

VENUE HIRE AGREEMENT – LONG TERM (MINIMUM OF SIX MONTHS)

Venue Name			
Organisation			
Name			
Postal or Email Address			
Contact Number		Approx. No. Attending	
Type of Event			
Commencement Date		End Date	
Frequency of Booking		Day	
Time of Entry		Time of Departure	
Food Serving	<input type="checkbox"/> Yes, I will need to use the kitchen <input type="checkbox"/> No		

I _____ (Print Name)

have received the Conditions of Hire including the Cleaning Checklist and agree to adhere to these.

I am aware that Council does not take responsibility for any loss, damage or misuse of equipment stored at the venue by the hirer.

I am aware that a cancellation fee may be applied if Council is not given prior notification of the cancellation.

Signature of Hirer: _____ Date: ____/____/____



Pyrenees
Shire Council

Our Vision *"Healthy, Vibrant, Prosperous
and Connected Communities"*

OFFICE USE ONLY

Conditions of Hire issued ☐

Schedule of Fees and Charges issued ☐

Monthly invoicing approved ☐

Fee Waiver approval (if applicable) EDOC no: _____

Certificate of Currency for Public Liability Insurance received ☐

Completed by (Council Officer name): _____

Signature: _____

Date: ____/____/____