



Home Occupation – Information Sheet

A planning permit is not required for a Home Occupation in a Residential Zone, provided the following requirements are met.

<input type="checkbox"/>	The person conducting the home occupation must use the dwelling as their principle place of residence
<input type="checkbox"/>	No more than one person who does not live in the dwelling may work in the occupation
<input type="checkbox"/>	The gross floor area used in conducting the occupation, including the storage of any materials or goods must not exceed 50 square metres, or one third of the Gross floor area of the dwelling, whichever is lesser
<input type="checkbox"/>	The occupation must not impose a load on any utility greater than normally required for domestic use
<input type="checkbox"/>	The occupation must not adversely affect the amenity of the neighbourhood in any way including: <ul style="list-style-type: none"> • The appearance of any buildings, works or materials used. • The parking of motor vehicles. • The transporting of materials or goods to or from the dwelling. • The hours of operation. • Electrical interference. • The storage of chemicals, gasses or other hazardous materials. • Emissions from the site.
<input type="checkbox"/>	No motor vehicle may be serviced or repaired for gain. (Only vehicles used and owned by the occupants of the dwelling may be service serviced from home).
<input type="checkbox"/>	Only one commercial vehicle (a commercial goods vehicle, commercial passenger vehicle or tow truck, within the meaning of the <u>Transport Act 1983</u>), not exceeding 2 tonnes capacity and with or without a trailer registered to a resident of the dwelling may be present at any time. The vehicle must not be fuelled or repaired on the site.
<input type="checkbox"/>	No goods other than goods manufactured, serviced or repaired in the home occupation may be offered for sale (ie: <u>The home occupation provisions do not allow property owners to operate a retail shop from their home</u>)
<input type="checkbox"/>	Materials used or goods manufactured, serviced or repaired in the home occupation must be stored within a building.
<input type="checkbox"/>	No goods manufactured, serviced or repaired may be displayed so that they are visible from outside the site.

**Signs:**

The advertisement area of any sign displayed on the premises must not exceed 0.2 square metres. Only one sign may be displayed. Any sign above 0.2 square metres requires a planning permit. (**Note:** All home occupation signs within an area covered by a Heritage Overlay Control require planning approval, regardless of their size. Home Occupation signs in a Heritage Overlay that are greater than 0.2 metres in total area will generally not be supported).

If the above requirements are not met, an application for a planning permit to operate a home occupation may be made.

Pre-application Meetings:

Pre-application meetings are recommended as a part of the application process. Council officers can provide specific advice to applicants on whether the proposal is generally consistent with the Pyrenees Planning Scheme.

Council officers will also aim to assist applicants to become fully aware of the expected standard and extent of documentation they are required to provide with their application to reduce or avoid the need for Council to request further information.

General Enquiries:

If you have any further enquiries please contact Council's Customer Planning Department on ph: (03) 5349 1125 between 8:30am to 5:00pm, Monday to Friday.