



Pyrenees
Shire Council

Agenda

Ordinary Meeting of Council

6:00pm Tuesday 15 February 2022
Council Chambers
Beaufort Council Offices
5 Lawrence Street, Beaufort

Wadawurrung Country

Members of the public may view the meeting virtually via the livestream.

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1. WELCOME

2. STREAMING PREAMBLE

As the meeting Chair, I give my consent for this Open Council Meeting to be streamed live, recorded and published online. Anyone who is invited to read out a question or a presentation will be recorded and their voice, image and comments will form part of the livestream and recording.

The Chair and/or the CEO have the discretion and authority at any time to direct the termination or interruption of livestreaming. Such direction will only be given in exceptional circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

The stream will stop prior to the closed section of the meeting and will recommence for the conclusion of the meeting.

The public is able to view this livestream via our website at www.pyrenees.vic.gov.au. Should technical issues prevent the continuation of the stream, a recording will be made available on our website.

3. OPENING PRAYER

Heavenly Father, we ask you to give your blessing to this Council, direct and prosper its deliberations to the advancement of your glory, and the true welfare of the people of the Pyrenees Shire.

Amen

4. ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the people past and present of the Wadawurrung, Dja Dja Wurrung, Eastern Maar and Wotjobaluk tribes, whose land forms the Pyrenees Shire.

We pay our respect to the customs, traditions and stewardship of the land by the elders and people of these tribes, on whose land we meet today.

5. APOLOGIES

6. NOTICE OF DISCLOSURE OF INTEREST BY COUNCILLORS AND OFFICERS

7. CONFIRMATION OF THE PREVIOUS MINUTES

RECOMMENDATION

That the Minutes of the:

- Ordinary Meeting of Council held on 18 January 2022; and
- Closed Meeting of Council held 18 January 2022,

as previously circulated to Councillors, be confirmed.

8. BUSINESS ARISING

There was no business arising (items taken on notice) from the previous meeting held 18 January 2022.

9. PUBLIC PARTICIPATION

Question Time and Public Submissions

- Members of the public are unable to attend this meeting in person however questions and submissions can be submitted online through Council's website, by mail or hand delivered.
- A person can ask a maximum of two questions at any one meeting on any topic and the question(s) and responses shall not exceed five minutes.
- Questions or submissions are to be received by 12noon on the day of the meeting.
- Questions or submissions are read by the Chairperson during Public Participation.
- The Chairperson or Councillor or Council officer to whom a question is referred may:
 - Immediately answer the question;
 - Take the question on notice for the next Ordinary meeting;

10. ITEMS FOR NOTING

10.1. ASSET AND DEVELOPMENT SERVICES

10.1.1. BEAUFORT LANDFILL MONITORING OF UNDERGROUND AND SURFACE WATER.

Philip Diprose – Waste and Contract Administration Officer

Declaration of Interest: As author of this report, I have no disclosable interest in this item.

File No: C2021/045

PURPOSE

The purpose of this report is to provide information to the Council on the engagement of contractors for the ongoing monitoring of the Beaufort Landfill through monitoring of groundwater bores and surface water locations along Yam Hole Creek.

BACKGROUND

The water sampling analysis is undertaken at the Beaufort Landfill site to monitor the groundwater and surface water conditions as part of the Council's Landfill Closure Plan July 1999 and to comply with The Environmental Protection Act 2017.

The bi-annual monitoring is normally conducted during wetter periods to ensure adequate water flow in the Yam Hole Creek at the surface testing sites.

ISSUE / DISCUSSION

A Request for quote went out to qualified Environmental companies in late November 2021 for a three-year term for the Beaufort Landfill Monitoring of Underground Surface Water.

The best value response was received from Fyfe Pty Ltd trading as Monarc Environmental.

Monarc Environmental was engaged in the previous contract for the Beaufort landfill monitoring of groundwater.

Monarc Environmental will provide comprehensive environmental reports from the sampling taken from the test sites. They will also provide recommendations about any potential significant impacts resulting in the quality of the water and leachate levels.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Priority 3 - Environment

3d. Improve waste management to reduce landfill and reduce harm to the environment.

ATTACHMENTS

10.1.1.1 Beaufort Landfill Testing Sites

FINANCIAL / RISK IMPLICATIONS

The monitoring program provides the ability to respond and implement a remediation program that could arise from leachate escaping from a former landfill site.

The response to quotation was considered by officers to meet current market expectations and can be managed within Council's overall waste management budget. The cost to Council is within officers delegated authority and is in the order of approximately \$7,000 annually.

CONCLUSION

Monarc Environmental will provide a high level of service for the important task of monitoring the former Beaufort Landfill.

OFFICER RECOMMENDATION

That Council notes this report

10.2. CORPORATE AND COMMUNITY SERVICES

10.2.1. CUSTOMER ACTION REQUESTS - JANUARY 2022 UPDATE

Kathy Bramwell – Director Corporate and Community Services

Declaration of Interest: As author of this report, I have no disclosable interest in this item.

File No: 16/08/04

PURPOSE

The purpose of this report is to update the Council on requests made through the Customer Action Request System (CARS) for the month of December 2021.

BACKGROUND

Council has operated an electronic Customer Action Request System (CARS) for many years enabling residents to lodge service requests. Requests can be lodged in person, via telephone, via Council's website or by using a smart phone "Snap Send Solve" application.

Service requests are received for operational issues regarding maintenance, pools, local laws, building maintenance and compliance matters. The system is also used for internal telephone messaging and case management of some matters (primarily local laws, dogs, and cats), although efforts continue to reduce this use.

Work commenced in late 2021 to identify complaints that may have been input as a customer action request and process them accordingly.

ISSUE / DISCUSSION

309 CARs were logged in January 2022, 3 less than the previous month. Of these requests 161 related to telephone messages.

223 CARs were closed in the month, leaving a total of 260 outstanding, of which 56 related to telephone messages.

Of the non-telephone call requests received, the following represents those received and still outstanding for November by Ward:

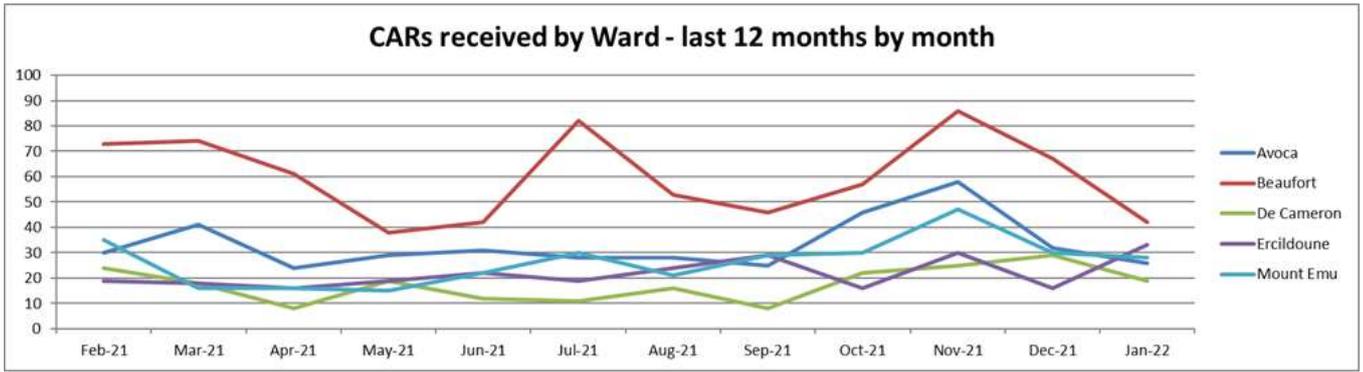
	Avoca Ward	Beaufort Ward	DeCameron Ward	Ercildoune Ward	Mt Emu Ward
Number of requests received in January 2022 (previous month).	26 (32)	42 (67)	19 (29)	33 (16)	28 (30)
Requests received in January and closed in the same month (% of total received).	18 (69%)	24 (57%)	9 (47%)	17 (52%)	17 (61%)
Requests received in January outstanding.	8	18	10	16	11
Outstanding requests from 2020.	0	2	0	0	0
Outstanding requests from 2019.	1	0	0	0	0
Total outstanding requests (previous month).	45 (43)	70 (57)	18 (11)	40 (24)	31 (26)

Analysis:

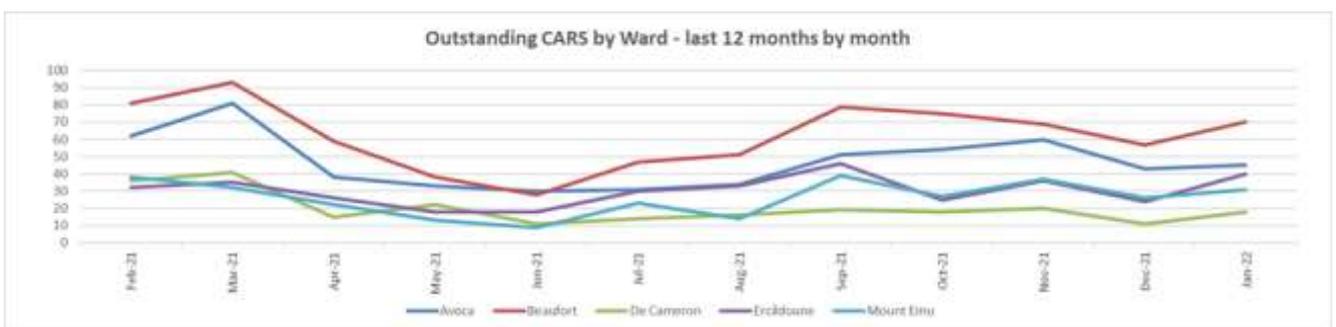
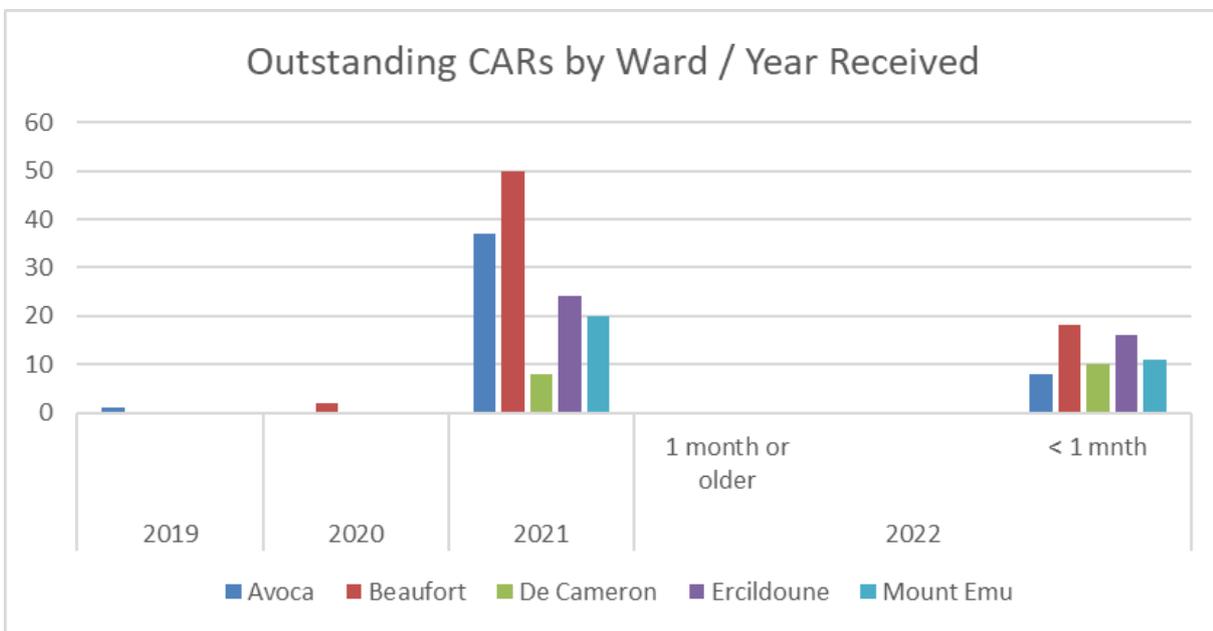
- Telephone calls again increased during January after the efforts to close as many as possible in December.
- Outstanding CARs numbers remained like the previous month – at 260. This remains below the target to maintain the total number of outstanding CARs below 300.
- 1 request remains outstanding from 2019 and 2 from 2020, all of which relate to long-term drainage issues.
- Key increases in outstanding requests were seen in road maintenance (increased by 11) and Roadside vegetation (increased by 16).
 - Road maintenance issues related to water debris and damage caused by recent storms, truck damage, signage and dead livestock.
 - Roadside vegetation primarily related to fallen trees or tree limbs – also like a result from recent storms. Only one request related to slashing of a nearby property.
- 3 requests relating to illegal dumping were also received – 1 of furniture and 2 of car parts.
- Checks of requests made during January identified the following that will be registered and monitored as a service complaint -
 - Complaint of discrimination and harassment at the Beaufort public swimming pool.
- Two requests were recorded as incidents at the Beaufort lake -
 - A person fishing fell through broken boards at the jetty near the caravan park, and
 - Report of 3 potholes located near the Beaufort Lake dam wall that caused a trip and fall. No injuries were recorded.

The following graphs display requests received by Ward/month and totals received for 2021.





The following charts display outstanding cars by Ward/year received and the trend lines of outstanding CARs numbers over the past 12 months of requests received by Ward.



The following table provides greater detail of the areas where outstanding requests remain, showing the functional areas and numbers of requests still outstanding, as at 31 December 2021.

Jan-22			
	Dec-21	Jan-22	Change
Roads & Rd Maint.	36	47	11
Streetlights	2	2	0
Drainage	27	29	2
Footpaths	9	13	4
Park & Reserves	4	8	4
Roadside Veg	45	61	16
Environmental Health	2	2	0
Planning	1	3	2
Bld maint	13	13	0
Local Laws	3	6	3
Cats	0	0	0
Dogs	3	3	0
Livestock Act	1	4	3
Parking	0	0	0
Fire Hazard	1	2	1
Bld Compliance	0	2	2
Waste Management	1	0	-1
Natural Disasters	0	0	0
Pools	1	1	0
Council cleaning	1	1	0
EPA - Litter	0	1	1
Design & Assets	2	2	0
GIS	0	0	0
Community Wellbeing	1	1	0
Rural Addressing	0	0	0
Road Naming	4	3	-1
Telephone messages	17	56	39
Total	174	260	86

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Priority 1 – People

1c. Improve accessibility and inclusivity.

Priority 2 - Place

2b. Enhance the liveability and resilience of our communities.

Priority 3 - Environment

3a. Continue being an environmentally progressive organisation.

Priority 4 - Economy

4b. Invest in road infrastructure to improve connectivity for commerce and community.

4c. Encourage and invest in assets and infrastructure for commerce and community.

Enabling Principles

b. Provide transparency and accountability

c. Use resources efficiently and effectively

ATTACHMENTS

Nil

FINANCIAL / RISK IMPLICATIONS

Financial and reputation risks apply with the receipt and timely resolution of customer action requests. Financial because of the need to address requests from the community where resource and budget capacity allows, reputation because of the adverse reaction within the community when it is perceived that insufficient attention or priority is provided to such requests – e.g., where a timely response is not received or where a request is not recognised as a complaint.

CONCLUSION

The customer action request system remains an integral part of Council's reactive identification of issues that need attention. 2022 will see an ongoing review of how the system is used, including finding proactive ways to improve speedier resolution and reporting against progress. This report provides a statistical overview of requests received and actions during January 2022.

OFFICER RECOMMENDATION

That Council notes this report.

10.2.2. AUDIT & RISK COMMITTEE - BIENNIAL REPORT FROM CHAIRPERSON

Kathy Bramwell – Director Corporate and Community Services

Declaration of Interest: As author of this report, I have no disclosable interest in this item.

File No: 32/04/04

PURPOSE

The purpose of this report is to provide Council with the biennial report for February 2022, from the Chair of Council's Audit & Risk Committee.

BACKGROUND

In accordance with section 54(5) of the Local Government Act 2020 and the Audit & Risk Committee Charter, the Chair of Council's Audit and Risk Committee must report to Council twice each year on the performance and activities of the Committee.

ISSUE / DISCUSSION

The Chair of the Council's Audit and Risk Committee has provided the first report for 2022, covering the period November 2021 to January 2022, on the performance and activities of the Committee.

During the above period, the Audit & Risk Committee held one meeting.

The report is attached for Council information.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Enabling Principles

b. Provide transparency and accountability

ATTACHMENTS

1. Report by Chair - Feb 22.docx [**10.2.2.1** - 4 pages]

FINANCIAL / RISK IMPLICATIONS

No financial or risk implications exist with this report.

CONCLUSION

This report provides the Audit & Risk Committee Chair's first report for 2022 on the activities of Council's Committee.

OFFICER RECOMMENDATION

That Council notes this report.

11. COUNCILLOR ACTIVITY REPORTS

11.1. COUNCILLOR ACTIVITY REPORTS - JANUARY 2022

Cr Damian Ferrari – Beaufort Ward		
Tue 18	Councillor Briefing Session	Virtual
Tue 18	Council Meeting	Virtual
Tue 25	Dinner with Australia Day Ambassador	Beaufort
Wed 26	Australia Day Event	Waubra

Cr David Clark – Ercildoune Ward		
Tue 4	MAV Advocacy Update	Virtual
Tue 18	MAV Advocacy Update	Virtual
Tue 18	Councillor Briefing Session	Virtual
Tue 18	Council Meeting	Virtual
Tue 25	Dinner with Australia Day Ambassador	Beaufort
Wed 26	Australia Day Event	Waubra

Cr Robert Vance – De Cameron Ward		
Fri 14	Rural Council's Victoria Meeting	Virtual
Tue 18	Councillor Briefing Session	Virtual
Tue 18	Council Meeting	Virtual
Tue 25	Dinner with Australia Day Ambassador	Beaufort
Wed 26	Australia Day Event	Waubra
Fri 28	Rural Council's Victoria Committee Meeting	Virtual

Cr Ron Eason – Avoca Ward		
Tue 18	Councillor Briefing Session	Virtual
Tue 18	Council Meeting	Virtual
Tue 25	Dinner with Australia Day Ambassador	Beaufort
Wed 26	Australia Day Event	Waubra
Sun 30	Beaufort Horse Show Presentation	Beaufort

Cr Tanya Kehoe – Mount Emu Ward		
Tue 18	Councillor Briefing Session	Virtual
Tue 18	Council Meeting	Virtual
Tue 25	Dinner with Australia Day Ambassador	Beaufort
Wed 26	Australia Day Event	Waubra

12. ASSEMBLY OF COUNCILLORS

12.1. ASSEMBLY OF COUNCILLORS - JANUARY 2022

MEETING INFORMATION			
Meeting Name	Councillor Briefing Session		
Meeting Date	18 January 2022 commenced at 1.00pm and closed at 5.30pm		
Meeting Location	Virtual via Teams		
Items Discussed	<ol style="list-style-type: none"> 1. Murray Basin Rail Project 2. COVID Update 3. Outdoor Activation Project 4. Home & Community Care Service Review 5. OPAN Project 6. Grant Opportunities 7. Agenda Review 		
ATTENDEES			
Councillors	Mayor Cr Ron Eason Cr Damian Ferrari Cr Tanya Kehoe	Cr David Clark Cr Robert Vance	
Apologies	Nil		
Staff	Jim Nolan (Chief Executive Officer) Douglas Gowans (Director Assets and Development Services) Kathy Bramwell (Director Corporate and Community Services) Ember Parkin (Strategic Planner – Place Making Facilitator) – Item 3 Martin Walmsley (Manager Community Wellbeing) – Item 4		
Visitors	Alison Saunders, Ben Henshall, James Cherubin (Regional Rail Revival) – Item 1		
CONFLICT OF INTEREST DISCLOSURES			
Item No:	Councillor making disclosure	Particulars of disclosure	Councillor left meeting
Nil			

OFFICER RECOMMENDATION

That the items for noting in Sections 10, 11 and 12, be received.

13. ITEMS FOR DECISION

13.1. ECONOMIC DEVELOPMENT AND TOURISM

13.1.1. BEAUFORT LAKE CARAVAN PARK REPORT

Ray Davies – Manager Economic Development and Tourism

Declaration of Interest: As author of this report, I have no disclosable interest in this item.

File No: 523046200

PURPOSE

The purpose of this report is to present to Council the recommendations of an operational review of the Beaufort Lake Caravan Park for decision

BACKGROUND

A Masterplan for the Beaufort Lake Caravan Park was previously completed in 2013 with some of the recommendations from the masterplan having been implemented. These included updating powerheads and water points, as well as installation of three cabins in 2014. The amenities block was also renovated at that time and subsequent renovations have been completed to the camp kitchen and two ensuite sites within the last two years.

A review of the parks operations was commissioned mid last year to understand how the performance of the park compares with like sized parks in similar locations, and recommendations for both asset renewal and improvement and options for consideration with the management structure.

Council's objective of the review is to improve the visitor experience and maximise the economic benefit to local businesses by encouraging more visitors to come to Beaufort, while maximising the efficiencies and economies of operating the park.

ISSUE / DISCUSSION

Asset Improvement and Marketing

The Operational Review undertaken by Innoviv and completed in January 2022 identified that there is significant room to improve the performance of the park through adoption of the following recommendations:-

- Booking accommodation on-line has become common place by travelers in recent times which the Beaufort Lake Park does not have at this time. By adopting an on-line booking system to capture bookings, industry data suggest there is opportunity to significantly increase current occupancy rates. While such a system will incur additional operational costs, the report suggests the additional income generated through the booking platform will counteract these costs
- Developing and implementing a marketing strategy to stimulate bookings. This would include updating the parks web site which would require regular updates of content and developing proactive social media campaigns to further encourage visitation. These actions would be complimentary to the on-line booking system. The report indicates the costs associated with this investment can also be recouped through increased bookings
- Substantial asset renewal is required to bring the park up to the expectations of current day tourists visiting a tourist park including the requirements of those with disabilities. The review identifies that the assets are now quite dated and in need of replacement and there are a

number of Victorian and Commonwealth infrastructure and tourism grants that can assist facilitate this investment. A draft masterplan has been circulated separately to Councillors illustrating how the proposed layout of the park can be improved. The project costs for the proposed infrastructure project have been costed at \$2M.

There is currently funding available through the Commonwealth Governments BBRF program which is an opportunity to secure up to 50% of the project costs. While Council is required to confirm it can meet the balance of the project costs with its submission, investigations will be made with other funding bodies and external agencies to support investment in this project.

Commonwealth Government BBRF Program

Funding through this program is aimed at driving economic growth and building stronger regional communities.

The intended outcomes of the program are to:-

- Create jobs
- Have a positive impact on economic activity, including indigenous participation through employment and supplier-use outcomes
- Enhance community facilities
- Encourage community cohesion and a sense of identity

The economic analysis for the infrastructure investment has been developed using a combination of recent occupancy rates at the park, Tourism Research Australia and ABS data to understand the flow on effects of the investment proposed in new accommodation and associated facilities. It indicates strong flow on effects to local businesses as a result of strengthening the tourism offering in Beaufort.

The project is estimated to generate 10 jobs during construction, 6 ongoing jobs beyond construction and inject in excess of \$1M expenditure per annum into the regional economy.

The investment aligns closely with the objectives of the following strategic documents:-

Council Plan

The economy is one of four key pillars in the Pyrenees Shire Council's 2021-25 Council Plan. Within this pillar the plan states that Council will:-

- Support our businesses and help strengthen key industries
- Encourage and invest in assets and infrastructure for commerce and community

Economic Development Strategy

One of the three key objectives in Council's Economic Development Strategy is to "*attract new residents, visitors and investment*".

Victorian Government Visitor Economy Recovery and Reform Plan

"Strengthening the tourism offering" is one of the five key themes identified to assist the recovery of the visitor economy following the impacts of the Covid19 pandemic and bushfires.

The Beaufort Lakeside Tourism Park Development project will allow council to complete necessary enhancements and transform the caravan park into a modern, accessible and attractive regional accommodation destination.

Many of the parks' existing assets, such as the amenities block, ensuite sites, and cabins, are over 50 years old, in poor condition, and need replacement. With expert recommendations, improvements to the park's layout and assets will improve visitor experience, accommodate people with disabilities and increase economic activity in the region.

The increased occupancy levels at the park will have immediate and long-term flow-on economic benefits to local hospitality businesses, retailers and residents of Beaufort.

The budget for the improvements is summarised in the following table

Roads	\$160,125
Amenities block and camp kitchen	\$375,000
Accommodation facilities (6 units)	\$880,000
New annual sites (12)	\$60,000
New powered sites (31)	\$155,000
Sewer and power upgrades	\$120,000
Demolition	\$50,000
Project Management	\$70,000
Contingencies	\$129,875
	\$2,000,000

Management Review

The Operational Review which has been circulated separately to councillors provides detailed information about and comparisons and analysis of four management options for consideration including the pros and cons of each.

These are:-

- Commercial leasing
- Management Contract
- Management Licence Arrangement
- Continue direct staff management

Due to the impacts of the proposed construction phase on operations and the uplift in asset quality through the capital improvement plan, it is recommended that Council defer any decision on the future management of the park until such works are undertaken.

The recommendations of the report that relate to future management can be revisited at that time.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Priority 4 - Economy

4c. Encourage and invest in assets and infrastructure for commerce and community.

ATTACHMENTS

1. CONFIDENTIAL REDACTED - Final Report- Beaufort Lake Caravan Park 14 1_2022 [13.1.1.1 - 65 pages]

FINANCIAL / RISK IMPLICATIONS

Costings provided in this report indicate an asset improvement amount of \$2M is proposed by Council subject to external funds being available. A funding application has been submitted seeking an amount of \$1M from the Commonwealth Governments BBRF fund Round 6. While Councils contribution to provide matching funds to the Commonwealth will comprise an amount of up to \$1M, external organisations including the Victorian Government will be approached to assist meet this amount.

An allocation of funding to project manage the project has been incorporated into the project budget.

The costs of establishing an on-line digital marketing campaign and incorporating an online booking system that is available 24/7 are expected to pay dividends through increased visitation and therefore income is expected to outweigh these costs as informed by the operational review.

CONCLUSION

The Beaufort Lake Caravan Park is performing below its potential as the current standard of assets at the park no longer reflect the standards expected of a modern day tourist park and the park currently lacks facilities that meet the requirements of people of all abilities.

Many of the parks' existing assets, such as the amenities block, ensuite sites, and cabins, are over 50 years old, in poor condition, and need replacement. With expert recommendations, improvements to the park's layout and assets will improve visitor experience, accommodate people with disabilities and increase economic activity in the region.

Funding is currently available through the Commonwealth Governments BBRF program which can support the renewal of the park.

While Council is required to confirm it can match the Commonwealths investment in the project, the possibility of securing additional funding from external sources is also being investigated.

OFFICER RECOMMENDATION

That Council:

1. Endorses in principle the Beaufort Caravan Park Operation Review undertaken by Innoviv and its recommendations.
2. Endorses the application for funding under the Building Better Regions Fund Round 6 for infrastructure improvements to the Beaufort Caravan Park and commits to meet the co-contribution of \$1M.
3. Investigates other funding partners including the state government to assist in meeting the co-contribution amount.
4. Gives further consideration to the management options recommended in the Operational Review once the outcome of the BBRF funding application is known.

13.2. ASSET AND DEVELOPMENT SERVICES

13.2.1. BREWSTER WIND FARM

Douglas Gowans – Director Assets and Development

Declaration of Interest: As author of this report, I have no disclosable interest in this item.

File No: 66/22/32

PURPOSE

The purpose of this report is to inform Council that the Brewster Wind Farm Facility Planning Application is currently on exhibition through a process run by the Victorian State Government and for Council to consider making a submission based on community concerns and potential impacts on council-controlled assets.

BACKGROUND

In April 2021, RE Futures submitted an application to the State seeking to develop a wind energy facility in the locality of Brewster that initially comprised of four turbines on properties bordering the southern side of the Western Highway west of Trawalla Road and east of Kayleys Lane.

Council was briefed by RE during 2021 regarding their intentions to develop the wind energy facility.

Council is not a decision maker for the approval of wind farms and this role is wholly undertaken by the State Government through the Department of Environment, Land, Water and Planning (DELWP) and the final approval is a Ministerial decision. Council does have the opportunity right to provide a submission during the exhibition phase of the planning process.

Within the Council briefings with RE Futures Council did express interest in how the community would be consulted and how impacts were planned to be mitigated.

Details about the application and supporting documentation can be accessed at: [Browse Ministerial Permits \(planning.vic.gov.au\)](https://www.planning.vic.gov.au/ministerial-permits)

Submissions are due by 28 February 2022.

ISSUE / DISCUSSION

The planning application was placed on exhibition on 13 January 2022. The application now indicates that the planned wind energy facility has seven turbines.

Of interest to Council is that the proposed route for turbine components utilises some Council managed roads.

Offsite impacts are potentially greater under new legislation involving impacts on non-host landowners. Previously permitted uses may now have a trigger for a planning permit and referral to the wind energy facility operator for properties within one kilometer from the boundary of properties that are hosting turbines.

Council has recently had representation from potentially impacted community members who have raised concerns about various impacts associated with wind energy facilities. The concerns range from impacts associated with visual amenity, potential noise impacts, environmental impacts, safety impacts associated with the Western Highway and specifically shadow flicker potential. Of major concern is the perceived lack of transparent consultation which has recently been evidenced by the change in turbine numbers.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Priority 2 - Place

2c. Promote responsible development.

Enabling Principles

b. Provide transparency and accountability

ATTACHMENTS

Nil

FINANCIAL / RISK IMPLICATIONS

Community impacts could potentially be experienced from this development. Council can advocate for impacts to be mitigated and managed.

CONCLUSION

There is an opportunity to make a submission to the Wind Energy Application and it is proposed that a Council submission seeks to ensure that community impacts are limited, and that the proposal provides an overall net benefit to the community for it to be supported by Council.

OFFICER RECOMMENDATION

That Council prepares a submission on the Planning Permit Application for the Brewster Wind Energy Facility that seeks to represent community concerns and mitigate any impacts to council-controlled assets.

13.2.2. BEAUFORT BYPASS ENVIRONMENTAL EFFECTS STATEMENT EXHIBITION

Douglas Gowans – Director Assets and Development

Declaration of Interest: As author of this report, I have no disclosable interest in this item.

File No: 6731

PURPOSE

The purpose of this report is for Council to consider preparing a submission in relation to the recently announced ministerial approval of the Beaufort Bypass Environmental Effects Statement being approved to go on exhibition.

BACKGROUND

Regional Roads Victoria (RRV) have notified in its most recent update that the Minister for Planning has authorised for the Environment Effects Statement (EES) and draft Planning Scheme Amendment (PSA) C50pyrn to be placed on public exhibition.

The documentation will contain findings of environmental studies and technical investigations completed on all bypass route options since planning began in 2015.

There will be the opportunity for individuals and council to make formal submissions on the project and its environmental effects and the proposed approvals, particularly the draft PSA.

RRV is currently working with the Department of Environment, Land, Water and Planning (DELWP) and Planning Panels Victoria (PPV) to confirm specific dates and timeframes of the public exhibition and notify when they are known.

At this stage no funding has been committed for construction of the highway.

ISSUE / DISCUSSION

Areas of focus in Council's submission:

- Economic impact including to businesses dependent on passing trade
- Social impacts
- Impact on local road use
- Access to / from freeway and into town
- Amenity impact (positive and negative) including visual, noise, dust during construction etc.
- Drainage
- Land use planning considerations
- Opportunities to mitigate impacts
- Others

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Priority 4 - Economy

4b. Invest in road infrastructure to improve connectivity for commerce and community.

Enabling Principles

b. Provide transparency and accountability

ATTACHMENTS

Nil

FINANCIAL / RISK IMPLICATIONS

It is understood that the cost of the construction will need to be jointly funded between the State and Federal Governments. Council will be seeking funding opportunities to mitigate risks associated with economic and social impacts of Beaufort being bypassed.

CONCLUSION

The Beaufort Bypass has the potential to improve road safety, transport efficiency and provide opportunities for township improvements. All impacts will need to be mitigated and Council can use the opportunity through a submission to advocate for community needs.

OFFICER RECOMMENDATION

That Council prepares a submission to the Department of Environment, Land, Water and Planning (DELWP) in response to the Environment Effects Statement (EES) investigation for a potential Western Highway bypass of Beaufort once the EES has been placed on public exhibition and to ensure that community impacts are mitigated.

13.2.3. EXTENSION OF CONTRACT FOR THE TWO CLEANING CONTRACTS C2018/007 & C2018/008.

Philip Diprose – Waste and Contract Administration Officer.

Declaration of Interest: As author of this report, I have no disclosable interest in this item.

File No: C2018/007 & C2018/008

PURPOSE

The purpose of this report is to advise the Council on the Avoca Cleaning Contract C2018/007 and the Beaufort Cleaning Contract C2018/008 have completed the Contract period and to seek endorsement to enter into two year extensions for each Contractor.

BACKGROUND

The Avoca Area Cleaning Contract was awarded to Australian Commercial Maintenance Pty Ltd and commenced from 1st January 2019 for a period of three years to 31st December 2021.

The Beaufort Cleaning Contract was awarded to BG Corporate Services Pty Ltd and commenced on the 1st of January 2019 for a period of three years to 31st December 2021.

Both Contracts allow for an extension of contract for up to three one-year extensions.

ISSUE / DISCUSSION

Both Australian Commercial Maintenance Pty Ltd and BG Corporate Services Pty Ltd have adjusted their cleaning obligations, as directed by Council, during the previous two years of the Pandemic to meet State Government requirements to provide extra cleaning to combat the spread of the COVID 19 virus.

Both Australian Commercial Maintenance Pty Ltd and BG Corporate Services Pty Ltd have performed satisfactorily in their duties as required through the contract. They have also implemented extra cleaning duties, as directed by Council, during holiday periods, events, and periods of peak usage of the public conveniences, situated on the Western and Sunraysia Highways during high traffic volumes.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Priority 2 - Place

2b. Enhance the liveability and resilience of our communities.

ATTACHMENTS

Nil

FINANCIAL / RISK IMPLICATIONS

The costs for the continuing cleaning services in the Beaufort and Avoca areas are with-in Councils approved 2021-2022 Budget.

CONCLUSION

The current contractors, Australian Commercial Maintenance, for the Avoca Area and BG Corporate Services for the Beaufort Area have performed satisfactorily during the three years contracted period. Both contractors have agreed to continue the cleaning services for an additional two years.

OFFICER RECOMMENDATION

That Council approves the two-year extensions for Contract C2018/007 Avoca Cleaning to Australian Commercial Maintenance and Contract C2018/008 Beaufort Cleaning Contract to BG Corporate Services.

13.3. CORPORATE AND COMMUNITY SERVICES

13.3.1. COUNCIL PLAN PROGRESS UPDATE REPORT

Kathy Bramwell – Director Corporate and Community Services

Declaration of Interest: As author of this report, I have no disclosable interest in this item.

File No: 16/20/06

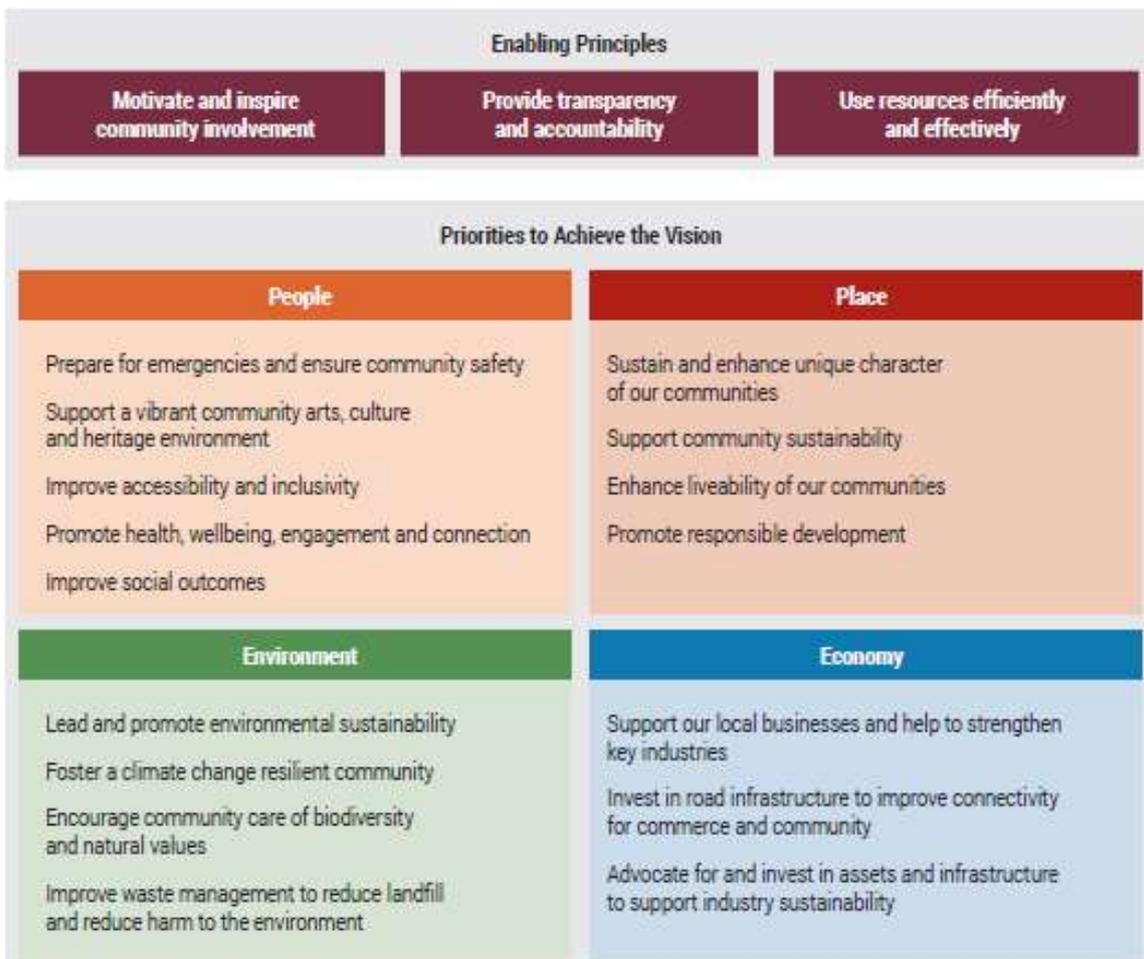
PURPOSE

The purpose of this report is to provide Council with a progress report on actions planned to deliver the strategic goals and priorities identified in the Council Plan 2021-2025 as of 31 December 2021.

BACKGROUND

In accordance with section 90 of the *Local Government Act 2020*, the Council adopted the Council Plan 2021-2025 at its Ordinary Meeting on 19 October 2021. The Council Plan outlines how Council will work toward implementing the 10-year Community Vision.

The Council Plan 2021-2025 was informed by the Pyrenees Shire Community Vision 2021-2031 and is framed around four strategic priorities, plus enabling principles:



ISSUE / DISCUSSION

This report provides details of the operational projects and activities considered by the Council's senior leadership team as appropriate to support the delivery of the Council Plan 2021-2025.

These actions are focused on the 2021/22 and 2022/23 financial years, were identified through senior leadership team workshops, and will be updated for future years as appropriate.

This first report against the new Council Plan has been structured to provide an outline of operational activities to deliver the Council plan, with no detailed update on progress. Future quarterly reports will be structured like former years, utilising symbols, and brief commentary to provide a progress snapshot.

Where Council's goal has not been translated into an operational project or activity, this means that the goal itself is transferred to being the operational activity.

The measures included within the Council Plan will be reported annually.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Enabling Principles

b. Provide transparency and accountability

ATTACHMENTS

1. Operational Council Plan 2021 2023 (1) [13.3.1.1 - 22 pages]

FINANCIAL / RISK IMPLICATIONS

Any risk implications are discussed in the body of the report.

CONCLUSION

Council adopted the Council Plan 2021-2025 in October 2021. This report details the operational activities that will support the delivery of the Council Plan over the next few years. Progress updates will be provided quarterly from now on.

OFFICER RECOMMENDATION

That Council receives the Council Plan 2021-2025 Progress Report as of 31 December 2020, detailing the operational projects and priorities aimed at delivering the Plan over 2021/22 and 2022/23.

13.3.2. QUARTERLY FINANCE REPORT

Glenn Kallio – Manager Finance

Declaration of Interest: As author of this report, I have no disclosable interest in this item.

File No: 32/08/18

PURPOSE

The purpose of this report is to provide the Council with an update on the financial performance for the period 1 July 2021 to 31 December 2021.

BACKGROUND

The provision of regular reports of Council's financial performance ensures that Council's financial management and associated processes are accountable, transparent, and responsible.

The attached financial report for the period 1 July 2021 to 31 December 2021 is a component of ensuring the accountability of the Council's operations. In line with good governance, it forms part of the public accountability process and reporting and includes the following Financial Statements.

- Comprehensive Income Statement
- Balance Sheet
- Cash Flow Statement; and
- Statement of Capital Works

ISSUE / DISCUSSION

A mid-year review was carried out to determine the requirement to complete a mid-year budget and any significant financial risks to the Council. At this stage there is no requirement to complete a mid-year review and it is considered there are no significant financial risks to Council. It is anticipated that Council will complete the year with a \$7.799 million cash balance being an increase of \$0.079 million. The forecast position will continue to be monitored considering any issues that may arise during the remainder of the year.

Following the preparation of the mid-year review, pursuant to section 97(3) of the Local Government Act 2020, there is no requirement to prepare a revised budget.

The table below summarises the financial performance for the period 1 July 2021 to 31 December 2021.

	Year to Date		
	Budget	Actual	Variance
	2020	2020	2020
	\$'000	\$'000	\$'000
Comprehensive Income Statement	8,156	6,730 ↓	(1,426)
Net Capital Works	5,348	4,102 ↑	1,246
Cash and Investments	8,348	7,516 ↓	(832)
Rate Receivables	7,614	7,704 ↓	(90)
Working Capital	10,262	10,834 ↑	572
Working Capital %	272%	274% ↑	2%

The negative result recorded in the Comprehensive Income Statement year to date, is primarily attributed to the timing variations in the receipt of Capital Grants. To date it is expected that these grants will still be received this financial year thus it is not considered a significant issue at this stage.

The table below summarises the forecast financial position for the period 1 July 2021 to 30 June 2022.

	Full Year		
	Amended Budget	Forecast	Variance
	2020 \$'000	2020 \$'000	2020 \$'000
Comprehensive Income Statement	2,300	2,458 ↑	158
Net Capital Works	10,268	10,127 ↑	141
Cash and Investments	7,723	7,799 ↑	76
Rate Receivables	316	328 ↓	(12)
Working Capital	1,025	1,113 ↑	88
Working Capital %	113%	114% ↑	1%

The current forecasts indicate a positive financial performance for the 2021/22 financial year.

Statement by Chief Executive Officer pursuant to s97(3) of Local Government Act 2020.

Following the preparation of the mid-year review, pursuant to section 97(3) of the Local Government Act 2020, there is no requirement to prepare a revised budget.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Enabling Principles

- b. Provide transparency and accountability
- c. Use resources efficiently and effectively

ATTACHMENTS

1. 2nd Quarter Financial Report [13.3.2.1 - 10 pages]

FINANCIAL / RISK IMPLICATIONS

All financial implications have been dealt with in the report.

CONCLUSION

At this stage of the financial year the Council's overall financial results are projected:

- Operating Result \$2.458 million
- Cash position \$7.799 million
- Net Capital Works \$10.127 million
- Working Capital \$1.113 million

OFFICER RECOMMENDATION

That Council:

1. Receives and notes the Financial Performance report for the period 1 July 2021 to 31 December 2020, and the projected forecasts for the year; and
2. Notes the CEO declaration that pursuant to section 97(3) of the Local Government Act 2020, there is no requirement that the Pyrenees Shire Council prepare a revised budget.

13.4. CHIEF EXECUTIVE OFFICE

13.4.1. COMMUNITY SPORTS LIGHTING FUNDING APPLICATION

Jim Nolan – Chief Executive Officer

Declaration of Interest: As author of this report, I have no disclosable interest in this item.

File No: C2021-014

PURPOSE

The purpose of this report is to seek Council's endorsement for a funding application submitted under the Local Sports Infrastructure Fund for Community Sports Lighting for the Beaufort Goldfields Recreation Reserve.

BACKGROUND

An application for funding was recently submitted under the Local Sports Infrastructure Fund for Community Sports Lighting for the Beaufort Goldfields Recreation Reserve.

Below is an excerpt from the application that provides the background to the application:

This project seeks to replace the current non-compliant lighting on the oval at Goldfields Recreation Reserve with a new LED Sports Lighting system compliant with current standards. By doing so it will dramatically increase lighting levels, improving not only player experience but also address safety issues which are a constant worry for the club.

Lighting on the oval is currently estimated to be in the vicinity of 40-50 Lux and potentially the club or even the League could deem them unsuitable for training under which would then leave the club with extremely limited, if not no options for training through winter. The existing lights are dated, well past their end of life and fall well short of meeting Australian Standards as set out in the AFL preferred facility guidelines.

As they stand, the lights consist of two steel poles of approx. 15-18 meters in height and two timber poles of around 12-15 meters. The two metal poles are mounted with two Metal Halide Floodlights while the timber poles are mounted with three Metal Halide Floodlights as well as three arena floodlights mounted lower down. The Halide Floodlights are estimated 2 Kw each while the arena floodlights have a rating of 250-400 Watts each. The low lighting levels, paired with the placement and height of the poles has resulted in uneven lighting of the oval and numerous dark areas which is both risky and which limit the usability of the surface for night training.

At a strategic level this project responds to many of the social and health and well-being priorities identified in Council's Municipal Public Health and Wellbeing Plan as well as the Vision and planning principles set out in the Recreation Strategy (attached). It is well documented that local-level sport and recreation contributes to the creation of strong, healthy communities. In addition to health and fitness, participation contributes to individual self-development and confidence and is a major driver of community connectedness and pride. For this reason a range of recreation and sporting opportunities is vital in rural and small communities, helping to develop community cohesion, increase volunteering levels, fostering mutual support in hard times and increased social opportunities.

The application follows considerable investigation and planning at five reserves across the shire at Avoca, Beaufort, Lexton, Snake Valley and Waubra. The investigation involved engaging an expert in the field to determine the power and lighting needs for future use of the facilities. The total investment required to undertake the power upgrades and lighting to meet current standards is in the order of \$4M.

Council previously resolved to allocate \$230,000 from the Commonwealth Local Road and Community Infrastructure Fund LRCIP – phase 3 to undertake a stage of the power upgrade at the Beaufort Recreation Reserve.

ISSUE / DISCUSSION

While all five sites are considered important to Council, the Beaufort site was considered a priority for the application ahead of other reserves that were part of the investigation because of the level of participation, proximity to residences, and ability to meet the funding criteria.

If successful, the infrastructure upgrade will require a financial contribution from Council, and other funding partners to come on board.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Priority 1 - People

1d. Promote health, wellbeing, engagement and connection.

Priority 2 - Place

2b. Enhance the liveability and resilience of our communities.

ATTACHMENTS

1. CONFIDENTIAL REDACTED - Community Sports Lighting Funding Application - Feb 2022 [13.4.1.1 - 8 pages]
2. CONFIDENTIAL REDACTED - Lighting and Power Upgrade - Beaufort Goldfields Recreation Reserve- Cost Estimate - Feb 2022 [13.4.1.2 - 1 page]

FINANCIAL / RISK IMPLICATIONS

The total cost of the Power and Lighting Upgrade at this site is \$765,345 to be funded from LRCIP (\$230,000) and CSL (\$250,000) leaving a balance of \$285,345 to be met from Council and other funding partners. Prices exclude GST.

In the absence of other funding the balance would need to be budgeted by Council as part of its allocation for capital recreation over the coming two financial years.

It is intended that the unfunded component and the upgrades at the other sites form part of a major advocacy pitch to government.

A detailed cost estimate is attached to this report.

CONCLUSION

A funding application has been submitted for Community Sports Lighting at the Goldfields Recreation Reserve that requires a financial contribution from Council, and the following recommendation is made.

OFFICER RECOMMENDATION

That Council endorses the funding application made for community sports lighting for the Beaufort Goldfields Recreation Reserve and include provision for a financial contribution in future budgets.

14. COUNCILLOR REPORTS AND GENERAL BUSINESS

15. CONFIDENTIAL ITEMS

CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC

That, pursuant to the provisions of Section 4.1.1(c) of Council's Governance Rules, and Section 66 of the Local Government Act 2020, the meeting be closed to the public in order to consider confidential items.

RECOMMENDATION

That the meeting be closed to members of the public in accordance with Section 4.1.1(c) of Council's Governance Rules, and Section 66 of the Local Government Act 2020, in order to discuss the confidential reports listed below:

15.1 - Contract C2021/016 Four Bridge Replacement

15.2 - Complaint

RE-OPENING OF MEETING TO MEMBERS OF THE PUBLIC

RECOMMENDATION

That Council, having considered the confidential items, re-opens the meeting to members of the public.

16. CLOSE OF MEETING

Meeting closed at

Minutes of the meeting confirmed

2022

Mayor Cr Ron Eason