

# COMMUNITY GRANTS SCHEME



## Youth Grant

### Application Form

Please use this form to apply for Council Community Grants for a Youth Grant. Community Grants in this section are available up to a maximum of \$1,000 for eligible projects.

Please attach any supporting project details to this application.

#### 1 Organisation details:

Organisation name:	
Postal address:	
Main contact person:	
Position:	
Telephone:	BH:                      Mobile:
Email:	
Group ABN:	
Incorporation Number:	
Grant Round: September – Round 1 March – Round 2	Round: Financial Year:
Bank details [for direct credit of funds]	Account Name: BSB Number: Account Number:

#### 2 Project details:

<b>1. Project name:</b>	
<b>2. In 100 words or less please describe your project:</b>	
<b>3. What does your project set out to achieve?</b>	<input type="checkbox"/> Improvements to a facility or local community infrastructure <input type="checkbox"/> Community event/activity <input type="checkbox"/> Purchase of equipment and/or materials <input type="checkbox"/> Community program and/or series of events <input type="checkbox"/> Other _____

### 3 Assessment Criteria

The following questions seek information on how your project addresses Council's key goals for provision of Community Grants. Answers to these questions will assist Council in its decision-making process.

1.	<b>Does your project address a community need? If yes, what is the need and how does your project address this?</b> [20 points]
2.	<b>How will your project benefit _____ of the Pyrenees Shire?</b> (20 points)
3.	<b>How will your project help to increase the connection between young people and the local community?</b> [15 points]
4.	<b>Does your project encourage multi-use or shared facilities, or collaboration with other community groups? If yes, please provide details.</b> [15 points]
5.	<b>Does your project provide a new or enhanced service to the _____ community? If so, how will this benefit the community? Please provide details.</b> [15 points].

<b>6.</b>	<b>Is your project identified as a priority action or need in one of Council’s Plans or Strategies, or in a local Community Action Plan? If yes, please provide details.</b> [5 points]
<b>7.</b>	<b>How will you ensure that you are able to successfully deliver the project on time and within the budget?</b> [10 points]

#### 4 Budget

It is important that costs and funding have been thought through. Please complete the budget section below relating to your event.

**Please note:**

- a) **The total income must equal total expenditure – i.e. the budget must balance.**

Income	Value \$	Expenditure	Value \$
Amount requested for this grant	\$		\$
Other grants already confirmed	\$		\$
Funds from your club/group	\$		\$
In-kind support from your club/group	\$		\$
In-kind support from other sources	\$		\$
Other	\$		\$
Other	\$		\$
<b>TOTAL INCOME</b>	<b>\$</b>	<b>TOTAL EXPENDITURE</b>	<b>\$</b>

## 5 Checklist

Please check the following requirements before submitting your grant application for consideration by Council.

- Does my budget add up correctly?
- Do you require to be auspiced by an incorporated group/organisation?

Have you included a copy of the following?

- A copy of your current Public Liability Insurance Certificate (minimum \$10 million coverage)?
- A copy of your organisation's most recent Bank Statement (less than 3 months old) and/or Financial Statement? *[This is required to ensure financial capability of completing the project]*
- Incorporation and ABN number? *[Grants can only be provided to incorporated organisations or groups auspiced by incorporated organisations]*
- Quotes for all components of the project?
- Details of any in-kind works or donations you will be claiming?
- Written consent from the landowner or land manager, if applicable?
- Any further information in support of your project application.

## 6 Condition of Grant Agreement

I/We agree to abide by the conditions of the Community Grant as specified in the Community Grant Scheme Guidelines.

<b>Organisation Name:</b>	
<b>Authorised Signature:</b>	
<b>Name:</b> <i>[please print]</i>	
<b>Position:</b> <i>[please print]</i>	
<b>Date:</b>	