

PYRENEES SHIRE COUNCIL



5 Lawrence Street, Beaufort 3373
Phone: (03) 5349 1100
Fax: (03) 5349 2068
Email: pyrenees@pyrenees.vic.gov.au

GENERAL LOCAL LAW 2019

APPLICATION FOR PERMIT

(7.4) Development of Nature Strips and Road Reserves

This application is to permit the development of the nature strip or road reserve at the location/s specified below.

☐ Development of Nature Strips and Road Reserves **Fee: \$145.00**

Questions marked with an asterisk (*) must be completed.

Applicant Details

Applicant* The person who wants the permit.	First Name:	Last Name:
	Business or Organisation (if applicable):	
	Postal Address:	
	Suburb/Locality:	Postcode:

Contact Details*

Daytime Phone:
Email:

Details of Development

Location	
Are you the owner of the property adjacent to where you propose to development?	☐ Yes ☐ No
Have you advised neighbours on both sides about proposed development?	☐ Yes ☐ No

What species do you propose to plant?	
Have you identified the location of all underground services (i.e power, water)	☐ Yes ☐ No
Please complete the plan below showing the proposed development. Attach a separate plan and/or photos if needed. Make sure to include distances to boundary fences and the kerbside. Also include any features such as street trees, power poles or other utility services (i.e. telephone, water, power)	

Declaration (This form must be signed by the applicant. *)

I declare that I am the applicant; and that all the information in this application is true and correct; and the owner (if not myself) has been notified of the permit application.

Signature:

Date:

Checklist

Have you:

- ☐ Filled in the form completely?
- ☐ Paid or included the application fee?
- ☐ Provided all necessary supporting information and documents?

Incomplete forms will result in a delay in processing your application.

Lodgement

Lodge your completed application form, the fee payment and all the documents to:

Pyrenees Shire Council
5 Lawrence Street
BEAUFORT VIC 3373

Email: pyrenees@pyrenees.vic.gov.au

Council may or may not issue a permit with or without conditions and may also cancel a permit at any time. A permit will be valid for dates or period of time indicated on the permit upon being issued and is not transferable.

Office Use Only

Application Number:

Date Lodged: / /

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PAYMENT OPTIONS FORM

(Please attach with your application)

Name:			
Property Address:			
Phone Number:			
Email:			
Department:	☐ Building	☐ Planning	☐ Local Law
	☐ Environmental Health	☐ Other :	
Description:			
Total Amount To Pay:	\$		

How would you like to pay?

☐ Over the Phone by CREDIT CARD	Our Customer Service team will call the phone number provided on this form to take your payment.
☐ In Person by CASH, CHEQUE or EFTPOS	Please bring your application and pay in person at Council's Beaufort Office or Avoca Information Centre.
☐ Mail a CHEQUE	Post your application and include a cheque payable to: Pyrenees Shire Council, 5 Lawrence Street, BEAUFORT Vic 3373.

Signed: _____ **Date:** _____

PLEASE NOTE THAT YOUR APPLICATION CANNOT BE ASSESSED OR PROCESSED UNTIL PAYMENT HAS BEEN MADE IN FULL

The Pyrenees Shire Council considers that the responsible handling of personal information is a key aspect of democratic governance and is strongly committed to protecting an individual's right to privacy. Council will comply with the Information Privacy Principles as set out in the Information Privacy and Data Protection Act 2014. The personal information required on this form will only be used by Council for the purpose of payment assessment for an Infringement. The information will not be disclosed to any other party unless Council is required to do so by law. You can view and change the information by contacting Customer Service on 03 5349 1100 during business hours.