



Pyrenees
Shire Council

Agenda

Ordinary Meeting of Council

6:00pm Tuesday 17 August 2021
Council Chambers
Beaufort Council Offices
5 Lawrence Street, Beaufort

This meeting will be conducted with only Councillors and staff present in person.
Members of the public may view the meeting virtually via the livestream.

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1. WELCOME

2. STREAMING PREAMBLE

As the meeting Chair, I give my consent for this Open Council Meeting to be streamed live, recorded and published online. Anyone who is invited to read out a question or a presentation will be recorded and their voice, image and comments will form part of the livestream and recording.

The Chair and/or the CEO have the discretion and authority at any time to direct the termination or interruption of livestreaming. Such direction will only be given in exceptional circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

The stream will stop prior to the closed section of the meeting and will recommence for the conclusion of the meeting.

The public is able to view this livestream via our website at www.pyrenees.vic.gov.au. Should technical issues prevent the continuation of the stream, a recording will be made available on our website.

3. OPENING PRAYER

Heavenly Father, we ask you to give your blessing to this Council, direct and prosper its deliberations to the advancement of your glory, and the true welfare of the people of the Pyrenees Shire.

Amen

4. ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the people past and present of the Wadawurrung, Dja Dja Wurrung, Eastern Maar and Wotjobaluk tribes, whose land forms the Pyrenees Shire.

We pay our respect to the customs, traditions and stewardship of the land by the elders and people of these tribes, on whose land we meet today.

5. APOLOGIES

6. NOTICE OF DISCLOSURE OF INTEREST BY COUNCILLORS AND OFFICERS

7. CONFIRMATION OF THE PREVIOUS MINUTES

RECOMMENDATION

That the Minutes of the:

- Ordinary Meeting of Council held on 20 July 2021; and
- Closed Meeting of Council held 20 July 2021,

as previously circulated to Councillors, be confirmed.

8. BUSINESS ARISING

Responses to questions taken on notice at the previous ordinary Council meeting on 20 July 2021.

Ian Murdoch

Question one:

On 21 June 2021, I submitted a letter by email to the Shire CEO. On 23 June I requested confirmation that my letter had been received, and I received that confirmation, by email, promptly, from the CEO's personal/executive assistant (J. Bowker). Included in that response was an assurance that a "letter of response will be provided" to me "as soon as possible." The Victorian Ombudsman has advised me that a period of 28 days is the standard of reasonable expectation to expect in correspondence reply. That period has now expired, and I have received no direct reply, or, indeed, any response from the Shire office. Does Council subscribe (superficially, at least) to the same standards as indicated by the Victorian Ombudsman, and if not, why not?

If yes, how can Council explain the apparent lapse in compliance with those standards, and what assurances does Council give ratepayers that those standards are reliably applied?

Response:

CEO Jim Nolan has since provided Ian Murdoch with written correspondence addressing questions raised in his letter to Council and also on the two questions asked at the Council meeting.

9. PUBLIC PARTICIPATION

Question Time

- Members of the public are encouraged to ask questions of Council at Ordinary Council Meetings.
- Members of the public are unable to attend this meeting in person but can participate in question time by submitting their questions in writing either online through Council's website, by mail or hand delivered.
- A person can ask a maximum of two questions at any one meeting on any topic and the question(s) and responses shall not exceed five minutes.
- Questions are to be received by 12noon on the day of the meeting.
- Questions are read by the Chairperson during Public Participation.
- The Chairperson or Councillor or Council officer to whom a question is referred may:
 - Immediately answer the question;
 - Take the question on notice for the next Ordinary meeting;

Public Submissions

- Members of the public are unable to attend this meeting in person but can make a submission on an agenda item in writing either online through Council's website, by mail or hand delivered.
- Submissions are to be received by 12noon on the day of the meeting.

10. ITEMS FOR NOTING

10.1. ASSET AND DEVELOPMENT SERVICES

10.1.1. PLANNING AND DEVELOPMENT MONTHLY REPORT

Katie Gleisner – Manager Planning and Development Services

Declaration of Interest: As author of this report, I have no disclosable interest in this item.

File No: 66/02/02, 08/02/02, 50/24/02, 46/02/02

PURPOSE

The purpose of this report is to provide Council with an update on activities within the Planning and Development department, during April 2021.

This report includes four parts:

- Part A: Planning
- Part B: Building
- Part C: Environmental Health
- Part D: Community Safety and Amenities

PART A: PLANNING

The planning activity statistics for the previous two months are summarised in the table below:

Planning Permit Activity Reporting			
Activity	June 2021	July 2021	Financial Year to date
Applications received	13	5	5
Applications completed	13	13	13
Requests for further information	9	8	8
Estimated cost of works	\$1,944,477	\$1,059,991	\$1,059,991
Enquiry Type	June 2021	July 2021	Financial Year to date
Pre-purchase enquiry	57	37	37
Pre-application enquiry	52	56	56
Existing permit enquiry	13	11	11
Current application enquiry	26	54	54
All other enquiries	69	46	46
Total Enquiries	217	204	204

STATUTORY PLANNING

The department has received a number of submissions in relation to a planning permit application (PA21061) which seeks permission to run a three-day music even near Snake Valley in October. Officers are currently working with the proponent to process the submissions and progress the application accordingly. A decision on the application will be brought before Council at a later date.

Officers continue to represent the Pyrenees Shire Council and the Pyrenees Community, as participants of a Technical Reference Group (TRG) that has been established to support the Environment Effects Statement that is being prepared for the Western Victoria Transmission Network Project.

The seventh TRG meeting was held in July, where draft reports on cultural values, bushfire, and surface water were presented for comment. The next TRG is scheduled in September and is expected to see the draft biodiversity and Aboriginal cultural heritage assessments presented. Officers are also attending the Community Consultation Group sessions (in the absence of Pyrenees community representation) as well as forums with officers from other affected councils (Northern Grampians, City of Ballarat, Hepburn, Moorabool and Melton).

STRATEGIC PLANNING

The following key strategic planning activities continue to progress:

- **Rural Review** – Scoping documents have been finalised. Offers will now seek to engage a consultancy firm to commence the review project. This is a significant piece of work and expected to take close to 12 months to complete.
- **Planning Scheme Amendment** - The framework plan amendment for Snake Valley, Lexton and Waubra is currently with the Minister for Planning, for authorisation to exhibit. Targeted engagement will be undertaken with affected landowners and the broad community in the coming weeks.
- **Flood Studies** - Three flood studies relevant to the areas of Avoca, Raglan, Mount Emu, Landsborough and Crowlands areas are being progressed, and expected to inform an upcoming planning scheme amendment. Engagement with all affected landowners will be undertaken to ensure that the scientific modeling is understood and that any impacts on land use are managed.
- **Avoca River Flats community consultation** - The community consultation exercise is being designed with an intent to commence discussions with stakeholders in September.
- **Beaufort Dog Park** – Community engagement for this project is being designed and is expected to go live in September.

PART B: BUILDING

CATEGORY	June 2021	July 2021	COMMENT
Permits issued by private Building Surveyor	11	11	
'Property Information Certificates' prepared and issued	16	18	
'Report and Consent' issued	4	1	
Building Notices	1	1	
Building Order	0	3	
Resolved Building Notices	0	1	
Resolved Building Orders	2	2	
Direction to Fix Building Work	0	0	

Building permit inspections undertaken	0	0	
Council issued permits finalised	0	0	** Council have not issued building permits since June 2018.

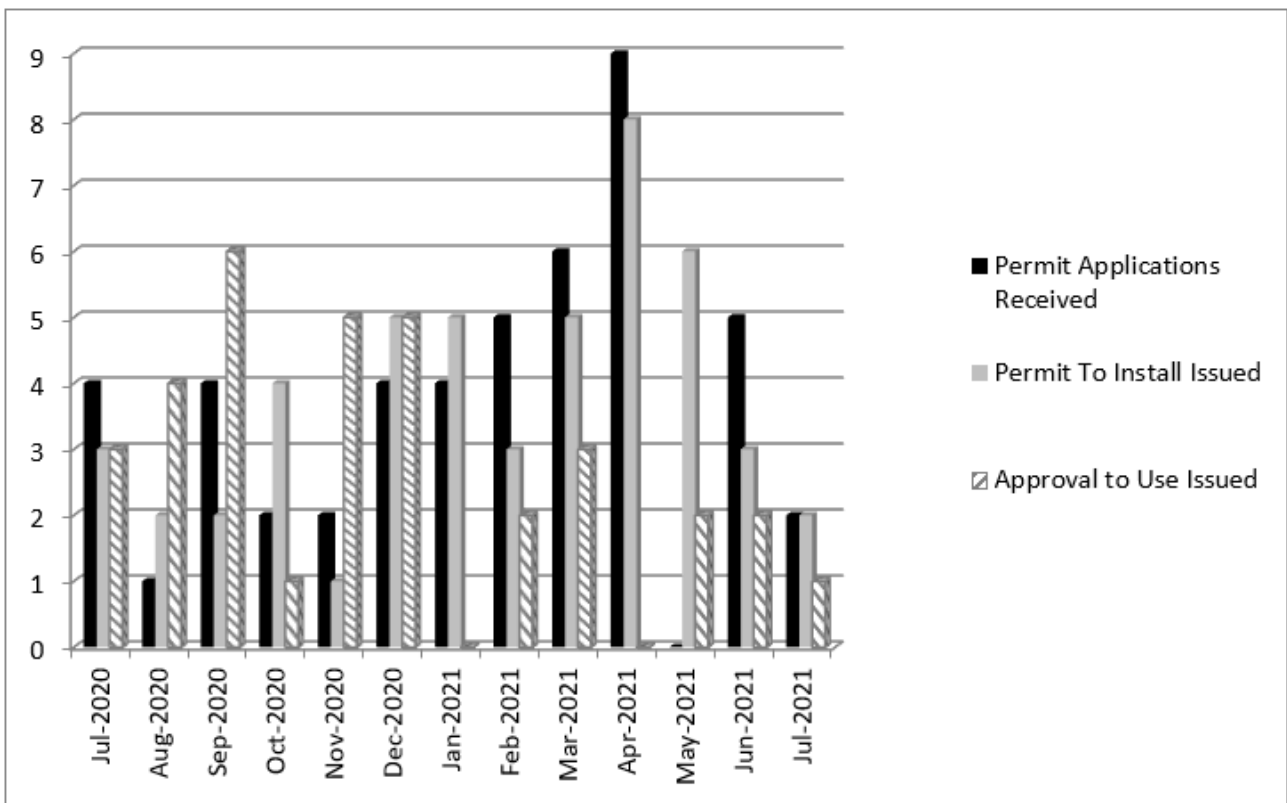
The Building Department has undertaken a further round of Essential Safety Measure inspections of Council owned and publicly accessible buildings. Direction notices have been issued where appropriate and follow-up inspections will be undertaken in September.

The Department has commenced a review of approximately 60 outstanding and unresolved building notices and/or orders. This review intends to finalise any outstanding matters, and by doing so, mitigate any liabilities that Council currently accepts through ongoing non-compliance.

PART C: ENVIRONMENTAL HEALTH

Activity: Wastewater

Period	Applications to Install or Alter Septic Tanks Received	Permits to Install or Alter Issued	Approval to Use Issued	Fees Paid
1-31 July 2021	2	2	1	\$1200



Wastewater related tasks for July 2021	
Septic Tank Inspections	8
Domestic Wastewater Management Plan Inspections	0
Domestic Waste Water Service Agent Reports	0

Activity: Food, Health & Accommodation Premises

Period	New Premises, Transfers and Renewals	Routine Inspection, Assessments and Follow Ups	Complaints Received about Registered Premises	Food Recalls	Fees Paid
1-31 July 2021	0	2	0	1	\$0

Mobile and Temporary Food Premises in the Shire (Streatrader)

Council issued 4 Statements of Trade in July 2021.

Activity: Immunisations

Group immunisation sessions in Beaufort and Avoca were not conducted during July, due to Covid-19 related impacts. Individual appointments continue to be arranged through Council's Maternal Child Health nurse.

Session Type	Clients / Vaccines	Two Month to four years old	Secondary School	Adult	Total
Opportunistic July 2021	Clients	28	2	5	35
	Vaccines	64	2	5	71

Compliance Issues

Council received one noise complaint in July.

PART D: COMMUNITY SAFETY AND AMENITY
Activity: Animals

	June 2021	July 2021
Cats Registered	518	529
Dogs registered	2177	2219
Cats impounded	4	5
Cats reclaimed	0	3
Cats Euthanised/surrendered	4	2
Dogs impounded	3	3
Dogs Reclaimed	3	3
Dogs Euthanised/surrendered	0	0
Stock impounded	1	24

Activity: Infringements

Infringement Type	June 2021	July 2021
Domestic Animals Act	0	6
Local Laws	4	4
Road Safety Act	0	2
Environment Protection Act	0	0
Impounding of Livestock Act	0	0
Other	0	0
Total Infringements Issues	4	12
Prosecutions	0	0

Animal Registrations

Officers have continued proactive property inspections and can confirm that 27 cat and 95 dog registrations have not been renewed. This proactive work identified a number of pets that have not previously been registered with Council and has resulted in new registrations.

Any outstanding unregistered pet ownership will now be subject to infringement or prosecution.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Strategic Objective 5 - Development and Environment. We will undertake forward planning, and facilitate growth in our local economy while protecting key natural and built environmental values.

5.1 - Provide efficient and effective land use planning, ensuring local policies within the Pyrenees Planning Scheme remain relevant and forward looking.

- Building Act 1993
- Building Regulations 2018
- Council Plan 2017-2021
- Domestic Animals Act 1994
- Domestic Animal Management Plan 2017-2021
- Domestic Wastewater Management Plan 2015-2018
- Environment Protection Act 1970
- Environment Protection Act 2017
- Environment Protection Regulations 2020
- EPA Code of practice – onsite wastewater management
- Food Act 1984
- Infringements Act 2006
- Planning and Environment Act 1987
- Public Health & Wellbeing Act 2008
- Public Health & Wellbeing Regulations 2019
- Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010
- Tobacco Act 1987

In its capacity as Responsible Authority, Council must efficiently administer and enforce the Pyrenees Planning Scheme and comply with requirements of the Planning and Environment Act 1987.

The Municipal Building Surveyor must have regard to any relevant guidelines under the Building Act 1993 or subordinate regulations. The building services department must ensure that a responsive service is provided, that meets the demand of the building industry within the municipality.

The Environmental Health Officer (EHO) must work with regard to various legislative requirements with respect to Food Safety (Food Act 1984), Public Health (Public Health & Wellbeing Act 2008, Environment Protection Act 1970), Tobacco (Tobacco Act 1987) and Wastewater (Environment Protection Act 1970, Domestic Wastewater Management Plan, Code of Practice for Septic Tanks).

It is necessary for the EHO to adapt to any changes in regulations whilst still providing a service that meets the demands of residents within the municipality and complies with legislation.

Council is required to administer its responsibilities in a way which seeks to provide for a safe and healthy environment in which residents of the municipal district enjoy a quality of life that meets the general expectations of the community. Council is also required to protect its assets and facilitate peace, order and good governance.

ATTACHMENTS

Nil

FINANCIAL / RISK IMPLICATIONS

Failing to comply with Council's statutory responsibilities may result in an increased risk to community safety and the environment as well as compromised community development outcomes and associated liabilities.

OFFICER RECOMMENDATION

That Council notes the report

10.2. CORPORATE AND COMMUNITY SERVICES

10.2.1. CUSTOMER ACTION REQUESTS - JULY 2021 UPDATE

Kathy Bramwell – Director Corporate and Community Services

Declaration of Interest: As author of this report, I have no disclosable interest in this item.

File No: 16/08/04

PURPOSE

The purpose of this report is to update Council on requests made through the Customer Action Request System (CARS) for the month of July 2021.

BACKGROUND

Council has operated an electronic Customer Action Request System (CARS) for several years enabling residents to lodge service requests. Requests can be lodged in person, via telephone, via Council's website or by using a smart phone "Snap Send Solve" application.

Service requests are received for operational issues regarding maintenance, pools, local laws, building maintenance and compliance matters. The system is also used for internal telephone messaging and case management of some matters (primarily local laws, dogs, and cats), although efforts have been made to reduce this use.

ISSUE / DISCUSSION

429 CARs were logged in July 2021, 28 more than the previous month. 259 of these requests related to telephone messages.

179 CARs were closed in the month, leaving a total of 244 outstanding, of which 94 related to telephone messages.

Of the non-telephone call requests received, the following represents those received and still outstanding for July by Ward:

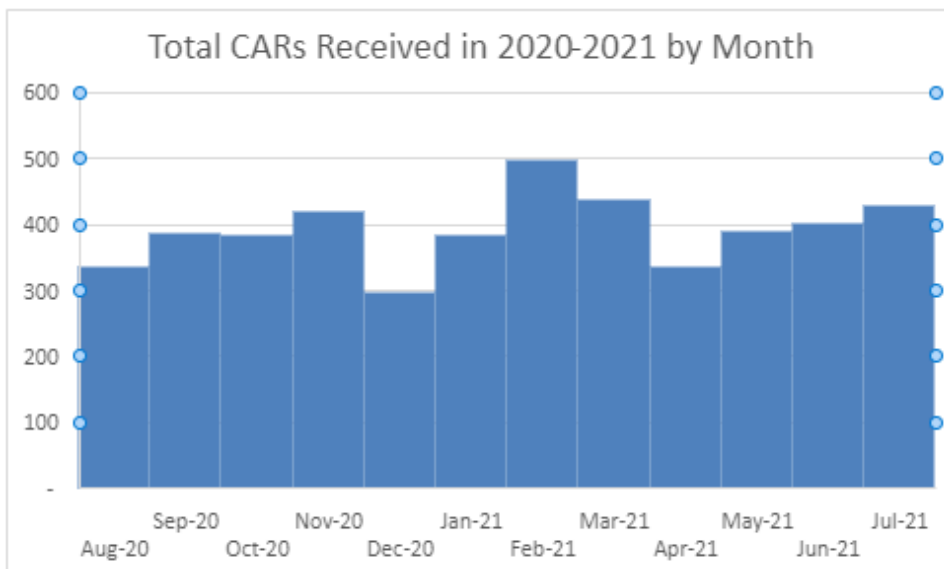
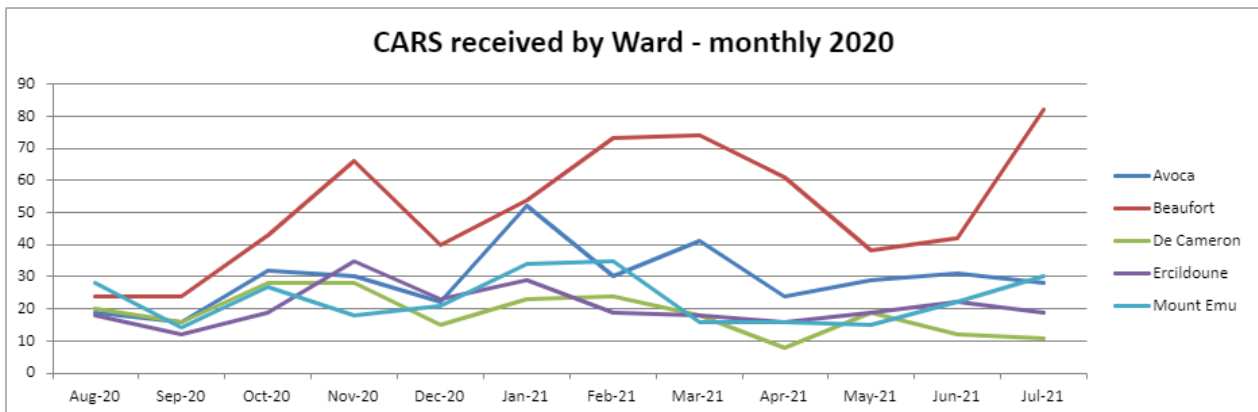
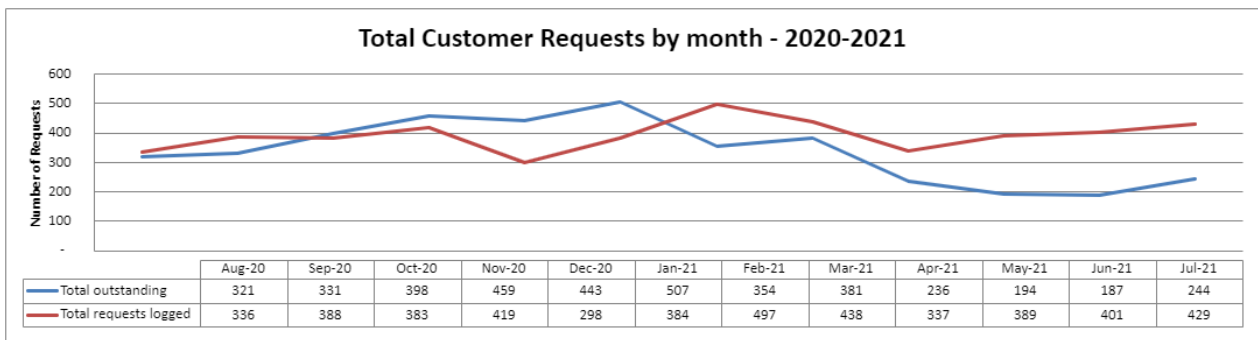
	Avoca Ward	Beaufort Ward	DeCameron Ward	Ercildoune Ward	Mt Emu Ward
Number of requests received in July 2021 (previous month).	28 (31)	82 (42)	11 (12)	19 (22)	30 (22)
Requests received in July and closed in the same month (% of total received).	17 (61%)	54 (66%)	5 (46%)	4 (21%)	10 (33%)
Requests received in July still outstanding.	11	28	6	15	20
Outstanding requests from 2020.	2	4	0	0	0
Outstanding requests from 2019.	1	0	0	0	0
Total outstanding requests (previous month).	31 (30)	47 (28)	14 (11)	30 (18)	23 (9)

Analysis:

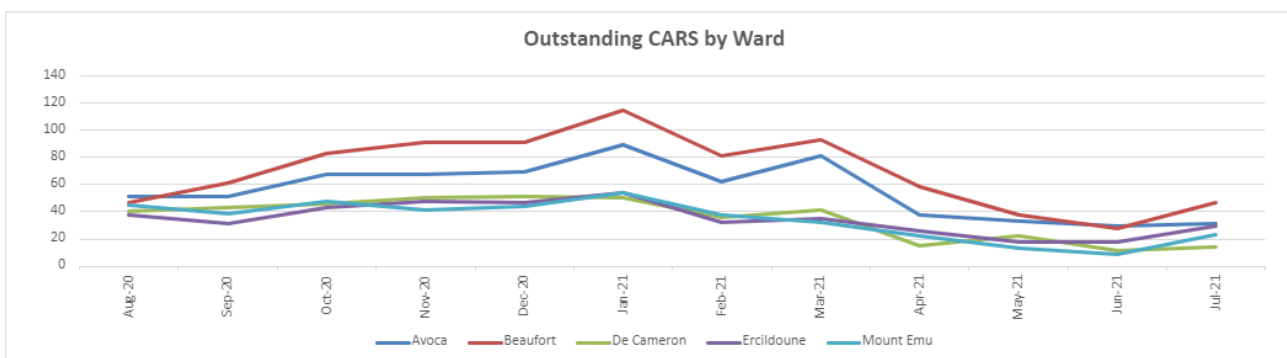
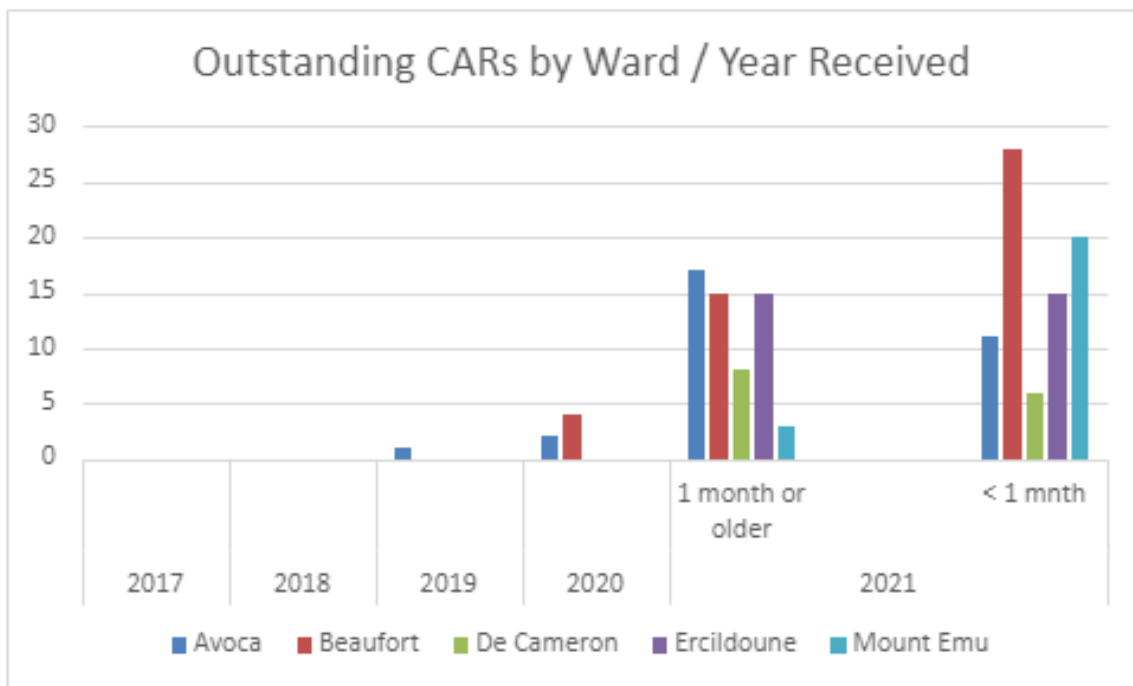
- The ongoing reduction in outstanding CARs stalled during July because of adverse weather impacting ability for rectification works to be undertaken.
- The adverse weather conditions during the month contributed to the number of CARs received.

No requests remain outstanding from 2017 or 2018. 1 request remains outstanding from 2019 which relates to a complex drainage issue in the Avoca Ward. 6 requests remain outstanding from 2020.

The following graphs display requests received by Ward/month and totals received for 2020/21.



The following charts display outstanding cars by Ward/year received and the trend lines of outstanding CARs numbers over the past 12 months of requests received by Ward.



The following table provides greater detail of the areas where outstanding requests remain, showing the functional areas and numbers of requests still outstanding.

30 July 2021 - Open Requests - Type			
	June	July	Change
Roads & Rd Maintenance	43	62	19
Streetlights	1	1	0
Drainage	12	19	7
Footpaths	3	5	2
Park & Reserves	4	4	0
Roadside Veg	10	17	7
Environmental Health	1	0	-1
Planning	0	0	0
Building Maintenance	17	17	0
Local Laws	1	0	-1

Cats	0	3	3
Dogs	3	11	8
Livestock Act	0	1	1
Parking	0	0	0
Fire Hazard	0	0	0
Building Compliance	0	0	0
Waste Management	0	2	2
Natural Disasters	0	0	0
Pools	3	3	0
Council cleaning	1	3	2
EPA - Litter	0	0	0
Design & Assets	3	2	-1
GIS	0	0	0
Community Wellbeing	0	0	0
Telephone messages	85	94	9
Total	187	244	57

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Strategic Objective 4 - Financially Sustainable, High-performing Organisation Our organisation will respond to community needs, attend to our core business, and strive for excellence in service delivery in an ethical and financially responsible manner.

4.1 - Continue to build and develop an engaged, responsive, accountable and capable workforce.

ATTACHMENTS

Nil

FINANCIAL / RISK IMPLICATIONS

Financial and reputation risks apply with the receipt and timely resolution of customer action requests. Financial because of the need to address requests from the community where resource and budget capacity allows, reputation because of the adverse reaction within the community when it is perceived that insufficient attention or priority is provided to such requests – e.g. where a timely response is not received.

CONCLUSION

The customer action request system remains an integral part of Council's reactive identification of issues that need attention and is also used as a case management tool for more complex matters, although this is reducing. 2021 sees an ongoing review on how the system is used, including finding proactive ways to improve speedier resolution and reporting against progress.

OFFICER RECOMMENDATION

That Council notes this report.

10.2.2. COUNCIL PLAN 2017-2021 INITIATIVES PROGRESS REPORT AS AT 30 JUNE 2021

Kathy Bramwell – Director Corporate and Community Services

Declaration of Interest: As author of this report, I have no disclosable interest in this item.

File No: 16/20/06

PURPOSE

The purpose of this report is to provide Council with a progress report on actions taken in relation to the initiatives identified in the Council Plan 2017-2021 as at 30 June 2021.

BACKGROUND

In accordance with Section 125(1) of the former *Local Government Act (1989)*, Council adopted the existing Council Plan 2017-2021 at its Ordinary Meeting on the 13th June 2017. As part of its annual review process, Council reviewed and adopted a revised Council Plan 2017-2021 at its meeting on 19th May 2020.

The 2020 review of the existing Council Plan 2017-2021 was the final review to be undertaken of this plan, with a new plan in the process of development as part of developing a new Community Vision 2021-2031, prior to October 2021.

The Council Plan 2017-2021 is framed around five Strategic Objectives:

1. Roads and Townships

We will plan, manage, maintain, and review infrastructure in a sustainable way that responds to the needs of the community.

2. Relationships and Advocacy

We will build and maintain effective relationships with community, government and strategic partners, and advocate on key issues.

3. Community Connection and Wellbeing

We will engage with communities to provide responsive, efficient services that enhance the quality of life of residents and promote connected, active, and resilient communities.

4. Financially Sustainable, High-performing Organisation

Our organisation will respond to community needs, attend to our core business, and strive for excellence in service delivery in an ethical and financially responsible manner.

5. Development and Environment

We will undertake forward planning and facilitate growth in our local economy while protecting key natural and built environmental values.

ISSUE / DISCUSSION

This report provides the final update on progress made, during the fourth quarter of the 2020/21 financial year, against the strategic initiatives included in the 2017-21 Council Plan.

The report has been structured for clarity, utilising symbols and brief commentary to provide a snapshot of progress. The status of the initiatives scheduled for the financial year is identified

against each individual item in the attached report. It should be noted that some items cross multiple years.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Strategic Objective 1 - Roads and Townships. We will plan, manage, maintain and renew infrastructure in a sustainable way that responds to the needs of the community.

1.1 - Ensure local roads are maintained and renewed in line with adopted plans and strategy to provide a safe transport network and meet community needs.

1.2 - Maintain and renew Council's facilities and built assets in line with community service needs

1.3 - Develop and implement a rolling three-year capital works program.

1.4 - Maintain, develop and renew the public amenity of our townships in consultation with our communities.

1.5 - Prepare and implement township framework plans to guide future development in Beaufort, Avoca, Snake Valley, Lexton, Waubra / Evansford, Landsborough, Moonambel, Amphitheatre, and Raglan, and then consider extending the planning to include other towns

ATTACHMENTS

1. Council Plan Progress Report Q4 2020 21 Apr Jun 2021 2021 [**10.2.2.1** - 22 pages]

FINANCIAL / RISK IMPLICATIONS

There are no risks associated with this report.

CONCLUSION

The Council Plan progress report describes the range and status of initiatives being undertaken by the Pyrenees Shire Council during the 2020/21 financial year. This is the final year of the current Council Plan with the development of the new Council Plan 2021-2025 being led through community engagement processes currently underway.

OFFICER RECOMMENDATION

That Council notes this report.

10.3. CHIEF EXECUTIVE OFFICE

10.3.1. VICTORIAN NATIVE FOREST INDUSTRY PHASE OUT PERFORMANCE AUDIT

Jim Nolan – Chief Executive Officer

Declaration of Interest: As author of this report, I have no disclosable interest in this item.

File No: 22/16/22

PURPOSE

The purpose of this report is for Council to consider supporting the recommended action by Timber Towns Victoria in seeking the Victorian Auditor General undertake a Performance Audit into the Victorian Native Forest Industry Phase Out.

BACKGROUND

Council has been a long-standing member of Timber Towns Victoria who advocates to government on a range of timber industry related matters. Recently TTV has written to Council seeking support for a Performance Audit to be undertaken by the Victorian Auditor General into the Victorian Native Forest Industry phase out which is outlined below:

Timber Towns Victoria (TTV) is an incorporated Local Government Association, representing the interests of municipal councils in relation to forestry on both public and private land. The Association's primary function is to provide a forum for local government to address the management of forests and forest industries and their impact on local communities. Timber Towns Victoria is a strong advocate for the community and industry to the State Government on the impact that changes to legalisation have regarding the timber industry and our communities.

Victoria's forest and wood products industry is Australian's largest and employs thousands of Victorians across the state in forestry and logging, forestry support services, wood product manufacturing and pulp, paper and converted paper product manufacturing. The negative economic impact of the Victorian native forest harvesting phase out by 2030 will be felt by communities far and wide and will extend beyond the large loss of local jobs and output. There will be the likely increase of import timber from overseas sources that do not meet the strict sustainability practices and certifications met by existing Victorian forestry contractors and a potential increase in carbon emissions due to a considerable uplift in 'carbon miles' resulting from importing timber from interstate or overseas sources. The loss of forestry skills, expertise, knowledge, and equipment that is often the first response to fire events could be a devastating outcome. Specialised manufacturing skills that are not easily transferrable to other industries will be lost. An alternative supply may also be lost if plantation timber is impacted considerably by Bushfires.

Timber Towns Victoria supports the need for a 'performance audit' into the 2019 Andrews Labor Government announcement to phase out the native timber forestry industry in Victorian public forests by 2030.

ISSUE / DISCUSSION

The timber industry in the Pyrenees Shire contributes around \$10M in economic output and 14 jobs. Two key businesses in the local industry are Pyrenees Timber and Tiley Industries.

The Victorian government plan is for native timber forest industries to be transitioned out by 2030. While it is acknowledged that the decision by the Victorian government is aimed at providing increased environmental protection for native flora and fauna, it is the view of TTV that there may not have been sufficient consideration for the social and economic impacts of such a decision as outlined above.

Seeking the Victorian Auditor General to undertake a performance audit into the decision will ensure appropriate transparency and accountability

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Strategic Objective 2 - Relationships and Advocacy. We will build and maintain effective relationships with community, government and strategic partners, and advocate on key issues.

2.3 - Maintain strategic partnerships, and participate with peak bodies for support and to enhance advocacy.

ATTACHMENTS

Nil

FINANCIAL / RISK IMPLICATIONS

There is a risk that jobs will be lost, and the local economy impacted due to the position of the Victorian government in respect of the phasing out of the native forest timber industry.

CONCLUSION

Having regard to the local impact of the phasing out of the native forest timber industry in Victoria, it is appropriate that Council supports the position of Timber Towns Victoria in seeking a performance audit be undertaken by the Victorian Auditor General.

OFFICER RECOMMENDATION

That Council supports the position of Timber Towns Victoria in seeking a Performance Audit be Undertaken by the Victorian Auditor General into the Victorian Native Forest Industry Phase Out.

11. COUNCILLOR ACTIVITY REPORTS

11.1. COUNCILLOR ACTIVITY REPORTS - JULY 2021

Cr Damian Ferrari – Beaufort Ward		
Tue 13	Tour of sites in Avoca and Briefing Session	Avoca
Wed 14	Western Victoria Transmission Network Project Meeting	Waubra
Tue 20	Councillor Briefing Session	Virtual
Tue 20	Council Meeting	Virtual

Cr David Clark – Ercildoune Ward		
Thu 01	MAV Board Briefing	Virtual
Fri 02	MAV Board Meeting	Virtual
Tue 13	Tour of sites in Avoca and Briefing Session	Avoca
Wed 14	Top Town Tourism Awards Ceremony	Bendigo
Tue 20	Councillor Briefing Session	Virtual
Tue 20	Council Meeting	Virtual
Fri 23	MAV's update to Rural Councils Victoria	Virtual
Thu 29	Central Victorian Greenhouse Alliance Meeting	Virtual

Cr Robert Vance – De Cameron Ward		
Fri 09	Rural Councils Victoria Meeting	Virtual
Tue 13	Tour of sites in Avoca and Briefing Session	Avoca
Tue 20	Councillor Briefing Session	Virtual
Tue 20	Council Meeting	Virtual
Fri 23	Rural Councils Victoria Meeting	Virtual

Cr Ron Eason – Avoca Ward		
Tue 13	Tour of sites in Avoca and Briefing Session	Avoca
Wed 14	Western Victoria Transmission Network Project Meeting	Waubra
Thu 15	Activate Avoca Meeting	Avoca
Tue 20	Councillor Briefing Session	Virtual
Tue 20	Council Meeting	Virtual

Cr Tanya Kehoe – Mount Emu Ward		
Sat 03	Carngham Op Shop Meeting	Snake Valley
Sat 10	Tara Poole Art Exhibition	Snake Valley
Tue 13	Tour of sites in Avoca and Briefing Session	Avoca
Thu 15	MAV Strategic Planning & Decision-Making Workshop	Virtual
Tue 20	Councillor Briefing Session	Virtual
Tue 20	Council Meeting	Virtual

12. ASSEMBLY OF COUNCILLORS

MEETING INFORMATION			
Meeting Name	Councillor Briefing Session		
Meeting Date	13 July 2021 commenced at 12.45pm and closed at 6.30pm		
Meeting Location	Commenced with a tour of Avoca Playspace, Chinese Garden and Community Hub. Briefing meeting was held in RTC Room, Avoca Information Centre, 122 High St, Avoca		
Items Discussed	<ol style="list-style-type: none"> 1. Council Plan Preparation Session 1 2. Council Plan Preparation Session 2 3. Insurance Program Renewal Overview 4. Carpark in High St, Avoca 5. Community Grants 6. Planning Application 7. July Council Meeting Agenda Review 		
ATTENDEES			
Councillors	Mayor Cr Damian Ferrari Cr Ron Eason Cr Tanya Kehoe	Cr David Clark Cr Robert Vance	
Apologies			
Staff	Jim Nolan (Chief Executive Officer) Douglas Gowans (Director Assets and Development Services) Kathy Bramwell (Director Corporate and Community Services) Ember Parkin (Community Engagement Officer) – Items 1 and 2 Martin Walmsley (Manager Community Wellbeing) – Items 1 and 2		
Visitors	Chad Foulkes and Chelsea Cooper (Liminal by Design) – Items 1 and 2		
CONFLICT OF INTEREST DISCLOSURES			
Item No:	Councillor making disclosure	Particulars of disclosure	Councillor left meeting
5	Cr Clark	Declared of conflict of interest in relation to Item 5 Community Grants 2020/21 - potential grant to be awarded to the UMEC Landcare Network Inc.	5.25pm and returned at 5.285pm

MEETING INFORMATION			
Meeting Name	Councillor Briefing Session		
Meeting Date	20 July 2021 commenced at 2.00pm and closed at 5.00pm		
Meeting Location	Virtual		
Items Discussed	1. Western Victoria Transmission Network Project 2. Landsborough General Store 3. Planning Matters Session 1 4. Planning Matters Session 2 5. July Council Meeting Agenda Review		
ATTENDEES			
Councillors	Mayor Cr Damian Ferrari Cr Tanya Kehoe Cr Ron Eason	Cr David Clark (left 2.50pm returned 3.20pm) Cr Robert Vance	
Apologies	Jim Nolan (Chief Executive Officer)		
Staff	Kathy Bramwell A/CEO Douglas Gowans (Director Assets and Development Services) Ray Davies (Manager Economic Development and Tourism) Katie Gleisner (Manager Planning and Development) – Items 3 and 4		
Visitors	Emma Vogel and Damien Sandford (AusNet Services) – Item 1		
CONFLICT OF INTEREST DISCLOSURES			
Item No:	Councillor making disclosure	Particulars of disclosure	Councillor left meeting
Nil			

OFFICER RECOMMENDATION

That the items for noting in Sections 10, 11 and 12, be received.

13. ITEMS FOR DECISION

13.1. ECONOMIC DEVELOPMENT AND TOURISM

13.1.1. KICK START EVENTS PROGRAM

RAY DAVIES, MANAGER ECONOMIC DEVELOPMENT AND TOURISM

Declaration of Interest: As author of this report, I have no disclosable interest in this item.

File No: 32/13/06

PURPOSE

This report seeks Council endorsement of recommendations to support event organisations who have applied for assistance under the Kick Start Events Program.

Kick Start Events in the Pyrenees is a program recently funded by the Victorian Government to provide community and business groups with the resources and support they need to run events.

BACKGROUND

Council secured approval of a \$30,000- grant via the Victorian Governments Regional Recovery Fund. These funds were approved to enable Council to support community and business groups in the Pyrenees to plan and deliver small scale events to stimulate community and economic activity under a “Kick Start Events” program.

Council has committed a further \$5,000 of in-kind support for coordination of the program.

The funds available from the Regional Recovery Fund are to provide flexible support for regional recovery, stimulating socio-economic recovery by investing in projects and innovative ideas that address regional needs, priorities addressing those immediate and persisting challenges, and opportunities (place-based needs). Funding priority was given in the evaluation of applications to projects and programs that aligned with the priority plans identified in the Regional Economic Recovery Plans informed by the five Regional Recovery Committees and community engagement activities.

The funds available to Council are due to be acquitted by 30 April 2022.

The Economic Development team has developed a framework where applicants were able to apply for support of up to \$5,000- per event under this program with applications having been open from late June until 26 July.

The assessment process included scoring of the various responses throughout the applications based on criteria for:-

- The description and background to the event to understand its likely contribution to regional recovery
- Its contribution to the economic and social wellbeing of local communities including collaboration with local businesses and community groups
- The ability for the event to generate tourism activity and create awareness of tourism and events that occur within the Shire through the applicants proposed marketing and promotional campaigns

The assessment panel also took into consideration the intent of the Regional Recovery Fund that these funds are provided to stimulate socio-economic recovery.

Thirteen applications were made amounting to a total sum sought of \$49,720-.

The applications have been assessed by a panel of four staff members whose recommendations are presented in this report for Council's consideration.

All successful applicants will be required to meet the relevant regulatory approvals required prior to being able to claim funds from this program.

ISSUE / DISCUSSION

The thirteen submissions under the Kick Start Events program are summarized in the following table.

Applicant	Location	Purpose	Amount
Beaufort Progress Association	Beaufort	Beaufort Town Market; Engage a professional paid market coordinator to take the market to its next stage. The markets are held monthly between September and May and attract around 9,000 visitors per year	\$5,000-
Beaufort Rotary Club	Beaufort	Women's Health and Wellbeing Forum; To be held during Women's Health Week as a follow up to last year's Men's Health Forum. Less than 200 people are expected to attend	\$1,800-
Evansford Community Centre	Evansford	Reduce, reuse, recycle market; New event with a sustainability theme on the same day as Talbot Market Expecting 200 – 1,000 people	\$2,500-
Cyril Callister Foundation	Beaufort	"The inventor of Vegemite Exhibition" to launch an exhibit at Servo@23 Beaufort. 500 to 900 patrons anticipated	\$4,800-
Beaufort Walkfest	Beaufort	Beaufort Walkfest; expanded range of walking trails; anticipate between 200 and 1,000 people	\$2,250-
Beaufort Golf and Bowls Club	Beaufort	"Elvis on the Green" is a new twilight event featuring an Elvis impersonator and local musical artists. Between 1,000 to 2,000 people are expected	\$5,000-

Applicant	Location	Purpose	Amount
Tour de Trails	Mt Cole	Wild Mt Beeripmo; a trail run event at Mt Buangor State Park with events from 5 – 25 km in length. Anticipate up to 700 participants (following initial event Dec 2020) and seeking to raise the profile of the Pyrenees for nature based experiences and visits beyond just the event itself	\$5,000-
Beaufort Football and Netball Club	Beaufort	Truck and Car Show; A new evening fireworks display is proposed to build on a recently developed event growing in popularity. Expecting 1,400 to 2,000 people	\$5,000
Lexton Public Hall Committee	Lexton	Lexton Rock and Roll; Existing event and adding professional dancers as a new element. Less than 200 people expected	\$2,000-
Advance Avoca	Avoca	Avoca Easter Fair; Incorporates riverside market, local entertainers and an Easter egg hunt. Up to 500 patrons	\$5,000-
Avoca Arts and Gardens	Avoca	Silobration. Projection event at the Avoca grain silo with up to 1,000 people expected (held on Avoca Cup Day)	\$5,000-
Beaufort Agricultural Society	Beaufort	Agricultural Show is a longstanding event wishing to introduce a virtual reality stand where people can learn more about agriculture. The show attracts over 1,000 people with 500 to 700 being locals	\$2,700-
Beaufort Agricultural society	Beaufort	The Summer Horse Show is a new event expected to attract 450 people	\$3,670- plus free access to the Goldfields Recreation Reserve

Recommendations for approval of support

The assessment panel having considered each of the applications, found that the following events demonstrated that they will make a strong contribution to the socio-economic recovery and therefore recommend approval of the following applications

- Beaufort Town Market
- Beaufort Walkfest

- Elvis on the Green
- Wild Beeripmo
- Beaufort Truck and Car Show fireworks
- Silobration
- Summer Horse Show

Further Considerations for Silobration

The assessment panel were impressed with the potential of this event and its ability to attract people to Avoca to see something unique. It is being held on the same day as the Avoca Cup and could compliment this event by encouraging overnight stays.

At this point in time there remain some unknown factors relative to the proposed event site which may deem it not fit for purpose for a public event.

The funds committed to the event through the Kick Start Events Program should therefore be held aside until such time as the site is deemed safe for use by the general public and all regulatory approvals granted. Consideration may also be required for an alternative site that is safe for public use.

Recommendations and support for declined applications

- While the Women's Health and Wellbeing Forum is considered a worthy cause, the panel felt the event did not align with the intent for economic recovery of the Regional Recovery Fund and was best suited to funding support through health networks
- The Evansford Community Centre submission illustrated a number of desirable sustainability elements but did not sufficiently satisfy the panel that it would be a driver for tourism and regional recovery. The applicants will be supported to identify alternative sources of funds from sustainability networks or other alternative options
- The Inventor of Vegemite Exhibition and the concept of establishing a Vegemite museum as an attraction is a unique story to Beaufort. The budget provided in the submission was based entirely on funds sought from the Kick Start program without any matching funds from the applicant. It is considered that further investment was required to achieve an optimal outcome
- The Lexton Rock and Roll event is an existing event that has been in recess for the past couple of years. While the application included a new element with professional dancers, it did not suggest attendance by a larger audience of people than have previously attended nor demonstrate its ability to make a sufficient contribution to regional recovery
- The panel considered the Avoca Easter Fair lacked a compelling case as a tourism event with limited ability to stimulate the visitor economy and economic recovery
- The virtual reality addition to the Beaufort Agricultural Show while considered innovative did not sufficiently convince the panel that it would result in a significant increase in the number of people attending the event. The applicant also submitted an application for the Summer Horse Show which is a new event that has been recommended for approval by the panel.

While the total funds recommended for distribution (\$30,920) exceed the funds available under the state government grant program (\$30,000), the balance could be met from Council's event sponsorship budget.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Strategic Objective 5 - Development and Environment. We will undertake forward planning, and facilitate growth in our local economy while protecting key natural and built environmental values.

5.3 - Grow the economy by implementing the Pyrenees Shire Council Growth Strategy.

ATTACHMENTS

1. CONFIDENTIAL REDACTED - Kick Start Events Scorecard [13.1.1.1 - 2 pages]
2. CONFIDENTIAL REDACTED - Scoring System 002 AI [13.1.1.2 - 4 pages]

FINANCIAL / RISK IMPLICATIONS

This program provides \$30,000- by the Victorian Government under its Regional Recovery Fund.

All applicants will be required to meet the necessary regulatory approvals as well as other standard events prerequisites (approvals from land managers, evidence of insurances etc.) prior to payment of funds.

As mentioned earlier in this report the venue for Silobration may not be fit for purpose to host a public event at this time and funds will only be released upon satisfying this requirement.

CONCLUSION

The Kick Start Events Program has been funded by the Victorian Governments Regional Recovery Fund to stimulate economic activity to assist small businesses with recovery from the impacts of the COVID19 pandemic.

Council has developed the Kick Start Events Program to enable distribution of these funds as recommended earlier in this report.

OFFICER RECOMMENDATION

That Council:

1. Approves support for those organisations recommended by the assessment panel under the Kick Start Events Program as outlined below:

Beaufort Progress Association	Beaufort Town Market	\$5,000
Beaufort Walkfest	Beaufort Walkfest	\$2,250
Beaufort Golf and Bowls Club	Elvis on the Green	\$5,000
Tour de Trails	Wild Beeripmo	\$5,000
Beaufort Football and Netball Club	Beaufort Truck and Car Show fireworks	\$5,000
Avoca Arts & Gardens Inc.	Silobration (on the planned or other agreed date)	\$5,000
Beaufort Agricultural Society	Summer Horse Show	\$3,670

2. That support for the events is subject to appropriate regulatory approvals being in place
3. Should one of the supported events not be able to proceed due to COVID-19 restrictions or for any other reason, the assessment panel be authorised to distribute the unspent funds to another appropriate event.

13.1.2. COVID19 BUSINESS SUPPORT**RAY DAVIES, MANAGER ECONOMIC DEVELOPMENT AND TOURISM**

Declaration of Interest: As author of this report, I have no disclosable interest in this item.

File No: 22/02/02

PURPOSE

To seek Council approval for small business support due to the impacts of the Covid19 pandemic

BACKGROUND

In 2020 Council approved the waiver of small business registration fees during 2020/21 financial year to assist small businesses impacted by closures due to the Covid19 pandemic.

These included fees for:-

- Footpath Trading Activity
- Registrations for Class 1, Class 2 and Class 3 food businesses, health, hair and beauty businesses and accommodation operators
- Streatrader mobile and temporary registrations

Due to the ongoing lockdowns due to the pandemic and their continued impact on the sectors summarized above Council's consideration is sought to provide fee relief again in the 2021/22 financial year.

ISSUE / DISCUSSION

Due to the prolonged impact on the small business sector of the pandemic and six lock downs in Victoria since March 2020 (often at short notice) this report seeks Councils consideration of fee waivers for the charges outlined in the following tables:-

Footpath Trading Activity	Current Permits	Permit Fee	Total Fees
Advertising Signs	30	\$ 37.00	\$ 1,110.00
Outdoor Dining	13	\$ 59.00	\$ 767.00
Display of Goods	12	\$ 59.00	\$ 708.00
			\$ 2,585.00

Type	No of current Registrations	Fees
Class 1 Food	2	\$ 778.00
Class 2 Food	67	\$20,580.00
Class 3 Food	22	\$ 4,795.00
Aquatic Facility	3	\$ 1,050.00
Health/Hair/Beauty	10	\$ 2,210.00
Accommodation	15	\$ 2,025.00
		\$31,438.00

Current Streatrader mobile and temporary registrations (all)	\$ 4,124.00
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While National Cabinet is developing plans for a relaxation to restrictions once a certain threshold of the population is vaccinated, there remains a degree of uncertainty about the future of lock down strategies which may remain a key tool employed by State Governments.

At this time Councils ability to waive fees can directly benefit small businesses throughout the current financial year. This strategy should be reviewed in the final quarter of 2021/22.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Strategic Objective 5 - Development and Environment. We will undertake forward planning, and facilitate growth in our local economy while protecting key natural and built environmental values.

5.3 - Grow the economy by implementing the Pyrenees Shire Council Growth Strategy.

ATTACHMENTS

Nil

FINANCIAL / RISK IMPLICATIONS

The financial cost of providing waiver of the aforementioned fees is estimated to cost council \$38,147-.

CONCLUSION

COVID19 has had a significant economic impact on businesses that are subject to council fees mentioned in this report.

Dependent on Councils budget capabilities it is recommended that council waive these fees for 2021/22 as a direct measure of financial support.

OFFICER RECOMMENDATION

That Council:

1. Approves waiver of fees on small business for the 2021/22 financial year as follows:-
 - Footpath trading activities
 - Food registrations (all classes)
 - Aquatic facility
 - Health/hair/beauty
 - Accommodation
 - Streatrader registration
2. That Council reviews the fees applied to small businesses prior to the end of the current financial year.

13.2. ASSET AND DEVELOPMENT SERVICES

13.2.1. PA21042 - PLANNING PERMIT APPLICATION (DEVELOPMENT OF A DOMESTIC STORAGE SHED AT 3 WILLOBY STREET, BEAUFORT)

Katie Gleisner – Manager Planning and Development

Declaration of Interest: As author of this report, I have no disclosable interest in this item.

File No: 534059600

PURPOSE

The purpose of this report is to provide Council with information on the state and local planning policy that is relevant to making a determination on Planning Permit Application PA21061 for the Development of a shed in association with an existing dwelling at Land in Plan of Consolidation 167368V (Vol: 09859, Fol:642), at 3 Willoby Street, Beaufort VIC 3373.

BACKGROUND

Council has received a planning permit application, seeking permission for the development of a fully enclosed shed in association with an existing dwelling at 3 Willoby Street Beaufort.

The proposed shed is 7m x 13m x 3m in size and includes large sliding doors and a personal access door. It will be used for the storage of machines, a trailer, tools and fuel.

The site is subject to the General Residential Zone and the Floodway Overlay. A permit is required to construct an out building with a floor area exceeding 10m² (clause 32.08-5) and to construct a building (clause 44.03).

SITE AND SURROUNDING CONTEXT

Location:	Land in Plan of Consolidation 167368V (Vol: 09859, Fol:642) at 3 Willoby Street, Beaufort VIC 3373
Area:	1267m ² (square meters)
Current Use:	Residential (domestic)
Existing Structures:	Dwelling, two existing shed structures adjoin the western title boundary
Access:	The lot corners Willoby and Beggs streets with vehicular access being provided from Beggs Street.



Figure 1: Subject site (Spectrum Spatial Mapping, Aerial January 2021)

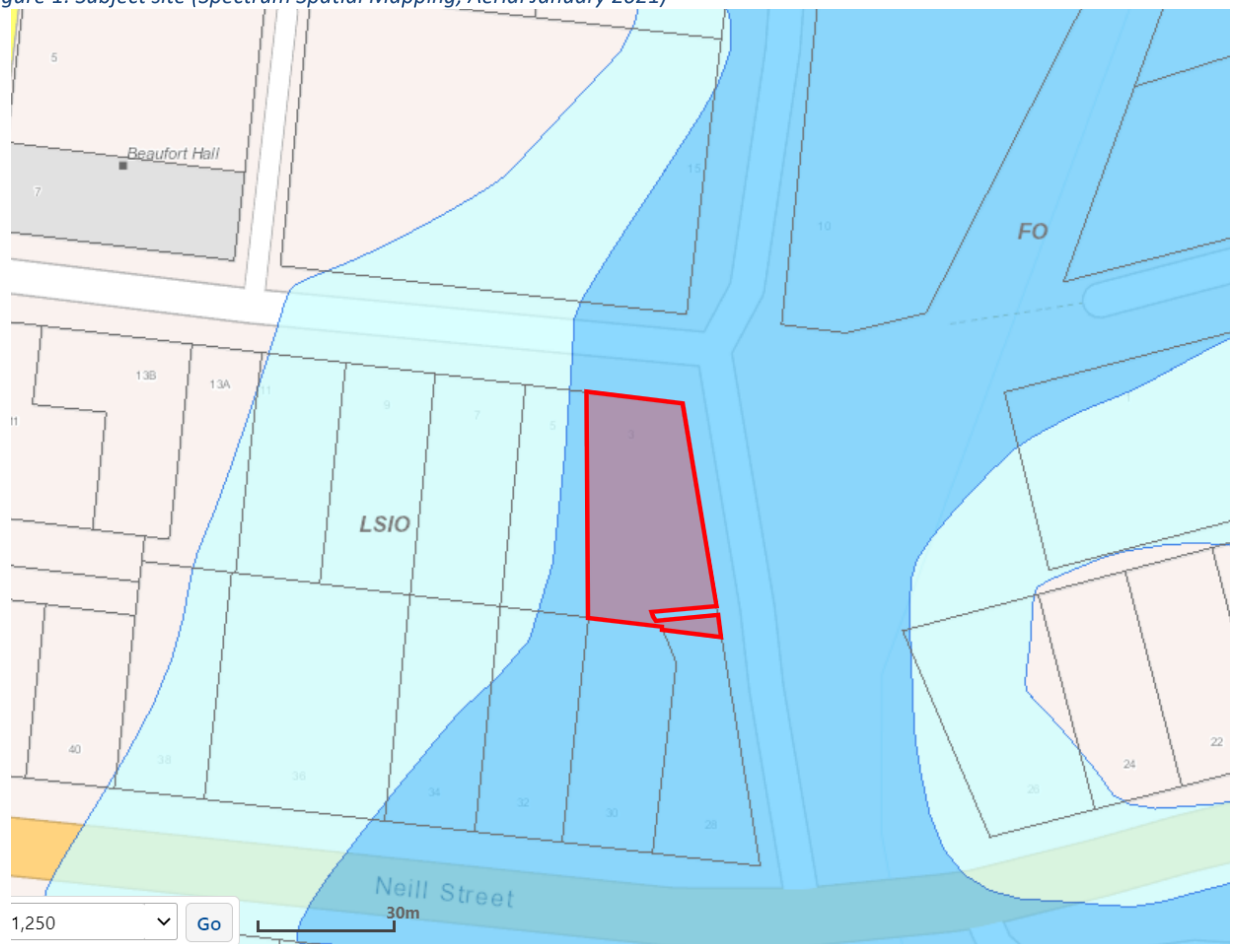


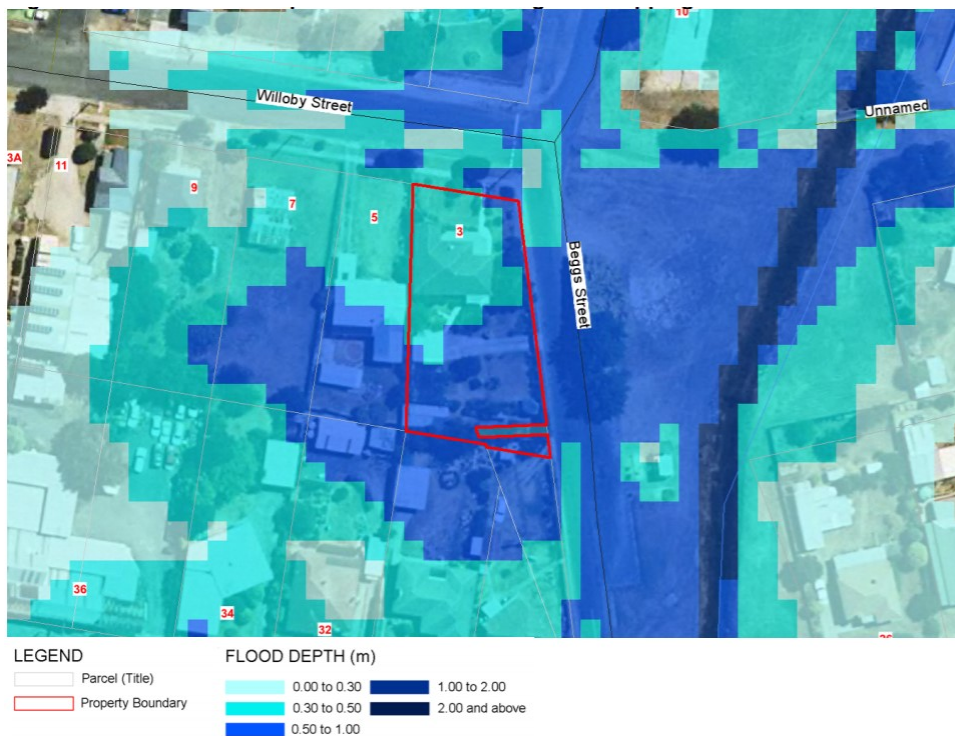
Figure 2: Subject site in the context of the Floodway Overlay ("FO") in dark blue and Land Subject to Inundation Overlay ("LSIO") in light blue (VicPLAN, Department of Environment, Land, Water and Planning 2021)

REFERRALS

The application was referred under Section 55 of the Act to the Glenelg Hopkins Catchment Management Authority (GHCMA) in their capacity as a recommending referral authority. The authority reviewed the application and pursuant to Section 56 of the *Planning and Environment Act 1987*, have recommended that a permit not be granted. GHCMA have provided the following advice:

1. The development does not comply with the Beaufort Local Floodplain Development Plan (LFDP).
2. The development is likely to increase the amount of flood damage to private or public assets.
3. The development is likely to raise flood levels or flow velocities to the detriment of other properties. Potentially adverse effects on upstream and downstream areas must be identified and addressed. Development should not transfer flooding problems from one location to another.
4. The development is likely to increase the number of buildings located in a floodway area.

This location is within the floodplain of Garibaldi Creek. The CMA’s estimate of the 1% AEP flood level for this property is 385.06 metres AHD (Australian Height Datum). This level comes from the Beaufort Mitigation Modelling (2012). During 1% AEP (Annual Exceedance Probability) floods the entire property would be subject to inundation by Garibaldi Creek as indicated by the blue shading in Figure 3.



In addition to flooding of the property itself, it must be noted that access to the property will be cut by floodwater ranging in depth up to approximately 0.58 m. This would pose a medium level of hazard to anyone trying to gain access to or escape from the property during a flood of this magnitude.

(Advice received from Peter Robertson, Manager Statutory Planning (Floodplain Works) on behalf of the Glenelg Hopkins Catchment Management Authority, 20/07/2021).

PLANNING CONSIDERATIONS

The Responsible Authority is required, under Section 60 of the Planning and Environment Act 1987, to consider a range of matters including:

- the Pyrenees Planning Scheme; and
- the objectives of planning in Victoria; and
- all objections and other submissions which it has received, and which have not been withdrawn; and
- any decision and comments of a referral authority it has received; and
- any significant effects which the responsible authority considers the use or development may have on the environment or which the responsible authority considers the environment may have on the use or development; and
- any significant social effects and economic effects which the responsible authority considers the use or development may have.

ISSUE / DISCUSSION

The Floodway Overlay has been applied to the Pyrenees Planning Scheme and is modelled on the 100-year ARI flood event data.

The Floodway Overlay seeks to ensure that development maintains the free passage of floodwater, minimises flood damage and ensures that development maintains or improves and protects flood plain health.

The Beaufort Local Floodplain Development Plan (BLFDP) is an incorporated document within the Pyrenees Planning Scheme and seeks to minimise significant risk to public safety posed by flooding events.

The BLFDP specifies a number of requirements for development. The requirements for buildings and works include that: *“... in any event [building and works] be on land which in its existing condition has a 100-year ARI flood depth less than 500 millimetres”*

The BLFDP also requires that *“sheds or outbuildings with enclosed sides and doorways/entries should be constructed with a floor level at least 150 millimetres above the 100-Year ARI flood level... must be sited on the highest available ground... [and] must be aligned so that its longitudinal axis is parallel to the predicted direction of flood flow”*.

The location of the proposed development is within an area that exceeds a flooding depth of 500mm and is not the highest point on the lot. Further, the application documentation does not demonstrate a floor level of at least 150mm above the 100- year ARI flood level.

In addition to the BLFDP and the Floodway Overlay, the Pyrenees Planning Scheme also seeks to discourage development and intensification on floodplains and low lying areas through its Municipal Strategic Directions, at Clause 02.03-2 (floodplains).

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Strategic Objective 5 - Development and Environment. We will undertake forward planning, and facilitate growth in our local economy while protecting key natural and built environmental values.

5.1 - Provide efficient and effective land use planning, ensuring local policies within the Pyrenees Planning Scheme remain relevant and forward looking.

ATTACHMENTS

1. GHCM A- F-2021-00235 (1) [13.2.1.1 - 4 pages]
2. Application- P A 21042 [13.2.1.2 - 30 pages]

FINANCIAL / RISK IMPLICATIONS

An application determined by Council or under delegation of Council and which is subject to appeal rights at VCAT, may incur costs in the form of representation (consultant) fees and staff resources.

CONCLUSION

Before deciding on an application, Council must consider the *Beaufort Local Flood Plain Development Plan 2012*, and any comments of the relevant flood plain management authority (GHCMA).

In response to the GHCMA's objection and consideration of the Pyrenees Planning Scheme, it is the assessing officer's recommendation that a permit not be granted, due to the proposal's inability to comply with the Beaufort Local Floodplain Development Plan and other policy discussed throughout the body of this report.

OFFICER RECOMMENDATION

That Council:

1. Notes the objectives and strategies of the Local and State Planning Policy Framework and the Municipal Strategic Statement of the Pyrenees Planning Scheme; and
2. Having considered all matters required under Section 60 of the Planning and Environment Act 1987 and the provisions of the Pyrenees Planning Scheme, determines to issue a Notice of Refusal to grant a planning permit for the development of a shed in association with an existing dwelling at land in Plan of Consolidation 167368V (Vol: 09859, Fol:642), being 3 Willoby Street, Beaufort VIC, as the proposed development does not accord with the objectives of Clause 44.03-4 of the Pyrenees Planning Scheme.

13.2.2. NEIGHBOURHOOD SAFER PLACES 2021

Dennis Nikoltsis – Community Safety & Amenity Officer

Declaration of Interest: As author of this report, I have no disclosable interest in this item.

File No: 28/08/10

PURPOSE

The purpose of this report is for Council to note the outcome of the Neighbourhood Safer Places assessments for the coming 2021/22 fire season.

BACKGROUND

Under section 50J of the Country Fire Authority Act (1958), a municipal council must, by 31 August each year, conduct a review of each designated NSP in its municipal district to determine if it is still suitable to be designated as a Neighbourhood Safer Place (NSP).

In conducting the annual review, Council must ask the Country Fire Authority (CFA) to assess each NSP in accordance with the CFA Assessment Guidelines.

An NSP is a space that:

1. is a place of last resort for individuals to access and shelter in during a fire event affecting their neighbourhood - without the need to take a high-risk journey beyond their neighbourhood;
2. eliminates direct exposure to flames from a fire front and management of radiant heat to survivable levels; and
3. should only be accessed when personal bushfire survival plans (for individual properties) cannot be implemented or have failed.

An NSP does not guarantee the survival of those who assemble there.

ISSUE / DISCUSSION

Council currently has nine (9) designated NSPs which are in the following locations:

1. Lexton – Toll Bar Park
2. Waubra – Recreation Reserve
3. Beaufort – Wotherspoon Park
4. Snake Valley – St Brigid’s Church Reserve
5. Avoca – Medium Strip, High Street (between Russell & Cambridge Streets)
6. Moonambel – Recreation Reserve
7. Natte Yallock – Recreation Reserve
8. Redbank – Recreation Reserve
9. Landsborough – Recreation Reserve

All locations were assessed by the CFA in July 2021, and deemed to be compliant with the CFA Assessment Guidelines.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Strategic Objective 3 - Community Connection and Wellbeing. We will engage with communities to provide responsive, efficient services that enhance the quality of life of residents and promote connected, active and resilient communities.

3.4 - Community Services - Increasing the liveability of our communities through the provision of efficient and responsive services.

ATTACHMENTS

Nil

FINANCIAL / RISK IMPLICATIONS

Council has an annual budget for the maintenance of the designated NSPs.

OFFICER RECOMMENDATION

That Council notes the outcome of Pyrenees Shire Council's Neighbourhood Safer Places assessment conducted by the Country Fire Authority and publishes the list of NSPs on Council's website.

13.2.3. WASTE COLLECTION SERVICES - HAIGHS LANE

Douglas Gowans – Director Assets and Development Services

Declaration of Interest: As author of this report, I have no disclosable interest in this item.

File No: 68/08/06

PURPOSE

The purpose of this report is to provide Council with an update in relation to a petition from residents of Haighs Lane, Snake Valley relating to the changes to the waste and recycling collection service.

BACKGROUND

A report was presented to Council at its July 2021 meeting providing details of a letter received from residents of Haighs Lane, Snake Valley regarding the changes to the waste and recycling collection services. The letter received contained 7 signatures and requested that Haighs Lane, Snake Valley be excluded from the proposed waste collection service changes.

ISSUE / DISCUSSION

Council has committed to provide a compulsory waste and recycling service to all residents within Pyrenees Shire. The only consideration for exclusion of the waste and recycling service would be where it is impracticable for a waste vehicle to access properties. Council officers have inspected Haighs Lane and are of the view that access could be made practical with the removal of a small number of trees.

The road is an all-weather rural access road that Council currently maintains to provide access to residents. The road is a no through road with a narrow carriageway due to the proximity of native vegetation.

Some works have been undertaken on the road to enable a waste vehicle to turnaround at the end of the road which is consistent with other sites where a roadside waste service is to be provided for the first time.

Council officers have been working with residents in relation to seeking resident's views on providing a common collection point at the intersection of Haighs Lane and Rowlers Road.

Three of the four property owners have provided feedback that they would be happy with a common collection point. However, the property owner at the furthest address does not agree to a common collection point due to the impracticability of the distance required to access the intersection.

Officers recommend providing a common collection point for the three residents that have indicated they would benefit from this service. Due to vegetation removal being required to enable the service to be provided directly to the property at the furthest point, it is recommended for consideration that this property be removed/excluded from the service at this time.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Strategic Objective 5 - Development and Environment. We will undertake forward planning, and facilitate growth in our local economy while protecting key natural and built environmental values.

5.5 - Protect our environment by providing efficient and effective waste management.

ATTACHMENTS

1. Haighs Lane - Letter from residents [**13.2.3.1** - 1 page]

FINANCIAL / RISK IMPLICATIONS

There will be costs associated with the provision of a common waste and recycling collection point, however there are also costs associated with tree removal if this was the preferred methodology. Costs associated with access have been budgeted for within the 2021/21 waste and recycling budget.

CONCLUSION

The residents of Haighs Lane have initially sought that Council does not service their properties with a roadside collection service due to the impact on the natural setting. Council officers have worked with residents to achieve a practical solution for the provision of waste and recycling services for the residents of Haighs Lane.

OFFICER RECOMMENDATION

That Council:

1. Provides a waste and recycling service for the residents of Haighs Lane at a common collection point;
2. Approves officers to use their discretion regarding the exclusion of residents where provision of the service is impractical; and
3. Approves officers to review provision of access to excluded properties on an annual basis to assess whether provision of the universal roadside service can be provided.

13.3. CORPORATE AND COMMUNITY SERVICES

13.3.1. S11 INSTRUMENT OF APPOINTMENT AND AUTHORISATION

Kathy Bramwell – Director Corporate and Community Services

Declaration of Interest: As author of this report, I have no disclosable interest in this item.

File No: 16/20/08

PURPOSE

The purpose of this report is to request Council's review and adoption of updated Instrument of Appointment and Authorisation.

BACKGROUND

Council regularly reviews and updates its delegations and Instruments of Delegation or Appointment relating to a variety of legislation.

Council is advised by Maddocks Lawyers in preparation of Instruments of Delegation and updates are put forward for adoption following changes in legislative duties or powers, or when changes in Council officers occur.

ISSUE / DISCUSSION

The S11 Instrument of Appointment and Authorisation (Authorised Officers) has been reviewed and updated in accordance with advice provided by Maddocks Lawyers.

This review has accounted for the following changes:

- A change in legislation that altered the name of the former *Metropolitan Fire Brigades Act 1958* to the *Fire Rescue Victoria Act 1958*,
- Inclusion of the *Local Government Act 2020* (although some provisions remain from the *Local Government Act 1989*),
- Inclusion of new mandated positions through the *Emergency Management Act 2013*, and
- A change in officer responsible for the Municipal Fire Prevention Officer authorised officer role.

A copy of the revised overarching Instrument of Appointment and Authorisation is provided for adoption by Council.

It is Council's normal practice to also implement individual Instruments of Appointment and Authorisation which can be completed and authorised by the Chief Executive Officer under delegated authority provided by Council in 2020.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Strategic Objective 3 - We will engage with communities to provide responsive, efficient services that enhance the quality of life of residents and promote connected, active, and resilient communities.

3.4 - Community Services – Increasing the liveability of our communities through the provision of efficient and responsive services

ATTACHMENTS

1. S 11 - Staff Instrument of appointment & authorisation Aug 2021 [**13.3.1.1** - 8 pages]

FINANCIAL / RISK IMPLICATIONS

All risk implications have been discussed in the body of this report.

CONCLUSION

To legally allow staff to enforce provisions of legislation, Council review Delegations and Instruments of Appointment and Authorisation at regular intervals or when changes occur. Amended Instruments approved by Council remain in force until further reviews are conducted following updated advice.

OFFICER RECOMMENDATION

That Council, in the exercise of the powers conferred by the Local Government Act 2020 and other legislation referred to in the attached Instrument, resolves that -

1. The members of Council Staff referred to in the S11 Instrument of Appointment and Authorisation be appointed and authorised as detailed in the Instrument,
2. The Instrument comes into force immediately the common seal of Council is affixed to the Instrument, and remains in force until Council determines to vary or revoke them, and
3. Council affixes the Common Seal to the Instrument.

13.4. CHIEF EXECUTIVE OFFICE

13.4.1. DRAFT COUNCIL PLAN 2021-2025

Jim Nolan – Chief Executive Officer

Declaration of Interest: As author of this report, I have no disclosable interest in this item.

File No: 16/20/06

PURPOSE

The purpose of this report is for Council to consider the draft Council Plan 2021-2025 and to resolve to give public notice and invite submissions.

BACKGROUND

Under Section 90 (1) of the Local Government Act 2020 Council must prepare and adopt a Council Plan for a period of at least the next 4 financial years after a general election in accordance with deliberative engagement practices. The Plan outlines how Council will work toward implementing the 10-year Community Vision.

Deliberative engagement practices are a means to inform, consult, involve, collaborate and empower with stakeholders in decision-making. Council adopted its Community Engagement Policy in February 2021 in accordance with section 55 of the Local Government Act 2020 and the deliberative engagement practices.

As part of the engagement process to form the community vision and draft Council Plan, a postcard questionnaire was mailed out to all households in the Pyrenees Shire. The postcard asked residents three questions:

- What are your hopes for the Pyrenees Shire for 2031?
- What do you love about your community?
- What would you change about your community?

129 responses were received from people in a number of age brackets and places across the municipality.

A Community Panel of 25 community representatives was then formed through an expression of interest process. The Community Panel's task was to develop a community vision through a series of workshops, to describe what the Pyrenees region will be like as a place to live, play, work and visit in the future. A wide range of economic, social, demographic, environmental information was presented to the group to inform thinking. The Community Panel's words have directly informed the Council Plan and are presented in full in the Vision and in each of the sections of the Council Plan.

The preparation of the plan also involved facilitated Council workshops with officer assistance in preparing the draft which was further workshopped at a Council briefing session.

ISSUE / DISCUSSION

There are four priorities identified in the draft Plan which are centred around people, place, environment and economy. The order of the priorities however does not necessarily reflect the relative importance of one priority compared with another. The enabling principles to achieve the priorities are to:

- a. Motivate and inspire community involvement;
- b. Provide transparency and accountability; and
- c. Use resources efficiently and effectively.

The draft Council Plan has been prepared in a way that ensures the statutory requirements of the Act are met, while responding to the vision and strategic direction of Council for the four-year period.

Council is now calling for the community to provide submissions on the draft Plan, in accordance with Council's Community Engagement Policy. Notification calling for submissions will be made on Council's website, social media platforms, Council newsletters and in local newspapers. Council will ensure that the draft Plan is also available for inspection at the Council offices in both Avoca and Beaufort.

Amendments to the plan may be made up until the Plan is adopted having regard to any submissions received by Council or in order for the Plan to properly reflect the intent of the Council.

The Council Plan must be adopted by 31 October 2021.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Strategic Objective 3 - We will engage with communities to provide responsive, efficient services that enhance the quality of life of residents and promote connected, active and resilient communities.

3.3 - Community Development – Supporting communities to build connections, capacity and resilience.

Strategic Objective 4 - Financially Sustainable, High-performing Organisation Our organisation will respond to community needs, attend to our core business, and strive for excellence in service delivery in an ethical and financially responsible manner.

4.1 - Continue to build and develop an engaged, responsive, accountable and capable workforce.

ATTACHMENTS

1. Draft Council Plan [13.4.1.1 – 24 pages]
2. Draft Community Vision [13.4.1.2 – 10 pages]

FINANCIAL / RISK IMPLICATIONS

The preparation of the draft Council Plan and the cost to implement the Plan has been considered as part of the plan preparation and within the financial constraints of Council.

CONCLUSION

The purpose of the Council Plan is to guide Council decision making over the four years from 2021 to 2025. The Council Plan does not address all the things that Council works on, rather it reflects the major challenges facing Council and community, priorities and initiatives that will help continue to improve our region.

OFFICER RECOMMENDATION

That Council:

1. Endorses the draft Council Plan 2021-2025 be released for public exhibition, subject to any amendments.
2. Gives public notice of the draft Council Plan 2021-2025 in accordance with the Local Government Act 2020 and Council's Community Engagement Policy, inviting submissions.
3. Meets after submissions close to hear and consider any submissions received on the proposed Council Plan.
4. At its Ordinary Meeting on 21 September 2021 resolves to adopt the Council Plan 2021-2025 with or without amendments.

13.4.2. WEIGHBRIDGE BUILDING BEAUFORT

Jim Nolan – Chief Executive Officer

Declaration of Interest: As author of this report, I have no disclosable interest in this item.

File No: 513016000

PURPOSE

The purpose of this report is for Council to consider the request from Beaufort & Skipton Health Service to facilitate the relocation of the weighbridge building in Havelock Street Beaufort and invite submissions from community members for a more suitable location.

BACKGROUND

In September 2020, Meryn Pease CEO of the Beaufort & Skipton Health Service (B&SHS) wrote to Council requesting that Council consider relocating the small weighbridge building located at the Beaufort Mechanics Institute site, to a location where it can be appropriately maintained and enjoyed by the public. B&SHS has been responsible for the weighbridge building since taking over the Mechanics Institute site.

Relevant to this request, B&SHS received feedback from a local member of the community who suggested that as this building holds historical significance within the community and that weighbridge could be relocated to the Beaufort Court House.

The building was built by the Shire of Ripon in 1874 to house the weighbridge scale (the two lamps being added in 1885) and sited where the band rotunda now stands. Moved in 1903, it became a storage shed for Wotherspoon Bros, and in the 1950's a shelter for visitors to the Beaufort Cemetery. Later it was relocated to Main Lead as a tool shed where it remained until 2005, when it was donated back to the people of Beaufort by Cellante Family. Finally restored, it was returned to its current site in November 2008.





Photos from Destination Beaufort website <http://www.destinationbeaufort.com.au/listings/weighbridge/>

ISSUE / DISCUSSION

Council acknowledges that the former weighbridge building is surplus to hospital needs and has historical value to the Beaufort community. Should the building be relocated, consideration will need to be given as to the ongoing responsibility of the building including further maintenance.

Council would like to receive feedback from the community with suggested alternative sites for the building, in accordance with Council's Community Engagement Policy. Notification calling for feedback will be made on Council's website, social media platforms, Council newsletters and in local newspapers.

COUNCIL PLAN / LEGISLATIVE COMPLIANCE

Strategic Objective 1 - Roads and Townships. We will plan, manage, maintain and renew infrastructure in a sustainable way that responds to the needs of the community.

1.4 - Maintain, develop and renew the public amenity of our townships in consultation with our communities.

A priority identified in the draft Council Plan 2021-2025 is to identify, preserve and protect heritage assets.

ATTACHMENTS

Nil

FINANCIAL / RISK IMPLICATIONS

There will be the ongoing a maintenance should Council decide to take responsibility of the building.

CONCLUSION

The Pyrenees Shire hosts a range of colonial heritage features of significance providing an opportunity for tourism which also forms part of the 'Country charm' of the municipality. It is suggested that Council support the request by the Beaufort and Skipton Health Service and commence a process to see the building relocated to another appropriate location.

OFFICER RECOMMENDATION

That Council:

1. Undertakes a community engagement process seeking feedback from the community on an alternative site for the weighbridge building; and
2. Brings a further report to Council on the matter when the community engagement process has been completed.

14. COUNCILLOR REPORTS AND GENERAL BUSINESS

15. CONFIDENTIAL ITEMS

CLOSURE OF MEETING TO MEMBERS OF THE PUBLIC

That, pursuant to the provisions of Section 4.1.1(c) of Council's Governance Rules, and Section 66 of the Local Government Act 2020, the meeting be closed to the public in order to consider confidential items.

RECOMMENDATION

That the meeting be closed to members of the public in accordance with Section 4.1.1(c) of Council's Governance Rules, and Section 66 of the Local Government Act 2020, in order to discuss the confidential reports listed below:

- 15.1 Pyrenees Hay Business Support
- 15.2 Awarding of Contract 2021/013 – Bowling Green Upgrade, Waubra Bowling Club
- 15.3 Lexton Community Hub
- 15.4 Evaluation of Tenders received for the Supply & Delivery of Precast Bridge Components for Bridges 32, 139 and 110

RE-OPENING OF MEETING TO MEMBERS OF THE PUBLIC

RECOMMENDATION

That Council, having considered the confidential items, re-opens the meeting to members of the public.

16. CLOSE OF MEETING

Meeting closed at

Minutes of the meeting confirmed _____

2021

Mayor Damian Ferrari