input type="checkbox"/> Building	<input type="checkbox"/> Planning
	<input type="checkbox"/> Environmental Health	<input type="checkbox"/> Local Law
<b>Description:</b>		
<b>Total Amount To Pay:</b>	\$	

### How would you like to pay?

<input type="checkbox"/> <b>Over the Phone by CREDIT CARD</b>	Our Customer Service team will call the phone number provided on this form to take your payment.
<input type="checkbox"/> <b>In Person by CASH, CHEQUE or EFTPOS</b>	Please bring your application and pay in person at Council's Beaufort Office or Avoca Information Centre.
<input type="checkbox"/> <b>Mail a CHEQUE</b>	Post your application and include a cheque payable to: Pyrenees Shire Council, 5 Lawrence Street, BEAUFORT Vic 3373.

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**PLEASE NOTE THAT YOUR APPLICATION CANNOT BE ASSESSED OR PROCESSED UNTIL PAYMENT HAS BEEN MADE IN FULL**