

Ordinary Meeting of Council - 16 March 2026 Attachments

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Tanwood Avenue of Honour restoration – Engagement summary

Background

Council is seeking community input on the replacement of frost-affected trees at the Tanwood Avenue of Honour.

The Tanwood Avenue of Honour was first established in 1924 to honour the local service men & women who served in the First World War.

Following campaigning by the Moonambel community, the dead and dying Monterey cypress trees that lined the avenue were removed in 2021 and replaced by flowering gums with the support from the Federal Government and Pyrenees Shire Council.

The flowering gum species (*Corymbia ficifolia*) were chosen because of their red flowers and connection to Western Australia, where men and women from farming families in the Tanwood area departed from during the First and Second World Wars.

While these trees have some tolerance to frost, a series of unusually heavy frosts in October 2024 severely impacted the young trees, particularly on the south side of the avenue.

It was hoped that some trees would recover in 2025 but sadly, most of the trees on the south side are dead, and those on the north side are in very poor condition and unlikely to thrive.

Because of this, it has been decided to investigate replacing all the trees in the avenue with a more frost tolerant species.

A shortlist of two flowering gum species has been chosen. These trees have been chosen for toughness, low-maintenance, frost-tolerance, and drought resistance.

Exotic trees such as Claret Ash (*Fraxinus oxycarpa*) and Himalayan Cedar (*Cedrus deodora*) may also be considered, based on community feedback.

Engagement process

Council sought input from the community on tree selection through a survey on its website at pyrenees.vic.gov.au

The engagement process began on 15 August 2025 and ran for three weeks.

The community was made aware of the process through Council's Public Notices published in local newspapers and online, Facebook posts and direct contact with community groups and residents via email.

Residents were provided with the background above and a choice of three options, as follows:

A. Eucalyptus leucoxyton Rosea - Red Flowering Yellow Gum



A tall tree (15m) with smooth cream to grey coloured bark that forms a large open canopy with clusters of red flowers from autumn to spring. A dwarf variety (5-6m tall) is also available.

B. Eucalyptus sideroxyton Rosea - Red Flowering Ironbark



A medium size (10m) native tree with dark brown to black furrowed bark which does not shed. The bark provides a striking contrast to the blue-grey foliage and clusters of pink to red flowers that appear from winter to early spring.

C. Other

If you selected "Other", please tell us what type of tree you would like to see planted and why.

Reponses

Twenty-five responses were received in the online survey, by email or by phone

The results are summarized in the table below.

Note: One respondent voted for both Option A and Option B

A. Eucalyptus leucoxyton Rosea - Red Flowering Yellow Gum	5
B. Eucalyptus sideroxyton Rosea - Red Flowering Ironbark	7
C. Other	14

Here is a breakdown of respondents who voted “other” based on comments (see below):

Kurrajong (Brachychiton populenus): 2 *note this is a native tree*

Wattle: 1

Ash (Claret or desert): 5



Oak (Pin Oak/Scarlet Oak): 7

Maple: 2

Poplars: 1

Pine: 2

Comments

- *The others will also struggle when young with frosts. What about wattles or Brachycynton Populus*
- *I believe the soil in this area is not good enough for any growth and soil improvement should be a priority before replacement*
- *Alternating Claret Ash and Desert Ash would look nice. Desert Ash are very hardy. Or I do love Pin Oaks or Scarlet Oak. I love natives but think they would get "lost" amongst the surroundings.*
- *Pin oaks, beautiful changing foliage , frost tolerant long lived. Why are you asking everyone's opinion, you will plant what you want anyway. The first lot of trees were never going to survive. The frosts that killed them were not unusual , they were the norm. Incompetence and a waste of taxpayers ant ratepayers money.*
- *Karrajong- salt, frost and drought tolerant. Layering of other suitable smaller secondary trees for contrast and depth. Can give you a list*
- *I'd like to see the plaque amended to reflect the correct wording of The Ode.*
- *Any type of ash, oak, maple. Even poplars? Just not gum trees please, it's already a monoculture of gums out here and we'd like to see diversity. Thankyou.*
- *Oak trees or claret ash. Not eucalyptus!*
- *Pine Trees. They grow big, green and luscious. They provide plenty of shade and privacy to the neighbouring residents. These were the original trees planted and it would be lovely to have the avenue back to its original state. Many types of pines are frost and drought tolerant as well.*
- *I'd like to see Oak, Ash, Elm, or something similar to the large pine trees that were removed. There's plenty of space available, so a tall tree with a broad canopy would be ideal. Google Maps imagery from 2010 provides a great reference for what used to be there and gives a good sense of the space and what would look best in that area. My preference is a type of pine.*
- *Deciduous trees- Claret Ash, Pin Oak, Maple. Not keen on the gum trees.*
- *Oak trees*
- *Pin oak trees or Claret Ash*

Via email:

I realised I have missed the submission date but hopefully some of my comments and experience helps the decision.

I planted 100+ dwarf Eucalyptus leucoxyton Rosea Dwarf trees along a driveway in the area west of Moonambel. The trees grew well if a couple of conditions were met. I had Tree guards to keep Kangaroos from eating and consistent watering through summer in the first few years. Some



trees have split from wind and they tend to have branches that droop to the ground hiding the trunk. The trunks are not what I expected and certainly not a nice clean white, cream or grey looking bark unfortunately. I have been trimming lower branches as I like to see some trunk. They are 5-6 metres in height but some just never grew properly whilst others grew rapidly.

I believe if you plant the non dwarf variety then you would get a better result of nice looking trees. My flowers are red, some yellow and some white. They were all supposed to be red so not sure what happened there. They do not flower each year. In fact that is a bit hit and miss. The birds love them and it's certainly brought a lot of budgies and parrots to my land.

I can't comment on the iron bark option but these may be slower growing.

Whatever you plant, my advice is to deep rip the area prior and trees will most need water in summers for the first year or so. Good luck with it and look forward to seeing the outcome

Summary

- The majority of respondents indicated a preference for trees other than eucalypts that will “stand out” in the landscape.
- Of the non-native trees suggested, oaks are the most popular choice (Pin oaks in particular are specifically mentioned four times), with Ash being the next most popular.
- The importance of soil preparation is highlighted in several responses. Council acknowledges this and should budget accordingly.

Recommendation

- Plant Oaks or Ash trees.
- Seek advice from horticulturists and nurseries on which is the most suitable species.
- Rip ground if appropriate, dig large holes and use high quality soil and fertilizer.
- Include watering for two years in contract.
- Install tree protection.



Vegetation Site Assessment – Burnbank Creek, Lexton

1. Site details

Property: Burnbank Creek, Lexton, VIC 3352 (Co-ordinates: -37.274086, 143.514265)

Municipality: Pyrenees Shire Council

Date of Assessment: 3 October and 30 October 2025

Council Officer: Noel McKeegan

2. Purpose of Assessment

This preliminary assessment was undertaken to identify vegetation to be removed or impacted as part of proposed flood mitigation works in Burnbank Creek, Lexton.

This action was identified in the [Lexton Flood Mitigation Plan](#) August 2025 (Option 1).

On 18 August 2025, Council resolved to “support the removal of all non-native and potential removal of native regrowth vegetation from the Burnbank Creek where required on an annual basis within the limits of available funding or budget, and seeks appropriate permissions for the removal of regrowth vegetation and other creek obstructions.”

3. Site Context

Burnbank Creek is a designated waterway in North Central Catchment Management Authority region.

The site lies within the Goldfields bioregion. The pre -1750 Ecological Vegetation Class is mapped as Creepline Grassy Woodland (EVC 68).

Vegetation clearance is proposed to take place in a 200 m-long section of the creek north of the bridge at Williamson Street. The site is Council-controlled Crownland covered by an Environmental Significance Overlay and lies in the center of the township, between the Sunraysia Highway and Goldsmith Street.



The grassy verge along the creek line is maintained and regularly mowed by Council. Vegetation to be cleared is within the watercourse and along the banks at a width of approximately 1m from the edge.

4. Flora and Fauna Observations

The creek is heavily vegetated and contains debris and logs. The vegetation is a mixture of native and exotic tree species, reeds, grasses and weeds.

Several mature red gums are present on the banks of the creek in this section, along with younger exotic and native trees and saplings, some of which are growing within the waterway.

No EPBC or FFG listed species were observed during the inspection.

Flora observed during inspection is listed below.



Scientific name	Common name	Origin	Weed status (NCCMA)
<i>E. camaldulensis</i>	River Red Gum	Native	
<i>Acacia melanoxylon</i>	Blackwood	Native	
<i>Fraxinus</i> sp.	Ash	Introduced	
<i>Crataegus monogyna</i>	Hawthorn	Introduced	Restricted
<i>Ulex europaeus</i>	Gorse	Introduced	Regionally Controlled
<i>Acacia mearnsii</i>	Black Wattle	Native	
<i>Acacia dealbata</i>	Silver Wattle	Native	
<i>Juncus</i> spp.	Rush	Native/varies	
<i>Juncus acutus</i>	Spiny rush	Introduced	Regionally Controlled
<i>Phalaris</i>	Phalaris	Introduced	
<i>Cortaderia selloana</i>	Pampas Grass	Introduced	Undeclared
<i>Typha domingensis</i>	Cumbungi	Native	Control recommended for flood mitigation
<i>Prunus</i> sp.	Plum	Introduced	
<i>Agapanthus praecox</i>	Agapanthus	Introduced	
<i>Bromus diandrus</i>	Great Brome	Introduced	
<i>Vicia sativa</i>	Common Vetch	Introduced	
<i>Plantago lanceolata</i>	English Plantain	Introduced	
<i>Allium triquetrum</i>	Angled onion	Introduced	Restricted
<i>Dactylis glomerata</i>	Cocksfoot	Introduced	
<i>Holcus lanatus</i>	Yorkshire Fog	Introduced	
<i>Sonchus</i> sp.	Sowthistle	Introduced	
<i>Hedera helix</i>	English Ivy	Introduced	Undeclared



Oxalis sp.	Soursob	Introduced	Restricted
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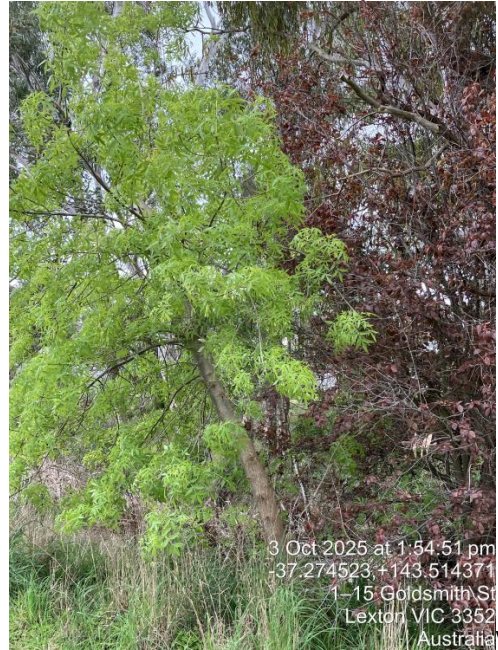
5. Recommendations

- Remove woody weeds and regrowth in waterway using targeted removal strategies and strong consideration for erosion control on embankment, minimization of soil disturbance - preference is for hand/manual removal
- Retain large old trees
- Seek further advice on native flora potentially present at the site
- Seek advice/input from North Central CMA, Dja Dja Wurrung Traditional Owners, DEECA and other stakeholders including local Landcare Group
- A planning permit under Clause 52.17 of the Pyrenees Planning Scheme may be required for native vegetation removal – some exemption may apply, including Regrowth exemption for saplings in creek bed
- A Works on Waterways permit is required from NCCMA
- Undertake post-works restoration and replanting of appropriate native species where applicable, along with other measures to prevent erosion
- Develop ongoing management plan to prevent vegetation buildup and promote biodiversity at the site
- Reassess periodically to establish if further thinning is required for flood mitigation

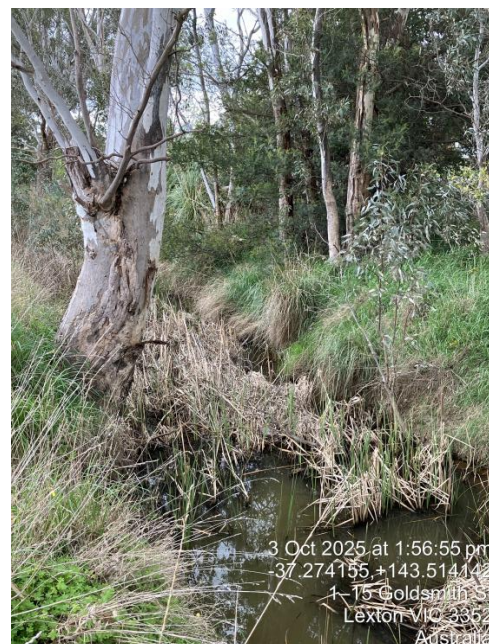


6. Photographs













PROJECT CHARTER

LINKS ACROSS THE DIVIDE PROJECT: CENTRAL VICTORIAN UPLANDS & REGION CONNECTIVITY ANALYSIS

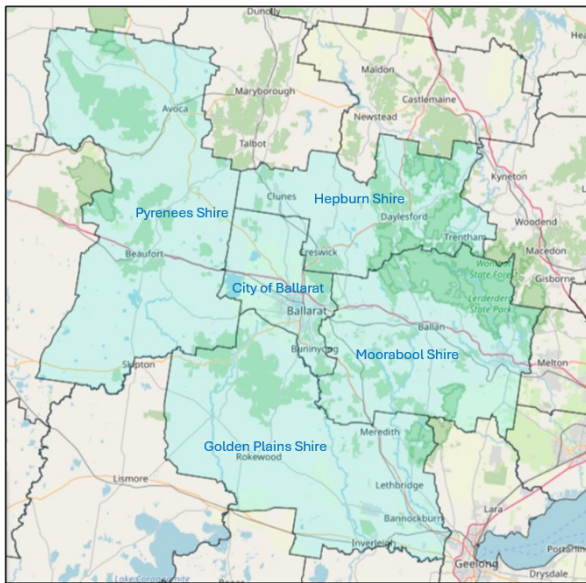
Problem Statement	Native forests and woodlands across the Central Victorian Uplands bioregion (including Wombat, Creswick, Mt Cole, Enfield, Lal Lal, Brisbane Ranges) are fragmented, limiting wildlife movement, breeding, and survival under climate change. Species such as Agile Antechinus struggle to move between isolated patches. Effective protection and restoration of landscape connectivity between the major reserves relies on a scientifically based understanding of priorities for wildlife movement by the diverse land managers. This project supports landscape-scale connections, addressing goals under Victoria’s Biodiversity 2037, the FFG Act, and Australia’s Threatened Species Strategy 2021–2031.
Benefit Statement	<ul style="list-style-type: none"> - Prevent local extinctions and support climate-ready habitat corridors. - Provide evidence-based maps for planning ,funding and advocacy. - Empower community-led restoration efforts. - Strengthen partnerships among LGAs, Traditional Owners, and agencies. - Align with state and national biodiversity goals, including public engagement under Biodiversity 2037 and SMART landscape management.
Project Purpose/Objectives	<p>Purpose: Develop a clear, evidence-based connectivity plan for forested areas in the Central Highlands region aligned with state and national biodiversity goals.</p> <p>Objectives:</p> <ol style="list-style-type: none"> 1. Map priority corridors and barriers. 2. Integrate connectivity into local planning schemes. 3. Support SMART targets within Biodiversity 2037 and Australia’s Threatened Species Strategy. 4. Facilitate stakeholder workshops. 5. Deliver a practical final report with maps and guidance.
Project Scope	<p>In Scope:</p> <ul style="list-style-type: none"> - Stakeholder engagement and species selection workshops. - Integrated multi-species connectivity map for 12 key species. - Report for councils and engagement. <p>Out of Scope:</p> <ul style="list-style-type: none"> - On-ground works (e.g., planting, fencing). - Long-term ecological monitoring.
Project Timeline/Milestones	<ul style="list-style-type: none"> - Dec 2025: Confirm Project Partners and indicative budget commitment - Jan–Jun 2026: Project setup, stakeholder outreach, begin consultant procurement. - Jul–Dec 2026: Confirm design and secure consultant. - Jan–Jun 2027: Species workshops and connectivity modelling.

Commented [BB1]: Thinking of advocacy with VicRoads to get overpasses/underpasses, speed limits and signage

	<ul style="list-style-type: none"> - Jul-Dec 2027: Map integration and draft reporting. - Jan-Mar 2028: Final report publication and dissemination.
Resource Requirement	<ul style="list-style-type: none"> - GIS analysts, ecologists, biodiversity officers. - Software and spatial data (ArcGIS/QGIS, Circuitscape). - Council liaison and engagement coordinators.
Funding Sources	<ul style="list-style-type: none"> - City of Ballarat (\$10K-30K tentative). - Partner councils (\$10K each). - Partner regional agencies, Traditional Owners and NGOs (\$5K-\$10K each). - State biodiversity grants.
Total Project Cost & Budget Breakdown	<p>Total Budget: \$80K-\$200K</p> <ul style="list-style-type: none"> - Consultant & Technical Analysis: \$120,000^ - Stakeholder Engagement: \$30,000^ - Data Acquisition & Software: \$20,000 - Administration: \$15,000 - Contingency: \$15,000
Dependencies	<ul style="list-style-type: none"> - Financial partnership from five LGAs and Traditional Owners. - Access to DEECA connectivity tools and datasets. - Alignment with Victoria's Biodiversity 2037 targets - Australia's Threatened Species Strategy goals for landscape restoration. - City of Ballarat Biodiversity Strategy Goal 13 and Action 31.
Procurement Consideration	<ul style="list-style-type: none"> - Consultancy for multispecies connectivity analysis. - GIS software licenses and remote sensing data. - Facilitation for workshops and stakeholder sessions.
Known Key Risks	<ul style="list-style-type: none"> - Shifts in stakeholder priorities. - Data insufficiencies for modelling. - Delays in consultant procurement. - Budget overruns due to technical complexity.
Partners Approached	<ul style="list-style-type: none"> - City of Ballarat - Hepburn Shire - Moorabool Shire - Golden Plains Shire - Pyrenees Shire - Wadawurrung Traditional Owners Aboriginal Corporation - Dja Dja Wurrung Clans Aboriginal Corporation - Wurundjeri Woi Wurrung Cultural Heritage Aboriginal Corporation - Corangamite CMA - Glenelg Hopkins CMA - North Central CMA - Parks Victoria - Central Highlands Water - Melbourne Water - Department of Transport and Planning - DEECA - Landcare Victoria - Biolinks Alliance - Victorian National Parks Association

	<ul style="list-style-type: none"> - Field Naturalists Club of Victoria - Victorian Forest Alliance - Wombat Forest Care
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The project aims to re-establish ecological connectivity across the Central Victorian Uplands between larger reserved & private patches of native vegetation, to enable less mobile fauna to move between areas of suitable habitat. Key: blue: local government areas, green: large reserves & private lands supporting areas of native vegetation.



Links across the Divide

Regional habitat
connectivity analysis for
the Central Victorian
Uplands



Agile Antechinus

Proposed project region: multispecies landscape scale analysis



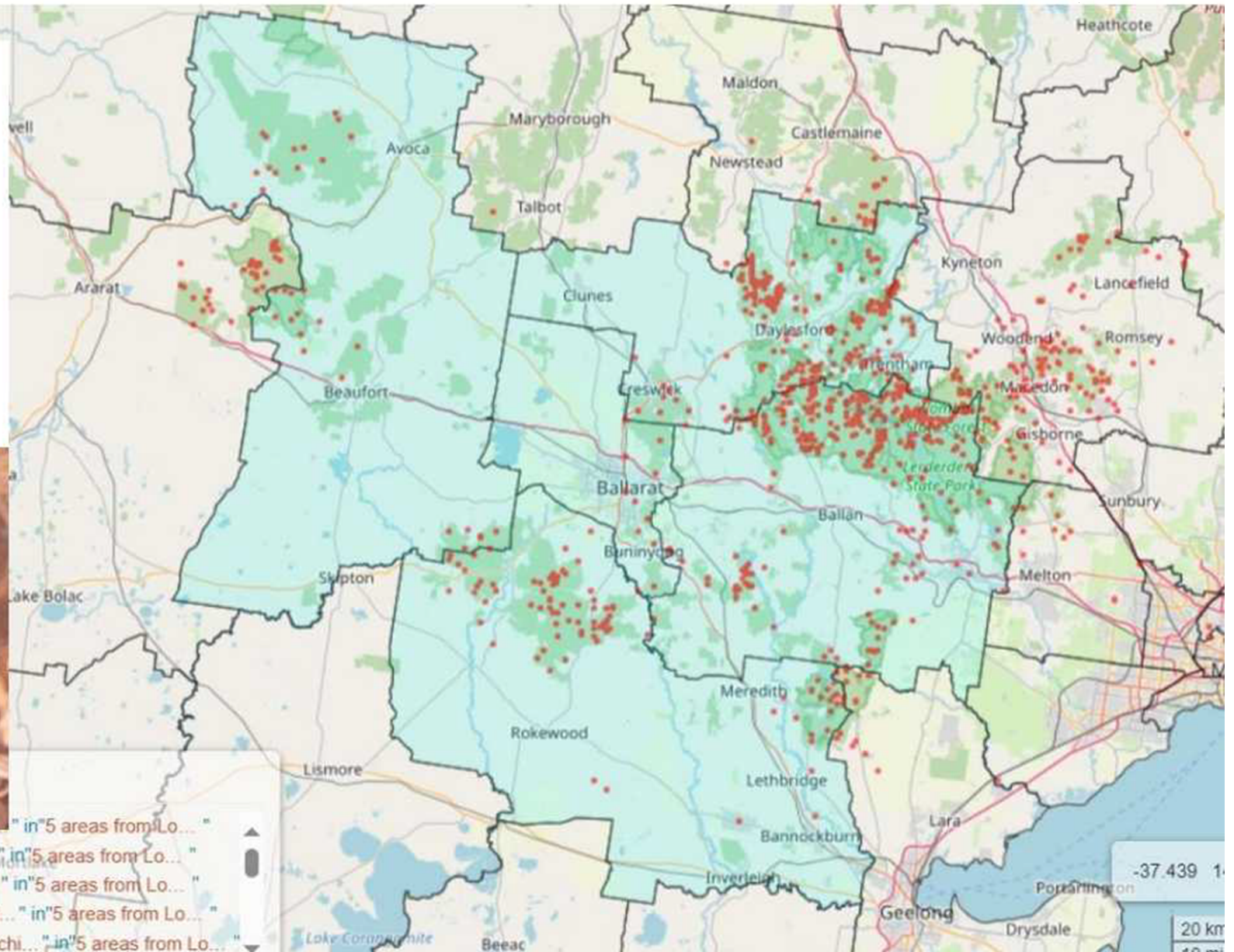
Potential partners

- **City of Ballarat**
- **Hepburn Shire**
- **Moorabool Shire**
- **Golden Plains Shire**
- **Pyrenees Shire**
- **Wadawurrung Traditional Owners Aboriginal Corporation**
- **Dja Dja Wurrung Clans Aboriginal Corporation**
- **Wurundjeri Woi Wurrung Cultural Heritage Aboriginal Corporation**
- **Corangamite CMA**
- **Glenelg Hopkins CMA**
- **North Central CMA**
- **Parks Victoria**
- **Central Highlands Water**
- **Department of Transport and Planning**
- **DEECA**
- **Landcare Victoria**
- **Biolinks Alliance**
- **Victorian National Parks Association**
- **Field Naturalists Club of Victoria**
- **Victorian Forest Alliance**

Why do we need a regional connectivity analysis?



Agile Antechinus



A recent example of a project that has utilised connectivity analysis to support biolinks projects

*The **Deep Creek Biolink project** is a collaborative effort between Biolinks Alliance, Upper Deep Creek Landcare Network, Melbourne Water, Macedon Ranges Shire Council and Upper Maribyrnong Catchment Group. This is the first step in an ambitious long-term plan to create a biolink between Melbourne and Echuca. [How to Build a Biolink — Biolinks Alliance](#) .*



1. Identify Critical Habitat Corridors
2. Inform Strategic Land Use Decisions: inclusion of protection of priority connectivity zones in planning schemes
3. Support Climate Adaptation
4. Reduce Conflicts Between Development and Conservation
5. Provide Scientific Justification for Policy
6. Enable Regional Collaboration

The multispecies approach

Liu C, Newell G, White M, Bennett AF.

Identifying wildlife corridors for the restoration of regional habitat connectivity: A multispecies approach and comparison of resistance surfaces.

PLoS One. 2018 Nov 7;13(11):e0206071. doi:
10.1371/journal.pone.0206071. PMID: 30403713; PMCID: PMC6221308.

[Identifying wildlife corridors for the restoration of regional habitat connectivity: A multispecies approach and comparison of resistance surfaces - PMC \(nih.gov\)](#)

- The 2018 study used vertebrates representative of heavily fragmented forests in north-central Victoria, Australia and compared two approaches to define land cover classes/resistance surfaces; expert assessment or distribution models
- This approach uses **multi-species assemblages** rather than a single species to generate data
- **‘resistance surfaces’ are the basic input data for connectivity analyses.**
- In this 2018 study, expert assessment in a more informative result with **pathways more strongly aligned with existing patches and strips of native vegetation** and streams and associated vegetation had relatively high ecological potential and feasibility to contribute to regional connectivity

Suggested species for Central Victorian Uplands bioregion

Species	Home range (ha)	Gap crossing (conservative, m)	Number of patches*
Mammals			
Brush-tailed phascogale	100	250	155
Koala			
Echidna			
Agile Antechinus			
Sugar glider	4	250	506
Birds			
Grey shrike-thrush	6	100	554
White-throated treecreeper	4	100	511
White-eared Honeyeater			
Eastern Yellow Robin			
Reptiles			
Blotched Bluetongue			
Black Rock Skink			
White Lipped Snake			
Copperhead Snake			

<p>Resource Requirement</p>	<ul style="list-style-type: none"> - GIS analysts, ecologists, biodiversity officers. - Primary Contractor: <i>Dr Matt White, Senior Scientist – Ecological Modelling & Statistics, Arthur Rylah Institute</i> (lead on connectivity modelling and analysis). - Software and spatial data (ArcGIS/QGIS, <u>Circuitscape</u>). - Council liaison and engagement coordinators.
<p>Funding Sources</p>	<ul style="list-style-type: none"> - City of Ballarat (\$10K–30K tentative). - Partner councils (\$10K each). - Partner regional agencies, Traditional Owners and NGOs (\$5K-\$10K each). - State biodiversity grants.
<p>Total Project Cost & Budget Breakdown</p>	<p>Total Budget: \$80K-\$200K</p> <ul style="list-style-type: none"> - Consultant & Technical Analysis: \$120,000^ - Stakeholder Engagement: \$30,000^ - Data Acquisition & Software: \$20,000 - Administration: \$15,000 - Contingency: \$15,000

Project Timeline/Milestones

- **Dec 2025:** Confirm Project Partners and indicative budget commitment
- **Jan–Jun 2026:** Project setup, stakeholder outreach, begin consultant procurement.
- **Jul–Dec 2026:** Confirm design and secure consultant.
- **Jan–Jun 2027:** Species workshops and connectivity modelling.
- **Jul–Dec 2027:** Map integration and draft reporting.
- **Jan–Mar 2028:** Final report publication and dissemination.

Next steps

Please make contact if you have any questions or would like to support this project. Tim Read.

timread@ballarat.vic.gov.au



In-House Kerbside Waste Collection Service Business Case

1. Executive Summary

Project Title:	In-House Kerbside Waste Collection Service
Prepared by:	Douglas Gowans, Daniel Potter & Phillip Diprose
Date:	March 2026
Purpose:	<p>This business case evaluates the feasibility of Council operating its own kerbside waste collection service for approximately 4,050 households dispersed across a 2,000 km road network.</p> <p>The current kerbside collection service includes collections for:</p> <ul style="list-style-type: none"> • General landfill waste (weekly - urban & fortnightly - rural) • Comingled Recycling (fortnightly) • Glass Recycling (every 4 weeks) • Green waste (urban - every 4 weeks, rural - none) <p>Council currently contracts a private waste management provider to deliver this service at a cost of approximately \$700,000 per annum. The in-house model would require Council to purchase vehicles, employ drivers, and manage operations directly.</p> <p>Analysis indicates that an in-house model could be implemented for a similar yearly financial cost to the current contacted model, but it would expose Council to moderate-high operational, industrial and compliance risks. Given the small scale of the service, current contracted service cost and the risks, the in-house service is not favourable compared to the existing contracted arrangement.</p> <p>Considerations to changes to the kerbside bins and collection schedules including the introduction of a new Food Organics & Garden Organics (FOGO) bin collection service or other bins changes, haven't been analysis in this business case due to the uncertainty of private waste management service provider prices to actually compare.</p>

2. Version

Version	Details	Date
1	Initial Draft	October 2025
2	Revised Draft	March 2026



3. Introduction

This business case outlines a comparison of an 'internally operated' kerbside bin collection service compared to a 'contracted' service model. An 'internally operated' service means council would directly employ staff, purchase garbage trucks/vehicles, and directly manage day-to-day operations and expenses, etc.

This business case has been prepared for two primary reasons, these being:

- As part of Council's Waste and Recycling Department's ongoing review and continuous improvement process for waste and recycling services within Pyrenees Shire Council, to ensure the best possible service is delivered to residents at a cost-effective rate.
- At the October 2025 Council meeting, Councilors passed a motion requesting that Council's waste/recycling department undertake a review and prepare a business case for the potential implementation of an internally operated kerbside bin collection service.

4. Background

4.1. Current Service

The current kerbside bin collection service includes collections for:

- General landfill waste (weekly - urban & fortnightly - rural)
- Commingled Recycling (fortnightly)
- Glass Recycling (every 4 weeks)
- Green waste (urban - every 4 weeks & rural - none)

The kerbside bin collection service covers approximately 2,400 households across 2,000 km of predominantly rural and semi-rural roads.

The current kerbside waste service is:

- delivered under a fixed-term contract with a private waste management provider.
- The annual contract cost is approximately \$700,000, indexed annually under CPI.
- The current provider supplies vehicles, drivers, fuel, maintenance, and customer support.

4.2. Strategic Alignment

Exploring an in-house model aligns with Council's strategic goals around service transparency and local employment. However, the operational analysis indicated it is a not viable option due to the risks.

5. Current Contracted Model

Details on the current contract model are included below and outline the typical fleet and staff used for a contracted service.

5.1. Fleet:

The contracted service is currently completed with **two** main trucks and a **third** truck on 2-3 days per week. The contractor who provides the service also has a similar contract with Hepburn Shire Council and the third truck is either shared with Hepburn or used as a spare truck.



The following table is a typical 4-weekly schedule based off February 2026 and includes the number of the trucks used for reference.

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
1 st None	2 nd Southern Recycling (2 trucks) Street bins (part truck)	3 rd Northern Recycling (2 trucks)	4 th Recycling – Avoca (1 truck) Landfill – Avoca (1 truck) Glass - Southern area 1 (1 truck) Street bins (part truck)	5 th Central Recycling (2 trucks)	6 th Recycling – Beaufort (1 truck) Landfill – Beaufort (1 truck) Glass – Northern area 1 (1 truck)	7 th Street bins (part truck)
8 th None	9 th Southern Landfill (2 trucks) Street bins (part truck)	10 th Northern Landfill (2 trucks)	11 th Glass – Avoca (1 truck) Landfill - Avoca (1 truck) Glass – Southern area 2 (1 truck) Street bins (part truck)	12 th Central Landfill (2 trucks)	13 th Glass - Beaufort (1 truck) Landfill – Beaufort (1 truck) Glass – Northern area 2 (1 truck)	14 th Street bins (part truck)
15 th None	16 th Southern Recycling (2 trucks) Street bins (part truck)	17 th Northern Recycling (2 trucks)	18 th Recycling – Avoca (1 truck) Landfill – Avoca (1 truck) Glass – Southern area 3 (1 truck) Street bins (part truck)	19 th Central Recycling (2 trucks)	20 th Recycling – Beaufort (1 truck) Landfill – Beaufort (1 truck) Glass – Northern area 3 (1 truck)	21 st Street bins (part truck)
22 nd None	23 rd Southern Landfill (2 trucks) Street bins (part truck)	24 th Northern Landfill (2 trucks)	25 th Greenwaste – Avoca (1 truck) Landfill – Avoca (1 truck) Glass - Central Area 2 (1 Truck) Street bins (part truck)	26 th Central Landfill (2 trucks)	27 th Greenwaste – Beaufort (1 truck) Landfill – Beaufort (1 truck) Glass - Central area 1 (1 truck)	28 th Street bins (part truck)

Table 1: February 2026 Kerbside bin collection schedule.

5.2. Staff

To complete the contracted service, our service provider typically allows the following staff resources:

- **Waste Services Coordinator (0.5 FTE)** – overall management of staff and vehicles,
- **Admin (0.5 FTE)** – general management of council & contact point for council,
- **Drivers (2 FTE + 0.5 EFT part time/casual)** – collection drivers and casuals to cover absences,
- **Maintenance Officer (0.5 FTE)** – new kerbside bin delivery and bin maintenance,
- **Mechanic (0.5 FFT)** – truck servicing/maintenance.

5.3. Issues with the Current Model

While the contracted service has generally performed well, there is several minor issues with a contracted model. These include:

- limited flexibility in adapting routes or service frequencies without substantial financial cost to Pyrenees Shire Council due to set contractor's profit margins,
- minimal data visibility creating issues with highlighting problem areas/improvements and addressing waste reporting requirements, etc.
- travel loss of time with the depot located in Ballarat (1-3 hours per day wasted on travel),



- Admin time losses with contract meetings, emails, contract management, compliance inspections, etc.

5.4. Positives with the current contracted model

The limitations are generally outweighed by the cost efficiencies achieved through the:

- contractor's scale and expertise with kerbside collection services,
- contractor's current resources including repair/backup options,
- direct management of staff, fleet and day-to-day expenses not required,
- operational & industrial risks removed (like strikes through EBA negotiations).

6. Proposed Internal Model

To achieve an internal in-house service model that is as cost effective as the current contracted service model (which was initially priced/contacted 5 years ago), careful management of additional staff, purchasing of fleet and the scheduling of bin days would be required.

A summary of proposed cost matching option for an in-house kerbside collection service is presented below.

Resource	Description	Estimated Cost (per year)
Staffing	<ul style="list-style-type: none"> • Waste/Recycling Services Coordinator/Team Leader – Kerbside collections (0.5 FTE) – overall management, scheduling, training, etc. • Plant Operators – Waste/Recycling (3 FTE) – garbage truck drivers and basic maintenance of trucks. Would also be required to deliver new bins and complete bin maintenance/repairs as required. 	\$345,000 p.a.
Fleet	<ul style="list-style-type: none"> • 3 collection trucks (2 new & 1 second hand) • 1 spare collection truck (second hand) and, • A maintenance vehicle (Ute or light truck) Capital \$1.65 million total. Deprecated over 8 years.	\$205,000 p.a.
Fleet Running Costs	Fuel	\$150,000 p.a.
	Rego	\$10,000 p.a.
	Insurance	\$20,000 p.a.
	Software	\$10,000 p.a.
	Vehicle Maintenance	\$40,000 p.a.
Depot Upgrades	Utilising existing transfer station space and depot infrastructure (eg. fuel tanks, washdown bays, etc)	\$0 p.a.
Total		\$780,000 p.a.

Table 2: Summary of a proposed in-house kerbside collection service

Further details are presented below on the staffing, fleet and running costs.

6.1. Staffing

The minimum number of staff required to operate an in-house kerbside collection service at Pyrenees Shire Council is 3.5 FTE. This would be made up of a Waste/Recycling Services Coordinator or Team Leader (0.5 FTE) and Plant Operators – Waste/Recycling (3 FTE).



Waste Services Coordinator/Team Leader – Kerbside Collections (0.5 FTE) — this role would be responsible for the overall management, management of staff, scheduling/management of the truck drivers, and training, etc. A full-time waste service coordinator/team leader would not be required at this stage as the management of 3 FTE staff would be relatively limited once travel routes are established and the team is setup. It is assumed that they role would be equivalent to a band 6 role between \$1817.46 per week (Band 6A) and \$1967.60 per week (Band 6C).

This role could be an expansion of the current 0.5 FTE Waste & Contracts Officer position, slightly incorporating into the existing position as there would be a reduction of contact administration work with the redundancy of the management of a contract for the kerbside collection service.

An allowance of \$65,000 per year for this 0.5 FTE role has been included in this analysis.

Plant Operators – Waste/Recycling (3 FTE) – these roles are responsible for driving the garbage trucks, completing basic maintenance of the trucks and would also be required the delivery of new bins and completing bin maintenance/repairs as required. The 3 FTE is based off a typical 8 hour day for 5 days a week and the typical travel time across the scheduled network routes.

The 3 FTE would typical be split between 2.4 FTE for the main truck driving collections and basic truck maintenance, 0.3 FTE for the street bin collections and 0.3 FTE for the deliver new bins and completing bin maintenance/repairs as required.

Pay for these plant operators as per Pyrenees Shire Councils EBA (2025-26 Rates) would include:

- Band 3A to 3D (between \$1286.10 & \$1374.72 per week)
- Industry allowance \$33.95 per week – mainly due to working in outdoor environments which doesn't have the same conditions as factory or office conditions (eg. limited availability of toilets, lunchrooms, etc)
- Maintenance allowance \$38.56 per week – mainly to complete basic maintenance on vehicles each day including plant checks, greasing of moving parts and basic replacement of wearing parts.
- Garbage Truck allowance \$18.05 per week – as included in the EBA for employees operating a garbage truck.

An allowance of \$93,333 x 3 FTE (\$280,000 total) for has been allowed in these roles in this analysis.

Plant operators/garbage truck drivers are likely to earn higher in an internally in-house operated service as the local government award and Pyrenees Shire Councils EBA provides additional pay allowances over privately operated services.

There would also need to be either trained casual backup drivers or trained backup driver staff. Casual staff would typically be paid at 25% additional to the band 3A pay rate including the allowances.

Admin

An admin role is currently not required compared to a contracted model as there would no longer be management of Councils Contractor Supervisors or a requirement at contract meetings. Admin would be managed as per normal processes with the Frontline services currently assisting were possible.



A formal admin role within the engineering team is generally currently required, with the admin workload that would cover waste components, but seeing as there is currently no role and the admin workload would be similar, a new admin role is not allowed in this business case.

Mechanic

Currently, all vehicle/fleet maintenance at Pyrenees Shire Council is contracted out to local mechanics or plant manufacturer providers. This approach has been proposed for this business case.

It is assumed that the existing approach was adopted due to the small fleet size and surrounding local mechanics in either Beaufort/Avoca and/or proximity to the large rural centre of Ballarat.

6.2. Fleet:

The following fleet/vehicles would be required to effectively completed an internally operated kerbside collection service:

- 2 main collection trucks operating 5 days a week and 1 part time collection truck operating 2-3 days per week (2 new & 1 second hand trucks),
- 1 spare collection truck (second hand truck) and,
- 1 new maintenance vehicle (Ute or light truck)

To cost effectively compete with the current contracted service which originally purchased new vehicles at a lower cost 5 years ago when the contract start, council would require the purchase of both new and second-hand trucks instead of 4 new trucks.

The follow is a breakdown of the costs of purchasing new vehicles, second hand vehicles and the typical annual running costs:

Resource	Description	Estimated Cost (per year)
2 new collection trucks	Capital purchase of trucks An initial price/quote was \$567,000 per truck plus \$21,000 for the installation of Logic3 hardware/software	\$147,250 p.a.
	Fuel – estimated at 125 litres per day for 5 days at \$1.70 per litre	\$110,500 p.a.
	Rego - \$2,000 per year	\$4,000 p.a.
	Insurance - \$5,000 per year	\$10,000 p.a.
	Vehicle Maintenance - \$7,853.09 per truck provided by the supplier. Allow \$8,000 per truck	\$16,000 p.a.
2 second-hand collection trucks	Capital purchase of second-hand trucks Estimated at \$175,000 each including \$21,000 for the installation of Logic3 hardware/software. Depreciated over 8 years.	\$37,500 p.a.
	Fuel – estimated at 125litres per day for 2.5 days for 1 truck at \$1.70 per litre	\$27,750 p.a.
	Rego - \$2,000 per year	\$4,000 p.a.
	Insurance - \$4,000 per year	\$8,000 p.a.
	Vehicle Maintenance - \$7,853.09 per truck provided by the supplier. Allow \$11,000 per truck as older.	\$22,000 p.a.



Resource	Description	Estimated Cost (per year)
Maintenance Vehicle	Capital purchase of ute or light truck estimated at \$80,000 (depreciated over 8 years)	\$10,000 p.a.
	Fuel – estimated at 25 litres per day, 2 days per week and \$1.70 per litre	\$4,500 p.a.
	Rego - \$1,400 for a truck under 12.5 ton	\$1,500 p.a.
	Insurance - \$2,000 per year	\$2,000 p.a.
	Vehicle Maintenance – Allow \$2,000 per year	\$2,000 p.a.
Software	Logic3 Software – Estimated amount	\$10,000 p.a.

Table 3: Estimated Fleet capital and running costs for an internally operated kerbside collection service

The total initial capital investment is \$1.65 million from the 2 new collection truck, 2 second-hand collection trucks and a ute or light truck to general kerbside bin repairs/replacements. To effectively Depreciated over 8 years.

6.3. Potential Issues with the Internal Model:

The main risks and issues with an internally operated in-house model include:

- Uncertainty of the exact financial outlay per financial year,
- Risk of industrial action stopping collection (Eg. strikes in EBA negotiations, etc.),
- Management of additional staff,
- Available local staff, turnover, and driver shortages,
- Initial capital investment and likely a loan would be required,
- Limited internal staff experience with operation and management of a kerbside collection truck service,
- Available backup options for multiple truck breakdowns.

6.4. Positives of an Internal model:

The positives of an internally operated kerbside collection service include:

- Flexibility of collection routes,
- More data for compliance reporting and improvements, etc,
- Efficiently improvement with less Travel as the contracted service is located within Ballarat and 1.5-2 hours of additional travel per day on collection routes.

However, these limitations are generally outweighed by the cost efficiencies achieved through the contractor's scale and expertise.

6.5. Implementation Plan

If Council were to proceed with the proposed in-house model, the following schedule requires significant staff time and management resources between 2026-2027, reducing focus on other priorities.

Phase	Timeline	Key Actions
Phase 1 – Planning	Mar-Jun 2026	Approvals, business plan, procurement.
Phase 2 – Procurement	Jul-Dec 2026	Order vehicles, and any depot modifications.
Phase 3 – Recruitment & Systems Setup	Jan-Jun 2027	Hire staff, implement systems.



Phase	Timeline	Key Actions
Phase 4 – Pilot	Apr-Jun 2027	Trial routes, driver training.
Phase 5 – Full Launch	1 July 2027	Service commencement.
Phase 6 – Review	Oct-Dec 2027	Performance and cost evaluation.

Table 4: Implementation Plan

7. Financial Analysis

Annualised Cost Comparison

Category	Contracted Model	In-House Model
Contract Fees	\$700,000	—
Employee Salaries & On-Costs	—	\$345,000
Vehicle Depreciation (8 years)	—	\$205,000
Fuel	Included in contract	\$150,000
Maintenance	Included in contract	\$40,000
Insurance & Registration	Included in contract	\$30,000
Systems, Contract management & Admin Overheads	\$30,000	\$10,000 (admin overheads included in employee costs)
Depot Amortisation	—	None – utilise existing depot/transfer station infrastructure
Total Annual Operating Cost	\$730,000	\$780,000

Table 5: Financial Comparison for an in-house service vs contracted service

The in-house model would cost approximately \$50,000 more per year than the existing contracted services. This higher annual cost of an in-house service is assumed to be mainly due to the lower initial capital investment at the time of the contract start 5 years ago when truck may have been 10-20% cheaper than the current prices today.

Capital Outlay:

Total establishment cost: ~\$1.65 million

Council would need to fund this through borrowings or reserves, adding long-term depreciation and interest costs.

8. Risk Assessment

The following is a risk assessment of an internally operated kerbside bin collection service.

Risks	Description	Mitigation Strategies	Likelihood	Impact
Financial Overrun	Cost of in-house may exceed budget projections	Retain a contracted model or maintain a careful internal management strategy that manages scope increases and costs.	Medium	High
Capital Burden	Fleet purchase ties up capital funding	Loan, Lease or remain contracted.	High	High



Risks	Description	Mitigation Strategies	Likelihood	Impact
Driver Shortage	Difficulty recruiting/retaining drivers in rural area	Use contractor or labour hire.	Medium	High
Operational Readiness	Limited internal experience with heavy vehicle logistics	Extensive training (adds cost)	High	Medium
Service Transition	Risk of missed collections during switchover	Staged transition	Medium	High
Regulatory Compliance	Heavy vehicle and EPA compliance obligations	Specialist training and audits	Medium	Medium

Table 6: Risk Assessment

Overall risk exposure under the in-house option is substantially higher than the contracted model.

9. Evaluation Summary

The following evaluation summary includes a comparison between the two models with green and yellow colours highlighting the better model for each aspect.

Aspect	Contracted Model	In-House Model
Annual Cost	\$700k (likely to be higher for new contract)	\$780k (estimated)
Cost per Household per year	\$173	\$193
Capital Requirement	None - Contracted	\$1.65mill (loan required with \$50,000-\$80,000)
Operational Risk	Low	High
Implementation Complexity	Low	High
Service Scale Efficiency	High (shared fleet and labour)	Low (dedicated small fleet)
Fleet Maintenance	Contractor responsibility	Council responsibility. Likely contracted for major repairs.
Industrial/HR Exposure	Contractor	Council
Industrial/HR Risks	Low	High
Service Flexibility	Low	High
Customer Responsiveness	Medium - Via contractor. Some issues.	High - Direct
Data	Low	High
Employment Impact	External workforce	+3 Council staff (assume local), higher HR overhead.
Innovation Potential	Low (restricted by contract/profits)	Moderate, limited by resource scale
Service Reliability	Medium - Established network	Medium - Risk of start-up disruption

Table 7: Evaluation Summary

Given the long travel distances (2,000 km road network) and low density of households, the private contractor's existing fleet efficiency generally outperforms what Council could achieve.



10. Recommendation

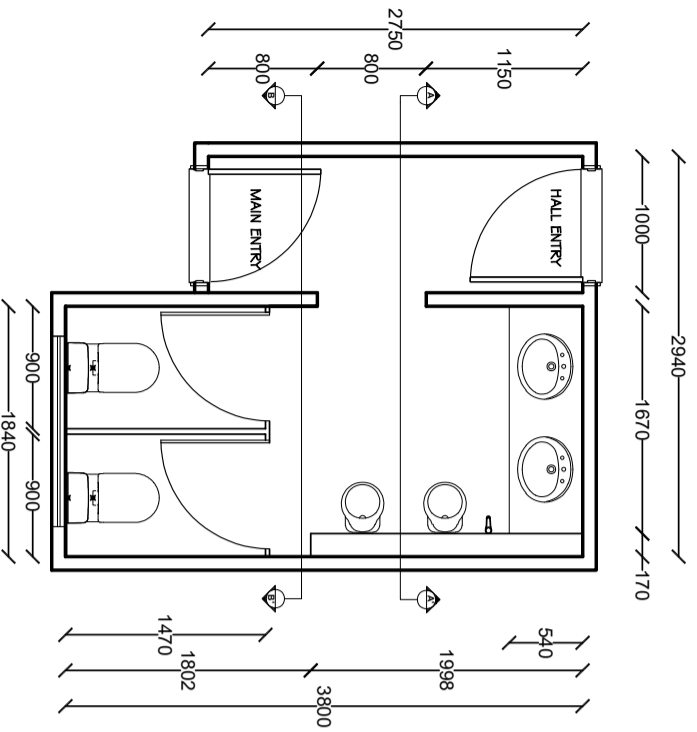
Based on the financial, operational, and risk analysis, the proposed in-house model is not recommended at this stage in early 2026.

The key reasons that an internally operated kerbside bin collection service include:

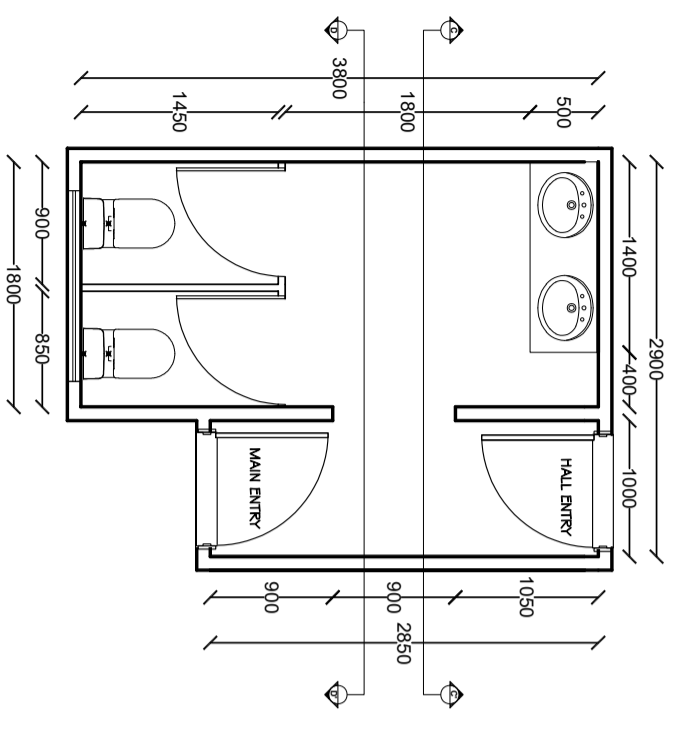
- Slightly higher annual operating cost (per year).
- High capital outlay (\$1.65 million) with long payback period.
- Increased operational and compliance risks for a small service base.
- Driver recruitment and retention challenges in a dispersed rural setting.

It is therefore recommended that Council:

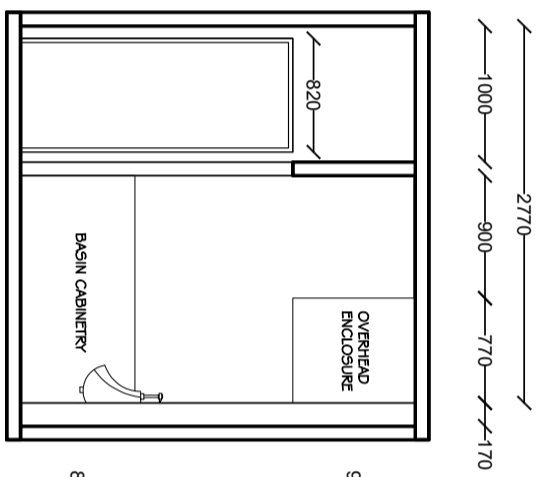
- Continue the contracted waste service beyond the current term, negotiating improved reporting and performance standards.
- Investigate collaborative procurement with neighbouring councils to secure lower rates and improved flexibility.
- Consider limited in-house pilots (e.g., FOGO education or waste auditing) rather than full operational delivery.
- Consider an internal estimate to deliver the kerbside bin collection service in-house at the time of the next tender (mid-late 2026).



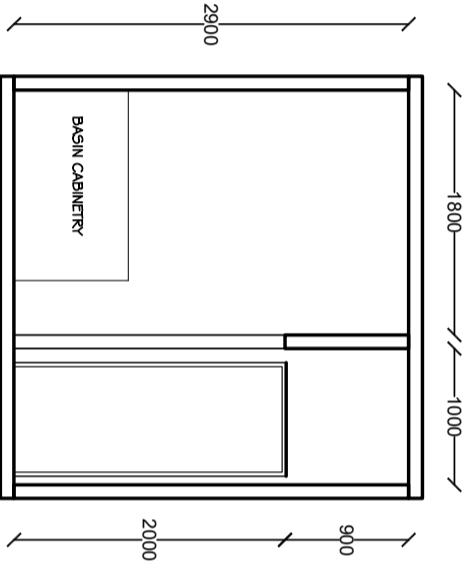
1 FLOOR PLAN - MALE TOILET



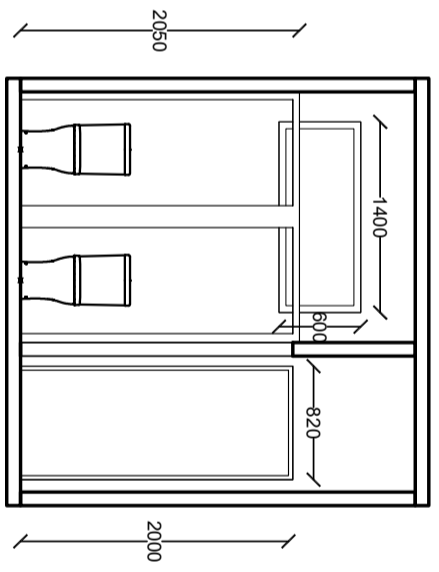
2 FLOOR PLAN - FEMALE TOILET



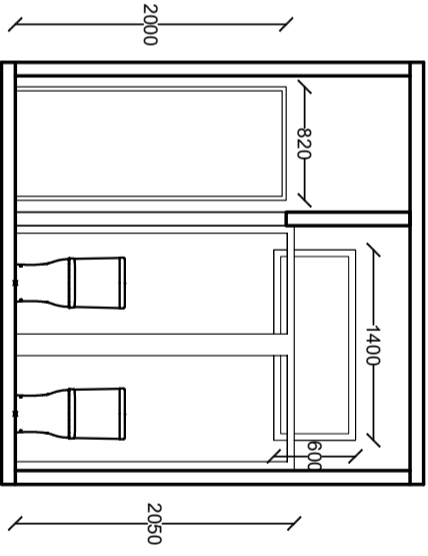
1a SECTION AA'



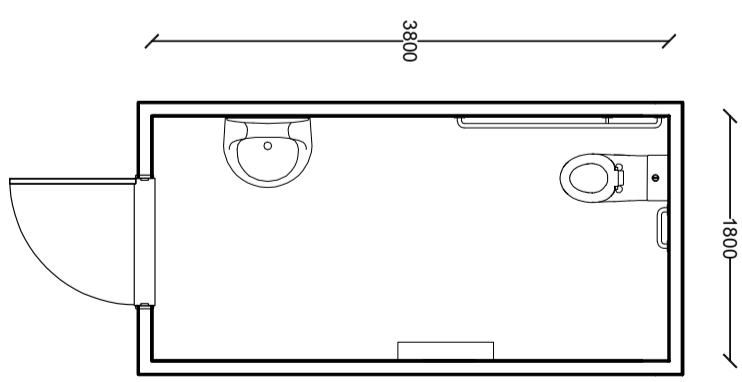
2a SECTION CC'



1b SECTION BB'



2b SECTION DD'



3 FLOOR PLAN - DDA TOILET

Note: The dimensions mentioned are estimated to facilitate the initial quote. For precise measurements, we recommend that a contractor visit the site to take accurate measurements as needed.

TOILET REFURBISHMENT
SNAKE VALLEY HALL PUBLIC TOILETS

ISSUE: PRELIMINARY
DO NOT SCALE

DATE: JAN 25
SIZE: A3
REV DATE: 06/02/2026
REV BY: M/MS

Dwg No: R01
Rev: A

MINOR WORKS – WORK ORDER

Pyrenees Shire Council requests a quotation for the following work. If the quotation is based on unit rates the final cost will be calculated the quantities multiplied by the rates. A breakdown of chargeable items is required with invoice.



Table 1: QUOTATION DETAILS

Order #	MW 2617
Asset	Snake Valley Hall Public Toilet
Location	Snake Valley
Work Description	General Upgrade
Basis of Quotation	Fixed Price
Quotation Close	TBD
Completion Date	Contractor to nominate below
Officer Email	muhammad.abdulla@pyrenees.vic.gov.au Mobile 0437 642 876

TABLE 2: CONTRACTOR DETAILS & QUOTATION

Contractor		Mobile	
Contact name		Email	
Prop. Start Date		Prop. Finish Date	
PL Insurance Policy		PL Insurance Amount	

FIXED PRICE BREAKDOWN

DESCRIPTION	QTY	RATE	AMOUNT
Preliminaries			
Demolition			
Plumbing and Electrical			
Flooring and Tiling			
Painting			
Comments:		SUB-TOTAL	\$
		GST	\$
		TOTAL inc GST	\$

Contractor to complete this section and return to the officer identified above. The Contractor may submit their own quotation in addition to this form.

TABLE 3: ACCEPTANCE

Responsible Officer Name:	Date:
Officer Signature:	PO Number:

Signature of officer and issuing of purchase order confirms acceptance of quotation.

SCHEDULE 1 - SCOPE OF WORKMale Toilet

1. Strip out and remove existing wall tiling and flooring
2. Strip out and remove existing toilet pans
3. Strip out and remove existing urinal with flush unit
4. Strip out and remove existing cabinetry and fittings
5. Strip out and remove existing toilet cubicles
6. Retain existing wash basins
7. Provide new urinal pans
8. Replace existing mixer taps
9. Provide new toilet pans with seats.
10. Provide new flush unit with concealed plumbing over existing urinal
11. Replace the existing water drains with puddle flanges
12. Provide a continuous waterproof membrane to the floor, covering tiled area on the brick wall and the floor, ensuring a watertight seal.
13. Provide new floor tiling covering all areas with 100mm skirting
14. Provide new waterproofing and wall tiling upto 2000 mm on all walls
15. Provide new laminate dividers and doors for the toilet cubicles
16. Paint remaining walls and ceiling
17. Replace existing lights with LED lights
18. Replace existing signages

Female Toilet

19. Strip out and remove existing wall tiling and flooring
20. Strip out and remove existing toilet pans
21. Strip out and remove existing urinal flush unit
22. Strip out and remove existing cabinetry and fittings
23. Strip out and remove existing toilet cubicles
24. Retain existing wash basins
25. Replace existing mixer taps
26. Provide new toilet pans with seats.
27. Replace the existing water drains with puddle flanges
28. Provide a continuous waterproof membrane to the floor, covering tiled area on the brick wall and the floor, ensuring a watertight seal.
29. Provide new floor tiling covering all areas with 100mm skirting
30. Provide new waterproofing and wall tiling upto 2000 mm on all walls
31. Provide new laminate dividers and doors for the toilet cubicles
32. Paint remaining walls and ceiling
33. Replace existing lights with LED lights
34. Replace existing signages

DDA Toilet

35. Strip out and remove existing vinyl flooring
36. Replace toilet pan, wash basin and other fixtures
37. Retain existing change table
38. Provide a continuous waterproof membrane to the floor, covering tiled area on the wall and the floor, ensuring a watertight seal.
39. Provide new floor tiling covering all areas with 100mm skirting

- 40. Conduct a leak detection test in the roof cavity above the circular vent to identify any moisture source.
- 41. Treat the affected area to kill active mold spores.
- 42. Sand back the damaged ceiling plasterboard once dry and apply a mold-resistant primer.
- 43. Replace existing lights with LED lights
- 44. Provide new waterproofing and wall tiling upto 2000 mm on all walls
- 45. Paint remaining walls and ceiling to match existing
- 46. Replace existing signages

SCHEDULE 2 - SPECIAL CONDITIONS

The following special conditions apply:

- 1. Contractor to hold current Public liability insurance and Builder’s license

SCHEDULE 3 - HOLD POINTS / INSPECTIONS / COMPLIANCE CERTIFICATES

STAGE	ITEM	NOTICE PERIOD IN ADVANCE
PRE-COMMENCEMENT	Insurances SWMS/JSA	
HP 1	Demolition	1 day
HP 2	Preparation for tiling	1 day
COMPLETION	Site clean and tidy	1 day
COMPLIANCE	Certificate of Plumbing compliance	With invoice

SCHEDULE 4 – OTHER DOCUMENTS

Plan and Elevation. pdf

Materials and Finishes.pdf

TERMS & CONDITIONS

1. The Contractor shall complete the work in accordance with the Scope of Work, Special Conditions and Scheduled Items, as set out above, including separate drawings and documents as issued.
2. The Contractor shall complete all work to best trade quality and applicable regulatory standards.
3. The Contractor in undertaking the works, shall take appropriate measures to protect the safety of workers, Council officers and members of the public for the duration of the works.
4. The Contractor shall clean and tidy the site during and at the completion of the works and dispose of all waste material in accordance with Local Government and EPA requirements.
5. Any defective work identified by the Responsible Officer, within a reasonable timeframe, is to be made good at the Contractor's expense.
6. The Responsible Officer may vary the scope of work, the extent of work and specified materials prior to completion of the works. The amount due to the Contractor shall be increased or decreased as applicable.
7. The Contractor shall seek prior approval from the Responsible Officer for any variation to the extent of works or materials used. The amount due to the Contractor shall be increased or decreased as applicable.
8. Any increase or decrease in cost of the work associated with a variation shall be valued at cost inclusive of labour, materials, plant hire and freight with a margin of 10% added to cover overheads and profit. The Contractor shall provide evidence of costs at the request of the Responsible Officer.
9. The Contractor shall inform the Responsible Officer of any delay effecting the commencement or completion of the works.
10. The Responsible Officer may take the works out of the hands of the Contractor at any time by giving verbal notice, or written notice if requested by the Contractor, for one or more of the following reasons:
 - a. Unsatisfactory progress
 - b. Unsatisfactory work quality
 - c. Variation of the work without approval
 - d. Unsafe site conditions or work practices
 - e. Inappropriate behaviour by the Contractor, the Contractor's employees or sub-Contractors
 - f. Where evidence is provided to the Responsible Officer that the Contractor has unpaid debts, without arrangements, to employees or other creditors.
11. Where work is taken out of the hands of the Contractor, the Contractor shall be paid for work completed less reasonable costs to make good any defective work.
12. Where the Contractor provided a quotation as an estimate of cost, the amount due to the Contractor shall be the actual cost of the work including labour, materials, plant hire and freight. The Contractor shall provide evidence of cost at the request of the Responsible Officer.
13. The Contractor shall be paid on completion of the works in accordance with Council's standard payment terms.
14. The Contractor may be paid progressively where a prior agreement is in place.
15. Payment to the Contractor may be deferred where defective work has been identified and until defective work has been made good.
16. If the Contractor wishes to dispute an instruction or decision of the Responsible Officer, the Contractor shall follow the following sequence:
 - a. Seek to resolve the dispute with the Responsible Offer through discussion and provision of evidence.
 - b. If satisfactory resolution is not achieved, the Contractor shall, in writing, provide details and evidence of the dispute to the manager of the Responsible Officer and meet with the manager and endeavour to resolve the dispute in good faith.
 - c. If satisfactory resolution is not achieved, the Contractor shall, in writing, provide details and evidence of the dispute to the manager's Director or CEO for their determination.
 - d. If the Contractor is not satisfied with the determination of the Director or the CEO, the Contractor may seek, at their own expence, independent mediation from a qualified and registered mediator under the National Mediator Accreditation System or seek other legal recourse.

MATERIALS & FINISHES

ITEM	DESCRIPTION	Vendor	IMAGE	ESTIMATED PRICE
Flooring	Stone Code Grey Matt Tile 600x600 sku: NT18-4101FL	National Tiles		\$25.50/sqm
Wall Tile	Rectified White Gloss Tile 300x600mm	National Tiles		\$19.94/sqm
Toilet Pan	Caroma Urbane® II CleanFlush® Wall Faced Close Coupled Toilet Suite with lid and seat	Caroma		\$1290.00
DDA Toilet Pan	Care 660 Ambulant Cleanflush Easy Height BE Suite with Double Flap Seat White	Caroma		\$1337.00
Urinal	Caroma Cube Invisi Series II® Urinal Suite	Caroma		\$1,432.00
Toilet Roll holder	Jumbo Toilet Roll Dispenser in Stainless Steel, Item Number: ML841	Metlam or similar		\$145.87
Coat Hook	202C Coat Hook with Bumper	Metlam		\$11.00
Mixer Tap	HomeCare Assistive Basin Mixer - Chrome (Lead Free)	Caroma / Bunnings		\$179.00

Paper Dispenser	Metlam Paper Towel Dispenser ML725SS-MK2	Metlam		\$172.70
Soap Dispenser	Vertical Soap Dispenser in Satin Stainless Steel ML605AS_N	Metlam		\$115.00
Mirror	BRADLEY 748 POLISHED STAINLESS STEEL MIRROR 450mm W X 1000mm H	Bradley		\$625.54
Floor drain	Tile Insert Floor Waste Flange 100mm Outlet 316 Stainless Steel	Nation Tiles or similar		\$73
Ceiling Light	18W LED Slim Ceiling light Cool White x 2	Philips or similar		
Toilet Cubicle	13mm compact laminate, Classic gray, size to match existing	Duracube		
Undercounter cupboard doors	White gloss laminate	Formica or similar		
Mirror	782 GLASS MIRROR WITH ANGLE FRAME - 1824 - 450mm W x 450mm H	Bradley		
Paint	2 coat semi-gloss – Walls: Greyology 1 Doors & Architraves: Greyology 3 Ceilng: ceiling white	Haymes or similar		



a. Entryway: Concrete floor worn and darkened.



d. Mismatched mixer taps, dated drier and laminate peeling from cabinetry doors



e. Overhead enclosure above wash basin



f. Urinals: Good condition, pull chain flush with exposed pipe, discolored tiles



b. Tiling: Tiles stop at bathroom entry



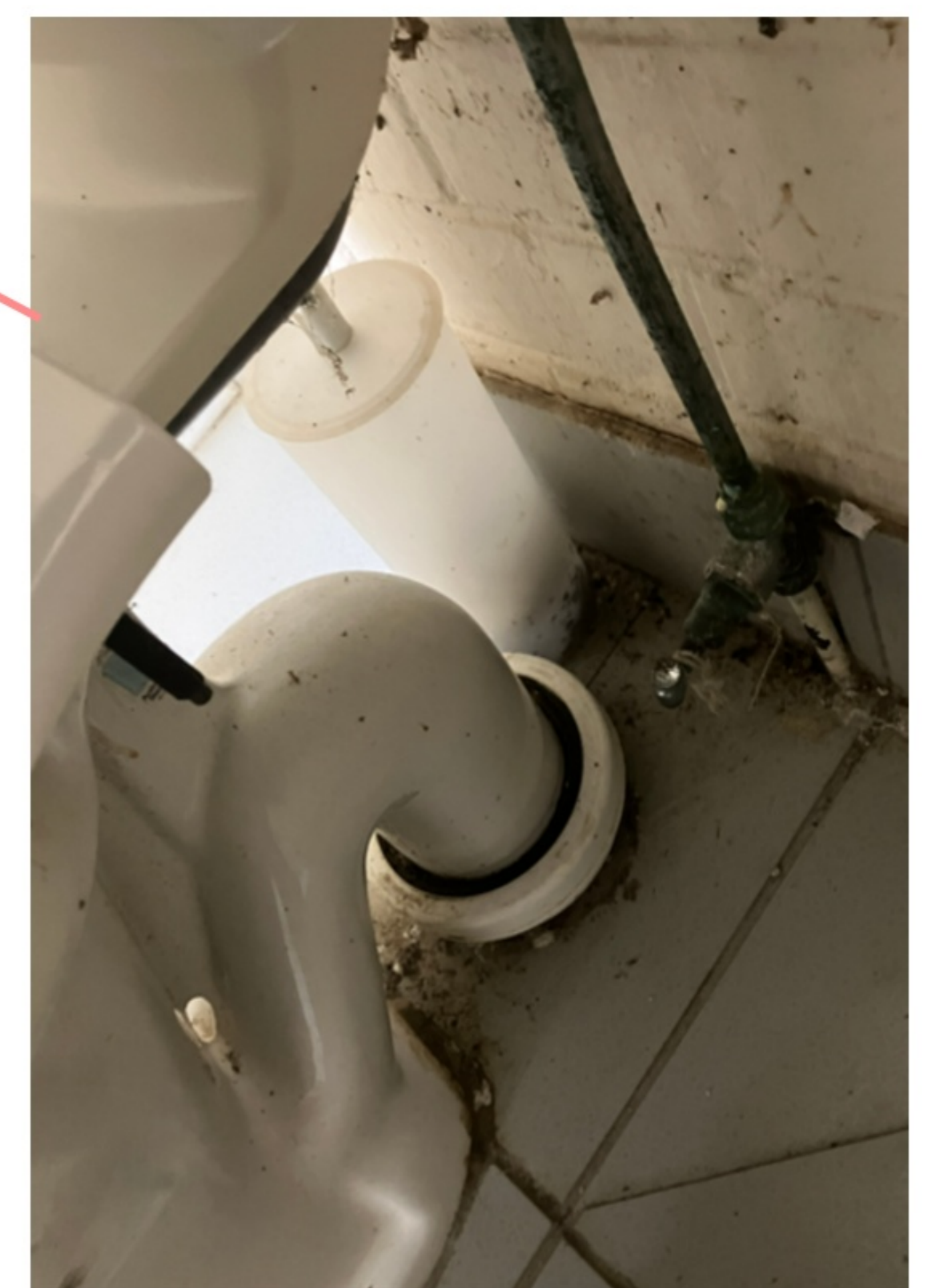
g. Toilet cubicle: Corrosion present at base



c. Entry Door: Paint and signage faded



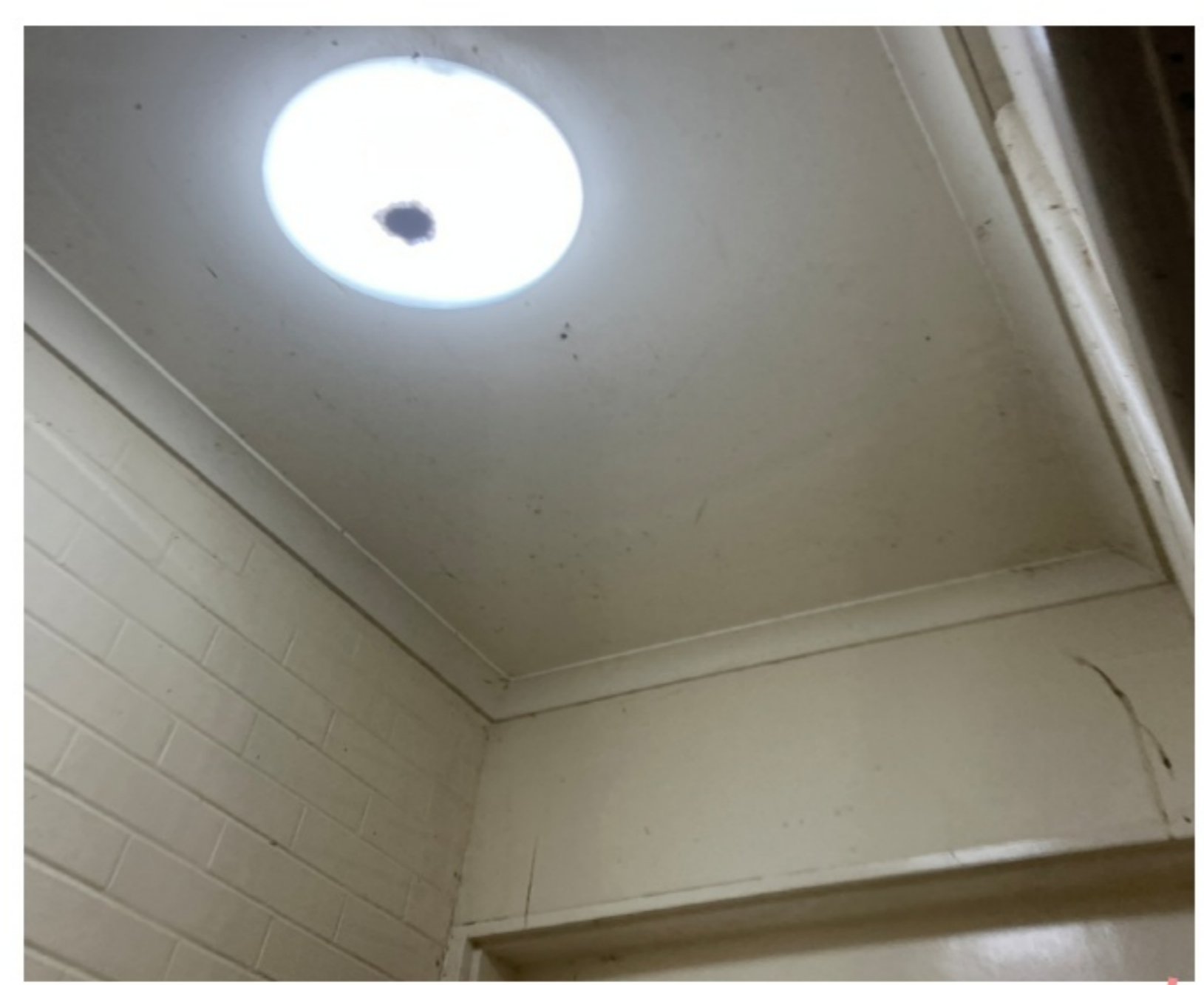
i. Toilet pans: Operational but dated appearance



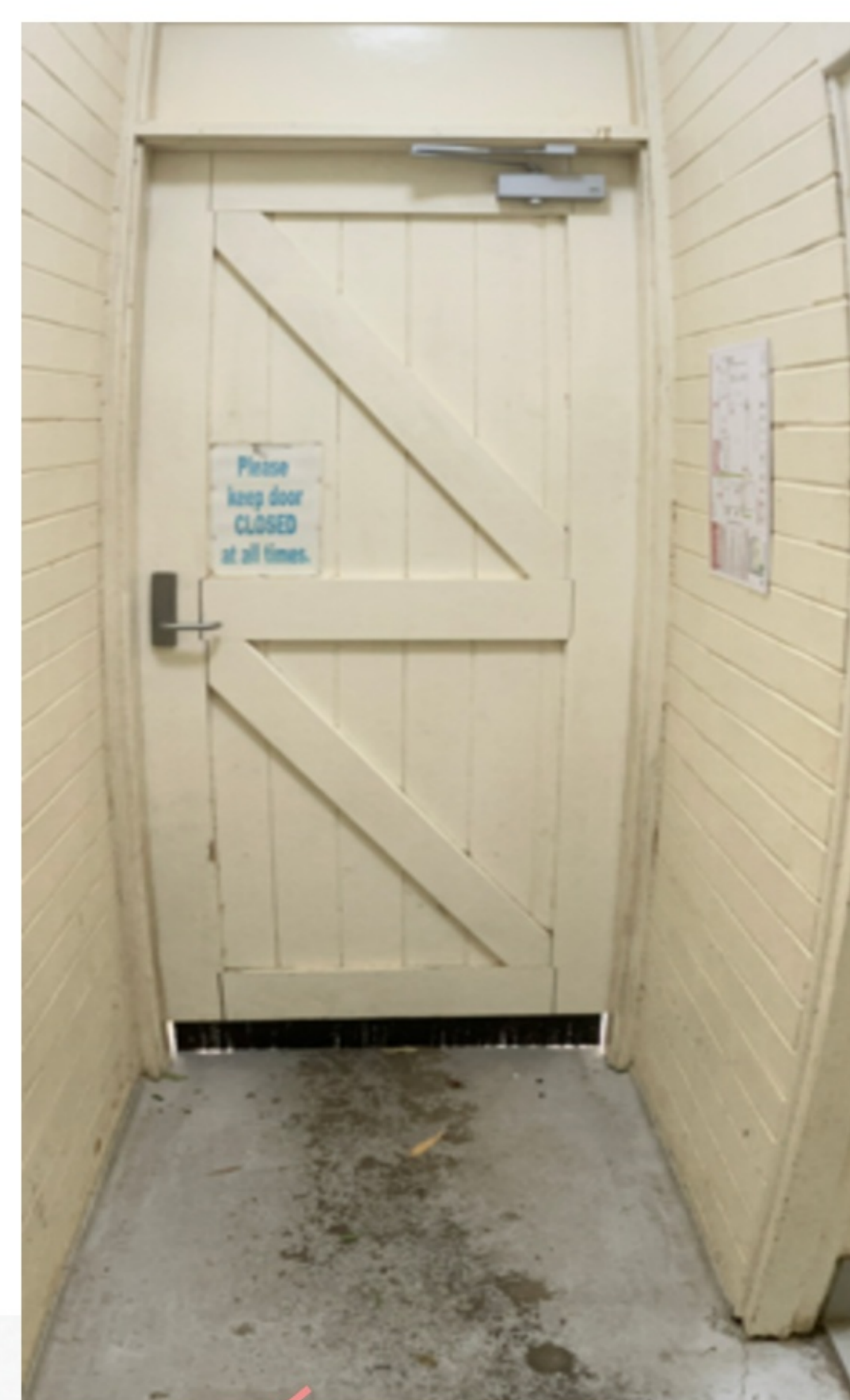
i. Toilet pan trap and floor: Dirt accumulation and visible staining



Wall finishes discolored; sanitary fixtures (drier and washbasin) are dated.



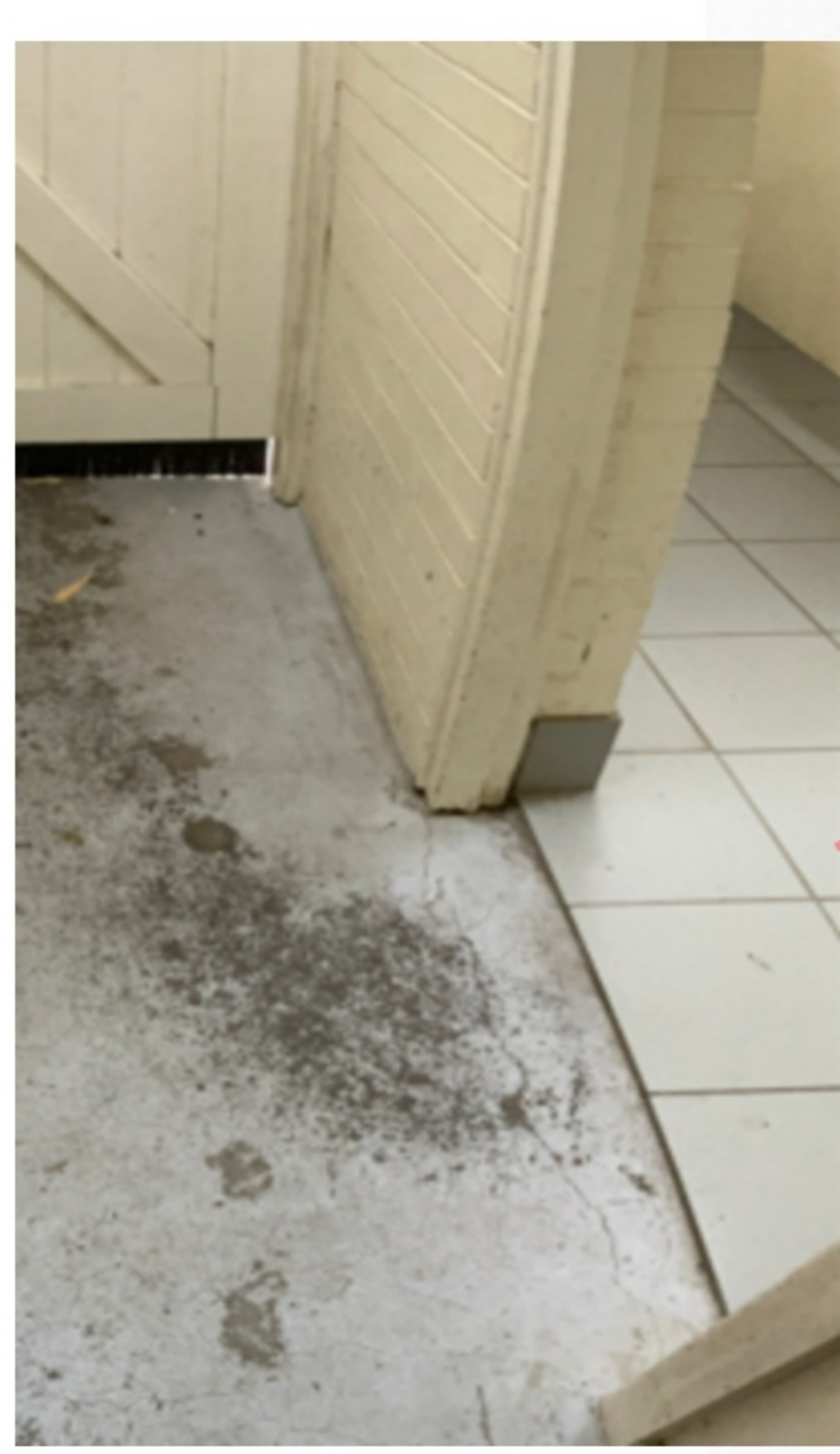
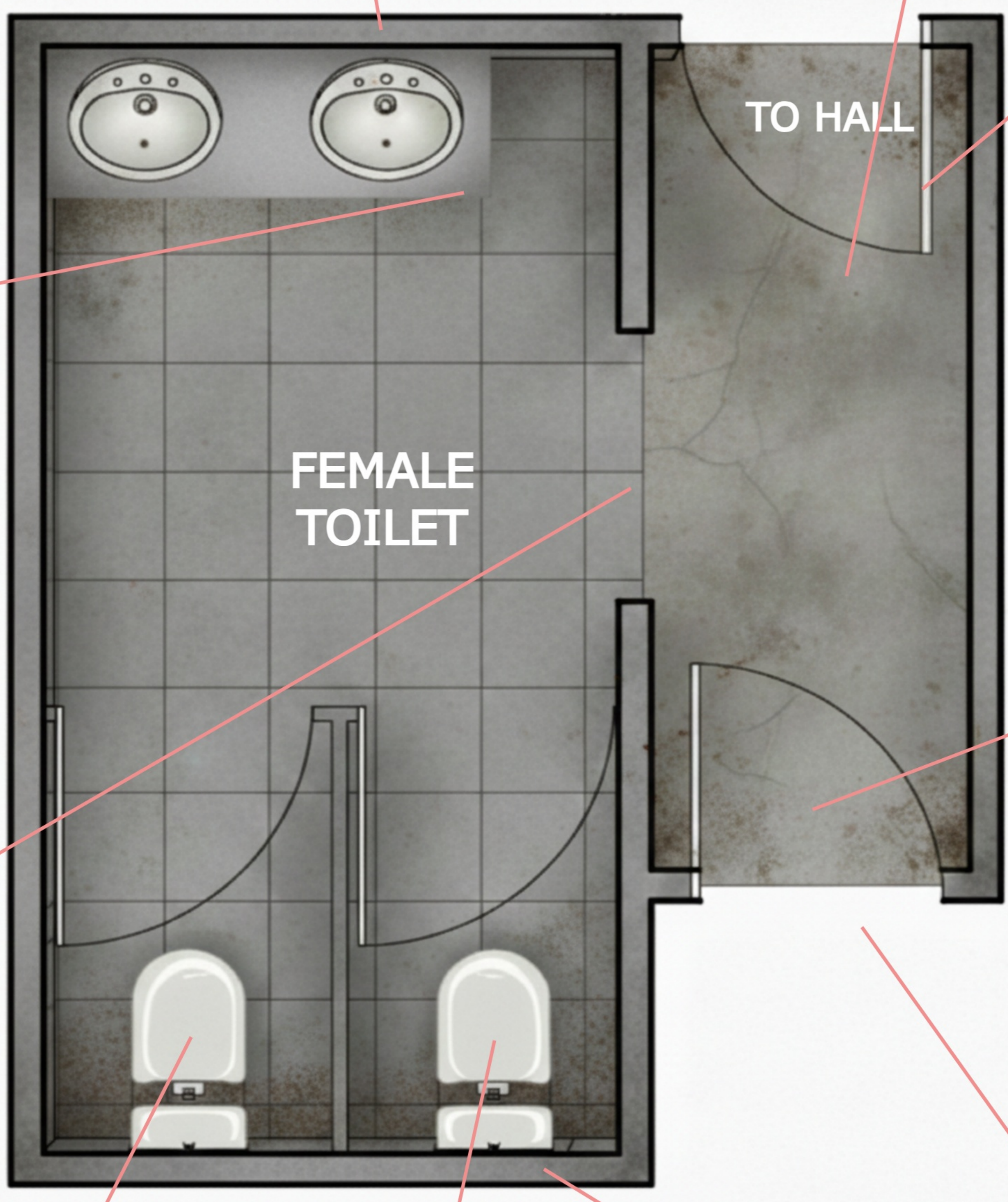
Ceiling: Repainting required, lighting upgrade recommended



Entry way: Concrete floor worn and darkened



Tiles lifting under cabinetry



Floor tiling stop at bathroom entry



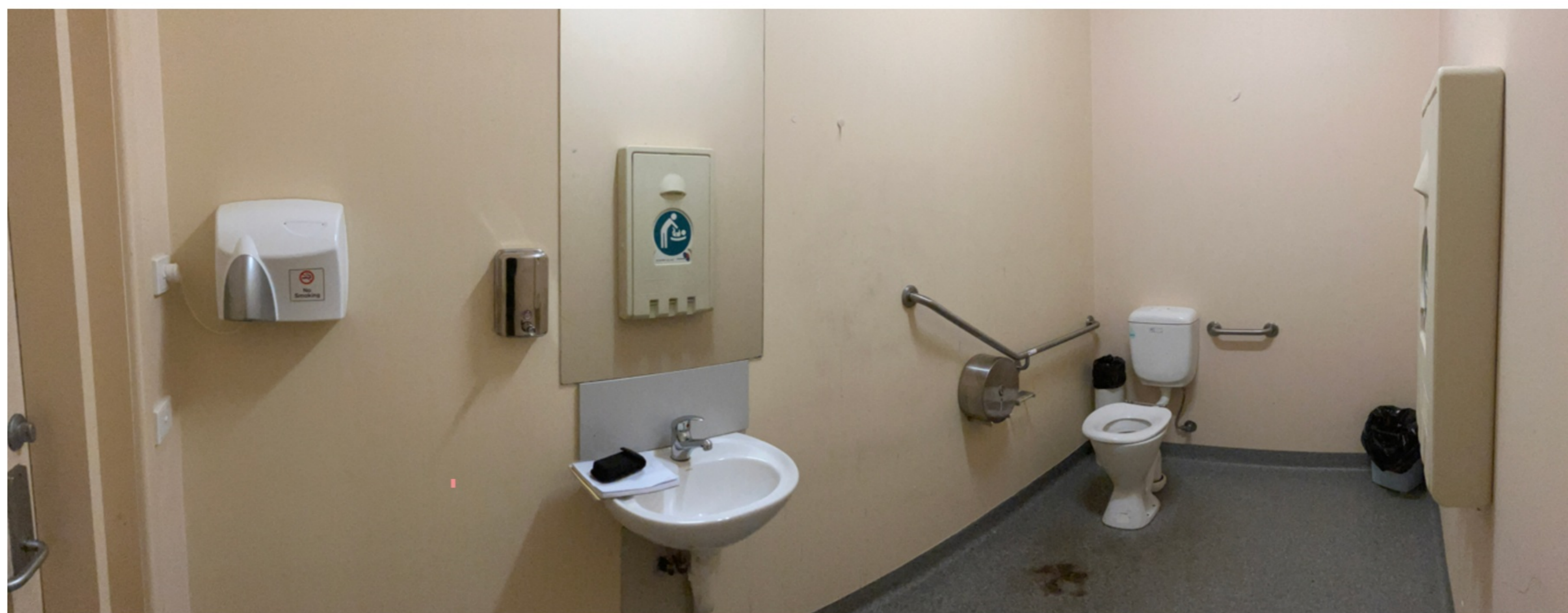
Entry door signage: Faded



Toilet pans: Operational but dated appearance



Timber Window deteriorated due to age



Staining on vinyl floor and dated toilet pan



Black mold / water damage on ceiling



Dated wash basin and other fixtures





Faded entry door signage and paint on entry door


Asset: Amenity Block, Landsborough Caravan Park

Inspected by: Muhammad Abdulla






1. Laundry Area

Issue	Description	Image
Rust Marks on Flooring	Rust marks and bubbling floor observed near the water heater suggesting possible water or heat-related damage.	
Rusting on Washing Machine Faucet Mount	Rust forming on faucet knobs and mounting.	




<p>Exposed Electric Box</p>	<p>Electrical distribution board, isolator, and external power outlets with visible external conduit and cabling,</p>	
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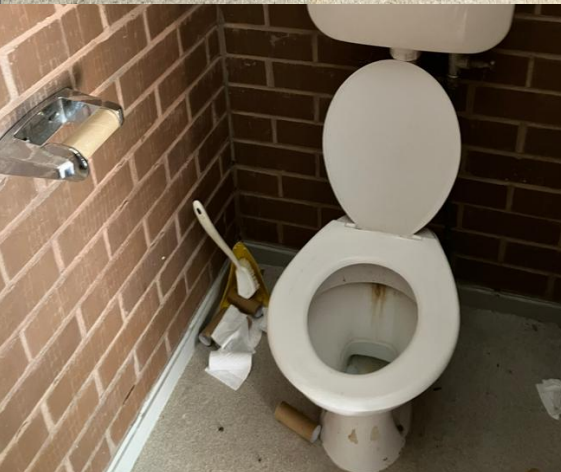
2. Female Toilet

Issue	Description	Image
<p>Main Door Lock</p>	<p>Main door lock is non-functional.</p>	
<p>Toilet Pan</p>	<p>Outdated with stain build up</p>	


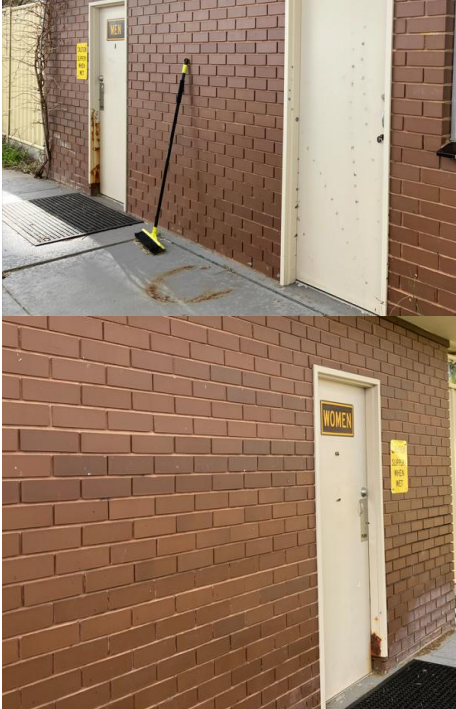
Brick Wall	Visible cracks on the brick wall near window frame.	
------------	---	--

3. Male Toilet

Issue	Description	Image
Grey Dots on Roof	Grey dots on ceiling, likely mould or mildew.	
Rust on Truss	Rust on central support structure.	
Shower	Persistent staining on grout, floor and tiling	

<p>Urinal and flush</p>	<p>Stain build-up in and around</p>	
<p>Bench</p>	<p>Rust forming on metal legs</p>	
<p>Toilet Pan</p>	<p>Outdated and stain build up</p>	

4. Verandah

Issue	Description	Image
Support structure	Rust formation	
Entry doors	Rust on the lower portion of the toilet door frames on pool side entry	



Pyrenees
Shire Council

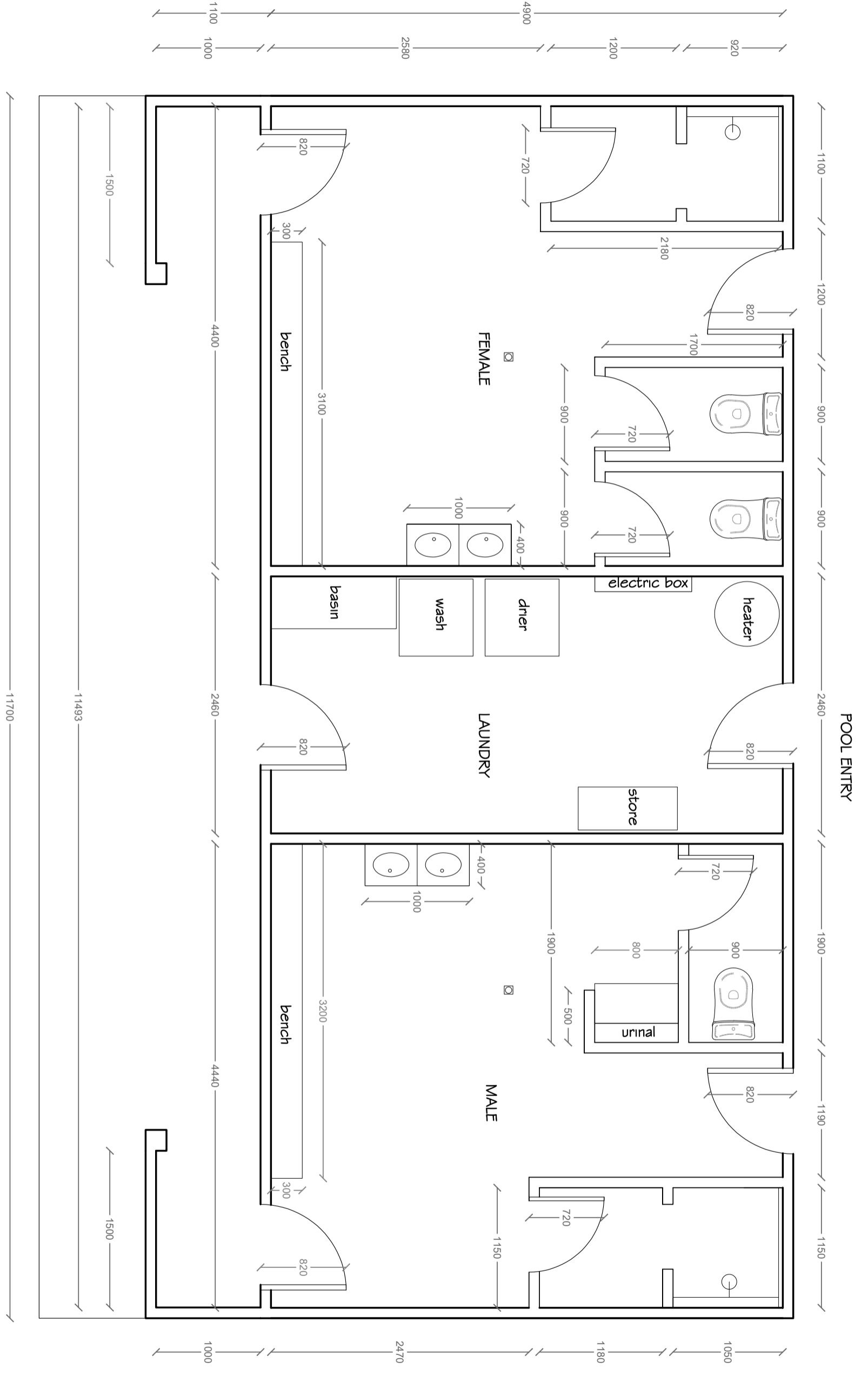
**TOILET REFURBISHMENT
LANDSBOROUGH AMENITY BLOCK**

ISSUE: PRELIMINARY
DO NOT SCALE

DATE: AUG 25
SIZE: A3
REV DATE: 15/08/2025
DRAWN BY: M. MURPHY

Draw No
R01 A

Note: The dimensions mentioned are estimated to facilitate the initial quote.
For precise measurements, we recommend that a contractor visit the site to take accurate measurements as needed.



MINOR WORKS – WORK ORDER

Pyrenees Shire Council requests a quotation for the following work. If the quotation is based on unit rates the final cost will be calculated the quantities multiplied by the rates. A breakdown of chargeable items is required with invoice.



Table 1: QUOTATION DETAILS

Order #	MW 2603
Asset	Landsborough Caravan Park Amenity Block
Location	Landsborough
Work Description	General Upgrade
Basis of Quotation	Fixed Price
Quotation Close	TBD
Completion Date	Contractor to nominate below
Officer Email	Muhammad.abdulla@pyrenees.vic.gov.au Mobile 0437642876

TABLE 2: CONTRACTOR DETAILS & QUOTATION

Contractor		Mobile	
Contact name		Email	
Prop. Start Date		Prop. Finish Date	
PL Insurance Policy		PL Insurance Amount	

FIXED PRICE BREAKDOWN

DESCRIPTION	QTY	RATE	AMOUNT
Preliminaries			
Demolition			
Plumbing			
Flooring and Tiling			
Painting			
Comments:		SUB-TOTAL	\$
		GST	\$
		TOTAL inc GST	\$

Contractor to complete this section and return to the officer identified above. The Contractor may submit their own quotation in addition to this form.

TABLE 3: ACCEPTANCE

Responsible Officer Name:	Date:
Officer Signature:	PO Number:

Signature of officer and issuing of purchase order confirms acceptance of quotation.

SCHEDULE 1 - SCOPE OF WORKMale Toilet

1. Strip out and remove existing wall tiling, lining and fittings in the shower cubicle
2. Strip out and remove existing toilet pans
3. Provide new waterproof membrane, Villaboard lining, wall tiling and fittings in the shower cubicle
4. Provide new toilet pans with seats.
5. Provide new flush unit over existing urinal
6. Blast and paint existing truss.
7. Blast and paint existing bench legs
8. Replace the existing water drains with puddle flanges
9. Provide a continuous waterproof membrane to the floor, covering tiled area on the brick wall and the floor, ensuring a watertight seal.
10. Provide new floor tiling including urinal base with 100mm skirting
11. Paint ceiling to match existing
12. Replace the poolside door and metal door frame to match existing.

Female Toilet

1. Strip out and remove existing toilet pans
2. Provide new toilet pans with seats.
3. Provide a new main door lock to match the existing hardware.
4. Blast and paint existing truss.
5. Blast and paint existing bench legs
6. Replace the existing water drains with puddle flanges
7. Provide a continuous waterproof membrane to the floor, covering tiled area on the brick wall and the floor, ensuring a watertight seal.
8. Provide new floor tiling with 100mm skirting
9. Paint ceiling to match existing
10. Replace the poolside door and metal door frame to match existing.

Laundry Area

1. Remove and Replace existing washing machine valves and fittings
2. Replace the existing water drains with puddle flanges
3. Provide a continuous waterproof membrane to the floor, covering tiled area on the brick wall and the floor, ensuring a watertight seal.
4. Supply and install a timber-framed stud wall over existing electric panel, incorporating a new flush-mounted electrical box, finished with taped-and-jointed plasterboard for a seamless, concealed finish.
5. Provide new floor tiling with 100mm skirting
6. Paint ceiling to match existing
7. Replace the poolside door and metal door frame to match existing.

SCHEDULE 2 - SPECIAL CONDITIONS


The following special conditions apply:

1. Contractor to hold current Public liability insurance and Builder's license

SCHEDULE 3 - HOLD POINTS / INSPECTIONS / COMPLIANCE CERTIFICATES

STAGE	ITEM	NOTICE PERIOD IN ADVANCE
PRE-COMMENCEMENT	Insurances SWMS/JSA	
HP 1	Shower cubicle demolition	1 day
HP 2	Preparation for tiling	1 day
COMPLETION	Site clean and tidy	1 day
COMPLIANCE	Certificate of Plumbing compliance	With invoice

SCHEDULE 4 – MATERIALS & FINISHES

ITEM	DESCRIPTION	SUPPLIER	IMAGE
Flooring Tile	Stone Code Grey Matt Tile 600x600 sku: NT18-4101FL	National Tiles	
Puddle flange	Contractor to nominate		
Shower Lining	6mm Villaboard™	James Hardie	

SCHEDULE 5 – OTHER DOCUMENTS

Landsborough Amenity Block dwg. pdf

TERMS & CONDITIONS

1. The Contractor shall complete the work in accordance with the Scope of Work, Special Conditions and Scheduled Items, as set out above, including separate drawings and documents as issued.
2. The Contractor shall complete all work to best trade quality and applicable regulatory standards.
3. The Contractor in undertaking the works, shall take appropriate measures to protect the safety of workers, Council officers and members of the public for the duration of the works.
4. The Contractor shall clean and tidy the site during and at the completion of the works and dispose of all waste material in accordance with Local Government and EPA requirements.
5. Any defective work identified by the Responsible Officer, within a reasonable timeframe, is to be made good at the Contractor's expense.
6. The Responsible Officer may vary the scope of work, the extent of work and specified materials prior to completion of the works. The amount due to the Contractor shall be increased or decreased as applicable.
7. The Contractor shall seek prior approval from the Responsible Officer for any variation to the extent of works or materials used. The amount due to the Contractor shall be increased or decreased as applicable.
8. Any increase or decrease in cost of the work associated with a variation shall be valued at cost inclusive of labour, materials, plant hire and freight with a margin of 10% added to cover overheads and profit. The Contractor shall provide evidence of costs at the request of the Responsible Officer.
9. The Contractor shall inform the Responsible Officer of any delay effecting the commencement or completion of the works.
10. The Responsible Officer may take the works out of the hands of the Contractor at any time by giving verbal notice, or written notice if requested by the Contractor, for one or more of the following reasons:
 - a. Unsatisfactory progress
 - b. Unsatisfactory work quality
 - c. Variation of the work without approval
 - d. Unsafe site conditions or work practices
 - e. Inappropriate behaviour by the Contractor, the Contractor's employees or sub-Contractors
 - f. Where evidence is provided to the Responsible Officer that the Contractor has unpaid debts, without arrangements, to employees or other creditors.
11. Where work is taken out of the hands of the Contractor, the Contractor shall be paid for work completed less reasonable costs to make good any defective work.
12. Where the Contractor provided a quotation as an estimate of cost, the amount due to the Contractor shall be the actual cost of the work including labour, materials, plant hire and freight. The Contractor shall provide evidence of cost at the request of the Responsible Officer.
13. The Contractor shall be paid on completion of the works in accordance with Council's standard payment terms.
14. The Contractor may be paid progressively where a prior agreement is in place.
15. Payment to the Contractor may be deferred where defective work has been identified and until defective work has been made good.
16. If the Contractor wishes to dispute an instruction or decision of the Responsible Officer, the Contractor shall follow the following sequence:
 - a. Seek to resolve the dispute with the Responsible Offer through discussion and provision of evidence.
 - b. If satisfactory resolution is not achieved, the Contractor shall, in writing, provide details and evidence of the dispute to the manager of the Responsible Officer and meet with the manager and endeavour to resolve the dispute in good faith.
 - c. If satisfactory resolution is not achieved, the Contractor shall, in writing, provide details and evidence of the dispute to the manager's Director or CEO for their determination.
 - d. If the Contractor is not satisfied with the determination of the Director or the CEO, the Contractor may seek, at their own expence, independent mediation from a qualified and registered mediator under the National Mediator Accreditation System or seek other legal recourse.



Post Fire Damage Assessment AGRN: 1242 January 2026



Assessment of Fire Affected Roads throughout
Skipton, Carranballac and Streatham.
Ref: AGRN 1242

Prepared by
Homewood Consulting Pty Ltd
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Prepared for
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Environment & Sustainability
Coordinator
Pyrenees Shire Council
Ph: 0473 588 358

Consulting Arborist

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Associate Diploma, Horticulture (Arboriculture)

Email: benkenyon@homewood.com.au
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Thursday, 5 February 2026

Post Fire Damage Assessment Report
 Pyrenees Shire Council
 January 2026



Executive Summary

Homewood Consulting Pty Ltd has been engaged to undertake an inspection of fire affected roads throughout Skipton, Carranballac and Streatham following fires in January 2026. This incident has been identified as AGRN 1242. An assessment of the tree condition and risk has been completed.



Figure 1: Notmans Lane, Skipton

Seventeen (17) roads (totalling approximately 40km) were affected by the January 2026 fire. A drive by windshield assessment was conducted by Ben Kenyon and Noel McKeegan on each of the roads.

Seven roads containing significant trees were assessed in more detail by Ben Kenyon by ATV or on foot. The seven roads assessed in more detail contained approximately 4,422 trees. These trees were assessed using a Level 1 'Limited Visual Assessment'.

Trees considered to present a heightened level of risk were assessed and individually recorded using a Level 2 'Basic Assessment'. Due to the species of trees (dominated by *Pinus radiata*), many were assessed as tree groups.

The dominant species assessed across the entire area is *Pinus radiata* accounting for 1,227 trees. My experience is that tree death is almost certain following a fire event of this severity. Alexander (1998) lists this species as very fire sensitive. Following a fire event, *Pinus radiata* will lose all foliage and then begin to decay. Decay at ground level is the most rapid, generally making these trees unstable in the ground after 12-18 months. The rate of decay is variable dependant upon soil moisture, soil fungal activity and tree condition.

A total of 47 data points consisting of 1,294 trees were assessed and recorded using a Level 2 assessment. The following works and priorities are recommended (see Appendix 3 for a full list of recommended works).

Table 1: Total recommended works and priority for the roads

Priority	Completion Timeframe	Data points	Removal	Pruning	Total
Urgent	Recommended works are carried out within 3 months	0	0	0	0
High	Recommended works are carried out within 12 months	18	70	0	70
Moderate	Recommended works are carried out within 24 months (all <i>Pinus radiata</i>)	29	1,224	0	1,224
Total		47	1,294	0	1,294

Post Fire Damage Assessment Report
 Pyrenees Shire Council
 January 2026



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Table 2: Table of Revisions

Ver No.	Report Date	Description	Author	Internal Review Date	Reviewed by
0	04/02/2026	<i>Report for submission to Client</i>	BDK	04/02/2026	MNB
1	13/02/2026	<i>Revision to clarify risk ratings</i>	BDK	13/02/2026	TJR

Post Fire Damage Assessment Report
 Pyrenees Shire Council
 January 2026



1. Introduction

Homewood Consulting Pty Ltd has been engaged to conduct inspections of fire affected roads in Skipton, Streatham and Carranballac. These roads were all affected by fire (identified as AGRN 1242) during January 2026.

Table 3: Fire affected roads, Skipton region January 2026

Road ID	Road Name	Road Hierarchy	Length Affected (m)	Inspection Type
1	Carngham- Streatham Road	Link	12,906	Detailed Level 1
2	Vite Vite Road	Collector	4,411	Detailed Level 1
3	Darlington-Carranballac Road	Collector	1,870	Windshield Level 1
4	Beaufort-Carranballac Road	Collector	9,391	Detailed Level 1
5	Hintons Road	Local 1	3,069	Detailed Level 1
6	Waldrons Road	Local 1	4,218	Detailed Level 1
7	Listons Road	Local 1	3,260	Windshield Level 1
8	Millers Road	Local 1	730	Windshield Level 1
9	Notmans Lane	Local 2	3,210	Detailed Level 1
10	Banongil Road	Local 2	2,200	Windshield Level 1 All trees within private property scheduled for removal
11	Mooramong Road	Local 2	6,313	Detailed Level 1
12	Partridges Road	Local 2	1,140	Windshield Level 1
13	McIntyre Road	Local 2	1,330	Windshield Level 1
14	Wills Road	Local 2	100	Windshield Level 1
15	Partridges Road	Local 3	800	Windshield Level 1



Figure 2: Roads Assessed

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Information on each road assessed, including the length of the road section and the number of trees assessed per road/section of road can be found in Appendix 2

The primary aim of the inspection is to ensure safety for road users.

For the Level 2 trees assessed, the species, canopy size, Diameter at Breast Height (DBH), health, structure and the Useful Life Expectancy (ULE) has been captured. The assessment aims to quantify the risk these trees present in the landscape and provide recommendations on their management.

2. Key Objectives

- Inspect each road for tree risk.
- Visually inspect all trees located within proximity to the roads using a Level 1 'Limited Visual Inspection'.
- Identify trees that are likely to have substantial failures or faults; and/or that have a high probability to block or impede road use (during recovery operations), cause damage to persons or property; and/or are presenting with issues which require action as a direct result of the fire identified as AGRN 1242.
- Undertake a Level 2 'Basic Assessment' of the identified trees with regards to their health and structure.
- Assess the risk that the identified trees present in the landscape.
- Provide recommendations for the identified trees to maintain their health and structure and to ensure that risk is managed at an acceptable level.

3. Methodology

3.1 Site Inspections

Windshield inspections occurred on Monday 19 January 2026 and were undertaken by Ben Kenyon and Noel McKeegan. Each of the fire affected roads were assessed in a car and categorised as:

- No further assessment required
The roads in this category:
 - Contained trees that were too small to impact the road
 - Were outside the fallzone of trees within the road reserve or private property (beyond 1.5 times the tree height).
- Detailed assessment required
The roads in this category:
 - Contained tall or large trees that could impact on the road in the event of branch or complete tree failure.

Trees within private property adjacent to Banongil Road have been scheduled for complete removal. Whilst conducting inspections heavy machinery had begun these works.

Detailed inspections occurred between Monday 19 January 2026 and Tuesday 20 January 2026; these were undertaken by Ben Kenyon.

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The road envelope has been defined as the area of road seal and 1.5m of road shoulder on both sides of the road seal. All trees in the identified areas were inspected using a Level 1 'Limited Visual Inspection' (ISA 2013).

A Level 1 'Limited Visual Inspection' assessment involves a visual inspection of a population of trees in high use areas or near specified targets, in order to identify certain obvious defects or specified conditions (Smiley, Matheny and Lilly 2011). This type of inspection typically focuses on identification of trees with imminent and/or probable likelihood of failure, and/or presenting issues which require prompt action.

Trees considered likely to have substantial failures or faults that had a high probability to cause damage to persons or property were assessed using a Level 2 'Basic Assessment' (ISA, 2013) and tree assessment data was recorded.

Each tree assessed at a Level 2 has a Yellow Numerical Label attached to the main trunk.



Figure 3: Yellow identification label



Figure 4: Yellow identification label

A Level 2 'Basic Assessment' is the standard assessment performed by arborists in response to most client requests for tree risk assessments (Smiley, Matheny and Lilly 2011). It consists of a detailed visual inspection of a tree and its surrounding site, including a complete walk around the tree, looking at the buttress roots, trunk, branches and leaves. The tree is observed from a distance and close up to consider crown shape, landscape context and surroundings.

Simple tools can be used in a Level 2 'Basic Assessment' to acquire more information about the tree or any potential defects, including a mallet used to 'sound' the tree and listen for tone variations that may indicate hollows or decay.

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The following data was collected for trees assessed using a Level 2 'Basic Assessment':

- Location
- Image of Tree
- Genus and Species
- Tree Size (Height x Width)
- Diameter at Standard Height (DSH)
- Health
- Structure
- Useful Life Expectancy (ULE)
- Defects
- Risk Assessment (TRAQ)
- Recommended Works

For full details of the information collected see Appendix 1.

4. Risk Assessment (TRAQ)

A risk assessment using the International Society of Arboriculture's (ISA) Tree Risk Assessment Qualification (TRAQ) method has been conducted.

This method of risk assessment uses a qualitative approach to tree risk assessment and consists of the following main components:

- Likelihood of Failure
- Likelihood of Impact
- Consequences of Failure

Before making any assessment of these components, a timeframe must be established for the risk assessment. A timeframe is essential as it provides a point of reference for the level of risk determination. All trees could fail eventually, so risk ratings must be associated with a time frame. The time frame is the length of time within which the assessor is deciding whether a specific failure is likely to occur. Common timeframes used by assessors range between 1 and 5 years. The selection of a timeframe is discussed and agreed upon between the tree manager and the tree assessor.

For this report the timeframe considered is 1 year.

It is important to note that the timeframe should not be considered a 'guarantee period' for the risk assessment.

The likelihood of failure is the chance of a tree or tree part failure occurring within the specified time frame. The likelihood of failure will fall within one of 4 categories (see Table 4) as determined by the following considerations:

- Site factors
- Response growth
- Tree health
- Tree species
- Load
- Defects and conditions

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Table 4

Likelihood of Failure	Definition
Imminent	Failure has started or is most likely to occur soon, even if there is no significant wind or increased load. The imminent category overrides the time frame stated in the scope of work.
Probable	Failure may be expected under normal weather conditions within the specified time frame.
Possible	Failure may be expected in extreme weather conditions, but it is unlikely during normal weather conditions within the specified time frame.
Improbable	The tree or tree part is not likely to fail during normal weather conditions and may not fail in extreme weather conditions within the specified time frame.

The likelihood of impact is the chance of a tree failure impacting a target during the specified timeframe. Likelihood of impact will fall within one of 4 categories (see Table 5) and is determined by considering the following:

- Occupancy rates
- Location within the target zone
- Protection factors
- Direction of fall

Table 5

Likelihood of Impact	Definitions
Very Low	The chance of the failed tree or tree part impacting the specified target is remote. Considers rarely used areas.
Low	There is a slight chance that the failed tree or tree part will impact the target. Considers occasionally used areas with no protection factors.
Medium	The failed tree or tree part could impact the target but is not expected to do so. Considers frequently used areas where the direction of fall may or may not be towards the target.
High	The failed tree or tree part is likely to impact the target. Considers constant targets with no protection factors, where direction of fall is towards the target.

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The consequences of failure are the level of personal injury, property damage, or disruption of activities due to the failure of a tree or tree part. The consequences of failure are placed within one of 4 categories (see Table 6) as determined by considerations of:

- Tree or tree part size
- Fall distance of tree or tree part
- Protection factors
- Target value/damage

Table 6

Consequences of Failure	Definitions
Negligible	Consequences that do not result in personal injury, involve low-value property damage, or disruptions that can be replaced or repaired.
Minor	Consequences that involve minor personal injury, low- to moderate-value property damage, or small disruption of activities.
Significant	Consequences that involve substantial personal injury (requiring professional medical care), moderate- to high-value property damage, or considerable disruption of activities.
Severe	Consequences that could involve serious personal injury or death, high-value property damage, or major disruption of important activities.

****IMPORTANT NOTE: In this situation (Post Fire Assessment – Recovery), the consequences of a tree impacting on the road causing a significant impediment or road blockage is considered a ‘Significant’ consequence.**

This is due to the need for emergency vehicles to maintain constant access (fire monitoring, firefighting and mopping up operations) and to allow for residents to access damaged property and begin recovery operations following the fire event.

Once the likelihood of failure and the likelihood of impact have been categorised then TRAQ requires that the combined likelihood of a failure impacting a target be categorised. This is done using Matrix 1 which gives the likelihood of failure and impact as either Unlikely, Somewhat likely, Likely, or Very Likely.

Matrix 1: used to estimate the likelihood of a tree failure impacting a specified target.

Likelihood of Failure	Likelihood of Impact			
	Very Low	Low	Medium	High
Imminent	Unlikely	Somewhat likely	Likely	Very Likely
Probable	Unlikely	Unlikely	Somewhat likely	Likely
Possible	Unlikely	Unlikely	Unlikely	Somewhat likely
Improbable	Unlikely	Unlikely	Unlikely	Unlikely

The result from Matrix 1 is then combined with the Consequences of failure in Matrix 2, the result of which categorises the tree risk rating as either Low, Moderate, High, or Extreme.

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Matrix 2: risk rating as the combination of likelihood of a tree failing and impacting a specified target, and the severity of the associated consequences.

<u>Likelihood of Failure & Impact</u>	<u>Consequences of Failure</u>			
	Negligible	Minor	Significant	Severe
Very likely	Low	Moderate	High	Extreme
Likely	Low	Moderate	High	High
Somewhat likely	Low	Low	Moderate	Moderate
Unlikely	Low	Low	Low	Low

Once the risk rating has been established then mitigation options should be considered if the risk rating exceeds the level of acceptable risk.

A hypothetical example of TRAQ application follows:

A mature tree with a large dead branch is growing next to a one-storey house. The dead branch is on the side of the tree away from the house. The likelihood of this dead branch failure within the next year was classified by a tree risk assessor as *probable*. The house is a static target with a constant occupancy rate. However, the likelihood of the branch falling from the opposite side of the tree through the rest of the tree to the house is *very low*. This results in a likelihood of failure and impact rating of *unlikely*.

Consider now that there is a parking area located partially under the branch and there are no lower branches that would mitigate the fall of the branch. A car is parked under the tree for 14 hours per day, and the driver is present for a minute or two each day as she walks between the house and the car. Thus the human occupancy rate in the target zone is rare, and the car occupancy rate is frequent. This leaves two scenarios to judge:

1. The rare human occupancy rate translates to a *very low* likelihood of impacting the driver. When that is combined with a *probable* failure likelihood, the combination results in the likelihood of failure impacting the driver of *unlikely*.
2. The car occupancy rate is frequent, and there are no structures or tree parts that would deflect or impede the fall of the branch on this side of the tree. You rate the likelihood of impact *medium*. Combining the *medium* likelihood of impact with the *probable* likelihood of failure of the branch, the likelihood of failure and impact for the car becomes *somewhat likely*.

The consequences of a medium-sized dead branch striking a house would be *minor*, the consequences of that branch striking an unoccupied, new car could be *significant*, and the consequences of its impacting a person would be *severe*. These consequences are combined with the likelihood of failure and impact to determine risk ratings as follows:

- For the house, the risk of a medium-sized, dead branch with a likelihood of failure and impact rating of *unlikely* and consequences rating of *minor* would result in a risk rating of *low*.
- For the parked car, the likelihood of failure and impact is *somewhat likely* and the consequences are *significant*, so the risk is *moderate*.
- For the driver of the car, the likelihood of failure and impact is *unlikely* and the consequences *severe*, so the risk is *low*.

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4.1.1 Risk Summary

Of the trees assessed, no trees have an ‘Extreme’ risk, 1 tree has a ‘High’ risk – Tree 33 *Eucalyptus cladocalyx*. This tree has an active failure in the main trunk and is likely to fail and hit either high voltage powerlines or significantly block the road.



Figure 5: Tree 33 *Eucalyptus cladocalyx*, has an active failure and is likely to impact the road or adjacent high voltage powerlines.

The remaining trees have a Moderate risk. These are dominated by fire damaged *Pinus radiata* trees. They are currently stable in the ground but as decay sets in, they will become unstable in the ground and the likelihood of complete failure at ground level will increase.

Table 7. Summary of the TRAQ risk assessments

TRAQ Risk Category	Total Trees
Extreme	0
High	1
Moderate	1,293
Low	0
	1,294

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5. Observations/ Discussion

5.1 Tree details

Across the specified sections of road, approximately 4,422 trees were assessed using a Level 1 'Limited Visual Assessment, and 47 data points consisting of 1,294 trees were assessed using a Level 2 'Basic Assessment'.

Table 8: Species composition

Botanical Name	Common Name	Total
<i>Pinus radiata</i>	Monterey/Radiata Pine	1,227
<i>Eucalyptus cladocalyx</i>	Sugar Gum	12
<i>Eucalyptus cornuta</i>	Yate	1
<i>Eucalyptus globulus</i>	Blue Gum	1
<i>Hesperocyparis macrocarpa</i>	Monterey Cypress	53
		1,294

The following analysis of assessed trees is not representative of the entire tree population within the assessed areas, only those trees that were targeted for a Level 2 assessment. Trees exhibiting 'Poor' health/structure and with reduced Useful Life Expectancies (ULEs) are over-represented among assessed trees as they are more likely to warrant a Level 2 assessment.

6. Recommended Works and Priority

Recommended works consist of removal of whole trees.

All recommended works have been assigned a priority of 'High' or 'Moderate'. No 'Urgent' or 'Low' priority works were identified.

- 70 trees are recommended for High priority removal. High priority works should be completed within 12 months of receiving this report.
- 1,224 trees are recommended for Moderate priority removal. Moderate priority works should be completed within 24 months of receiving this report. These works relate to the removal of *Pinus radiata*. As discussed, they are currently stable in the ground but as decay sets in, they will become unstable in the ground and the likelihood of complete failure at ground level will increase.

Detailed descriptions of recommended works can be found in Section 7.

Table 9: Total recommended works and priority for the roads

Priority	Completion Timeframe	Data points	Removal	Pruning	Total
High	Recommended works are carried out within 12 months	18	70	0	70
Moderate	Recommended works are carried out within 24 months	29	1,224	0	1,224
Total		47	1,294	0	1,294

Reference: 5661

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7. Recommended Works Definitions

7.1 Tree removal

In high traffic areas, trees should be removed to ground level and stumps ground out to 300mm depth below the existing grade. Grindings should be placed back in the hole in a neat and presentable manner. This will allow replacement trees to be established nearby and will prevent trip hazards.

Where stump grinding may cause damage to the roots of retained trees nearby, the arborist may decide not to remove the stump. Any retained stumps should be poisoned immediately after removal using an approved chemical to prevent the stump from re-sprouting. Care should be taken to ensure that surrounding trees are not accidentally poisoned. Poisoning is NOT required on *Pinus radiata* or *Hesperocyparis macrocarpa* stumps.

8. Conclusion

An inspection of fire affected roads throughout the Skipton region of Pyrenees Shire has been completed.

4,422 trees were assessed using a Level 1 assessment and 1,294 trees were assessed using a Level 2 assessment. Works have been recommended for each of the trees, consisting predominantly of whole tree removal.

Recommended works have been assigned a priority of 'High' and 'Moderate'.

- 'High' priority works should be completed within 12 months of receiving this report.
- 'Moderate' priority works should be completed within 24 months of receiving this report.

Carrying out the prescribed works on all trees within the recommended timeframes will reduce the level of risk these trees present in the landscape.

9. Reinspection

Tree inspection following a bushfire event primarily focuses on the structural integrity. Tree recovery is variable and determining an individual outcome immediately after the fire is often not possible.

It is recommended that the fire affected roads are reinspected after at least 18 months post fire. This will allow for a considered assessment of tree recovery.

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10. References

Alexander, M.E., 1998, *Crown fire thresholds in exotic pine plantations of Australasia*, The Australian National University, Canberra, Australia.

Ellison, M.J., 2015, 'Quantified tree risk assessment used in the management of amenity trees', *Cheshire*, UK.

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Shigo, A.L., 1991 *Modern Arboriculture*, Shigo and Trees, Associates, Durham, New Hampshire.

Smiley, E.T., N. Matheny, and S. Lilly. 2011, *Best Management Practices: Tree Risk Assessment*, International Society of Arboriculture, Champaign, Illinois.

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Appendix 1. Data Collection Descriptors and Definitions

Tree assessments are based on the arborist's experience and opinion of the tree.

1.1 Botanical name

The scientific name identifying the genus and species of the tree. Each species has only one scientific name.

1.2 Common name

The colloquial name for a tree species, usually in plain English. Common names for a species are often local or regional and each species can have multiple common names.

1.3 Tree dimensions

Tree height and canopy width in metres (estimated unless stated otherwise).

1.4 DSH

Diameter of the trunk at standard height (1.4m above ground level) measured using a diameter tape. Used to calculate the Notional Root Zone radius.

For trees with multiple stems, the cross-sectional area of the stems is used to calculate the combined DSH, unless otherwise stated.

1.5 Tree Origin

Category	Description
Exotic	The species originates in a country other than Australia.
Australian Native	The species originates within Australia.
Indigenous	The species originates within the local environs.

1.6 Health

Category	Description
Very Good	The tree is demonstrating excellent or exceptional growth. The tree exhibits a full canopy of foliage and is free of pest and disease problems.
Good	The tree is demonstrating good or exceptional growth. The tree exhibits a full canopy of foliage, and has only minor pest or diseases problems.
Fair	The tree is in reasonable condition and growing well. The tree exhibits an adequate canopy of foliage. There may be some deadwood present in the crown. Some grazing by insects or possums may be evident.
Poor	The tree is not growing to its full capacity; extension growth of the laterals is minimal. The canopy may be thinning or sparse. Large amounts of deadwood may be evident throughout the crown. Significant pest and disease problems may be evident or there may be symptoms of stress indicating tree decline.
Very Poor	The tree appears to be in a state of decline. The tree is not growing to its full capacity. The canopy may be very thin and sparse. A significant volume of deadwood may be present in the canopy or pest and disease problems may be causing a severe decline in tree health.

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Category	Description
Dead	The tree is dead.

1.7 Structure

Category	Description
Good	The tree has a well-defined and balanced crown. Branch unions appear to be sound, with no significant defects evident in the trunk or the branches. Major limbs are well defined. The tree is considered a good example of the species.
Fair	The tree has some minor problems in the structure of the crown. The crown may be slightly out of balance, and some branch unions may be exhibiting minor structural faults. If the tree has a single trunk, it may be on a slight lean or exhibiting minor defects.
Poor	The tree may have a poorly structured crown. The crown may be unbalanced or exhibit large gaps. Major limbs may not be well defined. Branches may be rubbing or crossing over. Branch unions may be poor or faulty at the point of attachment. The tree may have suffered root damage.
Very Poor	The tree has a poorly structured crown. The crown is unbalanced or exhibits large gaps with possibly large sections of deadwood. Major limbs may not be well defined. Branches may be rubbing or crossing over. Branch unions may be poor or faulty at the point of attachment. Branches may exhibit large cracks that are likely to fail in the future. The tree may have suffered major root damage.
Has Failed	A section of the tree has failed or is in imminent danger of failure and the tree is no longer a viable specimen.

1.8 Age Class

Category	Description
Mature	Tree has reached the expected size for the species at the site.
Semi-mature	Established tree that has not yet reach the expected size for the species at the site.
Young	Recently planted tree or juvenile self-sown tree (generally less than 5 years old).

1.9 Useful Life Expectancy (ULE)

Category	Description
40+ years	The tree is in excellent condition and under normal conditions and with appropriate management is expected to continue as a viable landscape component in excess of 40 years.
20 - 40 years	The tree is in good condition and under normal conditions and with appropriate management is expected to continue as a viable landscape component for 20-40 years.
10 - 20 years	The tree is in fair condition and under normal conditions and with appropriate management is expected to continue as a viable landscape component for 10-20 years.
5 - 10 years	The tree is in fair to poor condition or it is not a long lived species. Removal and replacement may be required within the next 10 years.
1 - 5 years	The tree is in poor condition due to advanced decline or structural defect. Removal and replacement may be required within the next 5 years.
0 years	The tree is dead, or is considered hazardous in the location. Removal may be required.

Reference: 5661

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Appendix 2. Road Assessments

ID	Road Name	Level 1 trees	Level 2 trees	Length of road (m)	No of Data Points
1	Mooramong Road, Skipton	265	1	6,313	1
2	Notmans Lane, Skipton	548	9	3,189	9
3	Vite Vite Road, Skipton	848	508	4,411	6
4	Hintons Road, Streatham	412	266	3,069	5
5	Waldrons Road, Carranballac	313	112	4,218	5
6	Beaufort Carranballac Road, Carranballac	185	79	9,391	6
7	Carngham Streatham Road, Streatham	1,851	319	12,906	15
		4,422	1294	43,497	47



Appendix 3. Recommended Works and Priority Table

Table 10: Recommended Works

ID	Total Trees	Ownership	Botanical Name	Common Name	Origin	Height	Width	DSH cm	Health	Structure	ULE	Defects	Priority	Works	Comments	Risk Rating	Road Name
1	1	Private	Eucalyptus cladocalyx	Sugar Gum	Australian Native	22	28	95	Fair	Very Poor	0 years	Decayed main trunk exacerbated by fire	High	Remove tree to base and leave stump		Moderate	Mooramong Road, Skipton
2	1	Private	Eucalyptus cladocalyx	Sugar Gum	Australian Native	18	12	50	Fair	Very Poor	0 years	Decayed main trunk exacerbated by fire	High	Remove tree to base and leave stump		Moderate	Notmans Lane, Skipton
3	1	Private	Eucalyptus cladocalyx	Sugar Gum	Australian Native	18	8	36.73	Fair	Very Poor	0 years	Decayed main trunk exacerbated by fire	High	Remove tree to base and leave stump		Moderate	Notmans Lane, Skipton
4	1	Private	Eucalyptus cladocalyx	Sugar Gum	Australian Native	22	12	71.72	Fair	Very Poor	0 years	Decayed main trunk exacerbated by fire	High	Remove tree to base and leave stump		Moderate	Notmans Lane, Skipton
5	1	Private	Eucalyptus cladocalyx	Sugar Gum	Australian Native	18	8	35	Fair	Very Poor	0 years	Decayed main trunk exacerbated by fire	High	Remove tree to base and leave stump		Moderate	Notmans Lane, Skipton
6	1	Private	Eucalyptus cladocalyx	Sugar Gum	Australian Native	18	8	35.36	Fair	Very Poor	0 years	Decayed main trunk exacerbated by fire	High	Remove tree to base and leave stump		Moderate	Notmans Lane, Skipton
7	1	Private	Eucalyptus cladocalyx	Sugar Gum	Australian Native	16	8	32.02	Fair	Very Poor	0 years	Decayed main trunk exacerbated by fire	High	Remove tree to base and leave stump		Moderate	Notmans Lane, Skipton
8	1	Private	Eucalyptus cladocalyx	Sugar Gum	Australian Native	16	10	46.18	Fair	Very Poor	0 years	Decayed main trunk exacerbated by fire	High	Remove tree to base and leave stump		Moderate	Notmans Lane, Skipton
9	1	Private	Eucalyptus cladocalyx	Sugar Gum	Australian Native	18	12	57.52	Fair	Very Poor	0 years	Decayed main trunk exacerbated by fire	High	Remove tree to base and leave stump		Moderate	Notmans Lane, Skipton
10	1	Private	Eucalyptus cladocalyx	Sugar Gum	Australian Native	18	8	25	Fair	Very Poor	0 years	Decayed main trunk exacerbated by fire	High	Remove tree to base and leave stump		Moderate	Notmans Lane, Skipton
11	14	Private	Pinus radiata	Monterey Pine	Exotic	18	16	80	Very Poor	Poor	0 years	Fire damaged root system	Moderate	Remove tree to base and leave stump	Will require removal within 18 months	Moderate	Vite Vite Road, Skipton
12	66	Private	Pinus radiata	Monterey Pine	Exotic	18	16	85	Very Poor	Very Poor	0 years	Fire damaged root system	Moderate	Remove tree to base and leave stump	Will require removal within 18 months	Moderate	Vite Vite Road, Skipton
13	1	Private	Pinus radiata	Monterey Pine	Exotic	18	16	85	Very Poor	Very Poor	0 years	Branch failure and trunk decay exacerbated by fire damage	High	Remove tree to base and leave stump	Very hollow. Existing failures	Moderate	Vite Vite Road, Skipton
14	21	Private	Pinus radiata	Monterey Pine	Exotic	18	16	75	Very Poor	Very Poor	0 years	Fire damaged root system	Moderate	Remove tree to base and leave stump	Will require removal within 18 months	Moderate	Vite Vite Road, Skipton
15	348	Private	Pinus radiata	Monterey Pine	Exotic	16	12	50	Very Poor	Poor	0 years	Fire damaged root system	Moderate	Remove tree to base and leave stump	Will require removal within 18 months	Moderate	Vite Vite Road, Skipton

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ID	Total Trees	Ownership	Botanical Name	Common Name	Origin	Height	Width	DSH cm	Health	Structure	ULE	Defects	Priority	Works	Comments	Risk Rating	Road Name
16	58	Private	Pinus radiata	Monterey Pine	Exotic	12	12	50	Very Poor	Poor	0 years	Fire damaged root system	Moderate	Remove tree to base and leave stump	Will require removal within 18 months	Moderate	Vite Vite Road, Skipton
17	1	Council	Eucalyptus cladocalyx	Sugar Gum	Australian Native	12	10	30	Fair	Very Poor	0 years	Decayed main trunk exacerbated by fire	High	Remove tree to base and leave stump		Moderate	Hintons Road, Streatham
18	12	Private	Pinus radiata	Monterey Pine	Exotic	16	14	65	Dead	Poor	0 years	Fire damaged root system	Moderate	Remove tree to base and leave stump	Will require removal within 18 months	Moderate	Hintons Road, Streatham
19	1	Council	Pinus radiata	Monterey Pine	Exotic	10	8	40	Dead	Poor	0 years	Fire damaged root system	Moderate	Remove tree to base and leave stump	Will require removal within 18 months	Moderate	Hintons Road, Streatham
20	1	Council	Pinus radiata	Monterey Pine	Exotic	15	10	55	Dead	Poor	0 years	Fire damaged root system	Moderate	Remove tree to base and leave stump	Will require removal within 18 months	Moderate	Hintons Road, Streatham
21	251	Private	Pinus radiata	Monterey Pine	Exotic	15	10	45	Dead	Poor	0 years	Fire damaged root system	Moderate	Remove tree to base and leave stump	Will require removal within 18 months	Moderate	Hintons Road, Streatham
22	103	Private	Pinus radiata	Monterey Pine	Exotic	15	12	50	Very Poor	Poor	0 years	Fire damaged root system	Moderate	Remove tree to base and leave stump	Will require removal within 18 months	Moderate	Waldrons Road, Carranballac
23	1	Private	Eucalyptus globulus	Blue Gum	Victorian Native	18	16	106	Poor	Very Poor	0 years	Decayed main trunk exacerbated by fire	High	Remove tree to base and leave stump		Moderate	Waldrons Road, Carranballac
24	1	Private	Pinus radiata	Monterey Pine	Exotic	18	16	75	Very Poor	Very Poor	0 years	Decayed main trunk and fire damaged root system	High	Remove tree to base and leave stump	Still burning at base	Moderate	Waldrons Road, Carranballac
25	1	Private	Pinus radiata	Monterey Pine	Exotic	18	16	85	Very Poor	Very Poor	0 years	Decayed main trunk and fire damaged root system	High	Remove tree to base and leave stump	Hollow at base	Moderate	Waldrons Road, Carranballac
26	6	Private	Pinus radiata	Monterey Pine	Exotic	16	12	75	Poor	Poor	0 years	Fire damaged root system	Moderate	Remove tree to base and leave stump	Will require removal within 18 months	Moderate	Waldrons Road, Carranballac
27	69	Private	Pinus radiata	Monterey Pine	Exotic	16	12	50	Poor	Poor	0 years	Fire damaged root system	Moderate	Remove tree to base and leave stump	Will require removal within 18 months	Moderate	Beaufort Carranballac Road, Carranballac
28	1	Private	Pinus radiata	Monterey Pine	Exotic	20	15	75	Poor	Poor	0 years	Decayed main trunk and fire damaged root system	Moderate	Remove tree to base and leave stump	Will require removal within 18 months	Moderate	Beaufort Carranballac Road, Carranballac

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 Pyrenees Shire
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ID	Total Trees	Ownership	Botanical Name	Common Name	Origin	Height	Width	DSH cm	Health	Structure	ULE	Defects	Priority	Works	Comments	Risk Rating	Road Name
29	1	Private	Pinus radiata	Monterey Pine	Exotic	22	18	105	Very Poor	Poor	0 years	Decayed main trunk and fire damaged root system	Moderate	Remove tree to base and leave stump	Will require removal within 18 months	Moderate	Beaufort Carranballac Road, Carranballac
30	6	Council	Pinus radiata	Monterey Pine	Exotic	16	10	55	Poor	Poor	0 years	Fire damaged root system	Moderate	Remove tree to base and leave stump	Will require removal within 18 months	Moderate	Beaufort Carranballac Road, Carranballac
31	1	Private	Pinus radiata	Monterey Pine	Exotic	20	16	85	Poor	Poor	0 years	Fire damaged root system	Moderate	Remove tree to base and leave stump	Will require removal within 18 months	Moderate	Beaufort Carranballac Road, Carranballac
32	1	Private	Pinus radiata	Monterey Pine	Exotic	18	15	80	Poor	Poor	0 years	Fire damaged root system	Moderate	Remove tree to base and leave stump	Will require removal within 18 months	Moderate	Beaufort Carranballac Road, Carranballac
33	1	Council	Eucalyptus cladocalyx	Sugar Gum	Australian Native	12	6	32	Good	Very Poor	0 years	Active failure of main trunk	High	Remove tree to base and leave stump	Could impact HV wires or road	High	Carngham Streatham Road, Streatham
34	53	Private	Hesperocyparis macrocarpa	Monterey Cypress	Exotic	14	10	55	Dead	Poor	0 years	Fire damaged root system	High	Remove tree to base and leave stump		Moderate	Carngham Streatham Road, Streatham
35	9	Private	Pinus radiata	Monterey Pine	Exotic	18	16	75	Very Poor	Poor	0 years	Heavily fire damaged root system	Moderate	Remove tree to base and leave stump	Will require removal within 18 months	Moderate	Carngham Streatham Road, Streatham
36	33	Private	Pinus radiata	Monterey Pine	Exotic	18	10	55	Very Poor	Poor	0 years	Heavily fire damaged root system	Moderate	Remove tree to base and leave stump	Will require removal within 18 months	Moderate	Carngham Streatham Road, Streatham
37	24	Private	Pinus radiata	Monterey Pine	Exotic	18	12	60	Very Poor	Poor	0 years	Fire damaged root system	Moderate	Remove tree to base and leave stump	Will require removal within 18 months	Moderate	Carngham Streatham Road, Streatham
38	1	Council	Eucalyptus cornuta	Yate	Australian Native	14	12	45	Fair	Very Poor	0 years	Failure of main stem, decayed and fire damaged trunk	High	Remove tree to base and leave stump		Moderate	Carngham Streatham Road, Streatham
39	5	Private	Pinus radiata	Monterey Pine	Exotic	16	10	50	Very Poor	Poor	0 years	Fire damaged root system	Moderate	Remove tree to base and leave stump	Will require removal within 18 months	Moderate	Carngham Streatham Road, Streatham
40	87	Private	Pinus radiata	Monterey Pine	Exotic	16	12	55	Very Poor	Poor	0 years	Fire damaged root system	Moderate	Remove tree to base and leave stump	Will require removal within 18 months	Moderate	Carngham Streatham Road, Streatham

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ID	Total Trees	Ownership	Botanical Name	Common Name	Origin	Height	Width	DSH cm	Health	Structure	ULE	Defects	Priority	Works	Comments	Risk Rating	Road Name
41	94	Private	Pinus radiata	Monterey Pine	Exotic	18	10	55	Very Poor	Poor	0 years	Fire damaged root system	Moderate	Remove tree to base and leave stump	Will require removal within 18 months	Moderate	Carngham Streatham Road, Streatham
42	1	Council	Pinus radiata	Monterey Pine	Exotic	16	10	44.82	Very Poor	Poor	0 years	Fire damaged root system	Moderate	Remove tree to base and leave stump	Will require removal within 18 months	Moderate	Carngham Streatham Road, Streatham
43	1	Council	Pinus radiata	Monterey Pine	Exotic	16	10	51.48	Very Poor	Poor	0 years	Fire damaged root system	Moderate	Remove tree to base and leave stump	Will require removal within 18 months	Moderate	Carngham Streatham Road, Streatham
44	1	Council	Pinus radiata	Monterey Pine	Exotic	16	10	50	Very Poor	Poor	0 years	Fire damaged root system	Moderate	Remove tree to base and leave stump	Will require removal within 18 months	Moderate	Carngham Streatham Road, Streatham
45	1	Council	Pinus radiata	Monterey Pine	Exotic	16	10	50	Very Poor	Poor	0 years	Failure of main stem	Moderate	Remove tree to base and leave stump	Will require removal within 18 months	Moderate	Carngham Streatham Road, Streatham
46	1	Council	Pinus radiata	Monterey Pine	Exotic	16	10	50	Very Poor	Poor	0 years	Fire damaged root system	Moderate	Remove tree to base and leave stump	Will require removal within 18 months	Moderate	Carngham Streatham Road, Streatham
47	7	Council	Pinus radiata	Monterey Pine	Exotic	16	10	60	Very Poor	Poor	0 years	Fire damaged root system	Moderate	Remove tree to base and leave stump	Will require removal within 18 months	Moderate	Carngham Streatham Road, Streatham

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Appendix 4. Road Assessments

Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees



Road ID:	1
Road Name:	Mooramong Road, Skipton
Length (m):	6313
Inspection Status:	Completed
Tree data points:	1
Trees requiring works:	1
Level 1 Trees:	265



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees



Road ID:	2
Road Name:	Notmans Lane, Skipton
Length (m):	3189
Inspection Status:	Completed
Tree data points:	9
Trees requiring works:	9
Level 1 Trees:	548

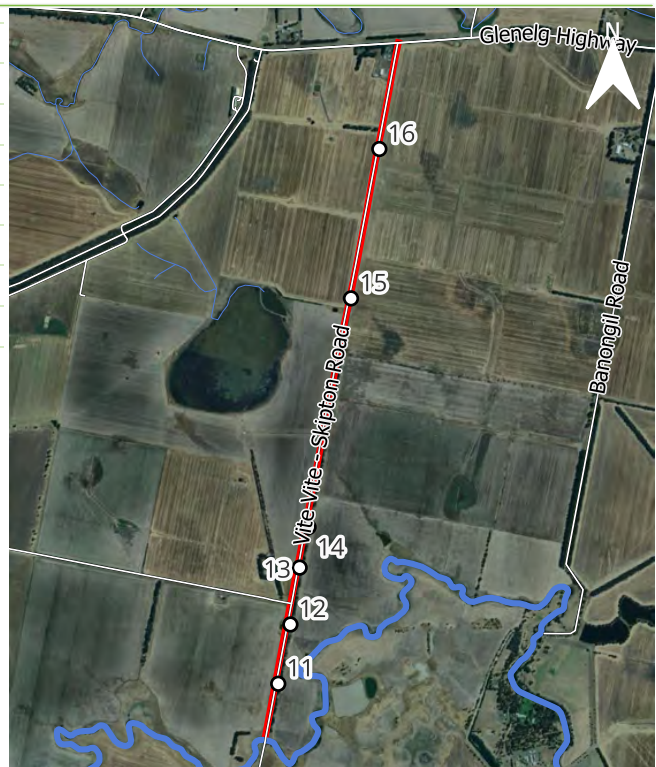


Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees



Road ID:	3
Road Name:	Vite Vite Road, Skipton
Length (m):	4411
Inspection Status:	Completed
Tree data points:	6
Trees requiring works:	508
Level 1 Trees:	848



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees



Road ID:	4
Road Name:	Hintons Road, Streatham
Length (m):	3069
Inspection Status:	Completed
Tree data points:	5
Trees requiring works:	266
Level 1 Trees:	412



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees



Road ID:	5
Road Name:	Waldrons Road, Carranballac
Length (m):	4218
Inspection Status:	Completed
Tree data points:	5
Trees requiring works:	112
Level 1 Trees:	313

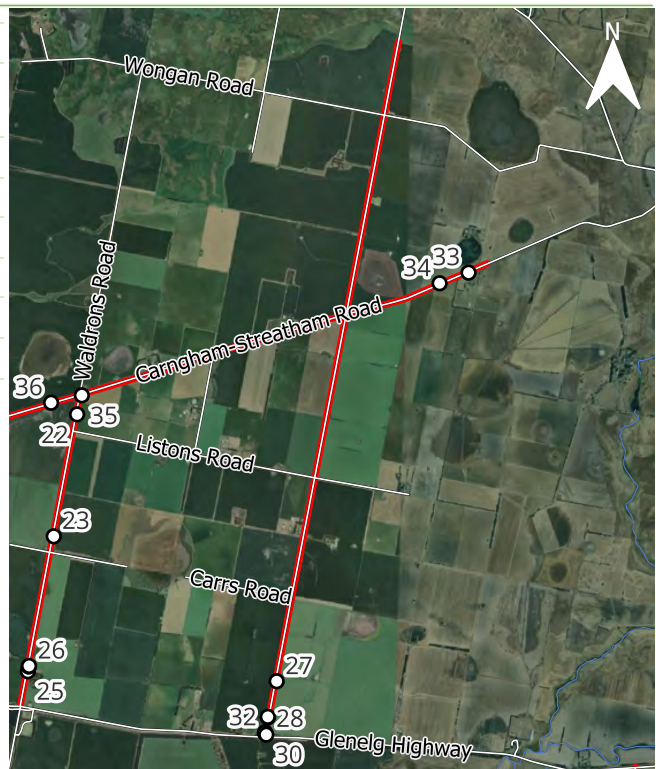


Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees



Road ID:	6
Road Name:	Beaufort Carranballac Road, Carranballac
Length (m):	9391
Inspection Status:	Completed
Tree data points:	6
Trees requiring works:	79
Level 1 Trees:	185

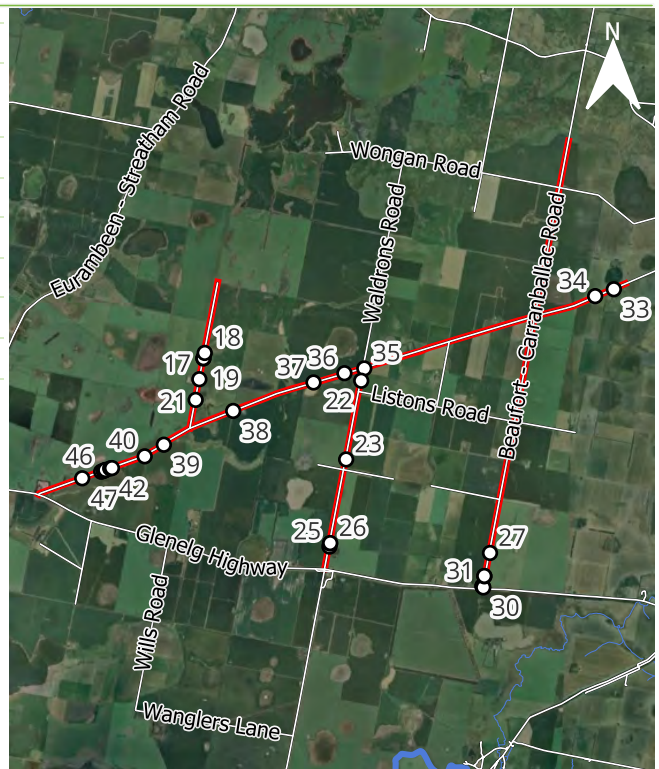


Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees



Road ID:	7
Road Name:	Carngham Streatham Road, Streatham
Length (m):	12906
Inspection Status:	Completed
Tree data points:	15
Trees requiring works:	319
Level 1 Trees:	1851



Reference: 5661

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Appendix 5. Tree Assessments

Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees



Tree:	1
Ownership:	Private
Group Size:	Single tree
Latitude:	143.28309
Longitude:	-37.657513
Road:	Mooramong Road
Botanical Name:	<i>Eucalyptus cladocalyx</i>
Common Name:	Sugar Gum
Origin	Australian Native
Height and Width	22 x 28
DSH (cm):	95
Health:	Fair
Structure:	Very Poor
Works:	Remove tree to base and leave stump
Priority:	High
Defects:	Decayed main trunk exacerbated by fire
Comments:	



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Probable	Medium	Unlikely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees

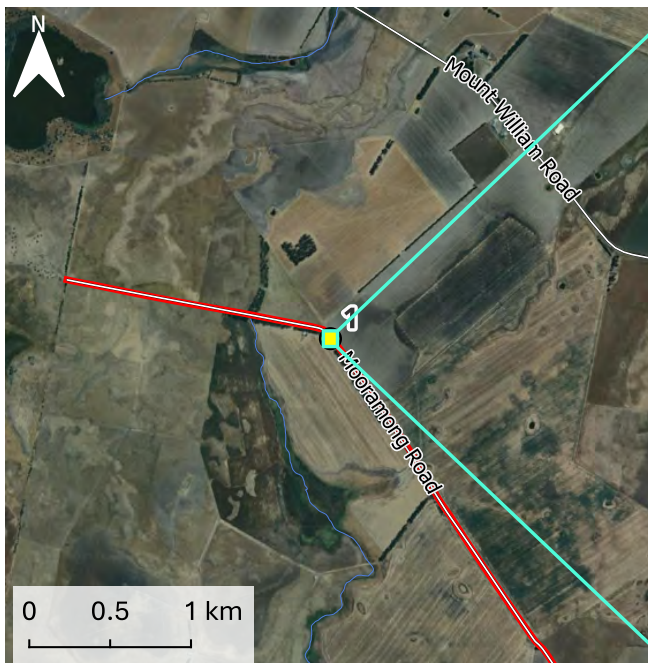


Tree:	1
Ownership:	Private
Group Size:	Single tree
Latitude:	143.28309
Longitude:	-37.657513
Road:	Mooramong Road
Botanical Name:	<i>Eucalyptus cladocalyx</i>
Common Name:	Sugar Gum
Origin	Australian Native
Height and Width	22 x 28
DSH (cm):	95
Health:	Fair
Structure:	Very Poor
Works:	Remove tree to base and leave stump
Priority:	High
Defects:	Decayed main trunk exacerbated by fire
Comments:	



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Probable	Medium	Unlikely	Significant	Moderate

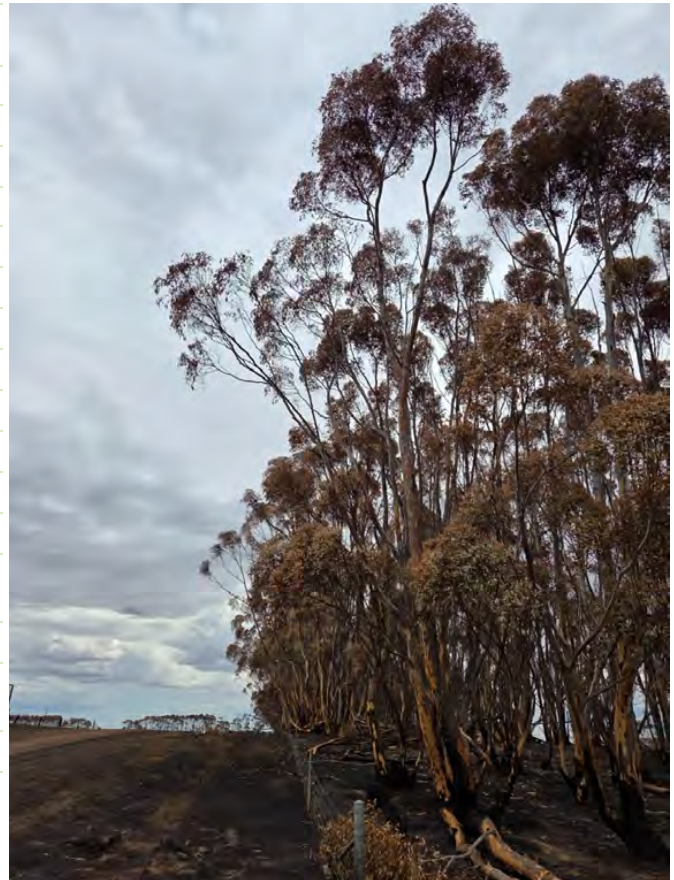


Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees

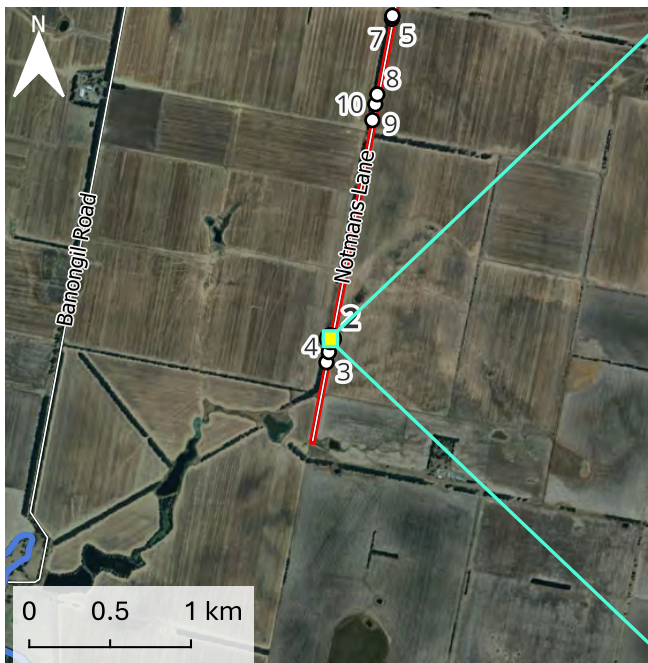


Tree:	2
Ownership:	Private
Group Size:	Single tree
Latitude:	143.288023
Longitude:	-37.722157
Road:	NOTMANS LANE
Botanical Name:	<i>Eucalyptus cladocalyx</i>
Common Name:	Sugar Gum
Origin	Australian Native
Height and Width	18 x 12
DSH (cm):	50
Health:	Fair
Structure:	Very Poor
Works:	Remove tree to base and leave stump
Priority:	High
Defects:	Decayed main trunk exacerbated by fire
Comments:	



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Probable	Medium	Somewhat Likely	Significant	Moderate

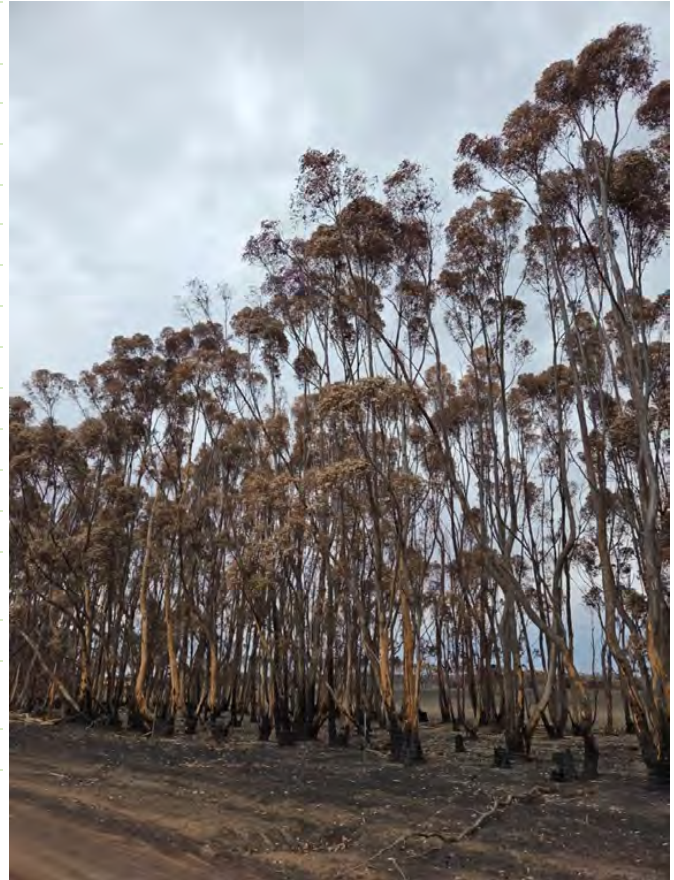


Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees

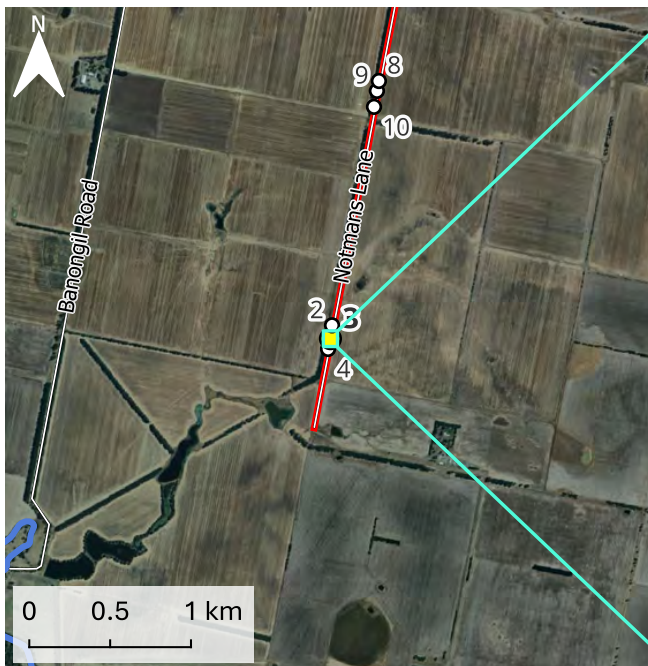


Tree:	3
Ownership:	Private
Group Size:	Single tree
Latitude:	143.287933
Longitude:	-37.722904
Road:	NOTMANS LANE
Botanical Name:	<i>Eucalyptus cladocalyx</i>
Common Name:	Sugar Gum
Origin	Australian Native
Height and Width	18 x 8
DSH (cm):	36.73
Health:	Fair
Structure:	Very Poor
Works:	Remove tree to base and leave stump
Priority:	High
Defects:	Decayed main trunk exacerbated by fire
Comments:	



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Probable	Medium	Somewhat Likely	Significant	Moderate

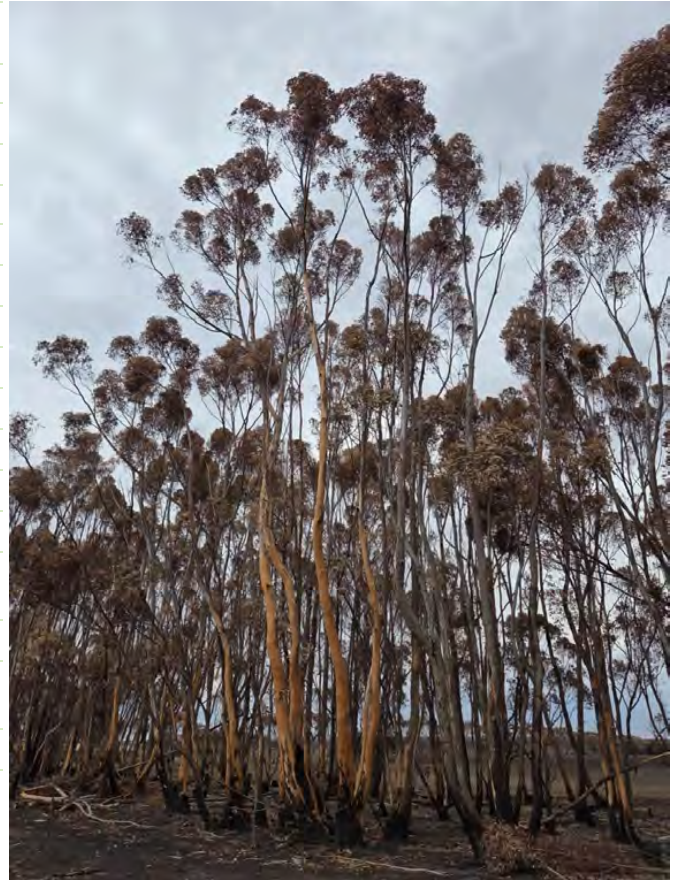


Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees

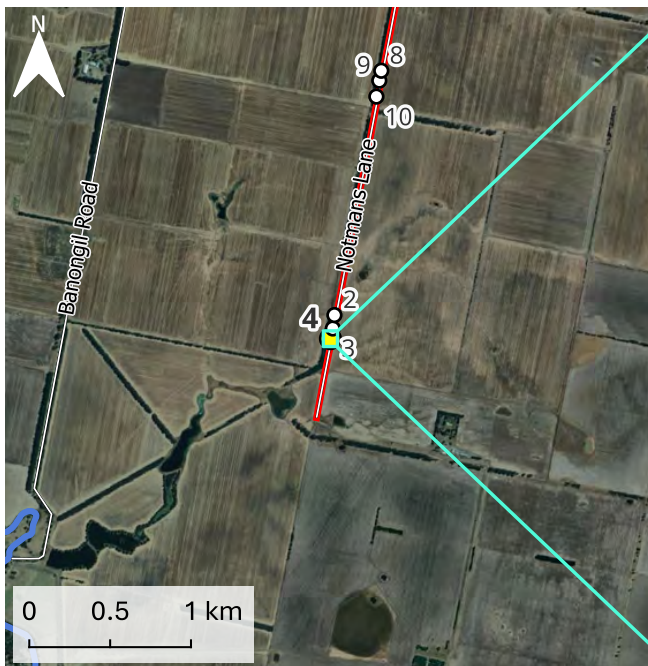


Tree:	4
Ownership:	Private
Group Size:	Single tree
Latitude:	143.287783
Longitude:	-37.723478
Road:	NOTMANS LANE
Botanical Name:	<i>Eucalyptus cladocalyx</i>
Common Name:	Sugar Gum
Origin	Australian Native
Height and Width	22 x 12
DSH (cm):	71.72
Health:	Fair
Structure:	Very Poor
Works:	Remove tree to base and leave stump
Priority:	High
Defects:	Decayed main trunk exacerbated by fire
Comments:	



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Probable	Medium	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees

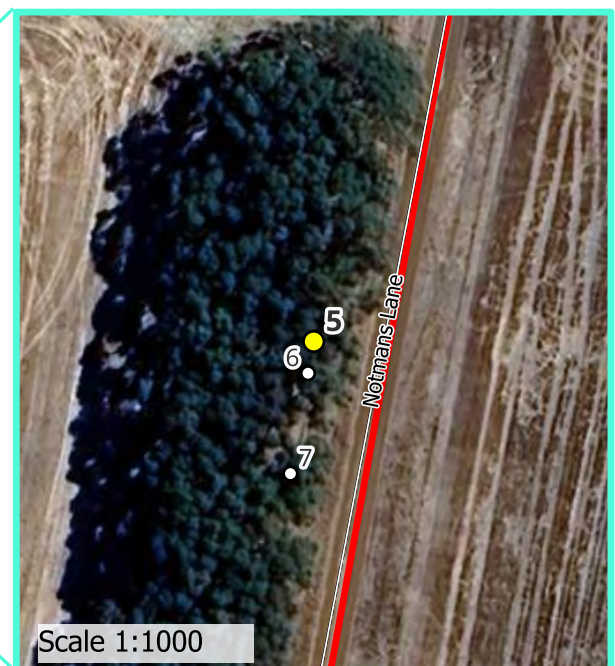
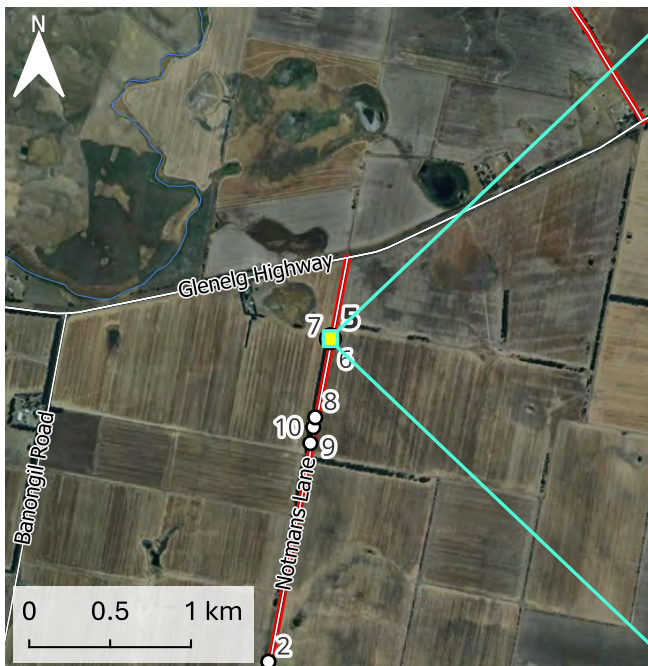


Tree:	5
Ownership:	Private
Group Size:	Single tree
Latitude:	143.291818
Longitude:	-37.704081
Road:	NOTMANS LANE
Botanical Name:	<i>Eucalyptus cladocalyx</i>
Common Name:	Sugar Gum
Origin	Australian Native
Height and Width	18 x 8
DSH (cm):	35
Health:	Fair
Structure:	Very Poor
Works:	Remove tree to base and leave stump
Priority:	High
Defects:	Decayed main trunk exacerbated by fire
Comments:	



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Probable	Medium	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees

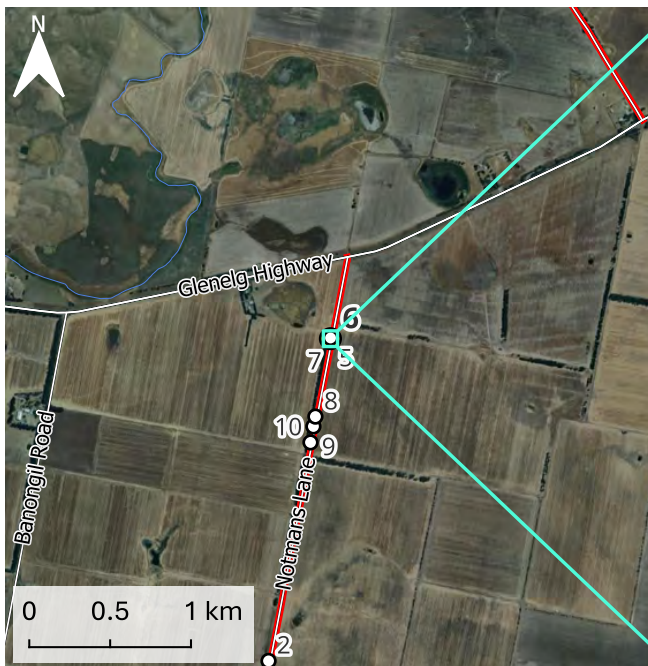


Tree:	6
Ownership:	Private
Group Size:	Single tree
Latitude:	143.29181
Longitude:	-37.704123
Road:	NOTMANS LANE
Botanical Name:	<i>Eucalyptus cladocalyx</i>
Common Name:	Sugar Gum
Origin	Australian Native
Height and Width	18 x 8
DSH (cm):	35.36
Health:	Fair
Structure:	Very Poor
Works:	Remove tree to base and leave stump
Priority:	High
Defects:	Decayed main trunk exacerbated by fire
Comments:	



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Probable	Medium	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees

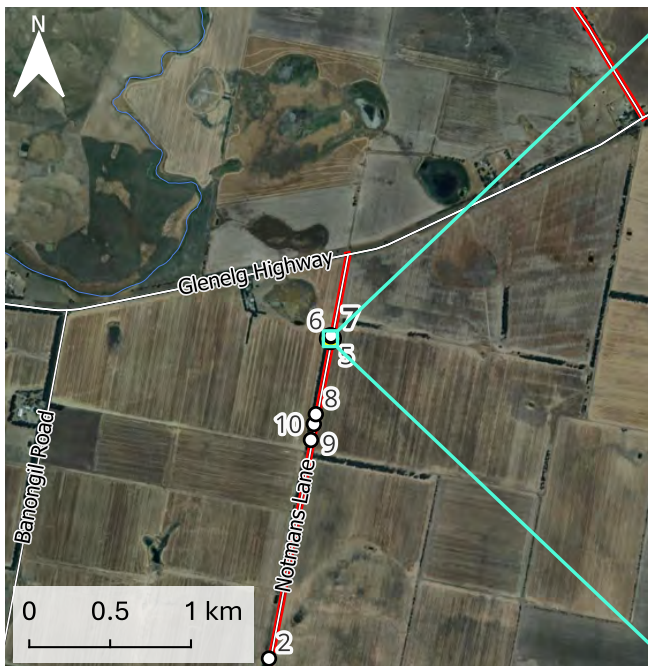


Tree:	7
Ownership:	Private
Group Size:	Single tree
Latitude:	143.291784
Longitude:	-37.704257
Road:	NOTMANS LANE
Botanical Name:	<i>Eucalyptus cladocalyx</i>
Common Name:	Sugar Gum
Origin	Australian Native
Height and Width	16 x 8
DSH (cm):	32.02
Health:	Fair
Structure:	Very Poor
Works:	Remove tree to base and leave stump
Priority:	High
Defects:	Decayed main trunk exacerbated by fire
Comments:	



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Probable	Medium	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees

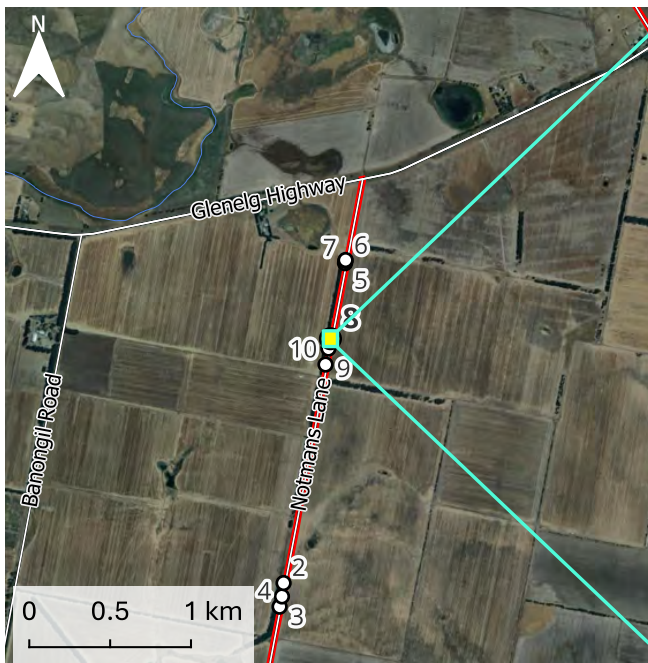


Tree:	8
Ownership:	Private
Group Size:	Single tree
Latitude:	143.29089
Longitude:	-37.708482
Road:	NOTMANS LANE
Botanical Name:	<i>Eucalyptus cladocalyx</i>
Common Name:	Sugar Gum
Origin	Australian Native
Height and Width	16 x 10
DSH (cm):	46.18
Health:	Fair
Structure:	Very Poor
Works:	Remove tree to base and leave stump
Priority:	High
Defects:	Decayed main trunk exacerbated by fire
Comments:	



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Probable	Medium	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees

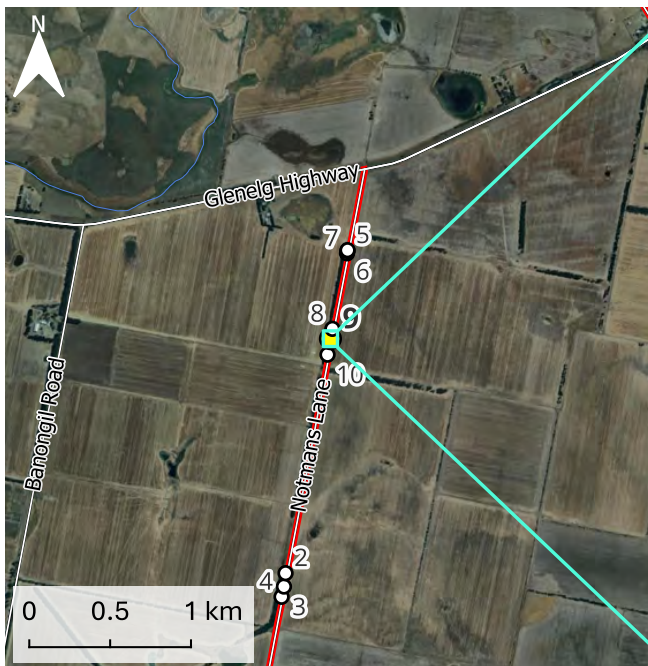


Tree:	9
Ownership:	Private
Group Size:	Single tree
Latitude:	143.290768
Longitude:	-37.709034
Road:	NOTMANS LANE
Botanical Name:	<i>Eucalyptus cladocalyx</i>
Common Name:	Sugar Gum
Origin	Australian Native
Height and Width	18 x 12
DSH (cm):	57.52
Health:	Fair
Structure:	Very Poor
Works:	Remove tree to base and leave stump
Priority:	High
Defects:	Decayed main trunk exacerbated by fire
Comments:	



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Probable	Medium	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees

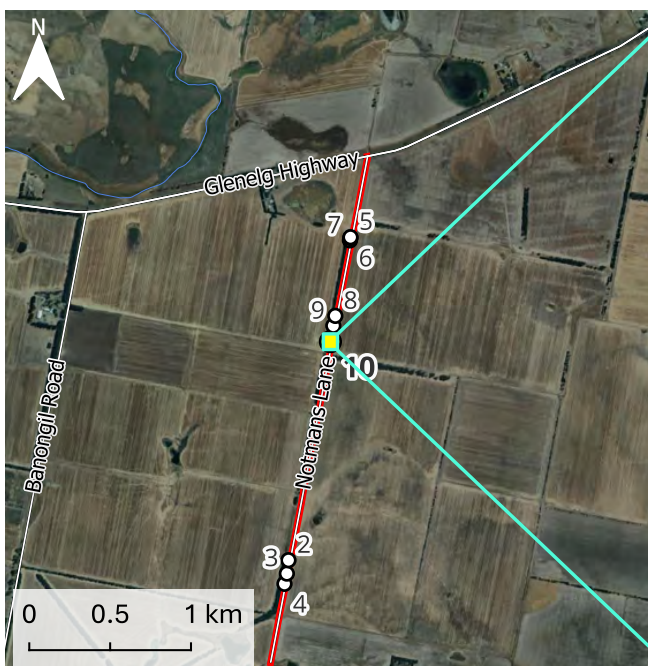


Tree:	10
Ownership:	Private
Group Size:	Single tree
Latitude:	143.290591
Longitude:	-37.709928
Road:	NOTMANS LANE
Botanical Name:	<i>Eucalyptus cladocalyx</i>
Common Name:	Sugar Gum
Origin	Australian Native
Height and Width	18 x 8
DSH (cm):	25
Health:	Fair
Structure:	Very Poor
Works:	Remove tree to base and leave stump
Priority:	High
Defects:	Decayed main trunk exacerbated by fire
Comments:	



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Probable	Medium	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees

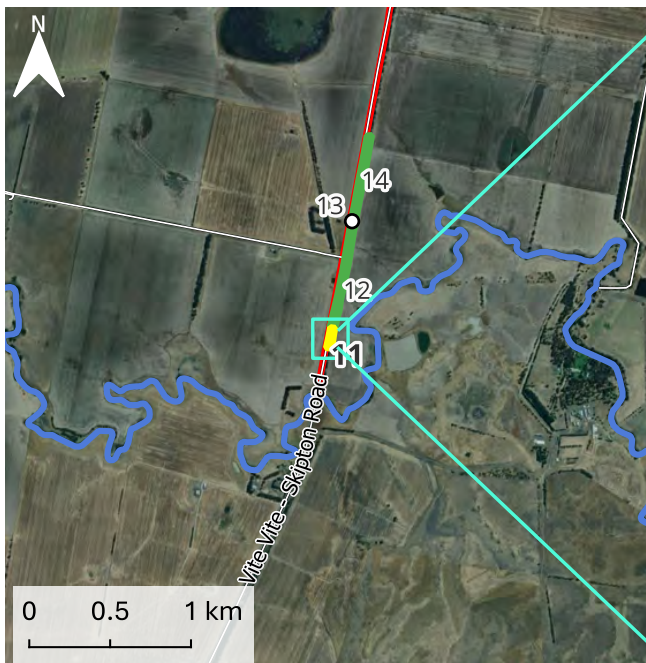


Group:	11
Ownership:	Private
Group Size:	14
Latitude:	143.247093
Longitude:	-37.738844
Road:	VITE VITE ROAD
Botanical Name:	<i>Pinus radiata</i>
Common Name:	Monterey Pine
Origin	Exotic
Height and Width	18 x 16
DSH (cm):	80
Health:	Very Poor
Structure:	Poor
Works:	Remove tree to base and leave stump
Priority:	Moderate
Defects:	Fire damaged root system
Comments:	Will require removal within 18 months



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Possible	High	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees

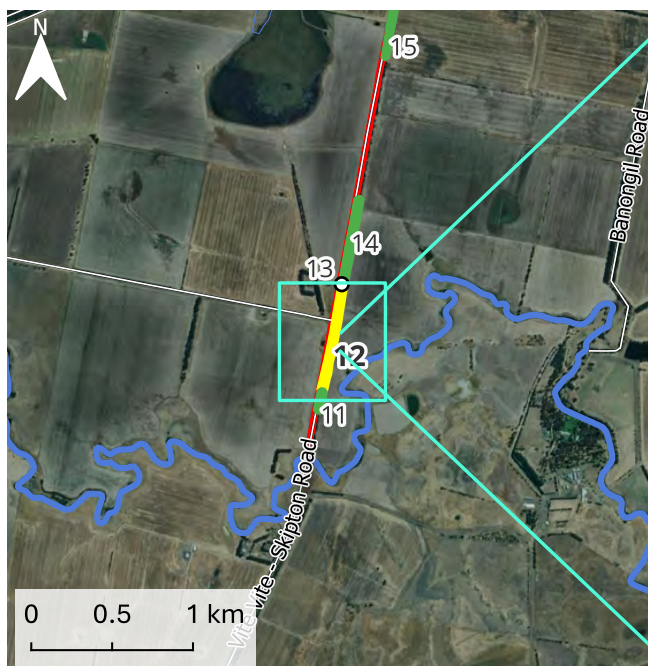


Group:	12
Ownership:	Private
Group Size:	66
Latitude:	143.248307
Longitude:	-37.733045
Road:	VITE VITE ROAD
Botanical Name:	<i>Pinus radiata</i>
Common Name:	Monterey Pine
Origin	Exotic
Height and Width	18 x 16
DSH (cm):	85
Health:	Very Poor
Structure:	Very Poor
Works:	Remove tree to base and leave stump
Priority:	Moderate
Defects:	Fire damaged root system
Comments:	Will require removal within 18 months



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Possible	High	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees

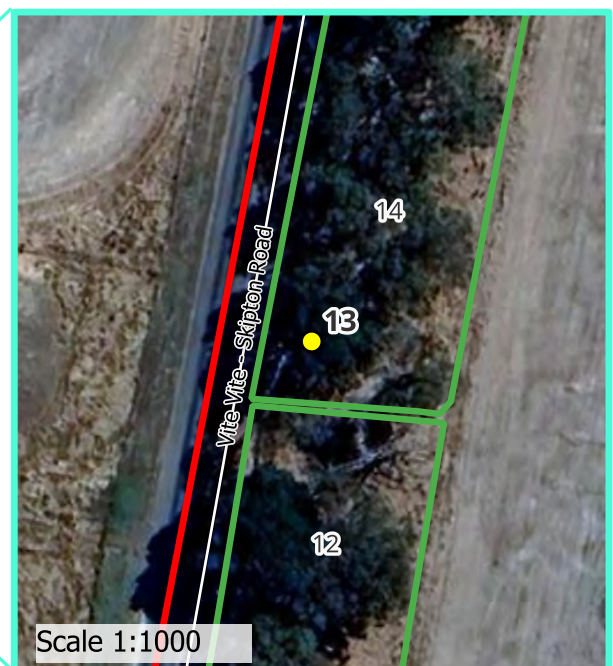
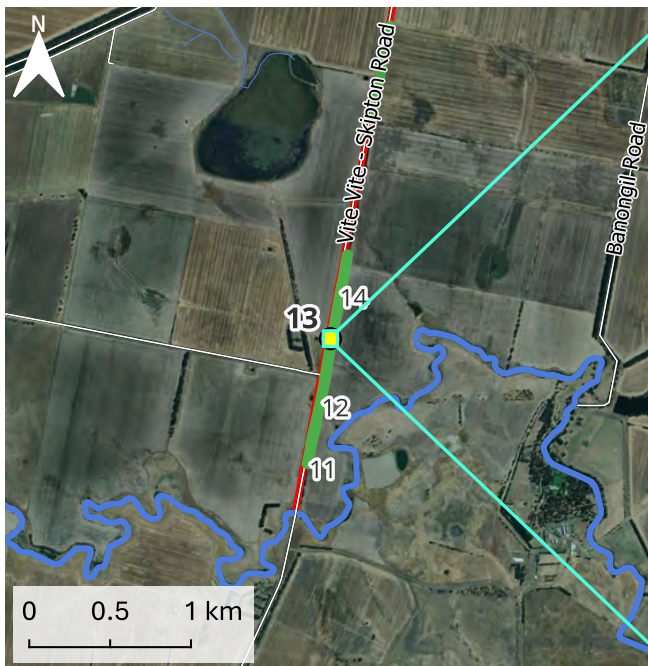


Tree:	13
Ownership:	Private
Group Size:	Single tree
Latitude:	143.248378
Longitude:	-37.732775
Road:	VITE VITE ROAD
Botanical Name:	<i>Pinus radiata</i>
Common Name:	Monterey Pine
Origin	Exotic
Height and Width	18 x 16
DSH (cm):	85
Health:	Very Poor
Structure:	Very Poor
Works:	Remove tree to base and leave stump
Priority:	High
Defects:	Branch failure and trunk decay exacerbated by fire damage
Comments:	Very hollow. Existing failures



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Probable	Medium	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees

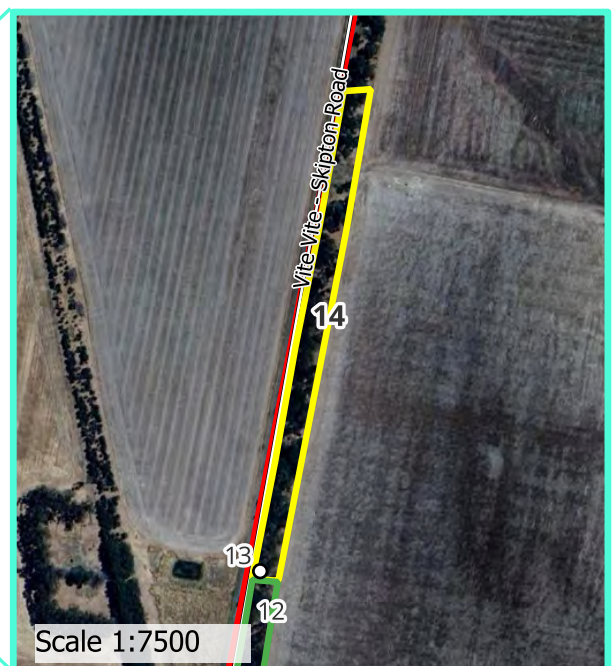
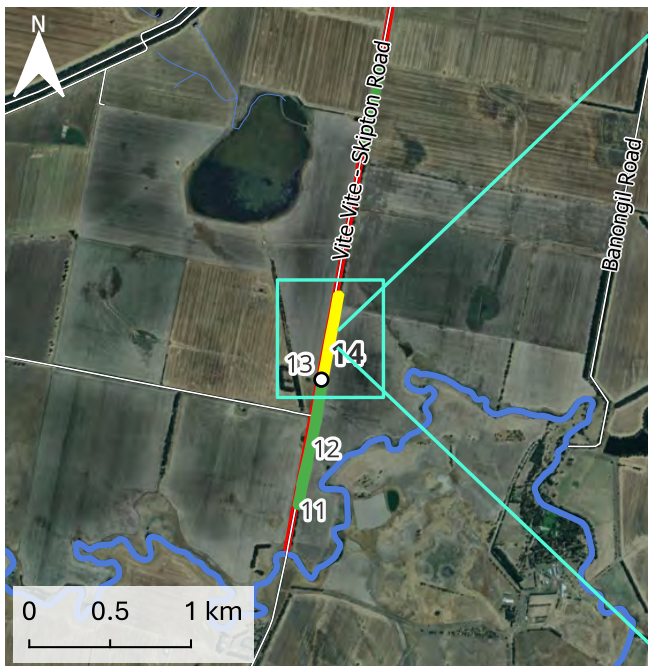


Group:	14
Ownership:	Private
Group Size:	21
Latitude:	143.249036
Longitude:	-37.729619
Road:	VITE VITE ROAD
Botanical Name:	<i>Pinus radiata</i>
Common Name:	Monterey Pine
Origin	Exotic
Height and Width	18 x 16
DSH (cm):	75
Health:	Very Poor
Structure:	Very Poor
Works:	Remove tree to base and leave stump
Priority:	Moderate
Defects:	Fire damaged root system
Comments:	Will require removal within 18 months



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Possible	High	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees

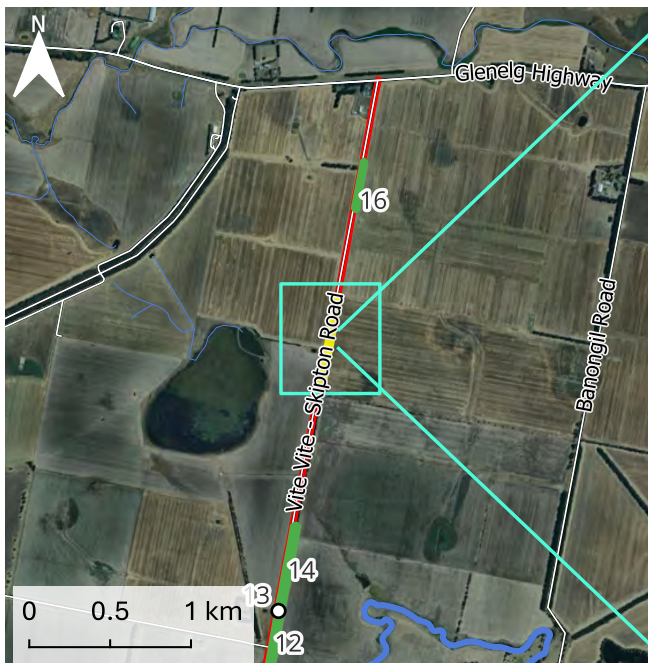


Group:	15
Ownership:	Private
Group Size:	348
Latitude:	143.252079
Longitude:	-37.715224
Road:	VITE VITE ROAD
Botanical Name:	<i>Pinus radiata</i>
Common Name:	Monterey Pine
Origin	Exotic
Height and Width	16 x 12
DSH (cm):	50
Health:	Very Poor
Structure:	Poor
Works:	Remove tree to base and leave stump
Priority:	Moderate
Defects:	Fire damaged root system
Comments:	Will require removal within 18 months



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Possible	High	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees

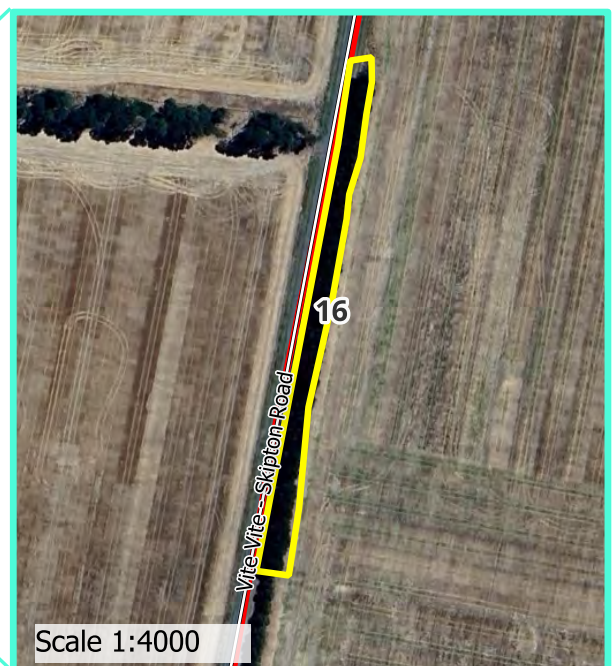


Group:	16
Ownership:	Private
Group Size:	58
Latitude:	143.253632
Longitude:	-37.70769
Road:	VITE VITE ROAD
Botanical Name:	<i>Pinus radiata</i>
Common Name:	Monterey Pine
Origin	Exotic
Height and Width	12 x 12
DSH (cm):	50
Health:	Very Poor
Structure:	Poor
Works:	Remove tree to base and leave stump
Priority:	Moderate
Defects:	Fire damaged root system
Comments:	Will require removal within 18 months



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Possible	High	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees



Tree:	17
Ownership:	Council
Group Size:	Single tree
Latitude:	143.131068
Longitude:	-37.662703
Road:	Hintons Road
Botanical Name:	<i>Eucalyptus cladocalyx</i>
Common Name:	Sugar Gum
Origin	Australian Native
Height and Width	12 x 10
DSH (cm):	30
Health:	Fair
Structure:	Very Poor
Works:	Remove tree to base and leave stump
Priority:	High
Defects:	Decayed main trunk exacerbated by fire
Comments:	



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Probable	Medium	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees

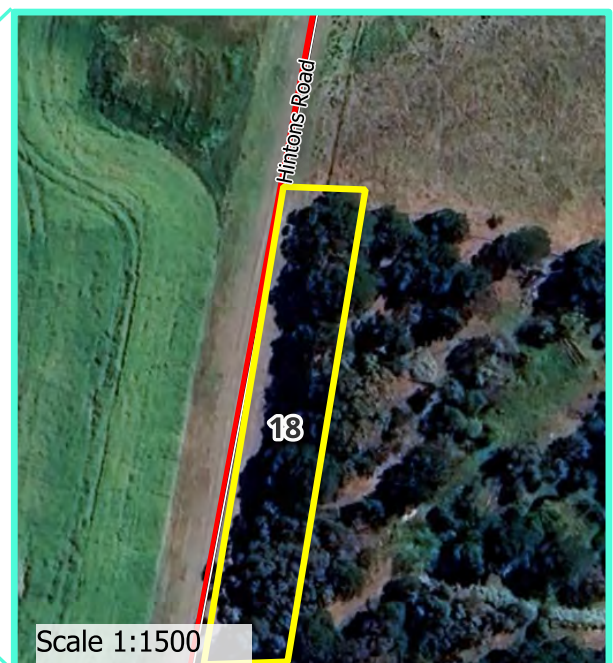
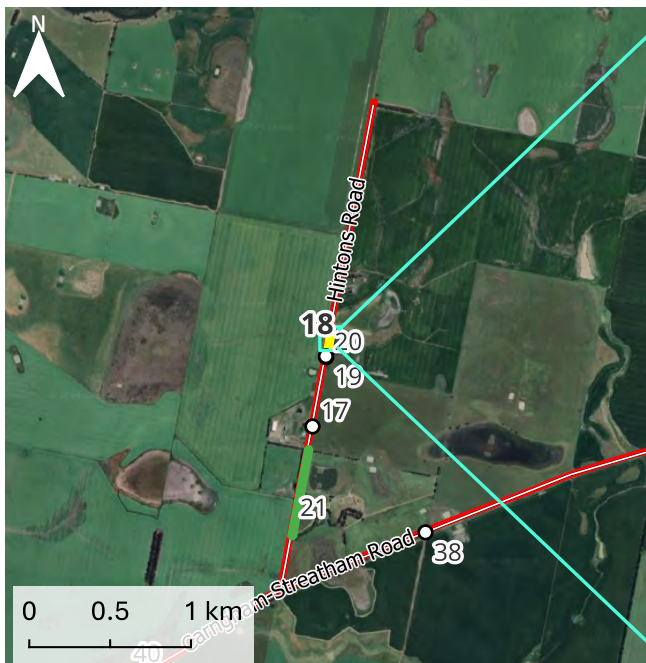


Group:	18
Ownership:	Private
Group Size:	12
Latitude:	143.132185
Longitude:	-37.657791
Road:	Hintons Road
Botanical Name:	<i>Pinus radiata</i>
Common Name:	Monterey Pine
Origin	Exotic
Height and Width	16 x 14
DSH (cm):	65
Health:	Dead
Structure:	Poor
Works:	Remove tree to base and leave stump
Priority:	Moderate
Defects:	Fire damaged root system
Comments:	Will require removal within 18 months



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Possible	High	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees

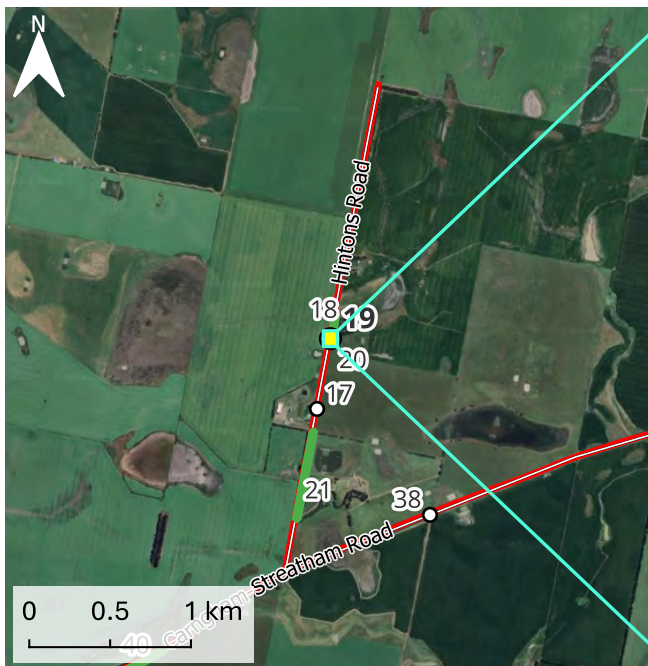


Tree:	19
Ownership:	Council
Group Size:	Single tree
Latitude:	143.131895
Longitude:	-37.658771
Road:	Hintons Road
Botanical Name:	<i>Pinus radiata</i>
Common Name:	Monterey Pine
Origin	Exotic
Height and Width	10 x 8
DSH (cm):	40
Health:	Dead
Structure:	Poor
Works:	Remove tree to base and leave stump
Priority:	Moderate
Defects:	Fire damaged root system
Comments:	Will require removal within 18 months



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Possible	High	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees



Tree:	20
Ownership:	Council
Group Size:	Single tree
Latitude:	143.131917
Longitude:	-37.658827
Road:	Hintons Road
Botanical Name:	<i>Pinus radiata</i>
Common Name:	Monterey Pine
Origin	Exotic
Height and Width	15 x 10
DSH (cm):	55
Health:	Dead
Structure:	Poor
Works:	Remove tree to base and leave stump
Priority:	Moderate
Defects:	Fire damaged root system
Comments:	Will require removal within 18 months



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Possible	High	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees



Group:	21
Ownership:	Private
Group Size:	251
Latitude:	143.130548
Longitude:	-37.665403
Road:	Hintons Road
Botanical Name:	<i>Pinus radiata</i>
Common Name:	Monterey Pine
Origin	Exotic
Height and Width	15 x 10
DSH (cm):	45
Health:	Dead
Structure:	Poor
Works:	Remove tree to base and leave stump
Priority:	Moderate
Defects:	Fire damaged root system
Comments:	Will require removal within 18 months



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Possible	High	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees



Group:	22
Ownership:	Private
Group Size:	103
Latitude:	143.168923
Longitude:	-37.662297
Road:	Waldrons Road
Botanical Name:	<i>Pinus radiata</i>
Common Name:	Monterey Pine
Origin	Exotic
Height and Width	15 x 12
DSH (cm):	50
Health:	Very Poor
Structure:	Poor
Works:	Remove tree to base and leave stump
Priority:	Moderate
Defects:	Fire damaged root system
Comments:	Will require removal within 18 months



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Possible	High	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees



Tree:	23
Ownership:	Private
Group Size:	Single tree
Latitude:	143.165822
Longitude:	-37.676988
Road:	Waldrons Road
Botanical Name:	<i>Eucalyptus globulus</i>
Common Name:	Blue Gum
Origin	Victorian Native
Height and Width	18 x 16
DSH (cm):	106
Health:	Poor
Structure:	Very Poor
Works:	Remove tree to base and leave stump
Priority:	High
Defects:	Decayed main trunk exacerbated by fire
Comments:	



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Probable	Medium	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees



Tree:	24
Ownership:	Private
Group Size:	Single tree
Latitude:	143.162499
Longitude:	-37.692675
Road:	Waldrons Road
Botanical Name:	<i>Pinus radiata</i>
Common Name:	Monterey Pine
Origin	Exotic
Height and Width	18 x 16
DSH (cm):	75
Health:	Very Poor
Structure:	Very Poor
Works:	Remove tree to base and leave stump
Priority:	High
Defects:	Decayed main trunk and fire damaged root system
Comments:	Still burning at base



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Probable	Medium	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees

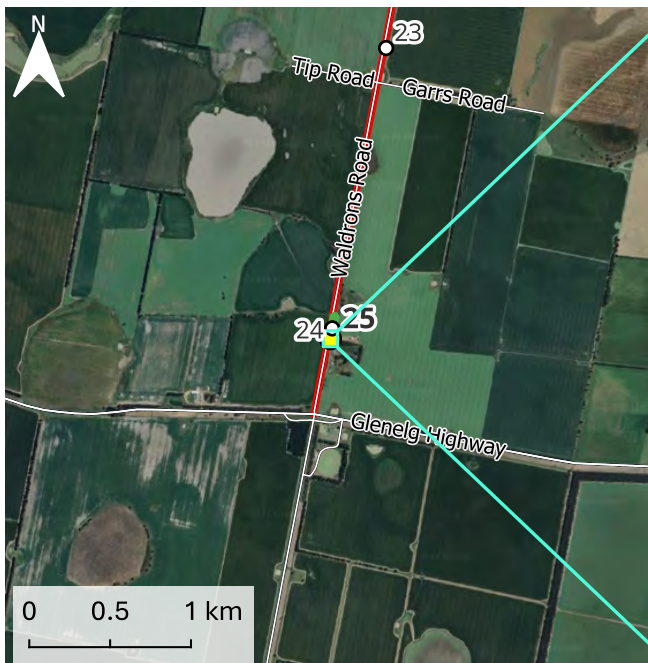


Tree:	25
Ownership:	Private
Group Size:	Single tree
Latitude:	143.162389
Longitude:	-37.693251
Road:	Waldrons Road
Botanical Name:	<i>Pinus radiata</i>
Common Name:	Monterey Pine
Origin	Exotic
Height and Width	18 x 16
DSH (cm):	85
Health:	Very Poor
Structure:	Very Poor
Works:	Remove tree to base and leave stump
Priority:	High
Defects:	Decayed main trunk and fire damaged root system
Comments:	Hollow at base



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Probable	Medium	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees

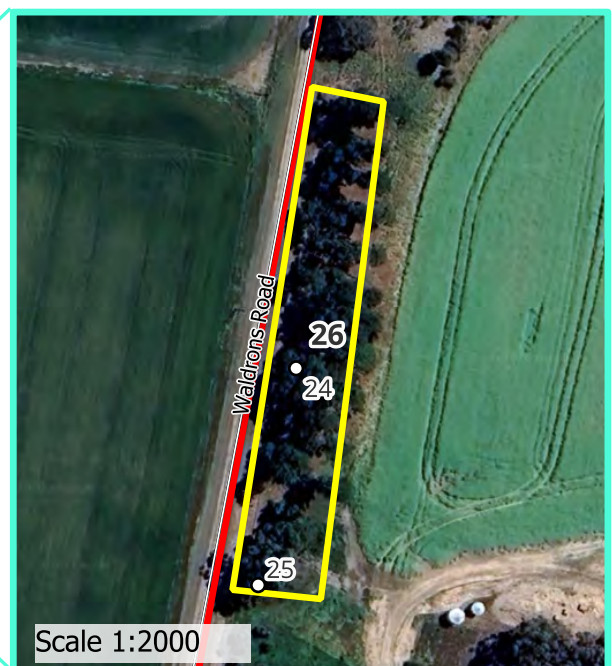
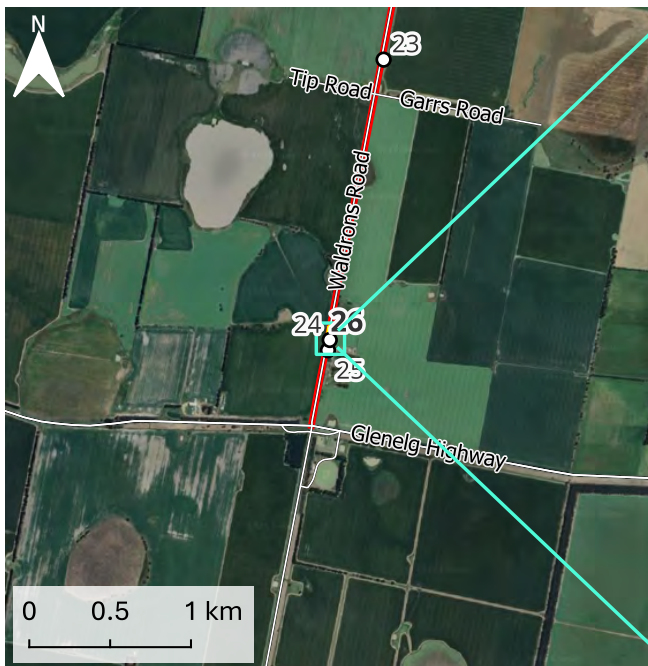


Group:	26
Ownership:	Private
Group Size:	6
Latitude:	143.162595
Longitude:	-37.69222
Road:	Waldrons Road
Botanical Name:	<i>Pinus radiata</i>
Common Name:	Monterey Pine
Origin	Exotic
Height and Width	16 x 12
DSH (cm):	75
Health:	Poor
Structure:	Poor
Works:	Remove tree to base and leave stump
Priority:	Moderate
Defects:	Fire damaged root system
Comments:	Will require removal within 18 months



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Possible	High	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees

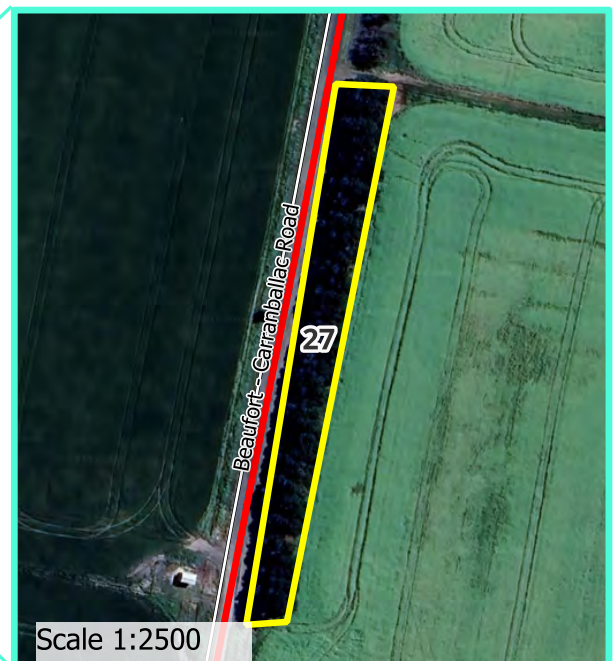


Group:	27
Ownership:	Private
Group Size:	69
Latitude:	143.19998
Longitude:	-37.693747
Road:	Beaufort Carranballac Road
Botanical Name:	<i>Pinus radiata</i>
Common Name:	Monterey Pine
Origin	Exotic
Height and Width	16 x 12
DSH (cm):	50
Health:	Poor
Structure:	Poor
Works:	Remove tree to base and leave stump
Priority:	Moderate
Defects:	Fire damaged root system
Comments:	Will require removal within 18 months



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Possible	High	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees

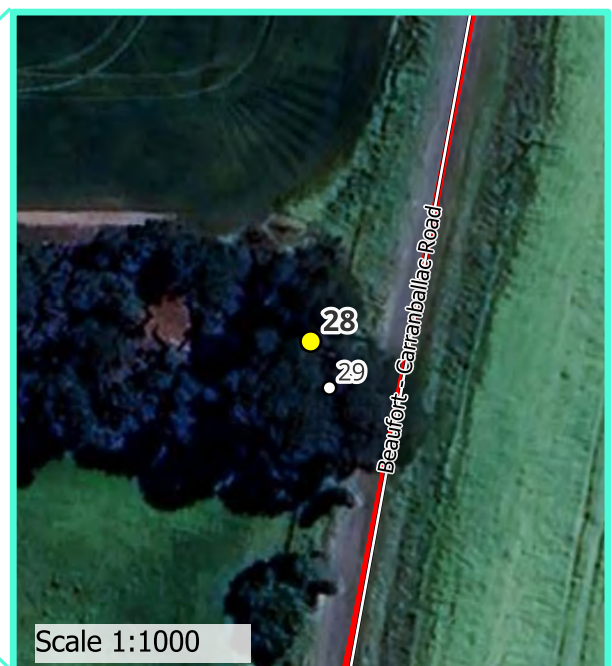


Tree:	28
Ownership:	Private
Group Size:	Single tree
Latitude:	143.198765
Longitude:	-37.698043
Road:	Beaufort Carranballac Road
Botanical Name:	<i>Pinus radiata</i>
Common Name:	Monterey Pine
Origin	Exotic
Height and Width	20 x 15
DSH (cm):	75
Health:	Poor
Structure:	Poor
Works:	Remove tree to base and leave stump
Priority:	Moderate
Defects:	Decayed main trunk and fire damaged root system
Comments:	Will require removal within 18 months



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Possible	High	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees

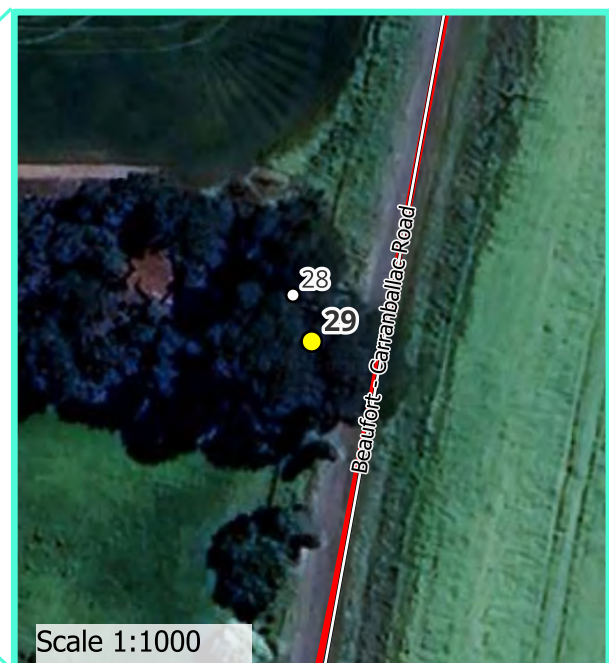


Tree:	29
Ownership:	Private
Group Size:	Single tree
Latitude:	143.198798
Longitude:	-37.698104
Road:	Beaufort Carranballac Road
Botanical Name:	<i>Pinus radiata</i>
Common Name:	Monterey Pine
Origin	Exotic
Height and Width	22 x 18
DSH (cm):	105
Health:	Very Poor
Structure:	Poor
Works:	Remove tree to base and leave stump
Priority:	Moderate
Defects:	Decayed main trunk and fire damaged root system
Comments:	Will require removal within 18 months



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Possible	High	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees



Group:	30
Ownership:	Council
Group Size:	6
Latitude:	143.198603
Longitude:	-37.700181
Road:	Beaufort Carranballac Road
Botanical Name:	<i>Pinus radiata</i>
Common Name:	Monterey Pine
Origin	Exotic
Height and Width	16 x 10
DSH (cm):	55
Health:	Poor
Structure:	Poor
Works:	Remove tree to base and leave stump
Priority:	Moderate
Defects:	Fire damaged root system
Comments:	Will require removal within 18 months



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Possible	High	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees



Tree:	31
Ownership:	Private
Group Size:	Single tree
Latitude:	143.198395
Longitude:	-37.699965
Road:	Beaufort Carranballac Road
Botanical Name:	<i>Pinus radiata</i>
Common Name:	Monterey Pine
Origin	Exotic
Height and Width	20 x 16
DSH (cm):	85
Health:	Poor
Structure:	Poor
Works:	Remove tree to base and leave stump
Priority:	Moderate
Defects:	Fire damaged root system
Comments:	Will require removal within 18 months



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Possible	High	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees



Tree:	32
Ownership:	Private
Group Size:	Single tree
Latitude:	143.198406
Longitude:	-37.699918
Road:	Beaufort Carranballac Road
Botanical Name:	<i>Pinus radiata</i>
Common Name:	Monterey Pine
Origin	Exotic
Height and Width	18 x 15
DSH (cm):	80
Health:	Poor
Structure:	Poor
Works:	Remove tree to base and leave stump
Priority:	Moderate
Defects:	Fire damaged root system
Comments:	Will require removal within 18 months



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Possible	High	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees

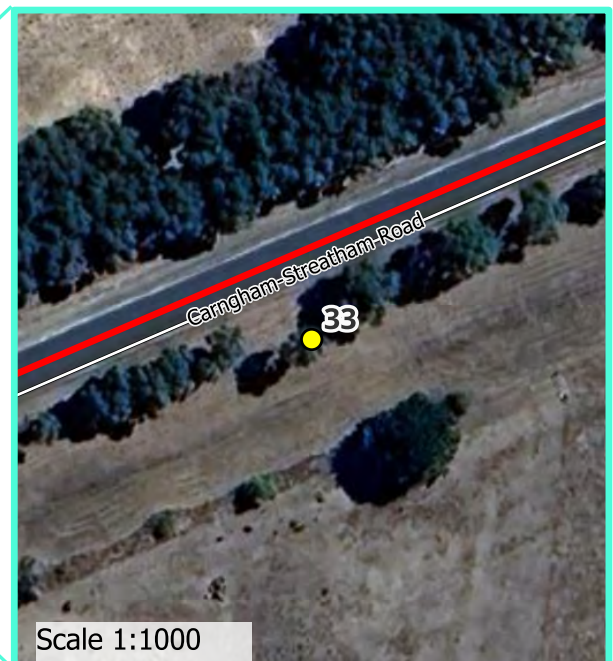
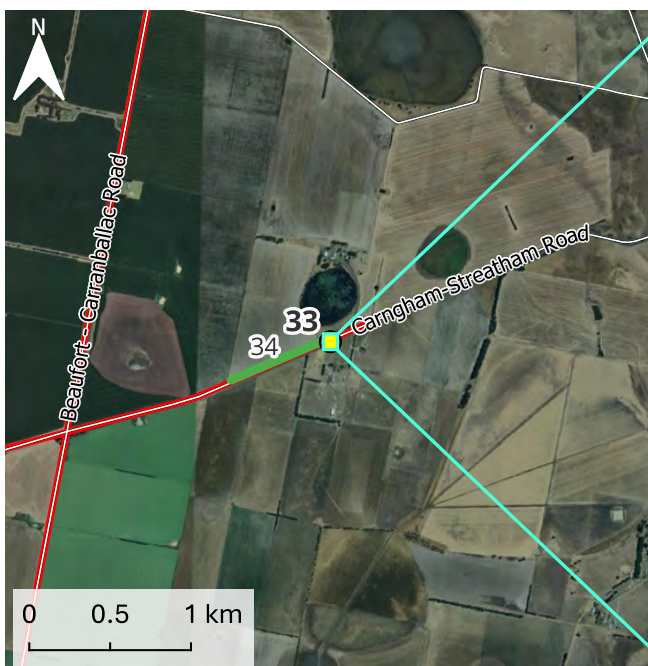


Tree:	33
Ownership:	Council
Group Size:	Single tree
Latitude:	143.227477
Longitude:	-37.644192
Road:	Carngham Streatham Road
Botanical Name:	<i>Eucalyptus cladocalyx</i>
Common Name:	Sugar Gum
Origin	Australian Native
Height and Width	12 x 6
DSH (cm):	32
Health:	Good
Structure:	Very Poor
Works:	Remove tree to base and leave stump
Priority:	High
Defects:	Active failure of main trunk
Comments:	Could impact HV wires or road



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Imminent	Medium	Likely	Significant	High



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees



Group:	34
Ownership:	Private
Group Size:	53
Latitude:	143.223152
Longitude:	-37.645554
Road:	Carngham Streatham Road
Botanical Name:	<i>Hesperocyparis macrocarpa</i>
Common Name:	Monterey Cypress
Origin	Exotic
Height and Width	14 x 10
DSH (cm):	55
Health:	Dead
Structure:	Poor
Works:	Remove tree to base and leave stump
Priority:	High
Defects:	Fire damaged root system
Comments:	



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Probable	Medium	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees

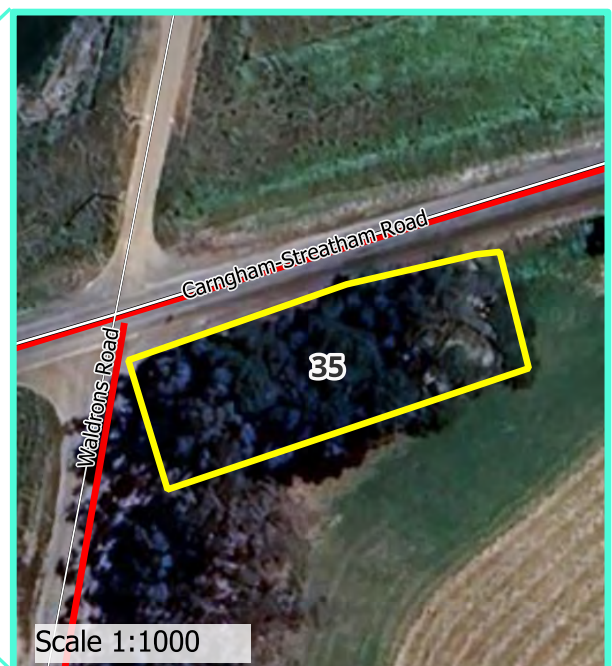


Group:	35
Ownership:	Private
Group Size:	9
Latitude:	143.169572
Longitude:	-37.66
Road:	Carngham Streatham Road
Botanical Name:	<i>Pinus radiata</i>
Common Name:	Monterey Pine
Origin	Exotic
Height and Width	18 x 16
DSH (cm):	75
Health:	Very Poor
Structure:	Poor
Works:	Remove tree to base and leave stump
Priority:	Moderate
Defects:	Heavily fire damaged root system
Comments:	Will require removal within 18 months



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Possible	High	Somewhat Likely	Severe	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees



Group:	36
Ownership:	Private
Group Size:	33
Latitude:	143.164345
Longitude:	-37.661114
Road:	Carngham Streatham Road
Botanical Name:	<i>Pinus radiata</i>
Common Name:	Monterey Pine
Origin	Exotic
Height and Width	18 x 10
DSH (cm):	55
Health:	Very Poor
Structure:	Poor
Works:	Remove tree to base and leave stump
Priority:	Moderate
Defects:	Heavily fire damaged root system
Comments:	Will require removal within 18 months



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Possible	High	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees

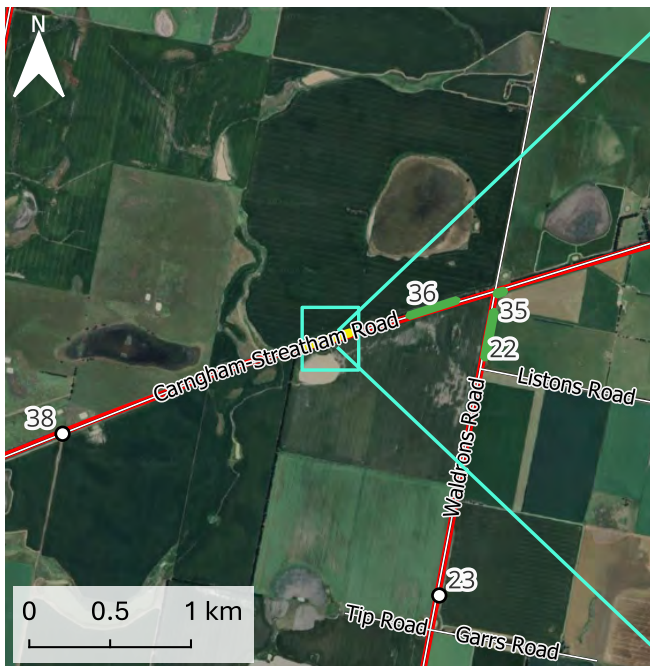


Group:	37
Ownership:	Private
Group Size:	24
Latitude:	143.157778
Longitude:	-37.662822
Road:	Carngham Streatham Road
Botanical Name:	<i>Pinus radiata</i>
Common Name:	Monterey Pine
Origin	Exotic
Height and Width	18 x 12
DSH (cm):	60
Health:	Very Poor
Structure:	Poor
Works:	Remove tree to base and leave stump
Priority:	Moderate
Defects:	Fire damaged root system
Comments:	Will require removal within 18 months



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Possible	High	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees



Tree:	38
Ownership:	Council
Group Size:	Single tree
Latitude:	143.139156
Longitude:	-37.668459
Road:	Carngham Streatham Road
Botanical Name:	<i>Eucalyptus cornuta</i>
Common Name:	Yate
Origin	Australian Native
Height and Width	14 x 12
DSH (cm):	45
Health:	Fair
Structure:	Very Poor
Works:	Remove tree to base and leave stump
Priority:	High
Defects:	Failure of main stem, decayed and fire damaged trunk
Comments:	



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Probable	Medium	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees



Group:	39
Ownership:	Private
Group Size:	5
Latitude:	143.123113
Longitude:	-37.675028
Road:	Carngham Streatham Road
Botanical Name:	<i>Pinus radiata</i>
Common Name:	Monterey Pine
Origin	Exotic
Height and Width	16 x 10
DSH (cm):	50
Health:	Very Poor
Structure:	Poor
Works:	Remove tree to base and leave stump
Priority:	Moderate
Defects:	Fire damaged root system
Comments:	Will require removal within 18 months



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Possible	High	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees

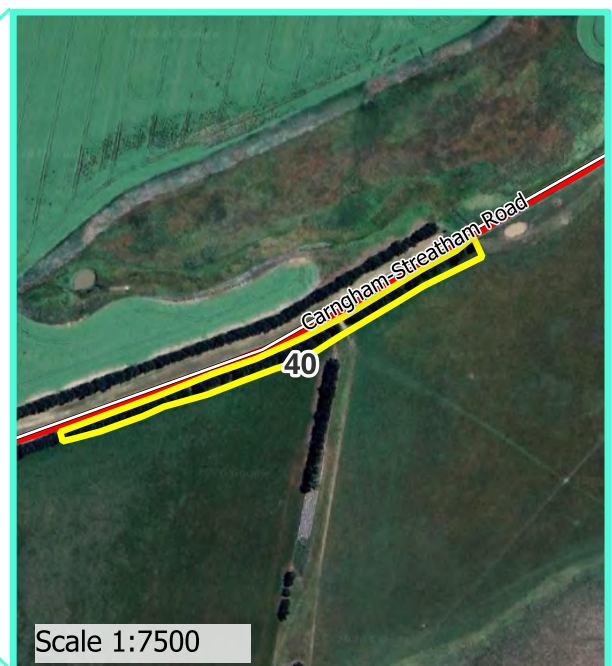


Group:	40
Ownership:	Private
Group Size:	87
Latitude:	143.117099
Longitude:	-37.677798
Road:	Carngham Streatham Road
Botanical Name:	<i>Pinus radiata</i>
Common Name:	Monterey Pine
Origin	Exotic
Height and Width	16 x 12
DSH (cm):	55
Health:	Very Poor
Structure:	Poor
Works:	Remove tree to base and leave stump
Priority:	Moderate
Defects:	Fire damaged root system
Comments:	Will require removal within 18 months



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Possible	High	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees



Group:	41
Ownership:	Private
Group Size:	94
Latitude:	143.110652
Longitude:	-37.679717
Road:	Carngham Streatham Road
Botanical Name:	<i>Pinus radiata</i>
Common Name:	Monterey Pine
Origin	Exotic
Height and Width	18 x 10
DSH (cm):	55
Health:	Very Poor
Structure:	Poor
Works:	Remove tree to base and leave stump
Priority:	Moderate
Defects:	Fire damaged root system
Comments:	Will require removal within 18 months



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Possible	High	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees

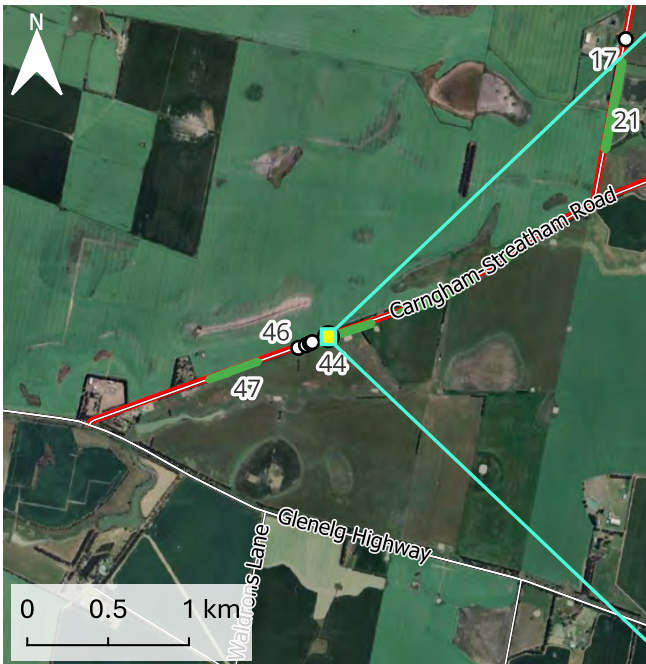


Tree:	42
Ownership:	Council
Group Size:	Single tree
Latitude:	143.110699
Longitude:	-37.679648
Road:	Carngham Streatham Road
Botanical Name:	<i>Pinus radiata</i>
Common Name:	Monterey Pine
Origin	Exotic
Height and Width	16 x 10
DSH (cm):	44.82
Health:	Very Poor
Structure:	Poor
Works:	Remove tree to base and leave stump
Priority:	Moderate
Defects:	Fire damaged root system
Comments:	Will require removal within 18 months



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Possible	High	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees



Tree:	43
Ownership:	Council
Group Size:	Single tree
Latitude:	143.109569
Longitude:	-37.679973
Road:	Carngham Streatham Road
Botanical Name:	<i>Pinus radiata</i>
Common Name:	Monterey Pine
Origin	Exotic
Height and Width	16 x 10
DSH (cm):	51.48
Health:	Very Poor
Structure:	Poor
Works:	Remove tree to base and leave stump
Priority:	Moderate
Defects:	Fire damaged root system
Comments:	Will require removal within 18 months



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Possible	High	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees



Tree:	44
Ownership:	Council
Group Size:	Single tree
Latitude:	143.109423
Longitude:	-37.680042
Road:	Carngham Streatham Road
Botanical Name:	<i>Pinus radiata</i>
Common Name:	Monterey Pine
Origin	Exotic
Height and Width	16 x 10
DSH (cm):	50
Health:	Very Poor
Structure:	Poor
Works:	Remove tree to base and leave stump
Priority:	Moderate
Defects:	Fire damaged root system
Comments:	Will require removal within 18 months



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Possible	High	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees



Tree:	45
Ownership:	Council
Group Size:	Single tree
Latitude:	143.109144
Longitude:	-37.680149
Road:	Carngham Streatham Road
Botanical Name:	<i>Pinus radiata</i>
Common Name:	Monterey Pine
Origin	Exotic
Height and Width	16 x 10
DSH (cm):	50
Health:	Very Poor
Structure:	Poor
Works:	Remove tree to base and leave stump
Priority:	Moderate
Defects:	Failure of main stem
Comments:	Will require removal within 18 months



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Possible	High	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees



Tree:	46
Ownership:	Council
Group Size:	Single tree
Latitude:	143.108604
Longitude:	-37.680309
Road:	Carngham Streatham Road
Botanical Name:	<i>Pinus radiata</i>
Common Name:	Monterey Pine
Origin	Exotic
Height and Width	16 x 10
DSH (cm):	50
Health:	Very Poor
Structure:	Poor
Works:	Remove tree to base and leave stump
Priority:	Moderate
Defects:	Fire damaged root system
Comments:	Will require removal within 18 months



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Possible	High	Somewhat Likely	Significant	Moderate



Reference: 5661

Tree Risk Assessment
 Pyrenees Shire Council
 Skipton Fire Affected Trees



Group:	47
Ownership:	Council
Group Size:	7
Latitude:	143.104201
Longitude:	-37.681607
Road:	Carngham Streatham Road
Botanical Name:	<i>Pinus radiata</i>
Common Name:	Monterey Pine
Origin	Exotic
Height and Width	16 x 10
DSH (cm):	60
Health:	Very Poor
Structure:	Poor
Works:	Remove tree to base and leave stump
Priority:	Moderate
Defects:	Fire damaged root system
Comments:	Will require removal within 18 months



TRAQ Risk Assessment:

Likelihood of Failure	Likelihood of Impact	Likelihood of Failure & Impact	Consequences of Failure	TRAQ Risk Rating
Possible	High	Somewhat Likely	Significant	Moderate



Reference: 5661



Date: 13/11/2025

NP51: Proposal to name currently unnamed road between Davy Street and Camp Street to “Walker Street”

Datum Start Point: Latitude: 37° 5' 32.9496" S

Longitude: 143° 28' 27.7176" E

Road Length: 194 metres

Datum End Point: Latitude: 37° 5' 38.9904" S

Longitude: 143° 28' 29.2584" E

Locality: Avoca





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Maddocks Delegations and Authorisations

***S18 Instrument of Sub-Delegation
under the Environment Protection Act 2017***

Pyrenees Shire Council

**S18 Instrument of Sub-Delegation
Environmental Protection Act 2017**

to

Members of Council staff

February 2026



Maddocks

Instrument of Sub-Delegation

By this Instrument of Sub-Delegation, in exercise of the power conferred by s 437(2) of the *Environment Protection Act 2017* ('Act') and the Instrument of Delegation of the Environment Protection Authority under the Act dated 4 June 2021, the Council:

1. delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described in column 3 of the Schedule;
2. record that references in the Schedule are as follows

Abbreviation	Position
DADS	Director Assets and Development Services
CSAO	Community Safety & Amenities Officer or Team Leader
EHO	Environmental Health Officer
MPD	Manager Planning and Development
PSL	Planning Services Lead
PO	Planning Officer

3. this Instrument of Sub-Delegation is authorised by a resolution of Council passed on 16 March 2026 pursuant to a power of sub-delegation conferred by the Instrument of Delegation of the Environment Protection Authority under the Act dated 4 June 2021;
4. the delegation:
 - 4.1 comes into force immediately the Chief Executive Officer executes the Instrument of Delegation;
 - 4.2 remains in force until varied or revoked;
 - 4.3 is subject to any conditions and limitations set out in sub-paragraph 5, and the Schedule; and
 - 4.4 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
5. this Instrument of Sub-Delegation is subject to the following limitations:
 - 5.1 the powers, duties and functions described in column and summarised in column 2 of the Schedule are only delegated for the purpose of regulating:
 - 5.1.1 onsite wastewater management systems with a design or actual flow rate of sewage not exceeding 5000 litres on any day; and
 - 5.1.2 noise from the construction, demolition or removal of residential premises;
6. the delegate must not determine the issue, take the action or do the act or thing:
 - 6.1 if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;



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- 6.2 if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
 - (a) policy; or
 - (b) strategyadopted by Council;
- 6.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation; or
- 6.4 the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff.

Signed by the Chief Executive Officer of Council:

Jim Nolan, CEO

Date



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SCHEDULE



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ENVIRONMENT PROTECTION ACT 2017			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 271	Power to issue improvement notice	DADS, MPD, EHO, CSAO	
s 272	Power to issue prohibition notice	DADS, MPD, EHO, CSAO	
s 279	Power to amend a notice	DADS, MPD, EHO, CSAO	
s 358	Functions of the Environment Protection Authority		
s 359(1)(b)	Power to do all things that are necessary or convenient to be done for or in connection with the performance of the Environment Protection Authority's functions and duties and to enable the Authority to achieve its objective.	DADS, MPD, EHO, CSAO	As required within Council duties
s 359(2)	Power to give advice to persons with duties or obligations	DADS, MPD, EHO, CSAO	



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Maddocks Delegations and Authorisations

S6 Instrument of Delegation – Members of Staff

Pyrenees Shire Council

S6 Instrument of Delegation

to

Members of Council Staff

February 2026

Instrument of Delegation

In exercise of the powers conferred by the legislation referred to in the attached Schedule, the Council:

1. delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described opposite each such duty and/or function and/or power in column 3 of the Schedule;
2. record that references in the Schedule are as follows:

Abbreviation	Position
CEO	Chief Executive Officer
CSAO	Community Safety & Amenities Officer or Team Leader
DADS	Director Assets & Development Services
DCCS	Director Corporate & Community Services
EHO	Environmental Health Officer
MA	Manager Assets
ME	Manager Engineering
MF	Manager Finance
MGP	Manager Governance & Performance
MPD	Manager Planning & Development
MW	Manager Works
PSL	Planning Services Lead
PO	Planning Officer

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3. declares that:
 - 3.1 this Instrument of Delegation is authorised by a resolution of Council made on 16 March 2026;
 - 3.2 the delegation:
 - 3.2.1 comes into force immediately when the Chief Executive Officer executes the Instrument of Delegation;
 - 3.2.2 remains in force until varied or revoked;
 - 3.2.3 is subject to any conditions and limitations set out in sub-paragraph 3.3, and the Schedule; and
 - 3.2.4 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
 - 3.3 the delegate must not determine the issue, take the action or do the act or thing:
 - 3.3.1 if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;



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- 3.3.2 if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
 - (a) policy; or
 - (b) strategyadopted by Council;
- 3.3.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation; or
- 3.3.4 if the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff or delegated committee.

Signed by the Chief Executive Officer:

Jim Nolan, CEO

Date



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SCHEDULE

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[Domestic Animals Act 1994](#)

[Food Act 1984](#)

[Heritage Act 2017](#)

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[Planning and Environment Act 1987](#)

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[Road Management Act 2004](#)

[Planning and Environment regulations 2015](#)

[Planning and Environment \(Fees\) Regulations 2016](#)

[Residential Tenancies \(Caravan Parks and Movable Dwellings Registration and Standards\) Regulations 2024](#)

[Road Management \(General\) Regulations 2016](#)

[Road Management \(Works and Infrastructure\) Regulations 2015](#)



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DOMESTIC ANIMALS ACT 1994			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS AND LIMITATIONS
s 41A(1)	Power to declare a dog to be a menacing dog	DADS, CSAO, MPD	Council may delegate this power to a Council authorised officer



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FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 19(2)(a)	Power to direct by written order that the food premises be put into a clean and sanitary condition	EHO, MPD, PSL	If s 19(1) applies
s 19(2)(b)	Power to direct by written order that specified steps be taken to ensure that food prepared, sold or handled is safe and suitable	EHO, MPD, PSL	If s 19(1) applies
s 19(3)	Power to direct by written order that the food premises not be kept or used for the sale, or handling for sale, of any food, or for the preparation of any food, or for any other specified purpose, or for the use of any specified equipment or a specified process	EHO, MPD, PSL	If s 19(1) applies Only in relation to temporary food premises or mobile food premises
s 19(4)(a)	Power to direct that an order made under s 19(3)(a) or (b), (i) be affixed to a conspicuous part of the premises, (ia) displayed at any point of sale, (ib) be published on the food business's Internet site and (ii) inform the public by notice in a published newspaper, on the Internet site or otherwise	EHO, MPD, PSL	If s 19(1) applies
s 19(6)(a)	Duty to revoke any order under s 19 if satisfied that an order has been complied with	EHO, MPD, PSL	If s 19(1) applies
s 19(6)(b)	Duty to give written notice of revocation under s 19(6)(a) if satisfied that an order has been complied with	EHO, MPD, PSL	If s 19(1) applies
s 19AA(2)	Power to direct, by written order, that a person must take any of the actions described in (a)-(c).	EHO, MPD, PSL	Where Council is the registration authority



Maddocks

FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 19AA(4)(c)	Power to direct, in an order made under s 19AA(2) or a subsequent written order, that a person must ensure that any food or class of food is not removed from the premises	EHO, MPD, PSL	Note: the power to direct the matters under s 19AA(4)(a) and (b) not capable of delegation and so such directions must be made by a Council resolution Only in relation to temporary food premises or mobile food premises
s 19AA(7)	Duty to revoke order issued under s 19AA and give written notice of revocation, if satisfied that that order has been complied with	EHO, MPD, PSL	Where Council is the registration authority
s 19CB(4)(b)	Power to request copy of records	EHO, MPD, PSL	Where Council is the registration authority
s 19E(1)(d)	Power to request a copy of the food safety program	EHO, MPD, PSL	Where Council is the registration authority
s 19EA(3)	Function of receiving copy of revised food safety program	Not delegated	Where Council is the registration authority
s 19FA(1)	Power to direct a proprietor of a food premises to revise the food safety program for the premises or comply with any requirements specified in the food safety program	EHO, MPD, PSL	Where Council is the registration authority Subject to s 19FA(2), which requires a time limit for compliance to be specified
s 19FA(3)(a)	Power to refuse to approve an application for registration or renewal of the premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	EHO, MPD, PSL	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 19FA(3)(b)	Power to revoke a registration granted in respect of premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	EHO, MPD, PSL	Where Council is the registration authority



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FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 19FA(3)(c)	Power to suspend the registration of the premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	EHO, MPD, PSL	Where Council is the registration authority
s 19GB	Power to request proprietor to provide written details of the name, qualification or experience of the current food safety supervisor	EHO, MPD, PSL	Where Council is the registration authority
s19IA(1)	Power to form opinion that the food safety requirements or program are non-compliant.	EHO, MPD, PSL	Where Council is the registration authority
s 19IA(2)	Duty to give written notice to the proprietor of the premises	EHO, MPD, PSL	Where Council is the registration authority Note: Not required if Council has taken other appropriate action in relation to deficiencies (see s 19IA(3))
s 19M(4)(a) & (5)	Power to conduct a food safety audit and take actions where deficiencies are identified	EHO, MPD, PSL	Where Council is the registration authority
s 19N(2)	Function of receiving notice from the auditor	EHO, MPD, PSL	Where Council is the registration authority
s 19NA(1)	Power to request food safety audit reports	EHO, MPD, PSL	Where Council is the registration authority
s 19U(3)	Power to waive and vary the costs of a food safety audit if there are special circumstances	EHO, MPD, PSL	
s 19UA	Power to charge fees for conducting a food safety assessment or inspection	EHO, MPD, PSL	Except for an assessment required by a declaration under s 19C or an inspection under ss 38B(1)(c) or 39
s 19W	Power to direct a proprietor of a food premises to comply with any requirement under Part IIIB	EHO, MPD, PSL	Where Council is the registration authority



Maddocks

FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 19W(3)(a)	Power to direct a proprietor of a food premises to have staff at the premises undertake training or instruction	EHO, MPD, PSL	Where Council is the registration authority
s 19W(3)(b)	Power to direct a proprietor of a food premises to have details of any staff training incorporated into the minimum records required to be kept or food safety program of the premises	EHO, MPD, PSL	Where Council is the registration authority
---	Power to register or renew the registration of a food premises	EHO, MPD, PSL	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 36A	Power to accept an application for registration or notification using online portal	EHO, MPD, PSL	Where Council is the registration authority
s 36B	Duty to pay the charge for use of online portal	EHO, MPD, PSL	Where Council is the registration authority
s 38AA(5)	Power to (a) request further information; or (b) advise the proprietor that the premises must be registered if the premises are not exempt	EHO, MPD, PSL	Where Council is the registration authority
s 38AB(4)	Power to fix a fee for the receipt of a notification under s 38AA in accordance with a declaration under s 38AB(1)	EHO, MPD, PSL	Where Council is the registration authority
s 38A(4)	Power to request a copy of a completed food safety program template	EHO, MPD, PSL	Where Council is the registration authority
s 38B(1)(a)	Duty to assess the application and determine which class of food premises under s 19C the food premises belongs	EHO, MPD, PSL	Where Council is the registration authority



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FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 38B(1)(b)	Duty to ensure proprietor has complied with requirements of s 38A	EHO, MPD, PSL	Where Council is the registration authority
s 38B(2)	Duty to be satisfied of the matters in s 38B(2)(a)-(b)	EHO, MPD, PSL	Where Council is the registration authority
s 38D(1)	Duty to ensure compliance with the applicable provisions of s 38C and inspect the premises if required by s 39	EHO, MPD, PSL	Where Council is the registration authority
s 38D(2)	Duty to be satisfied of the matters in s 38D(2)(a)-(d)	EHO, MPD, PSL	Where Council is the registration authority
s 38D(3)	Power to request copies of any audit reports	EHO, MPD, PSL	Where Council is the registration authority
s 38E(2)	Power to register the food premises on a conditional basis	EHO, MPD, PSL	Where Council is the registration authority; not exceeding the prescribed time limit defined under s 38E(5)
s 38E(4)	Duty to register the food premises when conditions are satisfied	EHO, MPD, PSL	Where Council is the registration authority
s 38F(3)(b)	Power to require proprietor to comply with requirements of this Act	EHO, MPD, PSL	Where Council is the registration authority
s 38G(1)	Power to require notification of change of the food safety program type used for the food premises	EHO, MPD, PSL	Where Council is the registration authority
s 38G(2)	Function of receiving notice from proprietor if there is a change of the food safety program type used for the food premises	EHO, MPD, PSL	Where Council is the registration authority



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FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 38G(4)	Power to require the proprietor of the food premises to comply with any requirement of the Act	EHO, MPD, PSL	Where Council is the registration authority
s 39(2)	Duty to carry out an inspection of the premises during the period of registration before the registration of the food premises is renewed	EHO, MPD, PSL	Where Council is the registration authority
s 39A	Power to register, or renew the registration of a food premises despite minor defects	EHO, MPD, PSL	Where Council is the registration authority Only if satisfied of matters in s 39A(2)(a)-(c)
s 39A (6)	Duty to comply with a direction of the Secretary	EHO, MPD, PSL	
s 40(1)	Duty to give the person in whose name the premises is to be registered a certificate of registration	EHO, MPD, PSL	Where Council is the registration authority
s 40(2)	Power to incorporate the certificate of registration in one document with any certificate of registration under Part 6 of the <i>Public Health and Wellbeing Act 2008</i>	EHO, MPD, PSL	
s 40C(2)	Power to grant or renew the registration of food premises for a period of less than 1 year	EHO, MPD, PSL	Where Council is the registration authority
s 40D(1)	Power to suspend or revoke the registration of food premises	EHO, MPD, PSL	Where Council is the registration authority
s 40E	Duty to comply with direction of the Secretary	EHO, MPD, PSL	
s 40F	Power to cancel registration of food premises	EHO, MPD, PSL	Where Council is the registration authority
s 43	Duty to maintain records of registration	EHO, MPD, PSL	Where Council is the registration authority



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FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 43F(6)	Duty to be satisfied that registration requirements under Division 3 have been met prior to registering or renewing registration of a component of a food business	EHO, MPD, PSL	Where Council is the registration authority
s 43F(7)	Power to register the components of the food business that meet requirements in Division 3 and power to refuse to register the components that do not meet the requirements	EHO, MPD, PSL	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 45AC	Power to bring proceedings	EHO, MPD, PSL	
s 46(5)	Power to institute proceedings against another person where the offence was due to an act or default by that other person and where the first person charged could successfully defend a prosecution, without proceedings first being instituted against the person first charged	EHO, MPD, PSL	Where Council is the registration authority



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HERITAGE ACT 2017			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 116	Power to sub-delegate Executive Director's functions, duties or powers	EHO, MPD, PSL	Must first obtain Executive Director's written consent Council can only sub-delegate if the Instrument of Delegation from the Executive Director authorises sub-delegation



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LOCAL GOVERNMENT ACT 1989			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 185L(4)	Power to declare and levy a cladding rectification charge	CEO ¹	

¹ The only member of staff who can be a delegate in Column 3 is the CEO.



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PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 4B	Power to prepare an amendment to the Victorian Planning Provisions	DADS, MPD, PSL	If authorised by the Minister
s 4G	Function of receiving prescribed documents and a copy of the Victorian Planning Provisions from the Minister	DADS, MPD, PSL	
s 4H	Duty to make amendment to Victorian Planning Provisions available in accordance with public availability requirements	DADS, MPD, PSL	
s 4I(2)	Duty to make a copy of the Victorian Planning Provisions and other documents available in accordance with public availability requirements	DADS, MPD, PSL	
s 12(3)	Power to carry out studies and do things to ensure proper use of land and consult with other persons to ensure co-ordination of planning scheme with these persons	DADS, MPD, PSL	
s 12B(1)	Duty to review planning scheme	DADS, MPD, PSL	
s 12B(2)	Duty to review planning scheme at direction of Minister	DADS, MPD, PSL	
s 12B(5)	Duty to report findings of review of planning scheme to Minister without delay	DADS, MPD, PSL	
s 14	Duties of a Responsible Authority as set out in s 14(a) to (d)	DADS, MPD, PSL	



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PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 16B	<p>Duty (upon receiving a request to prepare an amendment to the planning scheme) to decide:</p> <ul style="list-style-type: none"> - to apply to the Minister for authorisation to prepare the amendment, with or without changes, under section 16F, or - to refuse the request. <p>Note: see also sections 16A, 16D, 16E and 16K.</p>	DADS, MPD, PSL	
s 16C(1)	<p>Duty to give written notice of its decision under section 16B to the person who made the request within 10 business days of making the decision.</p> <p>Note: The notice must contain prescribed information, and reasons if it is a refusal.</p>	DADS, MPD, PSL	
s 16C(4)	<p>Duty to give a copy of the request and the notice under subsection 16C(1) to the Minister.</p>	DADS, MPD, PSL	
s 16F	<p>Power to apply to the Minister for authorisation to prepare an amendment to the State standard provisions or the local provisions of a planning scheme in force in the municipal district.</p> <p>Note: see also sections 16G and 16K.</p>	DADS, MPD, PSL	
s 16F	<p>Power to prepare an amendment to the planning scheme where the Minister has authorised Council to do so under section 16F</p>	DADS, MPD, PSL	



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PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 16H	Power to prepare an amendment specified in an application without the Minister's authorisation if no response received after 10 business days Note: see also section 16K.	DADS, MPD, PSL	Does not apply in relation to an application for the preparation of an amendment that will apply to land to which a Suburban Rail Loop planning area declaration applies.
s 16I	Power to apply to the Minister for authorisation to prepare an amendment to any part of the State standard provisions and local provisions of a planning scheme applying to an area adjoining its municipal district.	DADS, MPD, PSL	
s 16I	Power to prepare amendment to the planning scheme applying to an area adjoining Council's municipal district where the Minister has authorised Council to do so under section 16I. Note: see also sections 16D, 16G and 16J.	DADS, MPD, PSL	
s 17(1)	Duty of giving copy amendment to the planning scheme	DADS, MPD, PSL	
s 17(2)	Duty of giving copy s 173 agreement	DADS, MPD, PSL	
s 17(3)	Duty of giving copy amendment, explanatory report and relevant documents to the Minister within 10 business days	DADS, MPD, PSL	
s 18	Duty to make amendment etc. available in accordance with public availability requirements	DADS, MPD, PSL	Until the proposed amendment is approved or lapsed
s 19	Power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme and to exercise any other power under s 19 to a planning scheme	DADS, MPD, PSL	



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PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 19	Function of receiving notice of preparation of an amendment to a planning scheme	DADS, MPD, PSL	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or Where the amendment will amend the planning scheme to designate Council as an acquiring authority
s 20(1)	Power to apply to Minister for exemption from the requirements of s 19	DADS, MPD, PSL	Where Council is a planning authority
s 21(2)	Duty to make submissions available in accordance with public availability requirements	DADS, MPD, PSL	Until the end of 2 months after the amendment comes into operation or lapses
s 21A(4)	Duty to publish notice	DADS, MPD, PSL	
s 22(1)	Duty to consider all submissions received before the date specified in the notice	DADS, MPD, PSL	Except submissions which request a change to the items in s 22(5)(a) and (b)
s 22(2)	Power to consider a late submission Duty to consider a late submission, if directed by the Minister	DADS, MPD, PSL	
s 23(1)(b)	Duty to refer submissions which request a change to the amendment to a panel	DADS, MPD, PSL	
s 23(2)	Power to refer to a panel submissions which do not require a change to the amendment	DADS, MPD, PSL	



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PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 23A(2)	Power to: - change the amendment in the manner requested; - not change the amendment in the manner requested; or - abandon the amendment or part of the amendment.	DADS, MPD, PSL	Where Council is the planning authority. After considering a submission which requests a change to a 'low-impact' amendment (as described in section 16N).
s 24	Function to represent Council and present a submission at a panel hearing (including a hearing referred to in s 96D)	DADS, MPD, PSL	
s 26(1)	Power to make report available for inspection in accordance with the requirements set out in s 197B of the Act	DADS, MPD, PSL	
s 26(2)	Duty to keep report of panel available in accordance with public availability requirements	DADS, MPD, PSL	During the inspection period
s 27(2)	Power to apply for exemption if panel's report not received	DADS, MPD, PSL	
s 28(1) (amended)	Duty to notify the Minister if abandoning an amendment, with a copy of any submission considered, and a statement of reasons for the decision	DADS, MPD, PSL	Note: the power to make a decision to abandon an amendment cannot be delegated
s 28(2)	Duty to publish notice of the decision on Internet site	DADS, MPD, PSL	
s 28(4)	Duty to make notice of the decision available on Council's Internet site for a period of at least 2 months	DADS, MPD, PSL	
s 28C	Duty to comply with directions of the Minister after abandoning the amendment with respect to: - providing relevant documentation; and - providing assistance with steps to be taken for the amendment.	DADS, MPD, PSL	



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PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 30(4)(a)	Duty to say if amendment has lapsed	DADS, MPD, PSL	
s 30(4)(b)	Duty to provide information in writing upon request	DADS, MPD, PSL	
s 32(2)	Duty to give more notice if required	DADS, MPD, PSL	
s 33(1)	Duty to give more notice of changes to an amendment	DADS, MPD, PSL	
s 36(2)	Duty to give notice of approval of amendment	DADS, MPD, PSL	
s 38(5)	Duty to give notice of revocation of an amendment	DADS, MPD, PSL	
s 39	Function of being a party to a proceeding commenced under s 39 and duty to comply with determination by VCAT	DADS, MPD, PSL	
s 40(1)	Function of lodging copy of approved amendment	DADS, MPD, PSL	
s 41(1)	Duty to make a copy of an approved amendment available in accordance with the public availability requirements during inspection period	DADS, MPD, PSL	
s 41(2)	Duty to make a copy of an approved amendment and any documents lodged with it available in person in accordance with the requirements set out in s 197B of the Act after the inspection period ends	DADS, MPD, PSL	
s 42(2)	Duty to make copy of planning scheme available in accordance with the public availability requirements	DADS, MPD, PSL	



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PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46AAA	Duty to prepare an amendment to a planning scheme that relates to Yarra River land that is not inconsistent with anything in a Yarra Strategic Plan which is expressed to be binding on the responsible public entity	DADS, MPD, PSL	Where Council is a responsible public entity and is a planning authority
s 46AW	Function of being consulted by the Minister	DADS, MPD, PSL	Where Council is a responsible public entity
s 46AX	Function of receiving a draft Statement of Planning Policy and written direction in relation to the endorsement of the draft Statement of Planning Policy Power to endorse the draft Statement of Planning Policy	DADS, MPD, PSL	Where Council is a responsible public entity
s 46AZC(2)	Duty not to prepare an amendment to a declared area planning scheme that is inconsistent with a Statement of Planning Policy for the declared area that is expressed to be binding on the responsible public entity	DADS, MPD, PSL	Where Council is a responsible public entity
s 46AZK	Duty not to act inconsistently with any provision of the Statement of Planning Policy that is expressed to be binding on the public entity when performing a function or duty or exercising a power in relation to the declared area	DADS, MPD, PSL	Where Council is a responsible public entity
s 46GI(2)(b)(i)	Power to agree to a lower rate of standard levy for a class of development of a particular type of land than the rate specified in a Minister's direction	DADS, MPD, PSL	Where Council is the planning authority, the municipal Council of the municipal district in which the land is located and/or the development agency
s 46GJ(1)	Function of receiving written directions from the Minister in relation to the preparation and content of infrastructure contributions plans	DADS, MPD, PSL	



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PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GK	Duty to comply with a Minister's direction that applies to Council as the planning authority	DADS, MPD, PSL	
s 46GN(1)	Duty to arrange for estimates of values of inner public purpose land	DADS, MPD, PSL	
s 46GO(1)	Duty to give notice to owners of certain inner public purpose land	DADS, MPD, PSL	
s 46GP	Function of receiving a notice under s 46GO	DADS, MPD, PSL	Where Council is the collecting agency
s 46GQ	Function of receiving a submission from an affected owner who objects to the estimated value per hectare (or other appropriate unit of measurement) of the inner public purpose land	DADS, MPD, PSL	
s 46GR(1)	Duty to consider every submission that is made by the closing date for submissions included in the notice under s 46GO	DADS, MPD, PSL	
s 46GR(2)	Power to consider a late submission Duty to consider a late submission if directed to do so by the Minister	DADS, MPD, PSL	
s 46GS(1)	Power to accept or reject the estimate of the value of the inner public purpose land in a submission made under s 46GQ	DADS, MPD, PSL	



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PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GS(2)	Duty, if Council rejects the estimate of the value of the inner public purpose land in the submission, to refer the matter to the valuer-general, and notify the affected owner of the rejection and that the matter has been referred to the valuer-general	DADS, MPD, PSL	
s 46GT(2)	Duty to pay half of the fee fixed by the valuer-general for arranging and attending the conference	DADS, MPD, PSL	
s 46GT(4)	Function of receiving, from the valuer-general, written confirmation of the agreement between the planning authority's valuer and the affected owner's valuer as to the estimated value of the inner public purpose land	DADS, MPD, PSL	
s 46GT(6)	Function of receiving, from the valuer-general, written notice of a determination under s 46GT(5)	DADS, MPD, PSL	
s 46GU	Duty not to adopt an amendment under s 29 to an infrastructure contributions plan that specifies a land credit amount or a land equalisation amount that relates to a parcel of land in the ICP plan area of the plan unless the criteria in s 46GU(1)(a) and (b) are met	DADS, MPD, PSL	
s 46GV(3)	Function of receiving the monetary component and any land equalisation amount of the infrastructure contribution Power to specify the manner in which the payment is to be made	DADS, MPD, PSL	Where Council is the collecting agency
s 46GV(3)(b)	Power to enter into an agreement with the applicant	DADS, MPD, PSL	Where Council is the collecting agency



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PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GV(4)(a)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	DADS, MPD, PSL	Where Council is the development agency
s 46GV(4)(b)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	DADS, MPD, PSL	Where Council is the collecting agency
s 46GV(7)	Duty to impose the requirements set out in s 46GV(3) and (4) as conditions on the permit applied for by the applicant to develop the land in the ICP plan area	DADS, MPD, PSL	
s 46GV(9)	Power to require the payment of a monetary component or the provision of the land component of an infrastructure contribution to be secured to Council's satisfaction	DADS, MPD, PSL	Where Council is the collecting agency
s 46GX(1)	Power to accept works, services or facilities in part or full satisfaction of the monetary component of an infrastructure contribution payable	DADS, MPD, PSL	Where Council is the collecting agency
s 46GX(2)	Duty, before accepting the provision of works, services or facilities by an applicant under s 46GX(1), to obtain the agreement of the development agency or agencies specified in the approved infrastructure contributions plan	DADS, MPD, PSL	Where Council is the collecting agency
s 46GY(1)	Duty to keep proper and separate accounts and records	DADS, MPD, PSL	Where Council is the collecting agency
s 46GY(2)	Duty to keep the accounts and records in accordance with the <i>Local Government Act 2020</i>	DADS, MPD, PSL	Where Council is the collecting agency



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PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GZ(2)(a)	Duty to forward any part of the monetary component that is imposed for plan preparation costs to the planning authority that incurred those costs	DADS, MPD, PSL	Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is that planning authority
s 46GZ(2)(a)	Function of receiving the monetary component	DADS, MPD, PSL	Where the Council is the planning authority This duty does not apply where Council is also the collecting agency
s 46GZ(2)(b)	Duty to forward any part of the monetary component that is imposed for the provision of works, services or facilities to the development agency that is specified in the plan as responsible for those works, services or facilities	DADS, MPD, PSL	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency
s 46GZ(2)(b)	Function of receiving the monetary component	DADS, MPD, PSL	Where Council is the development agency under an approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency
s 46GZ(4)	Duty to use any land equalisation amounts to pay land credit amounts under s 46GZ(7), except any part of those amounts that are to be forwarded to a development agency under s 46GZ(5)	DADS	Where Council is the collecting agency under an approved infrastructure contributions plan



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PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GZ(5)	Duty to forward any part of a land equalisation amount required for the acquisition of outer public purpose land by a development agency specified in the approved infrastructure contributions plan to that development agency	DADS, MPD, PSL	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency
s 46GZ(5)	Function of receiving any part of a land equalisation amount required for the acquisition of outer public purpose land	DADS, MPD, PSL	Where Council is the development agency specified in the approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency
s 46GZ(7)	Duty to pay to each person who must provide an infrastructure contribution under the approved infrastructure contributions plan any land credit amount to which the person is entitled under s 46GW	DADS, MPD, PSL	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZ(9)	Duty to transfer the estate in fee simple in the land to the development agency specified in the approved infrastructure contributions plan as responsible for the use and development of that land	DADS, MPD, PSL	If any inner public purpose land is vested in Council under the <i>Subdivision Act 1988</i> or acquired by Council before the time it is required to be provided to Council under s 46GV(4) Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is also the development agency



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PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GZ(9)	Function of receiving the fee simple in the land	DADS, MPD, PSL	Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where Council is also the collecting agency
s 46GZA(1)	Duty to keep proper and separate accounts and records	DADS, MPD, PSL	Where Council is a development agency under an approved infrastructure contributions plan
s 46GZA(2)	Duty to keep the accounts and records in accordance with the <i>Local Government Act 2020</i>	DADS, MPD, PSL	Where Council is a development agency under an approved infrastructure contributions plan
s 46GZB(3)	Duty to follow the steps set out in s 46GZB(3)(a) – (c)	DADS, MPD, PSL	Where Council is a development agency under an approved infrastructure contributions plan
s 46GZB(4)	Duty, in accordance with requirements of the VPA, to report on the use of the infrastructure contribution in the development agency's annual report and provide reports on the use of the infrastructure contribution to the VPA	DADS, MPD, PSL	If the VPA is the collecting agency under an approved infrastructure contributions plan Where Council is a development agency under an approved infrastructure contributions plan
s 46GZD(2)	Duty, within 6 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZD(2)(a) and (b)	DADS, MPD, PSL	Where Council is the development agency under an approved infrastructure contributions plan



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PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GZD(3)	Duty to follow the steps set out in s 46GZD(3)(a) and (b)	DADS, MPD, PSL	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZD(5)	Duty to make payments under s 46GZD(3) in accordance with ss 46GZD(5)(a) and 46GZD(5)(b)	DADS, MPD, PSL	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZE(2)	Duty to forward the land equalisation amount back to the collecting agency within 6 months after the expiry date if any part of a land equalisation amount paid or forwarded to a development agency for acquiring outer public purpose land has not been expended by the development agency to acquire that land at the date on which the approved infrastructure contributions plan expires	DADS, MPD, PSL	Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where Council is also the collecting agency
s 46GZE(2)	Function of receiving the unexpended land equalisation amount	DADS, MPD, PSL	Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is also the development agency
s 46GZE(3)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZE(3)(a) and (b)	DADS, MPD, PSL	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZF(2)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to use the public purpose land for a public purpose approved by the Minister or sell the public purpose land	DADS, MPD, PSL	Where Council is the development agency under an approved infrastructure contributions plan



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PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46GZF(3)	Duty, if land is sold under s 46GZF(2)(b), to follow the steps in s 46GZF(3)(a) and (b)	DADS, MPD, PSL	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZF(3)	Function of receiving proceeds of sale	DADS, MPD, PSL	Where Council is the collection agency under an approved infrastructure contributions plan This provision does not apply where Council is also the development agency
s 46GZF(4)	Duty to divide the proceeds of the public purpose land among the current owners of each parcel of land in the ICP plan area and pay each current owner a portion of the proceeds in accordance with s 46GZF(5)	DADS, MPD, PSL	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZF(6)	Duty to make the payments under s 46GZF(4) in accordance with s 46GZF(6)(a) and (b)	DADS, MPD, PSL	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZH	Power to recover the monetary component, or any land equalisation amount of the land component, payable under Part 3AB as a debt in any court of competent jurisdiction	DADS, MPD, PSL	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZI	Duty to prepare and give a report to the Minister at the times required by the Minister	DADS, MPD, PSL	Where Council is a collecting agency or development agency
s 46GZK	Power to deal with public purpose land which has vested in, been acquired by, or transferred to, Council	DADS, MPD, PSL	Where Council is a collecting agency or development agency



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PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46LB(3)	Duty to publish, on Council's Internet site, the payable dwelling amount for a financial year on or before 1 July of each financial year for which the amount is adjusted under s 46LB (2)	DADS, MPD, PSL	
s 46N(1)	Duty to include condition in permit regarding payment of development infrastructure levy	DADS, MPD, PSL	
s 46N(2)(c)	Function of determining time and manner for receipt of development contributions levy	DADS, MPD, PSL	
s 46N(2)(d)	Power to enter into an agreement with the applicant regarding payment of development infrastructure levy	DADS, MPD, PSL	
s 46O(1)(a) & (2)(a)	Power to ensure that community infrastructure levy is paid, or agreement is in place, prior to issuing building permit	DADS, MPD, PSL	
s 46O(1)(d) & (2)(d)	Power to enter into agreement with the applicant regarding payment of community infrastructure levy	DADS, MPD, PSL	
s 46P(1)	Power to require payment of amount of levy under s 46N or s 46O to be satisfactorily secured	DADS, MPD, PSL	
s 46P(2)	Power to accept provision of land, works, services or facilities in part or full payment of levy payable	DADS, MPD, PSL	
s 46Q(1)	Duty to keep proper accounts of levies paid	DADS, MPD, PSL	



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PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46Q(1A)	Duty to forward to development agency part of levy imposed for carrying out works, services, or facilities on behalf of development agency or plan preparation costs incurred by a development agency	DADS, MPD, PSL	
s 46Q(2)	Duty to apply levy only for a purpose relating to the provision of plan preparation costs or the works, services and facilities in respect of which the levy was paid etc	DADS, MPD, PSL	
s 46Q(3)	Power to refund any amount of levy paid if it is satisfied the development is not to proceed	DADS, MPD, PSL	Only applies when levy is paid to Council as a 'development agency'
s 46Q(4)(c)	Duty to pay amount to current owners of land in the area if an amount of levy has been paid to a municipal council as a development agency for plan preparation costs incurred by the Council or for the provision by the Council of works, services or facilities in an area under s 46Q(4)(a)	DADS, MPD, PSL	Must be done within six months of the end of the period required by the development contributions plan and with the consent of, and in the manner approved by, the Minister
s 46Q(4)(d)	Duty to submit to the Minister an amendment to the approved development contributions plan	DADS, MPD, PSL	Must be done in accordance with Part 3
s 46Q(4)(e)	Duty to expend that amount on other works etc.	DADS, MPD, PSL	With the consent of, and in the manner approved by, the Minister
s 46QC	Power to recover any amount of levy payable under Part 3B	DADS, MPD, PSL	
s 46QD	Duty to prepare report and give a report to the Minister	DADS, MPD, PSL	Where Council is a collecting agency or development agency



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PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46V(3)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with the public availability requirements, during the inspection period	DADS, MPD, PSL	
s 46V(4)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with s 197B of the Act and on payment of the prescribe fee, after the inspection period	DADS, MPD, PSL	
s 46V(5)	Duty to keep a copy of the approved strategy plan incorporating all amendments to it	DADS, MPD, PSL	
s 46V(6)	Duty to make a copy of the approved strategy plan incorporating all amendments to it available in accordance with the public available requirements	DADS, MPD, PSL	
s 46Y	Duty to carry out works in conformity with the approved strategy plan	DADS, MPD, PSL	
s 47	Power to decide that an application for a planning permit does not comply with that Act	DADS, MPD, PSL	
s 48A	Power to notify an applicant that the application is incomplete Note: The notice must set out any required fees or information, the date for payment or production, and the effect of non-compliance set out in section 48B(1).	DADS, MPD, PSL	Where Council is the responsible authority
s 48C	Power to refund a fee paid for an application which is void and of no effect under section 48B(1)	DADS, MPD, PSL	Where Council is the responsible authority



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PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 49(1)	Duty to keep a register of all applications for permits and determinations relating to permits	DADS, MPD, PSL	
s 49(2)	Duty to make register available for inspection in accordance with the public availability requirements	DADS, MPD, PSL	
s 50(4)	Duty to amend application	DADS, MPD, PSL	
s 50(5)	Power to refuse to amend application	DADS, MPD, PSL	
s 50(6)	Duty to make note of amendment to application in register	DADS, MPD, PSL	
s 50A(1)	Power to make amendment to application	DADS, MPD, PSL	
s 50A(3)	Power to require applicant to notify owner and make a declaration that notice has been given	DADS, MPD, PSL	
s 50A(4)	Duty to note amendment to application in register	DADS, MPD, PSL	
s 51	Duty to make copy of application available for inspection in accordance with the public availability requirements	DADS, MPD, PSL	
s 52(1)(a)	Duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	DADS, MPD, PSL	
s 52(1)(b)	Duty to give notice of the application to other municipal council where appropriate	DADS, MPD, PSL	
s 52(1)(c)	Duty to give notice of the application to all persons required by the planning scheme	DADS, MPD, PSL	



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PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 52(1)(ca)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	DADS, MPD, PSL	
s 52(1)(cb)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	DADS, MPD, PSL	
s 52(1)(d)	Duty to give notice of the application to other persons who may be detrimentally effected	DADS, MPD, PSL	
s 52(1AA)	Duty to give notice of an application to remove or vary a registered restrictive covenant	DADS, MPD, PSL	
s 52(3)	Power to give any further notice of an application where appropriate	DADS, MPD, PSL	
s 53(1)	Power to require the applicant to give notice under s 52(1) to persons specified by it	DADS, MPD, PSL	
s 53(1A)	Power to require the applicant to give the notice under s 52(1AA)	DADS, MPD, PSL	
s 54(1)	Power to require the applicant to provide more information	DADS, MPD, PSL	
s 54(1A)	Duty to give notice in writing of information required under s 54(1)	DADS, MPD, PSL	
s 54(1B)	Duty to specify the lapse date for an application	DADS, MPD, PSL	



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PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 54A(3)	Power to decide to extend time or refuse to extend time to give required information	DADS, MPD, PSL	
s 54A(4)	Duty to give written notice of decision to extend or refuse to extend time under s 54A(3)	DADS, MPD, PSL	
s 55(1)	Duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	DADS, MPD, PSL	
s 57(2A)	Power to reject objections considered made primarily for commercial advantage for the objector	DADS, MPD, PSL	
s 57(3)	Function of receiving name and address of persons to whom notice of decision is to go	DADS, MPD, PSL	
s 57(5)	Duty to make a copy of all objections available in accordance with the public availability requirements	DADS, MPD, PSL	
s 57A(4)	Duty to amend application in accordance with applicant's request, subject to s 57A(5)	DADS, MPD, PSL	
s 57A(5)	Power to refuse to amend application	DADS, MPD, PSL	
s 57A(6)	Duty to note amendments to application in register	DADS, MPD, PSL	
s 57B(1)	Duty to determine whether and to whom notice should be given	DADS, MPD, PSL	
s 57B(2)	Duty to consider certain matters in determining whether notice should be given	DADS, MPD, PSL	



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PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 57C(1)	Duty to give copy of amended application to referral authority	DADS, MPD, PSL	
s 58	Duty to consider every application for a permit	DADS, MPD, PSL	
s 58A	Power to request advice from the Planning Application Committee	DADS, MPD, PSL	
s 60	Duty to consider certain matters	DADS, MPD, PSL	
s 60(1A)	Duty to consider certain matters	DADS, MPD, PSL	
s 60(1B)	Duty to consider number of objectors in considering whether use or development may have significant social effect	DADS, MPD, PSL	
s 61(1)	Power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application	DADS, MPD, PSL	The permit must not be inconsistent with a cultural heritage management plan under the <i>Aboriginal Heritage Act 2006</i>
s 61(2)	Duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit	DADS, MPD, PSL	
s 61(2A)	Power to decide to refuse to grant a permit if a relevant recommending referral authority objects to the grant of permit	DADS, MPD, PSL	
s 61(3)(a)	Duty not to decide to grant a permit to use coastal Crown land without Minister's consent	DADS, MPD, PSL	
s 61(3)(b)	Duty to refuse to grant the permit without the Minister's consent	DADS, MPD, PSL	



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PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 61(4)	Duty to refuse to grant the permit if grant would authorise a breach of a registered restrictive covenant	DADS, MPD, PSL	
s 62(1)	Duty to include certain conditions in deciding to grant a permit	DADS, MPD, PSL	
s 62(2)	Power to include other conditions	DADS, MPD, PSL	
s 62(4)	Duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	DADS, MPD, PSL	
s 62(5)(a)	Power to include a permit condition to implement an approved development contributions plan or an approved infrastructure contributions plan	DADS, MPD, PSL	
s 62(5)(b)	Power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s 173 agreement	DADS, MPD, PSL	
s 62(5)(c)	Power to include a permit condition that specified works be provided or paid for by the applicant	DADS, MPD, PSL	
s 62(6)(a)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with ss 46N(1), 46GV(7) or 62(5)	DADS, MPD, PSL	
s 62(6)(b)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s 62(1)(a)	DADS, MPD, PSL	



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PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 63	Duty to issue the permit where made a decision in favour of the application (if no one has objected)	DADS, MPD, PSL	
s 64(1)	Duty to give notice of decision to grant a permit to applicant and objectors	DADS, MPD, PSL	This provision applies also to a decision to grant an amendment to a permit – see s 75
s 64(3)	Duty not to issue a permit until after the specified period	DADS, MPD, PSL	This provision applies also to a decision to grant an amendment to a permit – see s 75
s 64(5)	Duty to give each objector a copy of an exempt decision	DADS, MPD, PSL	This provision applies also to a decision to grant an amendment to a permit – see s 75
s 64A	Duty not to issue permit until the end of a period when an application for review may be lodged with VCAT or until VCAT has determined the application, if a relevant recommending referral authority has objected to the grant of a permit	DADS, MPD, PSL	This provision applies also to a decision to grant an amendment to a permit – see s 75A
s 65(1)	Duty to give notice of refusal to grant permit to applicant and person who objected under s 57	DADS, MPD, PSL	
s 66(1)	Duty to give notice under s 64 or s 65 and copy permit to relevant determining referral authorities	DADS, MPD, PSL	
s 66(2)	Duty to give a recommending referral authority notice of its decision to grant a permit	DADS, MPD, PSL	If the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit recommended by the recommending referral authority



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PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 66(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	DADS, MPD, PSL	If the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit
s 66(6)	Duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under s 64 or 65	DADS, MPD, PSL	If the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit
s 69(1)	Function of receiving application for extension of time of permit	DADS, MPD, PSL	
s 69(1A)	Function of receiving application for extension of time to complete development	DADS, MPD, PSL	
s 69(2)	Power to extend time	DADS, MPD, PSL	
s 70	Duty to make copy permit available in accordance with public availability requirements	DADS, MPD, PSL	
s 71(1)	Power to correct certain mistakes	DADS, MPD, PSL	
s 71(2)	Duty to note corrections in register	DADS, MPD, PSL	
s 73	Power to decide to grant amendment subject to conditions	DADS, MPD, PSL	
s 74	Duty to issue amended permit to applicant if no objectors	DADS, MPD, PSL	



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PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 76	Duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	DADS, MPD, PSL	
s 76A(1)	Duty to give relevant determining referral authorities copy of amended permit and copy of notice	DADS, MPD, PSL	
s 76A(2)	Duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	DADS, MPD, PSL	If the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the recommending referral authority
s 76A(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	DADS, MPD, PSL	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit
s 76A(6)	Duty to give a recommending referral authority a copy of any amended permit which Council decides to grant and a copy of any notice given under s 64 or 76	DADS, MPD, PSL	If the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended permit
s 76D	Duty to comply with direction of Minister to issue amended permit	DADS, MPD, PSL	
s 83	Function of being respondent to an appeal	DADS, MPD, PSL	
s 83B	Duty to give or publish notice of application for review	DADS, MPD, PSL	
s 84(1)	Power to decide on an application at any time after an appeal is lodged against failure to grant a permit	DADS, MPD, PSL	



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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 84(2)	Duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	DADS, MPD, PSL	
s 84(3)	Duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	DADS, MPD, PSL	
s 84(6)	Duty to issue permit on receipt of advice within 3 business days	DADS, MPD, PSL	
s 84AB	Power to agree to confining a review by the Tribunal	DADS, MPD, PSL	
s 86	Duty to issue a permit at order of Tribunal within 3 business days	DADS, MPD, PSL	
s 87(3)	Power to apply to VCAT for the cancellation or amendment of a permit	DADS, MPD, PSL	
s 90(1)	Function of being heard at hearing of request for cancellation or amendment of a permit	DADS, MPD, PSL	
s 91(2)	Duty to comply with the directions of VCAT	DADS, MPD, PSL	
s 91(2A)	Duty to issue amended permit to owner if Tribunal so directs	DADS, MPD, PSL	
s 92	Duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s 90	DADS, MPD, PSL	
s 93(2)	Duty to give notice of VCAT order to stop development	DADS, MPD, PSL	



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PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 95(3)	Function of referring certain applications to the Minister	DADS, MPD, PSL	
s 95(4)	Duty to comply with an order or direction	DADS, MPD, PSL	
s 96(1)	Duty to obtain a permit from the Minister to use and develop its land	DADS, MPD, PSL	
s 96(2)	Function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land	DADS, MPD, PSL	
s 96A(2) (amended)	Power to agree to consider an application for permit concurrently with preparation of proposed amendment	DADS, MPD, PSL	The request to prepare the amendment must be made under section 16A. Delegate must not agree to consider the application for the permit concurrently with the preparation of the proposed amendment unless it has made a decision under section 16B(a) to apply to the Minister for authorisation to prepare the amendment, with or without changes, under section 16F.
s 96C	Power to give notice, to decide not to give notice, to publish notice and to exercise any other power under s 96C	DADS, MPD, PSL	
s 96F	Duty to consider the panel's report under s 96E	DADS, MPD, PSL	
s 96G(1)	Power to determine to recommend that a permit be granted or to refuse to recommend that a permit be granted and power to notify applicant of the determination (including power to give notice under s 23 of the <i>Planning and Environment (Planning Schemes) Act 1996</i>)	DADS, MPD, PSL	
s 96H(3)	Power to give notice in compliance with Minister's direction	DADS, MPD, PSL	



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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 96J	Duty to issue permit as directed by the Minister	DADS, MPD, PSL	
s 96K	Duty to comply with direction of the Minister to give notice of refusal	DADS, MPD, PSL	
s 96Z (amended)	Duty to keep levy certificates and levy exemption certificates given to it under ss 47 or 96A for no less than 5 years from receipt of the certificate	DADS, MPD, PSL	
s 97C	Power to request Minister to decide the application	DADS, MPD, PSL	
s 97D(1)	Duty to comply with directions of Minister to supply any document or assistance relating to application	DADS, MPD, PSL	
s 97G(3)	Function of receiving from Minister copy of notice of refusal to grant permit or copy of any permit granted by the Minister	DADS, MPD, PSL	
s 97G(6)	Duty to make a copy of permits issued under s 97F available in accordance with public availability requirements	DADS, MPD, PSL	
s 97L	Duty to include Ministerial decisions in a register kept under s 49	DADS, MPD, PSL	
s 97MH	Duty to provide information or assistance to the Planning Application Committee	DADS, MPD, PSL	
s 97MI	Duty to contribute to the costs of the Planning Application Committee or subcommittee	DADS, MPD, PSL	
s 97O	Duty to consider application and issue or refuse to issue certificate of compliance	DADS, MPD, PSL	



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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 97P(3)	Duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	DADS, MPD, PSL	
s 97Q(2)	Function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	DADS, MPD, PSL	
s 97Q(4)	Duty to comply with directions of VCAT	DADS, MPD, PSL	
s 97R	Duty to keep register of all applications for certificate of compliance and related decisions	DADS, MPD, PSL	
s 98(1)&(2)	Function of receiving claim for compensation in certain circumstances	DADS, MPD, PSL	
s 98(4)	Duty to inform any person of the name of the person from whom compensation can be claimed	DADS, MPD, PSL	
s 101	Function of receiving claim for expenses in conjunction with claim	DADS, MPD, PSL	
s 103	Power to reject a claim for compensation in certain circumstances	DADS, MPD, PSL	
s 107(1)	Function of receiving claim for compensation	DADS, MPD, PSL	
s 107(3)	Power to agree to extend time for making claim	DADS, MPD, PSL	
s 113(2)	Power to request a declaration for land to be proposed to be reserved for public purposes	DADS, MPD, PSL	



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PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 114(1)	Power to apply to the VCAT for an enforcement order	DADS, MPD, PSL	
s 117(1)(a)	Function of making a submission to the VCAT where objections are received	DADS, MPD, PSL	
s 120(1)	Power to apply for an interim enforcement order where s 114 application has been made	DADS, MPD, PSL	
s 123(1)	Power to carry out work required by enforcement order and recover costs	DADS, MPD, PSL	
s 123(2)	Power to sell buildings, materials, etc salvaged in carrying out work under s 123(1)	DADS, MPD, PSL	Except Crown Land
s 129	Function of recovering penalties	DADS, MPD, PSL, MF	
s 130(5)	Power to allow person served with an infringement notice further time	DADS, MPD, PSL, PO	
s 149A(1)	Power to refer a matter to the VCAT for determination	DADS, MPD, PSL, PO	
s 149A(1A)	Power to apply to VCAT for the determination of a matter relating to the interpretation of a s 173 agreement	DADS, MPD, PSL, PO	
s 149B	Power to apply to the Tribunal for a declaration.	CEO	



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PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 156	Duty to pay fees and allowances (including a payment to the Crown under s 156(2A)), and payment or reimbursement for reasonable costs and expenses incurred by the panel in carrying out its functions unless the Minister directs otherwise under s 156(2B) power to ask for contribution under s 156(3) and power to abandon amendment or part of it under s 156(4)	DADS, MPD, PSL	Where Council is the relevant planning authority
s 158F	Power to make submissions in response to a directions panel	DADS, MPD, PSL	
s 171(2)(f)	Power to carry out studies and commission reports	DADS, MPD, PSL, PO	
s 171(2)(g)	Power to grant and reserve easements	DADS, MPD, PSL, PO	
s 172C	Power to compulsorily acquire any outer public purpose land that is specified in the approved infrastructure contributions plan	DADS, MPD, PSL	Where Council is a development agency specified in an approved infrastructure contributions plan
s 172D(1)	Power to compulsorily acquire any inner public purpose land that is specified in the plan before the time that the land is required to be provided to Council under s 46GV(4)	DADS, MPD, PSL	Where Council is a collecting agency specified in an approved infrastructure contributions plan
s 172D(2)	Power to compulsorily acquire any inner public purpose land, the use and development of which is to be the responsibility of Council under the plan, before the time that the land is required to be provided under s 46GV(4)	DADS, MPD, PSL	Where Council is the development agency specified in an approved infrastructure contributions plan
s 173(1)	Power to enter into agreement covering matters set out in s 174	DADS, MPD, PSL	



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PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 173(1A)	Power to enter into an agreement with an owner of land for the development or provision of land in relation to affordable housing	DADS, MPD, PSL	Where Council is the relevant responsible authority
---	Power to decide whether something is to the satisfaction of Council, where an agreement made under s 173 of the <i>Planning and Environment Act 1987</i> requires something to be to the satisfaction of Council or Responsible Authority	DADS, MPD, PSL, PO	
---	Power to give consent on behalf of Council, where an agreement made under s 173 of the <i>Planning and Environment Act 1987</i> requires that something may not be done without the consent of Council or Responsible Authority	DADS, MPD, PSL, PO	
s 177(2)	Power to end a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	DADS, MPD, PSL	
s 178	Power to amend a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	DADS, MPD, PSL	
s 178A(1)	Function of receiving application to amend or end an agreement	DADS, MPD, PSL, PO	
s 178A(3)	Function of notifying the owner as to whether it agrees in principle to the proposal under s 178A(1)	DADS, MPD, PSL, PO	
s 178A(4)	Function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	DADS, MPD, PSL, PO	



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PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 178A(5)	Power to propose to amend or end an agreement	DADS, MPD, PSL	
s 178B(1)	Duty to consider certain matters when considering proposal to amend an agreement	DADS, MPD, PSL, PO	
s 178B(2)	Duty to consider certain matters when considering proposal to end an agreement	DADS, MPD, PSL, PO	
s 178C(2)	Duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	DADS, MPD, PSL, PO	
s 178C(4)	Function of determining how to give notice under s 178C(2)	DADS, MPD, PSL, PO	
s 178E(1)	Duty not to make decision until after 14 days after notice has been given	DADS, MPD, PSL, PO	
s 178E(2)(a)	Power to amend or end the agreement in accordance with the proposal	DADS, MPD, PSL	If no objections are made under s 178D Must consider matters in s 178B
s 178E(2)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	DADS, MPD, PSL	If no objections are made under s 178D Must consider matters in s 178B



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PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 178E(2)(c)	Power to refuse to amend or end the agreement	DADS, MPD, PSL	If no objections are made under s 178D Must consider matters in s 178B
s 178E(3)(a)	Power to amend or end the agreement in accordance with the proposal	DADS, MPD, PSL	After considering objections, submissions and matters in s 178B
s 178E(3)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	DADS, MPD, PSL	After considering objections, submissions and matters in s 178B
s 178E(3)(c)	Power to amend or end the agreement in a manner that is substantively different from the proposal	DADS, MPD, PSL	After considering objections, submissions and matters in s 178B
s 178E(3)(d)	Power to refuse to amend or end the agreement	DADS, MPD, PSL	After considering objections, submissions and matters in s 178B
s 178F(1)	Duty to give notice of its decision under s 178E(3)(a) or (b)	DADS, MPD, PSL, PO	
s 178F(2)	Duty to give notice of its decision under s 178E(2)(c) or (3)(d)	DADS, MPD, PSL, PO	



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PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 178F(4)	Duty not to proceed to amend or end an agreement under s 178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	DADS, MPD, PSL, PO	
s 178G	Duty to sign amended agreement and give copy to each other party to the agreement	DADS, MPD, PSL	
s 178H	Power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	DADS, MPD, PSL	
s 178I(3)	Duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	DADS, MPD, PSL, PO	
s 179(2)	Duty to make a copy of each agreement available in accordance with the public availability requirements	DADS, MPD, PSL, PO	
s 181	Duty to apply to the Registrar of Titles to record the agreement	DADS, MPD, PSL, PO	
s 181(1A)(a)	Power to apply to the Registrar of Titles to record the agreement	DADS, MPD, PSL, PO	
s 181(1A)(b)	Duty to apply to the Registrar of Titles, without delay, to record the agreement	DADS, MPD, PSL, PO	
s 182	Power to enforce an agreement	DADS, MPD, PSL, PO	



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PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 183	Duty to tell Registrar of Titles of ending/amendment of agreement	DADS, MPD, PSL, PO	
s 184F(1)	Power to decide to amend or end an agreement at any time after an application for review of the failure of Council to make a decision	DADS, MPD, PSL	
s 184F(2)	Duty not to amend or end the agreement or give notice of the decision after an application is made to VCAT for review of a failure to amend or end an agreement	DADS, MPD, PSL, PO	
s 184F(3)	Duty to inform the principal registrar if the responsible authority decides to amend or end an agreement after an application is made for the review of its failure to end or amend the agreement	DADS, MPD, PSL, PO	
s 184F(5)	Function of receiving advice from the principal registrar that the agreement may be amended or ended in accordance with Council's decision	DADS, MPD, PSL, PO	
s 184G(2)	Duty to comply with a direction of the Tribunal	DADS, MPD, PSL, PO	
s 184G(3)	Duty to give notice as directed by the Tribunal	DADS, MPD, PSL, PO	
s 185B(1)	Duty to comply with a request from the Minister to provide the name, address, email address or telephone number of any person to whom the Minister is required to give notice	DADS, MPD, PSL, PO	



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PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 198(1)	Function to receive application for planning certificate	DADS, MPD, PSL, PO	
s 199(1)	Duty to give planning certificate to applicant	DADS, MPD, PSL, PO	
s 201(1)	Function of receiving application for declaration of underlying zoning	DADS, MPD, PSL, PO	
s 201(3)	Duty to make declaration	DADS, MPD, PSL	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing has or has not been done to the satisfaction of Council	DADS, MPD, PSL	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing may be altered or modified with Council's consent	DADS, MPD, PSL	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing may be done subject to Council's prior consent or must not be done without Council's prior consent	DADS, MPD, PSL	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing is required to be approved and or endorsed by Council	DADS, MPD, PSL	
-	Power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires the consent or approval of Council	DADS, MPD, PSL	



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PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
-	Power to approve and or endorse any plan or any amendment to a plan or other document in accordance with a provision of a planning scheme or condition in a permit	DADS, MPD, PSL	
-	Power to give written authorisation in accordance with a provision of a planning scheme	DADS, MPD, PSL, PO	
s 201UAB(1)	Function of providing the Victoria Planning Authority with information relating to any land within municipal district	DADS, MPD, PSL, PO	
s 201UAB(2)	Duty to provide the Victoria Planning Authority with information requested under s 201UAB(1) as soon as possible	DADS, MPD, PSL, PO	



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RESIDENTIAL TENANCIES ACT 1997			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 518F	Power to issue notice to caravan park regarding emergency management plan if determined that the plan does not comply with the requirements	DADS, DCCS, MPD, EHO	
s 522(1)	Power to give a compliance notice to a person	DADS, MPD, EHO, CSAO	
s 525(2)	Power to authorise an officer to exercise powers in s 526 (either generally or in a particular case)	DADS, MPD, PSL, CSAO, EHO	
s 525(4)	Duty to issue identity card to authorised officers	DADS, MPD, PSL, CSAO	
s 526(5)	Duty to keep record of entry by authorised officer under s 526	DADS, MPD, PSL, CSAO	
s 526A(3)	Function of receiving report of inspection	DADS, MPD, PSL, CSAO	
s 527	Power to authorise a person to institute proceedings (either generally or in a particular case)	DADS, MPD, PSL, CSAO	



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ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 11(1)	Power to declare a road by publishing a notice in the Government Gazette	DADS	Obtain consent in circumstances specified in s 11(2)
s 11(8)	Power to name a road or change the name of a road by publishing notice in Government Gazette	DADS	
s 11(9)(b)	Duty to advise Registrar	DADS	
s 11(10)	Duty to inform Secretary to Department of Environment, Land, Water and Planning of declaration etc.	DADS	Subject to s 11(10A)
s 11(10A)	Duty to inform Secretary to Department of Environment, Land, Water and Planning or nominated person	DADS	Where Council is the coordinating road authority
s 12(2)(b)	Function of providing consent to the Head, Transport for Victoria for the discontinuance of a road or part of a road	DADS	
s 12(10)	Duty to notify of decision made	DADS	Duty of coordinating road authority where it is the discontinuing body Does not apply where an exemption is specified by the regulations or given by the Minister
s 13(1)	Power to fix a boundary of a road by publishing notice in Government Gazette	DADS	Power of coordinating road authority and obtain consent under s 13(3) and s 13(4) as appropriate
s 14(4)	Function of receiving notice from the Head, Transport for Victoria	DADS	
s 14(7)	Power to appeal against decision of the Head, Transport for Victoria	CEO, DADS	



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ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 15(1)	Power to enter into arrangement with another road authority, utility or a provider of public transport to transfer a road management function of the road authority to the other road authority, utility or provider of public transport	CEO, DADS	
s 15(1A)	Power to enter into arrangement with a utility to transfer a road management function of the utility to the road authority	DADS, MA	
s 15(2)	Duty to include details of arrangement in public roads register	DADS, MA	
s 16(7)	Power to enter into an arrangement under s 15	DADS	
s 16(8)	Duty to enter details of determination in public roads register	DADS, MA	
s 17(2)	Duty to register public road in public roads register	DADS, MA	Where Council is the coordinating road authority
s 17(3)	Power to decide that a road is reasonably required for general public use	DADS, MA, ME	Where Council is the coordinating road authority
s 17(3)	Duty to register a road reasonably required for general public use in public roads register	DADS, MA	Where Council is the coordinating road authority
s 17(4)	Power to decide that a road is no longer reasonably required for general public use	DADS	Where Council is the coordinating road authority
s 17(4)	Duty to remove road no longer reasonably required for general public use from public roads register	DADS	Where Council is the coordinating road authority
s 18(1)	Power to designate ancillary area	DADS	Where Council is the coordinating road authority, and obtain consent in circumstances specified in s 18(2)



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ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 18(3)	Duty to record designation in public roads register	DADS, MA	Where Council is the coordinating road authority
s 19(1)	Duty to keep register of public roads in respect of which it is the coordinating road authority	DADS, MA	
s 19(4)	Duty to specify details of discontinuance in public roads register	DADS, MA	
s 19(5)	Duty to ensure public roads register is available for public inspection	DADS	
s 21	Function of replying to request for information or advice	DADS, MA, ME	Obtain consent in circumstances specified in s 11(2)
s 22(2)	Function of commenting on proposed direction	DADS, MA	
s 22(4)	Duty to publish a copy or summary of any direction made under s 22 by the Minister in its annual report	DADS, MA	
s 22(5)	Duty to give effect to a direction under s 22	DADS, MA, ME	
s 40(1)	Duty to inspect, maintain and repair a public road	DADS, MA, ME	
s 40(5)	Power to inspect, maintain and repair a road which is not a public road	DADS, MA, ME	
s 41(1)	Power to determine the standard of construction, inspection, maintenance and repair	DADS, MA, ME	
s 42(1)	Power to declare a public road as a controlled access road	DADS, MA	Power of coordinating road authority and sch 2 also applies



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ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 42(2)	Power to amend or revoke declaration by notice published in Government Gazette	DADS	Power of coordinating road authority and sch 2 also applies
s 42A(3)	Duty to consult with Head, Transport for Victoria and Minister for Local Government before road is specified	DADS, MA	Where Council is the coordinating road authority If road is a municipal road or part thereof
s 42A(4)	Power to approve Minister's decision to specify a road as a specified freight road	DADS, MA	Where Council is the coordinating road authority If road is a municipal road or part thereof and where road is to be specified a freight road
s 48EA	Duty to notify the owner or occupier of land and provider of public transport on which rail infrastructure or rolling stock is located (and any relevant provider of public transport)	DADS, MA	Where Council is the responsible road authority, infrastructure manager or works manager
s 48M(3)	Function of consulting with the relevant authority for purposes of developing guidelines under s 48M	DADS	
s 49	Power to develop and publish a road management plan	DADS, MA	
s 51	Power to determine standards by incorporating the standards in a road management plan	DADS, MA	
s 53(2)	Power to cause notice to be published in Government Gazette of amendment etc of document in road management plan	DADS, MA	
s 54(2)	Duty to give notice of proposal to make a road management plan	DADS, MA	



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ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 54(5)	Duty to conduct a review of road management plan at prescribed intervals	DADS	
s 54(6)	Power to amend road management plan	DADS	
s 54(7)	Duty to incorporate the amendments into the road management plan	DADS	
s 55(1)	Duty to cause notice of road management plan to be published in Government Gazette and newspaper	DADS, MA, ME, MW	
s 63(1)	Power to consent to conduct of works on road	DADS, MA, ME, MW	Where Council is the coordinating road authority
s 63(2)(e)	Power to conduct or to authorise the conduct of works in, on, under or over a road in an emergency	DADS, MA, ME, MW	Where Council is the infrastructure manager
s 64(1)	Duty to comply with cl 13 of sch 7	DADS, MA, MW	Where Council is the infrastructure manager or works manager
s 66(1)	Power to consent to structure etc	DADS, MA, ME, MW	Where Council is the coordinating road authority
s 67(2)	Function of receiving the name & address of the person responsible for distributing the sign or bill	DADS, MA, ME, MW	Where Council is the coordinating road authority
s 67(3)	Power to request information	DADS, MA, ME, MW	Where Council is the coordinating road authority
s 68(2)	Power to request information	DADS, MA, ME, MW	Where Council is the coordinating road authority
s 71(3)	Power to appoint an authorised officer	CEO, DADS	
s 72	Duty to issue an identity card to each authorised officer	DADS	



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ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 85	Function of receiving report from authorised officer	DADS	
s 86	Duty to keep register re s 85 matters	DADS, MA, ME, MW	
s 87(1)	Function of receiving complaints	DADS, MGP	
s 87(2)	Duty to investigate complaint and provide report	DADS	
s 96	Power to authorise a person for the purpose of instituting legal proceedings	DADS	
s 112(2)	Power to recover damages in court	DADS	
s 116	Power to cause or carry out inspection	DADS, MA, ME, MW	
s 119(2)	Function of consulting with the Head, Transport for Victoria	DADS, MA, ME, MW	
s 120(1)	Power to exercise road management functions on an arterial road (with the consent of the Head, Transport for Victoria)	DADS, MA, ME, MW	
s 120(2)	Duty to seek consent of the Head, Transport for Victoria to exercise road management functions before exercising power in s 120(1)	DADS, MA, ME, MW	
s 121(1)	Power to enter into an agreement in respect of works	DADS, MA, ME, MW	
s 122(1)	Power to charge and recover fees	DADS	
s 123(1)	Power to charge for any service	DADS	



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ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
sch 2 cl 2(1)	Power to make a decision in respect of controlled access roads	DADS, MA, ME, MW	
sch 2 cl 3(1)	Duty to make policy about controlled access roads	DADS, MA, ME, MW	
sch 2 cl 3(2)	Power to amend, revoke or substitute policy about controlled access roads	DADS, MA, ME, MW	
sch 2 cl 4	Function of receiving details of proposal from the Head, Transport for Victoria	DADS, MA, ME, MW	
sch 2 cl 5	Duty to publish notice of declaration	DADS, MA, ME, MW	
sch 7 cl 7(1)	Duty to give notice to relevant coordinating road authority of proposed installation of non-road infrastructure or related works on a road reserve	DADS, MA, ME, MW	Where Council is the infrastructure manager or works manager
sch 7 cl 8(1)	Duty to give notice to any other infrastructure manager or works manager responsible for any non-road infrastructure in the area, that could be affected by any proposed installation of infrastructure or related works on a road or road reserve of any road	DADS, MA, ME, MW	Where Council is the infrastructure manager or works manager
sch 7 cl 9(1)	Duty to comply with request for information from a coordinating road authority, an infrastructure manager or a works manager responsible for existing or proposed infrastructure in relation to the location of any non-road infrastructure and technical advice or assistance in conduct of works	DADS, MA, ME, MW	Where Council is the infrastructure manager or works manager responsible for non-road infrastructure



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ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
sch 7 cl 9(2)	Duty to give information to another infrastructure manager or works manager where becomes aware any infrastructure or works are not in the location shown on records, appear to be in an unsafe condition or appear to need maintenance	DADS, MA, ME, MW	Where Council is the infrastructure manager or works manager
sch 7 cl 10(2)	Where Sch 7 cl 10(1) applies, duty to, where possible, conduct appropriate consultation with persons likely to be significantly affected	DADS, MA, ME, MW	Where Council is the infrastructure manager or works manager
sch 7 cl 12(2)	Power to direct infrastructure manager or works manager to conduct reinstatement works	DADS, MA, ME, MW	Where Council is the coordinating road authority
sch 7 cl 12(3)	Power to take measures to ensure reinstatement works are completed	DADS, MA, ME, MW	Where Council is the coordinating road authority
sch 7 cl 12(4)	Duty to ensure that works are conducted by an appropriately qualified person	DADS, MA, ME, MW	Where Council is the coordinating road authority
sch 7 cl 12(5)	Power to recover costs	DADS, MA, ME, MW	Where Council is the coordinating road authority
sch 7 cl 13(1)	Duty to notify relevant coordinating road authority within 7 days that works have been completed, subject to sch 7 cl 13(2)	DADS, MA, ME, MW	Where Council is the works manager
sch 7 cl 13(2)	Power to vary notice period	DADS, MA, ME, MW	Where Council is the coordinating road authority
sch 7 cl 13(3)	Duty to ensure works manager has complied with obligation to give notice under sch 7 cl 13(1)	DADS, MA, ME, MW	Where Council is the infrastructure manager



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ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
sch 7 cl 16(1)	Power to consent to proposed works	DADS, MA, ME, MW	Where Council is the coordinating road authority
sch 7 cl 16(4)	Duty to consult	DADS, MW	Where Council is the coordinating road authority, responsible authority or infrastructure manager
sch 7 cl 16(5)	Power to consent to proposed works	DADS, MA, ME, MW	Where Council is the coordinating road authority
sch 7 cl 16(6)	Power to set reasonable conditions on consent	DADS, MA, ME, MW	Where Council is the coordinating road authority
sch 7 cl 16(8)	Power to include consents and conditions	DADS, MA, ME, MW	Where Council is the coordinating road authority
sch 7 cl 17(2)	Power to refuse to give consent and duty to give reasons for refusal	DADS, MA, ME, MW	Where Council is the coordinating road authority
sch 7 cl 18(1)	Power to enter into an agreement	DADS, MA, ME, MW	Where Council is the coordinating road authority
sch 7 cl 19(1)	Power to give notice requiring rectification of works	DADS, MA, ME, MW	Where Council is the coordinating road authority
sch 7 cl 19(2) & (3)	Power to conduct the rectification works or engage a person to conduct the rectification works and power to recover costs incurred	DADS, MA, ME, MW	Where Council is the coordinating road authority
sch 7 cl 20(1)	Power to require removal, relocation, replacement or upgrade of existing non-road infrastructure	DADS, MA, ME, MW	Where Council is the coordinating road authority



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ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
sch 7A cl 2	Power to cause street lights to be installed on roads	DADS	Power of responsible road authority where it is the coordinating road authority or responsible road authority in respect of the road
sch 7A cl 3(1)(d)	Duty to pay installation and operation costs of street lighting - where road is not an arterial road	DADS	Where Council is the responsible road authority
sch 7A cl 3(1)(e)	Duty to pay installation and operation costs of street lighting – where road is a service road on an arterial road and adjacent areas	DADS	Where Council is the responsible road authority
sch 7A cl (3)(1)(f)	Duty to pay installation and percentage of operation costs of street lighting – for arterial roads in accordance with cls 3(2) and 4	DADS	Duty of Council as responsible road authority that installed the light (re: installation costs) and where Council is relevant municipal council (re: operating costs)



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PLANNING AND ENVIRONMENT REGULATIONS 2015			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS AND LIMITATIONS
r 6	Function of receiving notice, under s 19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme	DADS, MPD, PSL, PO	Where Council is not the planning authority and the amendment affects land within its municipal district; or Where the amendment will amend the planning scheme to designate Council as an acquiring authority.
r 21	Power of responsible authority to require a permit applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible authority) in an application for a permit or to amend a permit or any information provided under s 54 of the Act	DADS, MA, ME, MW	
r 25(a)	Duty to make copy of matter considered under s 60(1A)(g) in accordance with the public availability requirements	DADS, MA, ME, MW	Where Council is the responsible authority
r 25(b)	Function of receiving a copy of any document considered under s 60(1A)(g) by the responsible authority and duty to make the document available in accordance with the public availability requirements	DADS, MA, ME, MW	Where Council is not the responsible authority but the relevant land is within Council's municipal district
r 42	Function of receiving notice under s 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application	DADS, MA, ME, MW	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or Where the amendment will amend the planning scheme to designate Council as an acquiring authority.



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PLANNING AND ENVIRONMENT (FEES) REGULATIONS 2016			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS AND LIMITATIONS
r 19	Power to waive or rebate a fee relating to an amendment of a planning scheme	DADS, MPD, PSL	
r 20	Power to waive or rebate a fee other than a fee relating to an amendment to a planning scheme	DADS, MPD, PSL	
r 21	Duty to record matters taken into account and which formed the basis of a decision to waive or rebate a fee under r19 or 20	DADS, MPD, PSL	



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RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 7	Power to enter into a written agreement with a caravan park owner	DADS	
r 10	Function of receiving application for registration	DADS, MPD, PSL	
r 11	Function of receiving application for renewal of registration	DADS, MPD, PSL	
r 12(1)	Duty to grant the registration if satisfied that the caravan park complies with these regulations	DADS, MPD, PSL	
r 12(1)	Power to refuse to grant the registration if not satisfied that the caravan park complies with these regulations	DADS, MPD	
r 12(2)	Duty to renew the registration if satisfied that the caravan park complies with these regulations	DADS, MPD, PSL	
r 12(2)	Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations	DADS, MPD	
r 12(3)	Duty to have regard to matters in determining an application for registration or an application for renewal of registration	DADS, MPD, PSL	
r 12(4) & (5)	Duty to issue certificate of registration	DADS, MPD, PSL	
r 14(1)	Function of receiving notice of transfer of ownership	DADS, MPD, PSL	
r 14(3)	Power to determine where notice of transfer is displayed	DADS, MPD, PSL	



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RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 15(1)	Duty to transfer registration to new caravan park owner	DADS, MPD, PSL	
r 15(2)	Duty to issue a certificate of transfer of registration	DADS, MPD, PSL	
r 15(3)	Power to determine where certificate of transfer of registration is displayed	DADS, MPD, PSL	
r 16(1)	Power to determine the fee to accompany applications for registration or applications for renewal of registration	DADS, MPD	
r 17	Duty to keep register of caravan parks	DADS, MPD, PSL	
r 21(1)	Duty to notify a caravan park owner of the relevant emergency services agencies for the caravan park, on the request of the caravan park owner	DADS, MPD, PSL	
r 21(2)	Duty to consult with relevant emergency services agencies	DADS, MPD, PSL	
r 22	Power to determine places in which caravan park owner must display a copy of emergency procedures	DADS, MPD, PSL	
r 23	Power to determine places in which caravan park owner must display copy of public emergency warnings	DADS, MPD, PSL	
r 24(2)	Power to consult with relevant floodplain management authority	DADS, MPD, PSL	
r 26(b)(i)	Power to approve system for the discharge of sewage and wastewater from a movable dwelling	DADS, MPD, PSL, EHO	
r 38	Function of receiving notice of proposed installation of	DADS, MPD, PSL	



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RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2024			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
	unregistrable movable dwelling or rigid annexe		
r 38(b)	Power to require notice of proposal to install unregistrable movable dwelling or rigid annexe	DADS, MPD, PSL	
r 39(3)	Function of receiving installation certificate	DADS, MPD, PSL	
r 45(3)	Power to determine places in which caravan park owner must display name and telephone number of an emergency contact person	DADS, MPD, PSL	
r 45(5)	Power to determine places in which caravan park owner must display the certificate of registration or certificate of renewal of registration, the plan of the caravan park and a copy of the caravan park rules	DADS, MPD, PSL	



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ROAD MANAGEMENT (GENERAL) REGULATIONS 2016			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 8(1)	Duty to conduct reviews of road management plan	DADS	
r 9(2)	Duty to produce written report of review of road management plan and make report available	DADS	
r 9(3)	Duty to give notice where road management review is completed and no amendments will be made (or no amendments for which notice is required)	DADS	Where Council is the coordinating road authority
r 10	Duty to give notice of amendment which relates to standard of construction, inspection, maintenance or repair under s 41 of the Act	DADS	
r 13(1)	Duty to publish notice of amendments to road management plan	DADS	Where Council is the coordinating road authority
r 13(3)	Duty to record on road management plan the substance and date of effect of amendment	DADS	
r 16(3)	Power to issue permit	DADS	Where Council is the coordinating road authority
r 18(1)	Power to give written consent re damage to road	DADS	Where Council is the coordinating road authority
r 23(2)	Power to make submission to Tribunal	DADS	Where Council is the coordinating road authority
r 23(4)	Power to charge a fee for application under s 66(1) Road Management Act	DADS	Where Council is the coordinating road authority
r 25(1)	Power to remove objects, refuse, rubbish or other material deposited or left on road	DADS, MW	Where Council is the responsible road authority



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ROAD MANAGEMENT (GENERAL) REGULATIONS 2016			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 25(2)	Power to sell or dispose of things removed from road or part of road (after first complying with regulation 25(3))	DADS, MW	Where Council is the responsible road authority
r 25(5)	Power to recover in the Magistrates' Court, expenses from person responsible	DADS	



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ROAD MANAGEMENT (WORKS AND INFRASTRUCTURE) REGULATIONS 2015			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 15	Power to exempt a person from requirement under cl 13(1) of sch 7 of the Act to give notice as to the completion of those works	DADS	Where Council is the coordinating road authority and where consent given under s 63(1) of the Act
r 22(2)	Power to waive whole or part of fee in certain circumstances	DADS	Where Council is the coordinating road authority



Media release

Legislative Council Environment and Planning Committee

Inquiry launched into 2026 summer fires across Victoria

Inquiry launched into 2026 summer fires across Victoria

Victorians affected by the 2026 summer fires can share their lived experiences as part of a new parliamentary inquiry.

The Legislative Council Environment and Planning Committee is accepting submissions from the public as part of its comprehensive probe.

“The fires across Victoria this summer have had a profound impact on the people affected,” Committee Chair Ryan Batchelor said.

One person died, over 500 structures were destroyed and more than 400,000 hectares burned throughout January.

People are encouraged to [make a public submission](#) by the closing date of 15 March 2026.

“This inquiry will look at the preparation and planning by government, emergency services and the community ahead of the fire season, including management of public and private land,” Mr Batchelor said.

“The inquiry will also examine the causes and circumstances of the bushfire, including climate change.”

Other important matters to be considered include:

- Emergency responses to the fires
- Resilience of critical services and infrastructure
- Resourcing of fire agencies, and support for volunteers
- Recovery efforts in affected communities
- Impact on the environment
- Lessons from previous inquiries and Royal Commissions

You can [read the full Terms of Reference](#) on the Committee’s website.

A report to Parliament is due by 1 June 2026.

Issued: 10 February 2026

Parliament of Victoria

David Keene

[REDACTED]
Waubra

Cr Simon Tol

Pyrenees Shire Council

Dear Councilor Tol, I am contacting you today as a supporter of the "Blue Tree" Project and invested member of the Pyrenees Community.

The Blue Tree Project is a charitable organisation which aims to spark conversations and encourage people to speak up and about mental health, reach out and reduce the stigma which is still largely attached to mental health.

There are currently over 1400 Blue Trees across Australia and across other parts of the world.

The trees serve as a conversation starter and visual reminder to check in on family, friends, loved ones, colleagues and importantly ourselves to discuss mental health.

I recognise that more proactive prevention is needed in our communities and am passionate about increasing mental health awareness. We all need to encourage others to speak up and decrease the side effects of mental health .

I write to you asking for permission to erect a Blue Tree in the Waubra area with the Shires permission. A suggested and easily accessed area would ideally be the Waubra Recreational Reserve or possibly on the Sunraysia Hwy beside the Waubra township sign.

I trust that you understand the importance of this request for our community along with the value it will provide to start these much-needed conversations and awareness.

I have made several enquiries and can advise that the dimensions of the tree available measure's 2.4metre in height & 1.2 metre in width. I can provide you with the contact details of the manufacturer at your request for further information.

I would also like in addition to my request for a Blue Tree to also ask for your permission to be able to place a seat in the direct vicinity of the tree for people to be able to sit and reflect.

As I and my family have been directly touched by the stigma of mental health, I would be very happy to organise the funding of the seat through my own supporter's and would like to request that a plaque dedicated to my daughter be allowed to be place on this seat

Many Thanks for your time

I look forward to discussing this with you further

Please feel free to call me at anytime

David Keene
[REDACTED]



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