

This application is to permit the applicant to reside in a Temporary Dwelling at the location indicated below for the period of time specified.

Temporary Dwelling

Fee \$300.00

Questions marked with an asterisk (*) must be completed.

Why do you need the Permit?

Provide full details for what matter you require a permit, your proposal and attach any Further Information that may assist in assessing your application.

*

Location

Provide details of the Address of the land where the you propose temporary dwelling.

Council Property or Assessment Number		
Street Address: *	Street Address:	
	Suburb/Locality:	Postcode:

If no Street Address please provide the Lot No or Crown Allotment No and Section No and Locality or Township Name.	Lot No:	Crown Allotment:	Section No:
	Locality/Township:		

Applicant and Owner Details

Provide details of the applicant and the owner of the land where the permit is being applied for.

Applicant* The person who wants the permit.	First Name:	Last Name:
	Business or Organisation (if applicable):	
	Postal Address:	
	Suburb/Locality:	Postcode:
Contact Details*	Daytime Phone:	
	Email:	

Land Owner* The person or organisation who owns the land. <i>Where the owner is different from the applicant, provide details about that person or organisation .</i>	☐ <i>Owner same as applicant</i>	
	First Name:	Last Name:
	Business or Organisation (if applicable):	
	Postal Address:	

Details of Temporary Dwelling

What Type of Temporary Dwelling do you propose?

☐ Caravan

☐ Motorhome

☐ Other _____

Exact Location on Property where proposed Temporary Dwelling will be Sited:

(Please attach a map/drawing of site plan including setback distances to property boundaries and any other existing features)

For what period of time do you wish to locate Temporary Dwelling? (provide period or dates)

Start Date:

End Date:

Provide Planning Permit No.(if applicable)

Provide Building Permit No.*(required)

How will you manage Waste/Rubbish?

How will you manage Wastewater?

What sanitary facilities will be located onsite? (shower, toilet, sink etc.)

***Attach a letter from your Building Surveyor which indicates their support of your proposal for a Temporary Dwelling whilst your permanent residence is being built.**

Declaration (This form must be signed by the applicant. *)

I declare that I am the applicant; and that all the information in this application is true and correct; and the owner (if not myself) has been notified of the permit application.

Signature:

Date:

Checklist

- Have you:
- ☐ Filled in the form completely?
 - ☐ Paid or included the application fee?
 - ☐ Provided all necessary supporting information and documents?

Incomplete forms will result in a delay in processing your application.

Lodgement

Lodge your completed application form, the fee payment and all the documents to:

Pyrenees Shire Council
5 Lawrence Street
BEAUFORT VIC 3373

Email: pyrenees@pyrenees.vic.gov.au

Council may or may not issue a permit with or without conditions and may also cancel a permit at any time. A permit may be issued for a period of up to 2 years and is not transferrable.

All permit applications will be subject to extensive assessment criteria.

3.4 TEMPORARY DWELLINGS

- (1) The owner or occupier of land must not, without a permit, occupy or allow any person to occupy a temporary dwelling on the land.
- (2) A permit may be granted for a period up to 2 years if Council is satisfied that:
 - (a) a current building permit and any required planning permit has been issued for a permanent residency on the site;
 - (b) the temporary dwelling complies with the requirements of the *Building Act 1993* and is considered capable of providing for an adequate standard of habitation;
 - (c) a letter of support for approval of a temporary dwelling has been provided by a Relevant Building Surveyor;
 - (d) adequate sanitary facilities (toilet, shower, laundry trough and kitchen sink) are provided to the satisfaction of Council's Environmental Health Unit;
 - (e) the dwelling is connected to a reticulated water supply or has an alternate potable water supply;
 - (f) the dwelling is connected to reticulated electricity supply or has an alternate energy source;
 - (g) an approved wastewater treatment and disposal system has been installed to the satisfaction of Council's Environmental Health Officer that enables solid and liquid waste to be disposed of safely and without detriment to the environment; and
 - (h) within three (3) months of the issue of a Certificate of Occupancy for a permanent residence, the temporary dwelling must be decommissioned to the satisfaction of Council.

In determining whether to issue a permit, Council will also consider:

- (a) whether the temporary dwelling can be suitably sited and designed to adequately manage the potential risk from bushfire; and/or
 - (b) whether the issuing of a permit will have a detrimental impact on neighbouring properties.
- (3) Council may grant an extension of time for an existing temporary dwelling permit, for a maximum period of 12 months, in circumstances where substantial progress has been made toward the completion of the permanent dwelling and the necessary Building Permit and Planning Permit remain in place for the permanent residence.

Infringement Notice: 10 penalty units

Court penalty: 20 penalty units

Office Use Only

Application Number:

Date Lodged: / /
