

Please use this form to transfer a current onsite wastewater system permit that has been issued by Pyrenees Shire Council. *Fields marked with Asterix (\*) must be completed.*

## Applicants Details

Is the applicant:

|                          |       |                          |                     |
|--------------------------|-------|--------------------------|---------------------|
| <input type="checkbox"/> | Owner | <input type="checkbox"/> | Agent of the Owner* |
|--------------------------|-------|--------------------------|---------------------|

**\*IMPORTANT** The property owner must complete the below authorisation if they are not the applicant.

|                 |  |
|-----------------|--|
| *Surname        |  |
| *Given name(s)  |  |
| *Postal Address |  |
| Suburb/Town     |  |
| Postcode        |  |

|                            |  |
|----------------------------|--|
| Business contact number(s) |  |
| Mobile                     |  |

## Property Owners Details

|                 |  |
|-----------------|--|
| *Surname        |  |
| *Given Name     |  |
| *Postal Address |  |
| Suburb/Town     |  |
| Postcode        |  |

|                            |  |
|----------------------------|--|
| Business contact number(s) |  |
| Mobile                     |  |

## Authorisation

|                                            |
|--------------------------------------------|
| I hereby authorise (insert applicant name) |
|--------------------------------------------|

|                                     |
|-------------------------------------|
| To apply to transfer permit number: |
| Signature of property owner         |

## Permit Details

|                |  |
|----------------|--|
| Permit Number  |  |
| Street Address |  |
| Suburb         |  |
| Postcode       |  |

## Permit Holder Details

|                 |  |
|-----------------|--|
| *Surname        |  |
| *Given name(s)  |  |
| *Postal Address |  |
| Suburb/Town     |  |
| Postcode        |  |

## Declaration

I understand and acknowledge that:

The information provided in this application is true and complete to the best of my knowledge. This application forms a legal document and penalties exist for providing false or misleading information. I am over 18 years of age at the time of completing this application.

|                              |  |
|------------------------------|--|
| <b>Applicant's Signature</b> |  |
| <b>Print Name</b>            |  |
| <b>Date</b>                  |  |

|                                              |  |
|----------------------------------------------|--|
| <b>Existing Permit Holder signature</b>      |  |
| <b>Print Name</b>                            |  |
| <b>Authority (if on behalf of a company)</b> |  |
| <b>Date</b>                                  |  |

|                                              |  |
|----------------------------------------------|--|
| <b>New Permit Holder signature</b>           |  |
| <b>Print Name</b>                            |  |
| <b>Authority (if on behalf of a company)</b> |  |
| <b>Date</b>                                  |  |

## Application Fee

In accordance with Regulation 198, a Flat application fee of **9.93** fee units applies.  
**\$171.50** (current at 1 July 2026)

### Privacy Statement

The Pyrenees Shire Council considers that the responsible handling of personal information is a key aspect of democratic governance and is strongly committed to protecting an individual's right to privacy. Council will comply with the Information Privacy Principles as set out in the Information Privacy and Data Protection Act 2014. The personal information required on this form will only be used by Council for the purpose of processing this application. The information will not be disclosed to any other party unless Council is required to do so by law. You can view and change the information by contacting Customer Service on 03 5349 1100 during business hours. To view Council's privacy policy, please either visit Council's offices or go to Council Privacy statement located at: <https://www.pyrenees.vic.gov.au/privacy>