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Moloney Asset Management Systems

Report Following the Survey of Bridge Assets for Pyrenees Shire

Inspected Jun-2024

Bridge Condition Survey – Pyrenees Shire Jun-2024

Report produced by Moloney Asset Management Systems
exclusively for Pyrenees Shire

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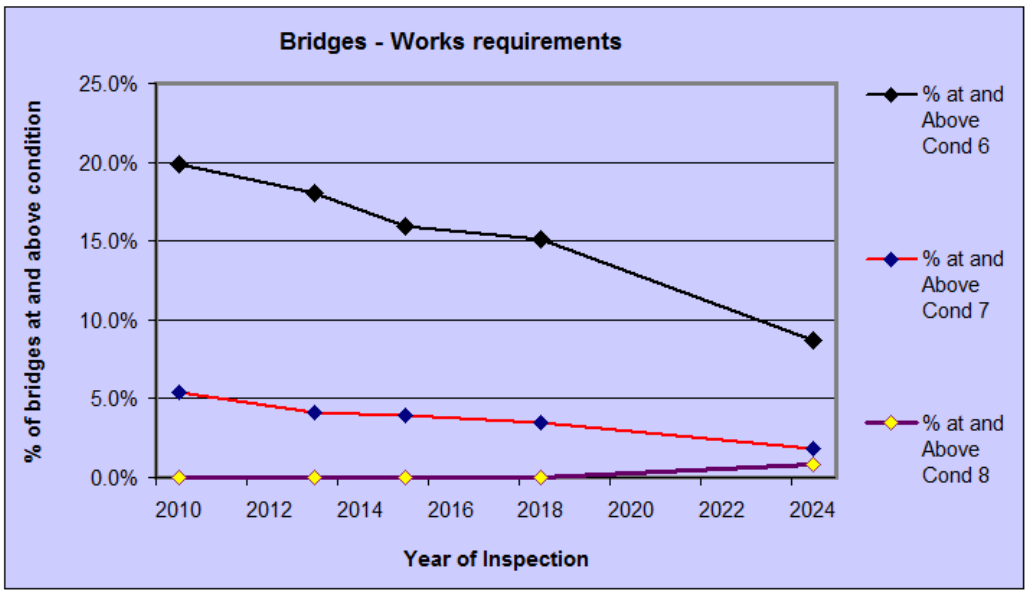

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Section 1: Report Summary

This report provides a summary of the major findings following the bridge and major culvert asset condition survey, undertaken for Pyrenees Shire by Moloney Asset Management Systems (MAMS) in Jun-2024.

1.1 Overall Report Findings

The following are the major findings coming out of the condition survey and analysis of results within this report.

1. *The bridge assets were found to be in Good to Fair overall condition and had improved in overall condition by 15.1% since 2018*
2. *There were two structures found to be at condition 8.0 with a total estimated replacement value of $556,000. (Moloney condition scale 0 - 10 with 0 = new and 10 = no remaining value)*
3. *The retreatment intervention condition level "RICL" was adopted as condition 7.0 and council currently has $1,262,387 in renewal value at and above this condition. This represents 1.80% of the total network or another way of looking at it is 201% of the level of one year's average annual consumption (or annual liability). Based on the Moloney guide for the extent of Over Intervention Assets OIA's this figure puts you into the "Fair" overall condition rating scale.*
4. *Your extent of OIA's based upon industry standard intervention levels of condition 8.0 reduces to 98% of the level of one years annual liability which lifts you to a standard condition descriptor of "Very Good to Excellent"*
5. *You have managed a strong improvement of 15.1% in the weighted average asset condition for all bridges since our last full survey in 2018.*
6. *The present renewal demand to eliminate all over intervention assets is estimated at an average figure of $480,200 pa for the first 5-years. But this is to eliminate ALL OIA's within 5 years.*
7. *The planned renewal expenditure level of $500,000 pa if maintained for the next 5 years is predicted to reduce the current extent of OIA's from 1.80% down to 0.12%*
8. *The Moloney funding scenario finder was applied to the data with the aim of delivering half of one year's level of annual liability as the extent of OIA's after 5 years. This equates to an Excellent overall condition rating. It was found that a flat annual expenditure of $416,000 pa would achieve this outcome after 5 years*
9. *There were no bridges identified with an existing load, but 13 have been identified as possibly benefiting from the imposition of new load limits. It is recommended that council give consideration to further investigations regarding these recommended load limits.*
10. *There were 192 works projects identified during the bridge condition survey with a total estimated treatment cost of $261,450 of these, 56 were rated as urgent (with their urgency rating at and above level 7). The total estimated cost of the urgent works requirements being $157,200*
11. *Many of the urgent works requirements are extremely urgent with some having been carried over since our last survey. It is recommended that council lift the present bridge maintenance budget of $60,000 pa up to $100,000 for the next 2 - 5 years in order to address some of the more urgent works requirements*
12. *Certain financial demand matters may be doubled up within this report and within the bridge database. By way of example a poor condition bridge may be called up for renewal in say 5-years time. It may also have certain works requirements called up against it that will be redundant if it is replaced. We have not made any decisions or firm recommendations as to wether you replace such structures or undertake remedial work to extend their service life. Thus the total combined value of renewal demand and works requirements may be a little overstated.*
13. *Council has a large bridge stock valued at $70,017,869 with an estimated consumption rate of $593,001 pa. The recommended renewal expenditure over the next 5 years is a flat $416,000 pa.*
14. *We have set the desired condition outcome after 5 years at 50% of the level of one year's annual liability as the total level of "OIA's". This is at the top of the "Excellent" condition range as per the Standardised Moloney ratings table in Appendix D.*

15. *Council has made some sound progress over the last 6 years with a good improvement in the weighted average asset condition. But the extent of urgent works requirements and the level of assets at and above condition 8 have both increased.*

16. *Your planned total renewal expenditure of $500,000 pa is higher than what we calculated as the recommended minimum expenditure for the next 5 years of $416,000 pa. Your figure is strongly endorsed and will provide capacity to lift the annual maintenance budget up to $100,000 for the next 3 - 5 Years.*

1.2 Summary of Asset Condition Change

Key Cond. Indic. No.	Bridge Condition Indicator	Figures from Previous Survey in Nov-18	Figures from Current Survey in Jun-24	Actual Change Negative is a Condition Decline	% Change Between Surveys	Better or Worse Since last Survey
1	Weighted Average Asset Condition	3.92	3.33	0.59	15.1%	Better
2	Total $/sqm of Bridge Deck area For Urgent Works (above urgency Rating 7)	$8.81	$13.32	-$4.51	-51%	Worse
3	Total $/sqm of Bridge Deck area For all other identified works	$28.25	$22.16	$6.10	22%	Better
4	% of Asset Base above Condition 6	15.1%	8.7%	6.47	43%	Better
5	% of Asset Base above Condition 7	3.5%	1.8%	1.73	49%	Better
6	% of Asset Base above Condition 8	0.0%	0.8%	N/A	100%	Worse

Renewal Demand Being Met For:	% of Annual Liability Met since last Survey	% of annual Liability Planned to be Met in Future
Bridge Asset Group	110%	84%

Fig 1.1 Summary of key condition indicators

The above table details how certain key condition indicators have changed since the previous survey.

1. The Weighted Average asset condition "WAAC" is a single condition factor representing the condition of the whole asset set, with assets in each condition rating weighted for value.

2. The urgent works are those identified with an urgency rating of 7 and greater (on a 1 – 10 scale) and would desirably be attended to immediately.

3. The other works requirements represent all other works that are not considered to be urgent.

4. The extent of poor condition assets is represented by the extent of the asset base at and above conditions 6 to 8. The Moloney Condition rating system is consistent across all asset types and commences at zero with a new asset and ends in the 7 to 10 range when there is no remaining life in the asset.

The key performance indicators within Figure 1.1 demonstrate that overall asset condition has improved by 15.1% since 2018. The table also shows a significant improvement with items 3 - 5. The increase from zero to 0.8% of the asset base within condition 8.0 relates to one small foot bridge and a single old 1950's RC U slab bridge on the back cemetery Rd which we raised from condition 7 up to 8.0 in this survey.

Note that there has been a strong reduction in the extent of the asset base within conditions 6 and 7 resulting from the 8 new structures that have been constructed since 2018.

1.3 Summary of financial findings

The Moloney financial modelling software was used to deliver the following three financial reports for the bridge assets.

1. Prediction of renewal demand to treat all over intervention assets - Column E within Figure 1.2 (and figure 4.2 within Section 4). Note that the figures in column E have been averaged over the first 5 years to better reflect how the model is structured.

2. Prediction of the future asset condition based on the continuation of the planned level of renewal expenditure (see figure 4.3 within Section 4)

3. Delivery of a recommended funding profile - Column G (and figure 4.5 within Section 4). In this case however, our recommended funding strategy falls away sharply after year 5 from a total of $416,000 pa down to $366,740 pa from year 6 on. It was found that most of the poor condition assets would be dealt with over the first 5 years.

The detailed modelling results for the above three reports can be found within sections 4 below. Figure 1.2 provides an overall financial summary in tabular rather than graphical form.

	A	B	C	D	E	F	G	H	I
Sub Asset Description	Present Annual Expenditure on Upgrades and New Assets	Average Planned renewal expenditure next 5 Years	Average Annual Liability (Based upon modelling lives and valuations)	Annual Depreciation based on Accounting valuations and lives	Average Capital Renewal Demand for next 5-years to eliminate all over intervention assets	Year of Condition Inspection	**Recommended av funding level for the next 5 years No annual Increase required**	Planned renewal expenditure (Column B) as a % of the Annual Liability	Recommended Funding level (Column G) as a % of the Annual Liability Rate
Road Bridges > 110	**$0**	**$70,000**	**$393,221**	**$391,218**	$85,200	2024	**$44,000**	**18%**	**11%**
Road Bridges < 110	**$0**	**$375,000**	**$191,364**	**$145,558**	$353,200	2024	**$331,000**	**196%**	**173%**
Foot Bridges High to Med Const.	**$0**	**$10,000**	**$1,953**	**$2,108**	$1,000	2024	**$1,000**	**512%**	**51%**
Foot Bridges Low Const.	**$0**	**$45,000**	**$6,463**	**$6,174**	$40,800	2024	**$40,000**	**696%**	**619%**
Totals	**$0**	**$500,000**	$593,001	**$545,057**	$480,200		**$416,000**	**84%**	**70%**

Figure 1.2 Recommended and other funding profiles

Figure 1.2 contains a lot of information but it is a very important table that summarises the financial position relating to the bridge assets in a number of different ways.

A - This is the planned upgrade or new asset expenditure. You may or may not have this data, but it is often very important to consider if the planned renewal expenditure within column B above is deficient.

B - The planned average renewal expenditure over the next 3 to 5 years. Note also that Column H provides your planned expenditure expressed as a percentage of the annual liability rate in Column C.

C - "Average annual liability" is the average annual renewal expenditure needed over the long term in order to maintain your asset base. The figure is similar to the accounting term "Annual Depreciation", but is calculated in a different way, by directly linking it to the unit renewal rates and life cycles as used within the financial model. It can differ quite markedly from "Annual depreciation" because of the requirement to comply with Australian and international accounting standards which promote the delivery of a tax deductible figure for "Annual depreciation" with little of no regard to what your future liability is.

D - "Annual Depreciation" - This is similar to C above, but is designed to deliver a figure that a business can claim as a tax deduction rather than providing an estimate of your ongoing liability to maintain the capital value of your assets.

E - "Average capital renewal demand over the first 5 years". This figure comes from the Moloney "Predicted Capital Requirement" model. It is the estimated renewal expenditure necessary to eliminate all over intervention assets within five years. The average figure over the first 5 years is used because in some cases where early renew demand is high the model eases in the demand over a 5 year period. In all cases if this average figure was allocated then all over intervention assets would be eliminated after 5 years.

F - This is a record of the year that the condition data was collected. It may vary between the asset sets if not all inspected at the same time.

G - *The year one recommended commencing funding level. This comes from the Moloney funding scenario finder and mostly aims at a total commencing expenditure that is the same or close to your current expenditure in column B. Note that within the title row there may be an annual compounding future percentage increase that is used to bring down the year one expenditure. However in this case no annual compounding increase was required.*

In this case it was found that a total of $416,000 pa for the first 5 years followed by a reduction to $367,000 pa for the next 15 years would deliver on the required condition outcome. It is recommended that the additional funding up to the $500,000 pa level be directed to the maintenance budget.

H + I - Two useful comparison figures relating to the percentage of the annual liability rate being met by the planned renewal expenditure in Column B and the recommended in column G.

Section 2: Introduction

The aim of this report is to draw together the findings of the most recent bridge condition inspection undertaken by Moloney Asset Management Systems. The report will cover the following areas.

- Examination of asset condition and benchmarking of condition change since the previous survey
- External benchmarking of condition performance against other councils assessed by MAMS
- Production of asset degradation curves based upon the statistical analysis of condition change between surveys
- Estimated capital renewal demand pattern to eliminate all over intervention assets
- Prediction of future asset condition movement based on the planned renewal expenditure level
- Development of a recommended future funding strategy
- Identification of matters requiring further investigation beyond the scope of this project
- Identification and prioritising of major works and maintenance requirements
- Identification of bridge renewal and upgrade targets for the next 10 to 15 years
- Recommendations for the consideration of bridge load limits.

2.1 Source of financial modelling input information

Modelling outcome is very much dependent upon the accuracy of the input data and how assets are grouped. The basic five input criteria required for the modelling process are detailed below with their source identified. Council has supplied the rehabilitation unit rates and present expenditure levels. The survey of the assets has delivered the other three variables.

The degradation curves used were specifically developed for Pyrenees Shire via a statistical analysis of condition change between five condition surveys since 2010

Rehabilitation Cost	—	Supplied by Council
Present Expenditure Levels	—	Supplied by Council
Asset Quantity	—	Directly from this survey
Asset Condition	—	Directly from this survey
Degradation Curves	—	Specifically developed for Pyrenees Shire via statistical Analysis of condition change between 3 condition surveys

Modelling outcome is dependent upon all 5 of the above variables. If any one is of poor or questionable quality then the whole process can be flawed.

2.3 Capital Rehabilitation - Renewal and Capital Expansion Works

The term **Capital Expenditure** has a broad meaning that can denote different things under certain circumstances. For the purpose of this report all **Capital Expenditure** relates to Renewal or **Capital Rehabilitation Expenditure**. That is, expenditure put towards the replacement or rehabilitation of existing assets.

This report is limited in its financial analysis to the costs associated with the ongoing cyclical rehabilitation of the existing bridge asset base. Costs associated with new or upgraded assets would need to be added to the total expenditure levels delivered within the report. The financial analyses undertaken within the report can best be seen as an estimate of the ongoing financial demand to maintain the present asset base in perpetuity.

Section 3: Bridge condition benchmarking

This section will look at the current bridge condition and how it has changed since the last survey. It will also benchmark Pyrenees Shire against all 28 councils assessed by MAMS on exactly the same basis.

3.1 Key performance indicators - Internal

The weighted average asset condition is a single condition indicator that represents the whole condition distribution in one figure. It is derived by weighting the raw asset condition scale 0 - 10 for the extent of the assets within each condition and so provides a basic single figure summary of the overall condition of the asset set and is very useful as a condition movement indicator.

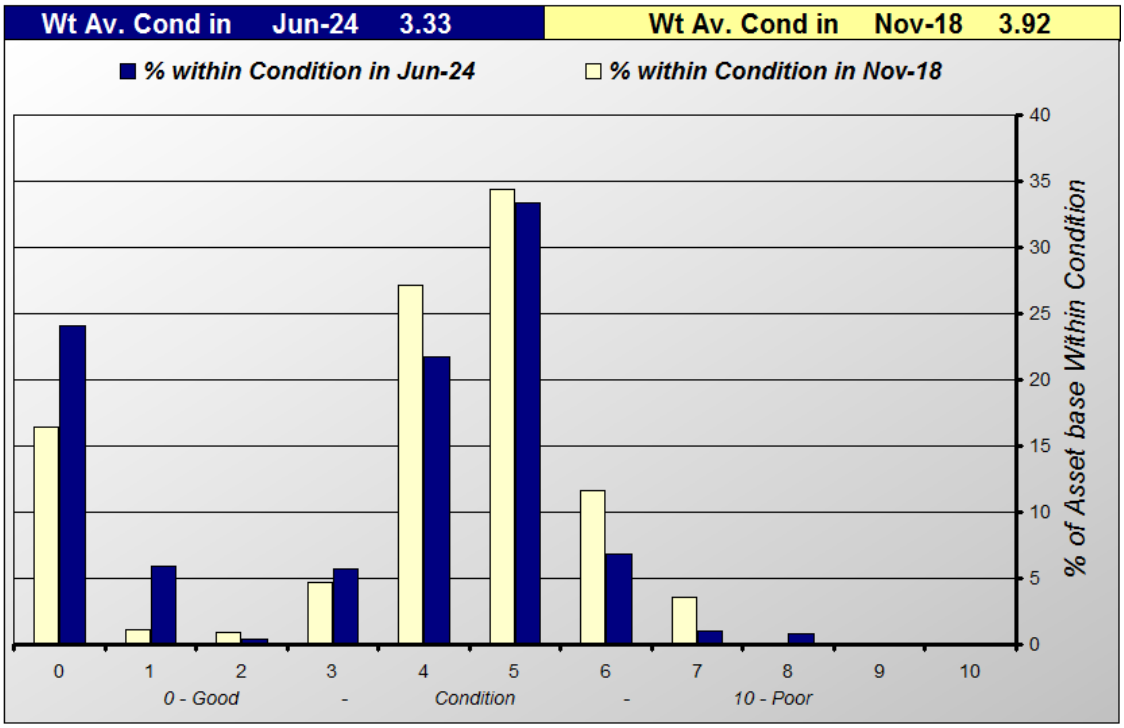

Fig. 3.1 Condition Distribution Comparison Graph – Between Surveys

Key Cond. Indic. No.	Bridge Condition Indicator	Figures from Previous Survey in Nov-18	Figures from Current Survey in Jun-24	Actual Change Negative is a Condition Decline	% Change Between Surveys	Better or Worse Since last Survey
1	Weighted Average Asset Condition	3.92	3.33	0.59	15.1%	Better
2	Total $/sqm of Bridge Deck area For Urgent Works (above urgency Rating 7)	$8.81	$13.32	-$4.51	-51%	Worse
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6	% of Asset Base above Condition 8	0.0%	0.8%	N/A	100%	Worse

Renewal Demand Being Met For:	% of Annual Liability Met since last Survey	% of annual Liability Planned to be Met in Future
Bridge Asset Group	110%	84%

Fig. 3.2 Table of Key Condition Indicator Change since the last Survey

The above 2 figures provide details of how the Bridge asset condition has changed since the last survey. Figure 3.1 details the condition distribution for both surveys along with the first of the key indicators the "weighted average asset condition".

Figure 3.2 contains the six key performance indicators and also shows how they have changed since the previous survey. At the bottom of the table are two very important figures. These indicate the percentage of the annual liability having been net since the time of the last survey and that planned to be met over the next 3 - 5 years.

The key performance indicators within Figure 3.2 demonstrate that overall asset condition has improved by 15.1% since 2020. The table also shows a significant improvement with items 3 - 5. The increase from zero to 0.8% of the asset base within condition 8.0 relates to one small foot bridge and a single old 1950's RC U slab bridge on the back cemetery Rd which we raised from condition 7 up to 8.0 in this survey.

Note that there has been a strong reduction in the extent of the asset base within conditions 6 and 7 resulting from the 8 new structures that have been constructed since 2018.

3.2 Key performance indicators - External

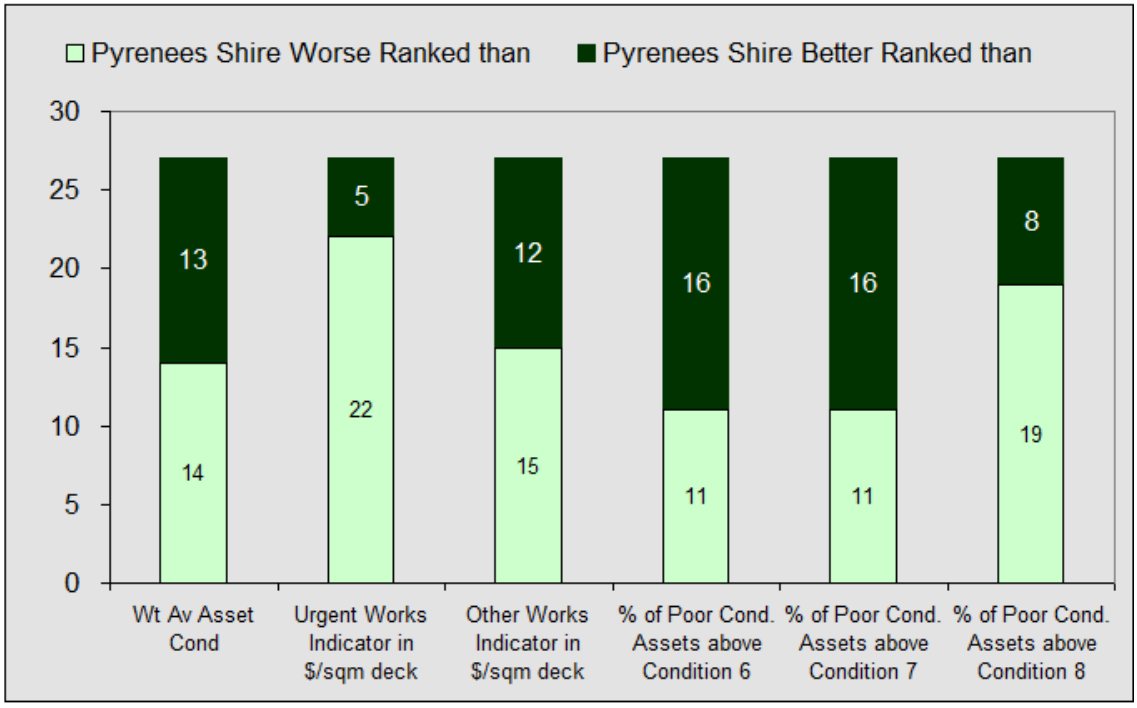


Fig. 3.3 Key Condition Indicators - Compared with other Councils surveyed

The same key performance indicators can be used to benchmark Council against all 28 council districts assessed by MAMS. Figure 3.3 ranks your key performance indicators against those of all other councils assessed. The dark green column represents the number of councils where Pyrenees has a better condition rating and the light green where it has a worse condition rating than other councils assessed.

The comparison with the 28 councils assessed by MAMS indicates that Pyrenees Shire does not rank all that well for some indicators and is within the worst 20% for the degree of urgent works. However it must be remembered that this ranking is linked to the actual dollar value of the works that were called up and some of the council assessments go back many years. So the works requirement comparison is not all that realistic.

You rank reasonably well on the extent of condition 6 and 7 assets and whole your condition 8 result looks bad it related to one bridge only that is in very poor condition but council has other higher ranked requirements in the 6 and 7 condition range.

3.3 Age Profiles of the assets

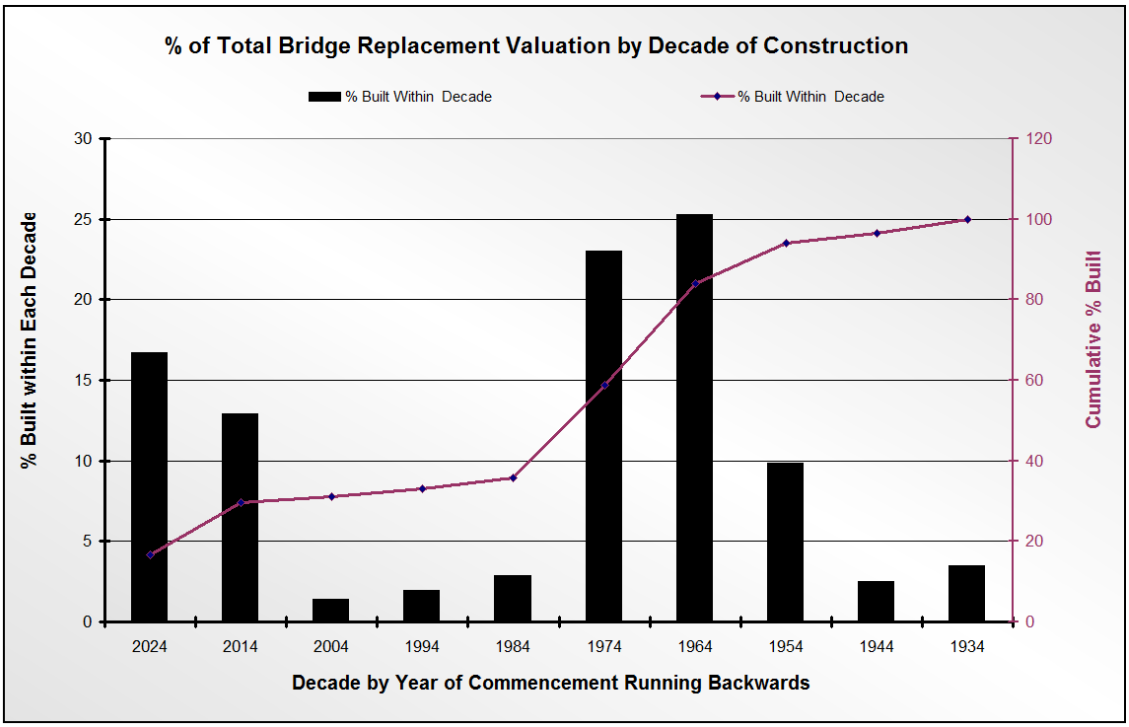


Fig. 3.4 Bridge age by decade of construction

During the survey a date of construction was established as well as a recommended date for renewal for all structures. Of the 160 structures only 56 had known dates of construction. The others were all allocated an estimated construction date. It is felt that 95% of these dates will have a 5 -10 year accuracy, based on the 50 plus years of experience of the assessor. Figure 3.4 presents the age of the structures in terms of the percentage of the total replacement value, by decade of construction commencing with the current year and running backwards.

There has been a strong and consistent replacement of the structures over the last 20 years and the extent of the asset base built prior to 1964 is relatively low.

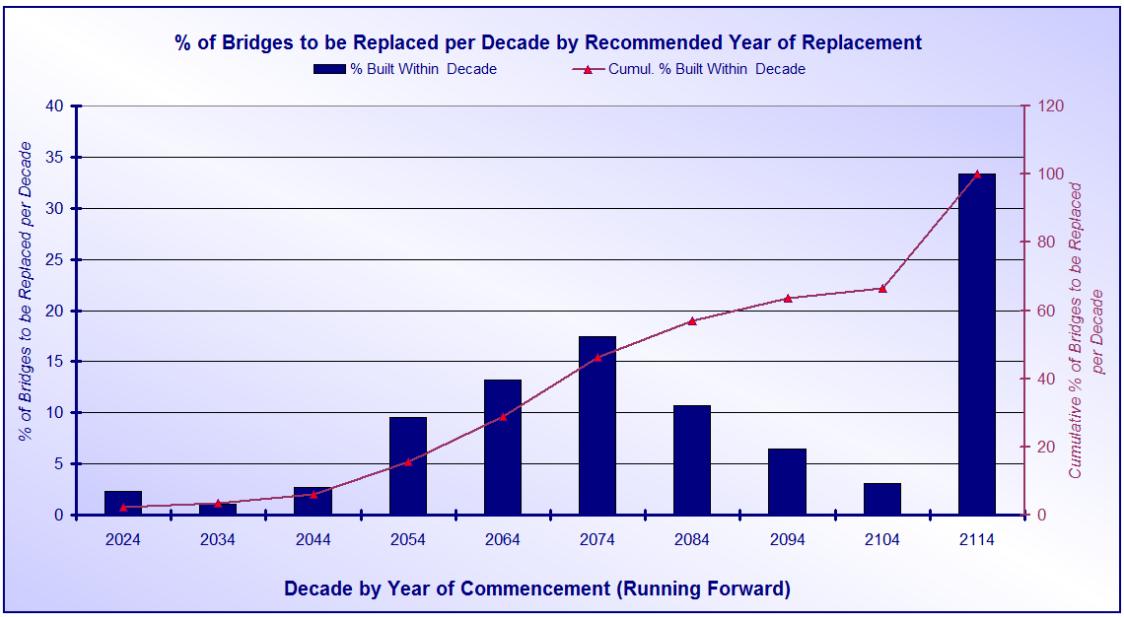


Fig. 3.5 Recommended decade of Bridge replacement

Figure 3.5 graphs the percentage of the assets that need to be replaced in future decades based upon the recommended year of renewal as assessed during the survey. The upcoming three decades have around

8% of the network recommended for renewal. So the demand is actually at a level below the long term average demand.

Our recommended date of renewal does tend to be a maximum date that the bridge could remain in service for and may require both major maintenance work and an imposed load limit to achieve this. It tends to be an optimistic forecast that may or may not accord with your desired level of service.

It is interesting that the single largest decade of demand falls within the decade commencing in 2114 which related closely to the 30% of the asset base constructed over the last 2 decades within figure 3.4

3.4 Long term condition performance

We have undertaken 5 condition assessments of your bridge assets since 2010 and so we are now in a position to present some longer term performance information.

We will look at 3 areas to track your past performance

1. *The movement in your weighted average asset condition*
2. *The change in the extent of poor condition assets within the condition 6 - 8 ranges*
3. *The movement in the extent of works requirements*

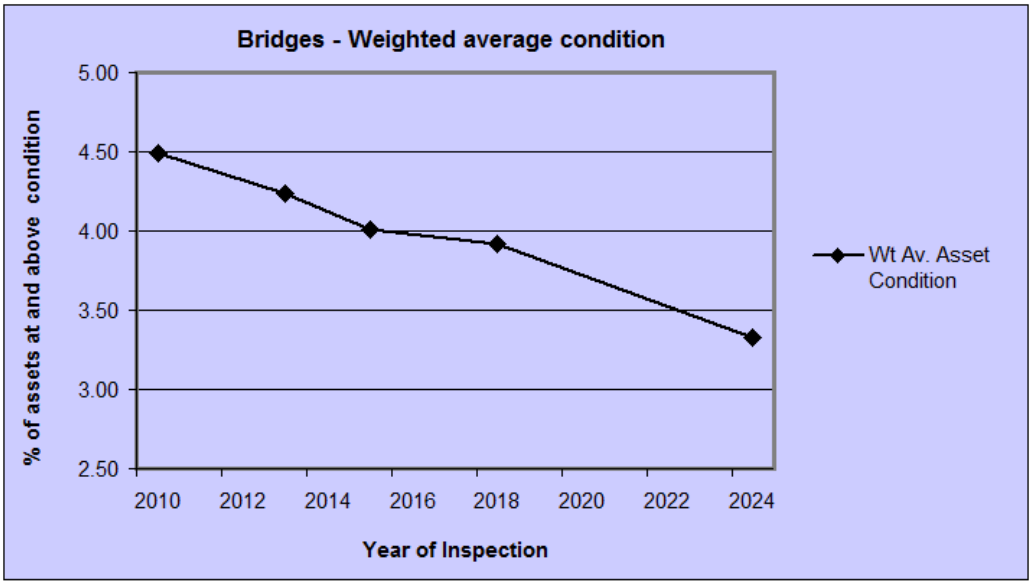


Fig. 3.6 Long Term Movement in the Weighted Average Asset Condition

The long term movement in the weighted average asset condition is all in the right direction and demonstrates strong overall condition improvement since 2010

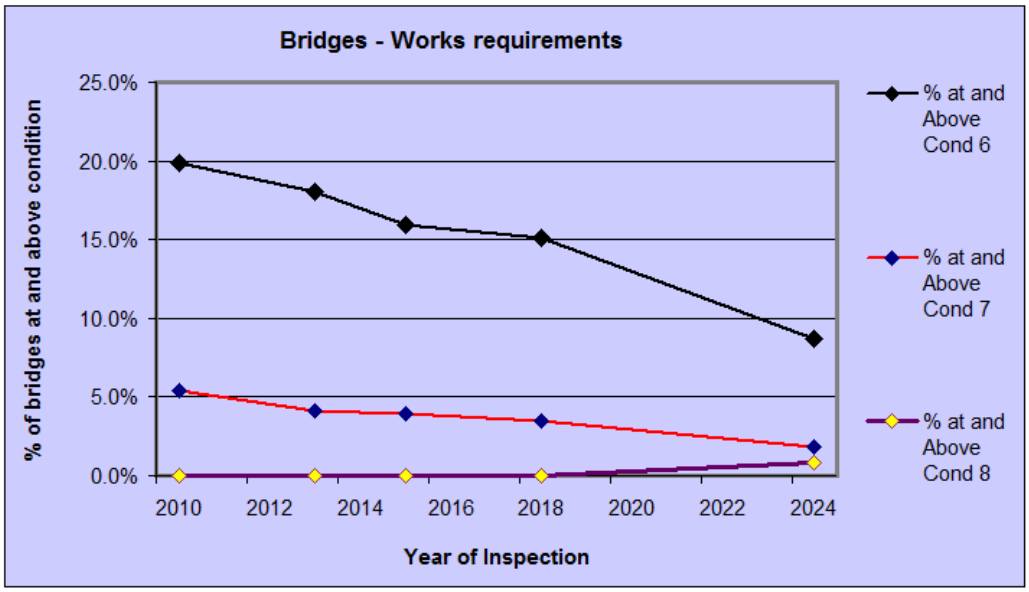


Fig. 3.7 Long Term Movement in extent of poor condition assets

The long term movement in the extent of poor condition assets also represents a sound overall performance. The one exception being a small rise in the extent of condition 8 and above assets in 2024. As mentioned above this related to one old bridge in poor condition on the Back Cemetery Rd.

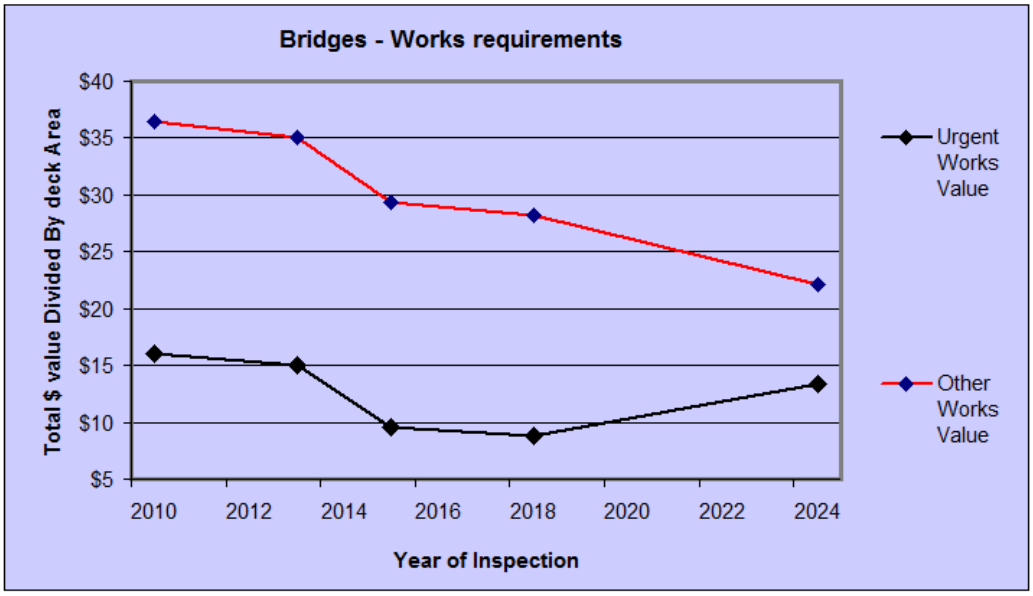


Fig. 3.8 Long Term Movement in the extent of works requirements

The long term movement in the extent of works requirements is generally all in the right direction. However there has been a kick up in the urgent works requirements since 2018 and one of our major recommendations is that you lift your level of maintenance expenditure to address this situation.

3.5 Bridge assets condition performance summary

Pyrenees Shire's bridge assets were found to be in only fair overall condition, but both the short and longer term performance indicators suggest that they are being well managed and improving in overall condition in both the short and long term.

Section 4: Financial Modelling

This section will provide a detailed summary of the financial modelling operations undertaken in relation to the bridge assets

Section 4.1: Modelling Inputs

The Bridge assets will be modelled within four individual asset sets with the results aggregated into a single reporting group. The table below contains a list of the basic modelling parameters used for each of the data sets that were modelled

Bridge Assets - Modelling Parameters

Modelling Parameter	Road bridges > 110 Years	Road bridges < 110 Years	Footbridges of High to Medium Const. Standard	Footbridges of Low Const. Standard	Total Figures
Asset Quantity - sqm	8,398	3,116	80	205	11,595
Unit Renewal Rate	**$6,035**	**$6,049**	**$2,158**	$1,549	
Total Asset Group Renewal Cost	$50,679,230	$18,848,520	$172,666	$317,453	$69,700,417
Present Annual Renewal Exp.	**$70,000**	**$375,000**	**$10,000**	**$45,000**	**$500,000**
Annual Maintenance Exp.	$10,000	$10,000	$0	$0	$20,000
Retreat. Intervention Condition	7.0	7.0	7.0	7.0	
Life to Condition 10 in Years	145	105	90	50	
Life in years to Intervention	**121**	**94**	**80**	**45**	

Fig. 4.1 Basic Financial Modelling input figures

Intervention levels have been set to reflect the current level of service that is being achieved for the assets. Asset life cycles have been set based upon the work coming out of the degradation curve analysis within Appendix B but have not been extended to that full life and so will tend to deliver conservative results.

It should be remembered that the life to the intervention level in the bottom row of the table represents the expected service life of the structures, as they will not remain in service up to condition 10 and would normally be replaced when they reach the retreatment intervention level "RIL" as detailed above at around condition 7.0 - 8.0.

Section 4.2: Financial Modelling Results

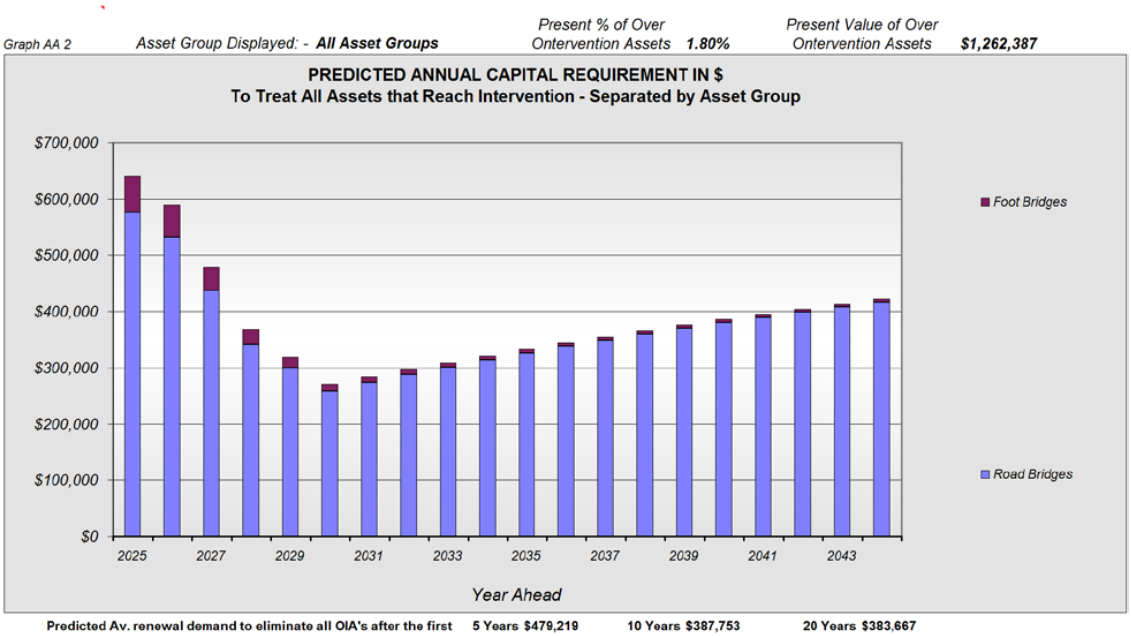


Fig. 4.2 Predicted Capital Renewal demand to treat all assets that reach the selected retreatment intervention level through the normal degradation process

Figure 4.2 provides a profile of the predicted renewal demand to treat all assets that reach the intervention level through the normal degradation process. It also details the individual annual demand for each of the four asset reporting sets.

Figure 4.2 shows that the average renewal demand to eliminate all over intervention assets within the first 5 years is estimated at $480,200 pa. This also represents the peak renewal demand over the next 20 years.

Note that at the top of figure 4.3 the full replacement value of the level of over intervention assets is estimated at $1,262,387 and the 5 year average renewal demand is reported as $480,200 pa. If the raw difference between the year 1 and year 2 renewal demand is greater than 30% then our model eases in the demand over the first 5 years. This avoids a massive year 1 renewal demand (of $1,262,387 in this case) followed by a year 2 demand of around $270,303

Fig. 4.3 Predicted Future Condition based on the planned Renewal Expenditure profile

Figure 4.3 plots the extent of the asset base that is predicted to be above the intervention level (the red line) based upon the continuation of the planned renewal expenditure levels (blue bars) over the next 10 - 20 years. It also plots the predicted renewal demand to maintain all assets below the intervention level (Grey Bars) which has the same aggregate figures as those within Figure 4.2.

Note that the year one predicted renewal demand to eliminate all over intervention assets is less than the total extent of over intervention assets as reporter at the top of figure 4.3. See the paragraph above figure 4.3 for a more detailed explanation.

Figure 4.3 indicates that if the planned average renewal expenditure of $500,000 pa is maintained over the next 6 -years then the level of OIA's is predicted to reduce from the current value of 1.80% of the network value down to 0.12%

4.2.1 The Funding Scenario Finder - Results

The Moloney financial modelling software has the capacity to develop a recommended renewal funding profile that will deliver a nominated extent of over intervention assets within a selected time frame. A global outcome can be set for the whole bridges group. In this way the model can also be used to allocate funding between the individual bridge sub sets that are being modelled to deliver the best overall condition outcome for the bridge assets as a total group.

Please refer to Appendix D which explains why and how we set the desired extent of over intervention assets in terms of the number of year's worth of annual liability that it represents. Appendix D4 also provides an explanation of the Moloney funding scenario finder along with its three basic input criteria requirements. The three input criteria adopted for the bridge asset are as detailed within figure 4.4 below with the results of the funding scenario finder operation contained within figure 4.5

Criteria 1. Extent of OIA's

Road Sub Asset Set Description	**Criteria 1** selected extent of the asset based to be over the intervention level extressed in years worth of Annual Liability	**Criteria 2**.Years to achieve the extent of OIA's	**Criteria 3** Annual % of Compounding increases if required	Annual Compounding increase in renewal expenditure expressed in $	The Moloney overall condition rating for this level of OIA's
Road Bridges > 110	50%	5	0.0%	$0	Excellent
Road Bridges < 110	50%	5	0.0%	$0	Excellent
Foot Bridges High to Med Const.	50%	5	0.0%	$0	Excellent
Foot Bridges Low Const.	50%	5	0.0%	$0	Excellent
	50%	5	0.0%	$0	Excellent

Figure 4.4 Modelling scenario finder inputs for bridge assets

The funding scenario finder can be run with different input criteria for the differing classes of assets. In this case we have set all four bridge asset sets to have 50% of the level of one years annual liability as the level of OIA's after 5 years with no annual compounding increase in the funding level.

Other funding scenarios can be run and now that the data is within the financial model council is encouraged to use the model to trial different funding scenarios to find the one that best suits their need.

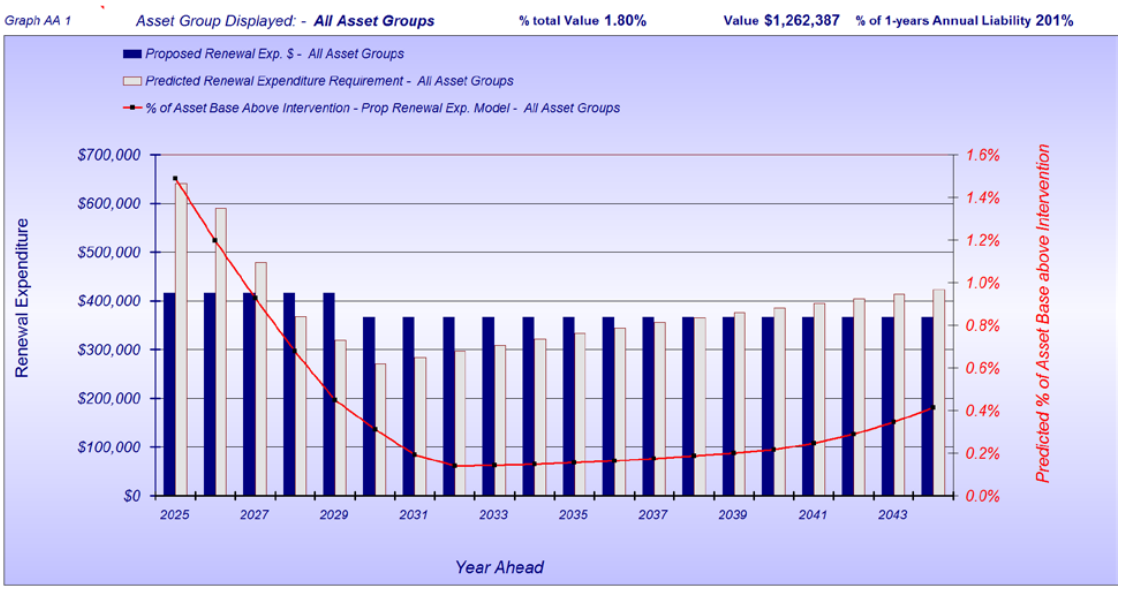


Fig 4.5 Recommended 10-years funding profile

Fig 4.5 presents the results of the funding scenario finder modelling. The total recommended funding level is a flat $416,000 pa for the next 5 years and is predicted to reduce the current level of OIA's from 1.80% of the network down to 0.5% after 5 years.

We used the funding scenario finder to deliver the results we wanted over the first 5 years. After that we manually placed in the planned renewal expenditures for the following 15 years with the aim of maintaining the total level of OIA's at around 0.45% of the level on one year's annual liability. We found that a flat total annual expenditure of $420,000 pa would deliver on this requirement. It was further found that the total level of renewal expenditure could be reduced to $365,000 pa from year 6 on.

The Funding Scenario Finder uses an iterative process that trials and adjusts the recommended expenditure profile until it reaches a point that is within 0.05% of the desired extent of OIA's.

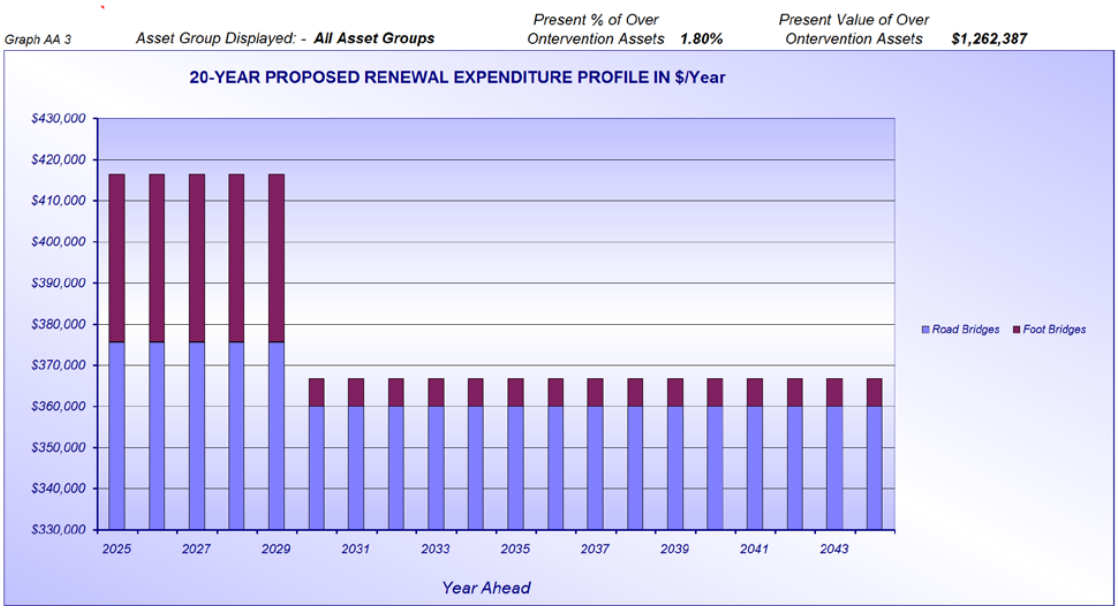


Fig 4.6 Recommended 20-years funding profile split into the sub sets modelled

Figure 4.6 contains the recommended funding levels for the adopted four reporting data sets for the bridge asset group. Because of the digital type nature of the renewal demand the model is not saying that you

need to spend a set amount on each of the four bridge asset sets annually. But rather that this is the average figure you will need to spend over the next 10 - 20 years for each.

Section 4.2.1.1: Recommended funding levels

The recommended funding levels over the next 20 years are in two parts.

1. *For the first 5 years* *$416,000 pa*
2. *For the remaining 15 Years* *$366,000 pa*

The funding scenario finder was run for the first 5 year period only and has delivered a recommended flat total renewal funding level of $416,000 pa. The individual amounts for each of the four asset sets can be seen within Column G of Figure 1.2 above and are summarised below.

For the first 5 years

- *Road Bridges -* *$375,000 pa*
- *Foot Bridges -* *$41,000 pa*

For the final 15 Years

- *Road Bridges -* *$360,000 pa*
- *Foot Bridges -* *$6,000 pa*

Section 5: Other matters coming out of the bridge survey

Section 4 above dealt with the overall findings from the bridge inspection project at a whole of asset group level and was focused on the financial demand of the ongoing renewal of the assets

This section will deal with a number of specific matters relating to individual structures. While the asset renewal demand has been analysed in section 4, this section will deal with further financial and other demands associated with the bridge assets. Areas to be covered within this section are as detailed below.

- Recommended Further higher level inspections – investigations
- Recommended and Existing bridge load limits
- Recommended urgent maintenance and other works
    - Non Urgent maintenance matters and upgrade works
- Examination of all bridges at and above condition 7.0

5.1 Work Requirements - Higher level Investigations

The condition survey included the recording of any matters that were identified as needing attention and are referred to as (Work Requirements). Each work requirement had five matters recorded against it, as detailed below.

1. Description of what was required
2. Urgency rating
3. Estimated Cost
4. Classification of the work requirement
5. Recommended year for attention

The urgency rating commences at 0 when there is no urgency and rises to 10 where the matter is extremely urgent. Ratings at and above 7 are considered urgent work requirements that need attention ASAP and will be directly reported upon within this document. The estimated cost is a rough figure only, intended to provide just a very broad idea of the cost that would need to be properly estimated at the time of scheduling the project. The classification of the work requirement has four ratings as per figure 5.1 below and provides basic information as to the nature of the work requirement.

CODE	Works Treatment Code Description (Required Works Listed in Sub Asset Section)
M	A Maintenance Item
I	An Item Requireing Further Investigation
CI	A Capital Improvement or Upgrade Item
CR	A Capital Replacement Item

Fig. 5.1 Explanation of Works Treatment codes

This first category "An item requiring further investigation" is designed to cover situations that fall outside of the scope of this basic visual inspection. For example severe cracking in a major reinforced concrete structural component may require a higher level investigation to establish what needs to be done.

There were 3 item identified as requiring a higher or further level of investigation as detailed within figure 5.2 below.

Bridge Condition Survey – Pyrenees Shire Jun-2024

3 Works Projects									$1,400			
Br.	BRIDGE GENERAL DETAILS							Proposed Works Details				
No. Mol Prog REQ	ROAD NAME	LOCAT. in m	REFERENCE CHAINAGE 00 AT	Insp Cond 0-10	Year Const	Est Year Date	Replace. Value $	DETAILS OF PROPOSED ASSET WORKS				
								Deg Urg 0-10	Est. Cost $	DESCRIPTION OF PROPOSED WORKS	Code Prop Treat	Year of Treat
2	Amphitheatre Rd	15,840	West Highway	**5.0**	1957	2060	297,160	**10**	200	Check Bridge ID. Plated as ID 180 built in 2012 but has had ID 002 since first survey and was built in 1957.	I	2024
160	Vinoca Rd - Waterfall Tk	12,000	Duke St Avoca	**2.0**	2005	2130	247,680	**8**	1,000	Check if a council or State asset	I	2024
164	Waubra Talbot Rd	300	Sunraysia Highway	**6.0**	1900	2070	252,700	**8**	200	Check Bridge no. Should be 164 plaque says 178 appears to be on the wrong bridge as it says the bridge was built in 2012	I	2024

Fig. 5.2 Table of matters requiring further investigation

It is recommended that council attend to the 11 items recommended for further investigation as funding permits. The estimated total cost of the works being $1,400

RECOMMENDATION: That all matters requiring further investigation be undertaken as funding permits.

5.2 Urgent Work Requirements

As described within 5.1 above urgent work requirements are all work requirements with an urgency rating of 7 and above.

There were a total number of 56 work requirements identified as urgent with an estimated treatment cost $157,200

The urgent works requirements are as detailed within Figure 5.3 below. The number and estimated treatment cost have both increased a little since the last survey in 2020. But have fallen in total cost a little if allowance is made for CPI movement.

Bridge Condition Survey – Pyrenees Shire Jun-2024

56	Total & Average Figures	56 Works Projects							$157,200			
Br. No. Mol Prog REQ	BRIDGE GENERAL DETAILS ROAD NAME	LOCAT. in m	REFERENCE CHAINAGE 00 AT	Insp Cond 0-10	Year of Const	Est Year of Rep	Replace. Value $	DETAILS OF PROPOSED ASSET WORKS Deg Urg 0-10	Est. Cost $			
7	Back Cemetery Rd	1,600	Beaufort-Carngham	8.0	1950	2025	514,080	10	$ 6,000	Provide erosion Protection to Abutments (CO-3)	M	2024
107	McKinlay St	100	Ararat-St Arnaud	5.0	1960	2080	453,600	10	$ 3,500	Repair or replace handrail	CR	2024
2	Amphitheatre Rd	15,840	West Highway	5.0	1957	2060	297,160	10	$ 200	Check Bridge ID. Plated as ID 180 built in 2012 but has had ID 002 since first survey and was built in 1957.	I	2024
22	Carngham Lake Goldsmith Rd	1,700	Beaufort-Skipton	5.0	1950	2070	1,994,920	9	$ 8,000	Repair and repaint Timber Hand rail CO 1	M	2024
135	Racecourse Rd	5,300	West Highway	6.0	1960	2045	234,360	9	$ 3,000	Repair very badly spalled areas on U-Slab	M	2024
168	Waubra Talbot Rd	11,800	Sunraysia Highway	5.0	1900	2055	295,200	9	$ 1,500	Seal full deck width to prevent further water intrusion damage to RC U-Slabs CO1	M	2024
160	Vinoca Rd - Waterfall Tk	12,000	Duke St Avoca	2.0	2005	2130	247,680	8	$ 1,000	Check if a council or State asset	I	2024
46	Dobsons Lane	2,500	West Highway	6.0	1965	2080	200,640	8	$ 1,500	Fill at road level out to full extent of the width of the RC Deck CO 2	M	2024
145	Mortchup Rd	7,320	Carngham-Linton	5.0	1950	2070	109,000	8	$ 5,000	Provide down stream erosion protection to retain endwall CO 2	M	2024
112	Mooramong Rd	5,140	Glenelg Hwy	7.0	1955	2030	112,880	8	$ 1,500	Place Expansion joints under the main beams in conjunction with the spalling repairs CO 1	CI	2024
88	Landsborough Barkly Rd	3,200	Stawell-Avoca	4.0	1958	2080	416,760	8	$ 3,800	Repair 2 areas of badly damaged guardrail	M	2025
191	Beaufort Caravan Park F/B 2	680	Park Rd	7.5	1970	2025	48,600	8	$ 1,500	If Not upgrading the structure then reduce the gap in the handrails urgently CO1	CI	2024
166	Waubra Talbot Rd	8,500	Sunraysia Highway	5.5	1959	2070	1,105,000	8	$ 3,000	Repair and repaint timber handrails	M	2024
164	Waubra Talbot Rd	300	Sunraysia Highway	6.0	1900	2070	252,700	8	$ 200	Check Bridge no. Should be 164 plaque says 178 appears to be on the wrong bridge as it says the bridge was built in 2012	I	2024
100	Lillicur Rd	1,600	Sunraysia Highway	1.0	2000	2130	498,780	8	$ 1,600	Place 4 Chevron and 2 Flood depth Indicator Signs	CI	2024
165	Waubra Talbot Rd	5,860	Sunraysia Highway	5.0	1965	2080	418,500	8	$ 400	Clear excess growth from around guardrail and signs CO1	M	2024
78	Haddon Preston Hill Rd	2,975	Carngham Linton Rd	7.0	1955	2040	153,300	8	$ 4,000	Repair Spalled areas of RC U-Slabs CO 2	CI	2024
112	Mooramong Rd	5,140	Glenelg Hwy	7.0	1955	2030	112,880	8	$ 5,000	Repair Spalled areas of RC U-Slabs CO 2	CI	2024
124	North South Rd	550	Snake Valley-Pittong	6.0	1960	2045	155,000	8	$ 5,000	Repair Spalled areas of RC U-Slabs CO 3	CI	2024
127	North South Rd	4,900	Snake Valley-Pittong	6.5	1940	2035	97,000	8	$ 2,800	Repair spalled areas under the slab CO 3	M	2024
25	Carngham Linton Rd	520	Ballarat Carngham	4.0	1950	2060	235,920	8	$ 1,500	Seal full deck width to prevent further water intrusion damage to RC U-Slabs CO 1	CI	2024
28	Carngham Linton Rd	5,600	Ballarat Carngham	5.0	1955	2060	210,600	8	$ 1,500	Seal full deck width to prevent further water intrusion damage to RC U-Slabs	CI	2024
112	Mooramong Rd	5,140	Glenelg Hwy	7.0	1955	2030	112,880	8	$ 2,500	Seal full deck width to prevent further water intrusion damage to RC U-Slabs CO 1	CI	2024
144	Mortchup Rd	6,550	Carngham-Linton	5.0	1960	2060	202,520	8	$ 1,500	Clear growth and seal the outer deck areas to prevent water intrusion CO 1	M	2024
127	North South Rd	4,900	Snake Valley-Pittong	6.5	1940	2035	97,000	8	$ 2,500	Seal over full deck area to prevent water permeating the structure and place a drainage lip on the bottom outside on the RC Slab both sides CO 2	CI	2024
131	Pittong Snake Valley Rd	4,800	Carngham-Linton	6.0	1950	2060	185,000	8	$ 2,500	Seal full deck width to prevent further water intrusion damage to RC U-Slabs CO 1	CI	2024
135	Racecourse Rd	5,300	West Highway	6.0	1960	2045	234,360	8	$ 2,500	Seal full deck width to prevent further water intrusion damage to RC U-Slabs CO1	CI	2024
151	Stockyard Hill Rd	6,570	Beaufort-Skipton	6.0	1950	2050	169,280	8	$ 2,500	Seal full deck width to prevent further water intrusion damage to RC U-Slabs CO1	M	2024
164	Waubra Talbot Rd	300	Sunraysia Highway	6.0	1900	2070	252,700	8	$ 1,500	Seal full width of deck to prevent water penetrating between U-Slabs CO1	CI	2024
12	Beaufort Carngham Rd	19,705	West Highway	5.0	1960	2060	697,200	7	$ 1,000	Fill at road level behind Abutment CO2	M	2024
132	Pittong Snake Valley Rd	5,400	Carngham-Linton	5.0	1950	2070	121,800	7	$ 1,800	Repair one damaged Endwall	M	2024
18	Raglan Elmhurst Rd	8,800	Amphitheatre	4.0	1955	2080	148,800	7	$ 22,000	Repair Burnt and Damaged Guardrail	CR	2024
192	Beaufort Caravan Park F/B 1	500	Park Rd	7.5	1970	2025	30,668	7	$ 1,000	If Not upgrading the structure then reduce the gap in the handrails	CI	2024
85	King St, Beaufort	300	Neill St	3.0	1970	2070	54,900	7	$ 1,200	Reduce the gap in the handrail to prevent a fall off the structure CO1	CI	2024
158	Vinoca Rd	2,240	Duke St Avoca	6.0	1938	2060	320,880	7	$ 3,500	Repair spalled areas of culvert legs and render over walls generally CO1	M	2024
77	Haddon Preston Hill Rd	1,400	Carngham Linton Rd	6.0	1900	2035	40,000	7	$ 500	Re stand 2 fallen chevrons	M	2024
164	Waubra Talbot Rd	300	Sunraysia Highway	6.0	1900	2070	252,700	7	$ 400	Clear excess growth from around signs and straighten CO1	M	2024
12	Beaufort Carngham Rd	19,705	West Highway	5.0	1960	2060	697,200	7	$ 4,000	Repaint or otherwise provide Corrosion protection to Steel Beams - CO 2	M	2024
25	Carngham Linton Rd	520	Ballarat Carngham	4.0	1950	2060	235,920	7	$ 2,000	Repair cracked and spalled areas on several slabs CO 1	M	2024
79	Haddon Preston Hill Rd	3,800	Carngham Linton Rd	6.0	1960	2065	223,440	7	$ 4,000	Repair Spalled areas of RC U-Slabs CO 2	M	2024
143	Mortchup Rd	4,300	Carngham-Linton	6.0	1940	2040	130,880	7	$ 1,400	Repair spalled areas of deck slab	M	2025
144	Mortchup Rd	6,550	Carngham-Linton	5.0	1960	2060	202,520	7	$ 2,500	Repair Spalled areas of RC U-Slabs CO 2	CI	2024
120	Nerring Trawalla Rd	1,700	Beaufort Carngham Rd	6.5	1940	2035	139,080	7	$ 4,800	Repair spalled areas of RC deck CO-3 - May not warrant repair	M	2024
126	North South Rd	3,435	Snake Valley-Pittong	5.0	1955	2050	231,440	7	$ 1,800	Repair cracked and spalled RC U-Slabs	M	2025
121	Nowhere Ck Rd	330	Elmhurst-Glenpatrick	5.0	1970	2090	319,920	7	$ 2,500	Repair bad cracking on one U Slab	M	2024
151	Stockyard Hill Rd	6,570	Beaufort-Skipton	6.0	1950	2050	169,280	7	$ 3,500	Repair spalling and cracking on 2 slabs CO1	M	2024
164	Waubra Talbot Rd	300	Sunraysia Highway	6.0	1900	2070	252,700	7	$ 3,000	Repair spalled areas on RC U-Slabs CO1	M	2024
10	Beaufort Carngham Rd	13,000	West Highway	5.0	1964	2080	2,025,660	7	$ 3,000	Seal full deck width to prevent further water intrusion damage to RC U-Slabs	M	2024
20	Black Bottom Rd	13,000	West Highway	5.0	1955	2070	548,640	7	$ 2,000	Seal full deck width to prevent further water intrusion damage to RC U-Slabs CO1	M	2024
53	Eurambeen Raglan Rd	2,900	West Highway	4.0	1960	2080	162,440	7	$ 2,000	Seal full deck width to prevent further water intrusion damage to RC U-Slabs	M	2024
143	Mortchup Rd	4,300	Carngham-Linton	6.0	1940	2040	130,880	7	$ 1,500	Seal over full deck area to prevent water permeating the structure CO 2	CI	2024
145	Mortchup Rd	7,320	Carngham-Linton	5.0	1950	2070	109,000	7	$ 2,000	Seal full deck width to prevent further water intrusion damage to RC U-Slabs CO 2	M	2024
124	North South Rd	550	Snake Valley-Pittong	6.0	1960	2045	155,000	7	$ 2,800	Seal full deck width to prevent further water intrusion damage to RC U-Slabs CO 2	M	2024
125	North South Rd	2,625	Snake Valley-Pittong	5.0	1955	2060	191,600	7	$ 2,000	Seal full deck width to prevent further water intrusion damage to RC U-Slabs CO 1	M	2024
165	Waubra Talbot Rd	5,860	Sunraysia Highway	5.0	1965	2080	418,500	7	$ 1,500	Seal full deck width to prevent further water intrusion damage to RC U-Slabs CO1	CI	2024
166	Waubra Talbot Rd	8,500	Sunraysia Highway	5.5	1959	2070	1,105,000	7	$ 2,500	Seal full deck width to prevent further water intrusion damage to RC U-Slabs CO1	M	2024

Fig. 5.3 List of Urgent Works Requirements

5.2.1 Example of Urgent works requirements

Detailed below are four examples of urgent works requirements placed here to reinforce the urgency of many of these projects.

The top left photo is of a very badly eroded abutment on bridge 007 on the Back Cemetery Rd. There is already some of the road surface that has fallen in and remedial work is now very urgent.

The Top Right photo is that of the failed handrail on bridge 107 in Mckinlay St. This is in an urban area and the handrail has completely failed.

The Bottom left is a photo of the outlet and down stream endwall of bridge No 145 on the Mortchup Rd. Here there is very bad down stream erosion which if not attended to soon could result in the complete loss of the down stream endwall and perhaps even part of the main structure.

The bottom right is a photo of a badly spalled RC U-Slab on bridge No 078 on the Haddon Preston Hill Rd. If the deck is not to be replaced then repair work is required urgently

These four photos along with the descriptions above have been provided here to highlight the very severe nature of many of the urgent works requirements.

There are 56 items within the list in Figure 5.3 with an estimated treatment cost of $157,200 and most need attention within the next 1 - 3 years

RECOMMENDATION: That the urgent works requirements be inspected and programmed for treatment as funds permit and that the present $20,000 pa maintenance allocation be raised to at least $100,000 for the next 3-years.

5.3 Non Urgent Work Requirements

There were a further 136 works requirements identified within the urgency range 1 to 6 with an estimated treatment cost of $261,000. These projects while not as urgent as the ones above are recommended for attention as time and funds permit. The projects have not been listed here but can be found within the "Prop Works" sheet of the Moloney Bridges software file.

5.4 Load Limits

There were no existing load limits found

There were 13 bridges with recommended load limits ranging from 20 - 30 Tonnes as detailed within Figure 5.4 below.

Br. No. Mol Prog REQ	BRIDGE LOCATION DETAIL					General Details		
	ROAD NAME	LOCAT. in m	REFERENCE CHAINAGE 00 AT	Insp Cond 0-10	GENERAL DESCRIPTION	Load Limits		
						Existing Limits Tonnes	Prop Limits Tonne	Reason for Load Limits
7	Back Cemetery Rd	1,600	Beaufort-Carngham	**8.0**	Twin span full RC U-Slab Road Bridge		20	RC U-Slab Condition
10	Beaufort Carngham Rd	13,000	West Highway	**5.0**	Large Four span Full RC U-Slab Road Bridge		30	RC U-Slab Cracked Condition and configuration
24	Carngham Trawalla Rd	10,270	Trawalla Rd	**5.0**	Twin span full RC U-Slab Road Bridge		30	RC U-Slab Cracked Condition underneath
89	Landsborough Elmhurst Rd	2,700	Ararat-St Arnaud Road	**5.0**	Twin Span Full RC U-Slab Road bridge		30	RC U-Slab Cracked Condition and configuration
90	Landsborough Elmhurst Rd	6,770	Ararat-St Arnaud Road	**5.0**	Triple Span Full RC U-Slab Road bridge		30	RC U-Slab Cracked Condition and configuration
99	Lexton Ararat Rd	17,400	Beaufort-Lexton	**5.0**	Triple span full RC U-Slab bridge with extensive RC corrosion Problems		30	RC U-Slab Cracked Condition and configuration
112	Mooramong Rd	5,140	Glenelg Hwy	**7.0**	Small Single span RC U-Slab road bridge on Stone abutments		30	U-Slab - Very Small Span LL not Warranted P Moloney 2018
113	Moores Rd	500	Elmhurst-Glenpatrick	**5.0**	Triple Span Full RC U-Slab Bridge		30	RC U-Slab Cracked Condition and configuration
128	Nunns Rd	200	Carngham-Linton	**5.0**	Single Span full RC U-Slab Road Bridge		25	Cracked Condition of RC U-Slabs
131	Pittong Snake Valley Rd	4,800	Carngham-Linton	**6.0**	Small Single span RC Road Bridge with Stone abutments		25	RC U-Slab Condition and cracking - appears to have degraded since
135	Racecourse Rd	5,300	West Highway	**6.0**	Single Span Full RC U-Slab Bridge		30	RC U-Slab Cracked Condition and configuration
158	Vinoca Rd	2,240	Duke St Avoca	**6.0**	Twin cell Cast in Place RC Culvert built 1938 - extended both sides around 1970		30	RC U-Slab Cracking Condition
165	Waubra Talbot Rd	5,860	Sunraysia Highway	**5.0**	Single Span full RC U-Slab Road Bridge		30	RC U-Slab Cracked Condition and configuration

Fig. 5.4 List of bridges recommended for the imposition of load limits

Figure 5.4 contains the details of the 13 structures where it is felt that the bridges could benefit from the imposition of load limits.

While no structural calculations have been undertaken in the selection of the above five target bridges the recommendations are based upon our 50 years of experience in the design construction and maintenance of bridge assets.

RECOMMENDATION: That further investigations be undertaken into the benefits of imposing load limits in relation to the bridges listed within Figure 5.4

Section 6: Bridges at and above condition 6.5

This section lists all structures that were classified as being at and above condition 6.5. They are the structures that are most likely to require major rehabilitation or renewal over the next 10-years. Some will clearly require attention while others may remain in service for some time to come.

It is very difficult to provide a definitive list for replacement without taking the function of the road into account. This has not been done within this report. Rather, all structures that are at and beyond what is considered to be a condition approaching the need for rehabilitation have been listed in the table below and then presented individually with a set of photographs and a brief comment.

Council will need to draw its own renewal and major rehabilitation program from the list of these structures over the next 10-years. However, with a further 25 structures within condition 6.0, some of these may deteriorate to a point where they become a propriety over the next decade. So while every effort has been made to pin down the target structures the line between a condition 6 and a condition 6.5 - 7.0 structure is sometimes difficult to discern with just a visual condition inspection.

13	**Total & Average Figures**												$1,680,073	

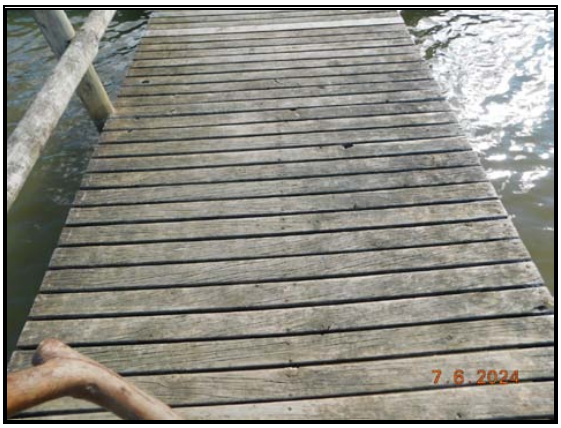
Br. No. Mol Prog	BRIDGE LOCATION DETAIL ROAD NAME	LOCAT in m	REFERENCE CHAINAGE 00 AT	OVERALL BRIDGE DETAILS Wid B/W Kerbs m	Tot Wid m	Tot Leng m	Deck Area sqm	Insp Cond 0-10	Const. Date	Const. E If Est.	Est Rep Date	GENERAL DESCRIPTION	Replace. Value $	Cumul. Replace. Value $ Calc.
7	Back Cemetery Rd	1,600	Beaufort-Carngham	6.5	6.8	12.6	86	**8.0**	1950	E	2025	Twin span full RC U-Slab Road Bridge	$514,080	$514,080
190	Beaufort Caravan Park F/B 3	440	Park Rd	1.8	1.9	14.6	28	**8.0**	1970	E	2025	Full Treated Pine Timber Jetty within Caravan Park	$41,610	$555,690
192	Beaufort Caravan Park F/B 1	500	Park Rd	1.5	1.7	8.2	14	**7.5**	1970	E	2025	Single Span timber footbridge with steel main beams	$30,668	$586,358
191	Beaufort Caravan Park F/B 2	680	Park Rd	1.4	1.8	18.0	32	**7.5**	1970	E	2025	Triple span full Timber Footbridge across to snake island	$48,600	$634,958
60	Eurambeen Streatham Rd	15,600	West Highway	7.9	8.6	2.8	24	**7.5**	1955	E	2030	Single span RC U-Slab Road Bridge with older Stone abutments	$150,480	$785,438
80	High St (Western Hwy), Beaufort	200	NW of Olida St	1.1	1.3	7.6	10	**7.5**	1995	E	2025	Small very low construction standard Footbridge	$14,820	$800,258
17	Beaufort Carranballac Rd	3,810	Stockyard Hill	5.8	6.4	1.8	12	**7.0**	1950	E	2030	Small Single span Stone Culvert with RC U-Slab Deck	$73,120	$873,378
58	Eurambeen Streatham Rd	9,500	West Highway	7.9	8.6	2.3	20	**7.0**	1955	E	2030	Single span RC U-Slab Road Bridge with Stone abutments	$122,680	$996,058
78	Haddon Preston Hill Rd	2,975	Carngham Linton Rd	6.2	6.5	3.7	24	**7.0**	1955	E	2040	Small Single span RC U-Slab Bridge with older Stone Abutments	$153,300	$1,149,358
112	Mooramong Rd	5,140	Glenelg Hwy	4.3	4.6	3.8	17	**7.0**	1955	E	2030	Small Single span RC U-Slab road bridge on Stone abutments	$112,880	$1,262,238
72	Goldfields Rec Reserve, Beaufort	150	East of Lake Rd at Sth East Cnr of Lake	1.6	2.1	57.7	121	**6.5**	1990	E	2030	Extensive timber bridge - Boardwalk within Beaufort Lake	$181,755	$1,443,993
120	Nerring Trawalla Rd	1,700	Beaufort Carngham Rd	5.5	6.1	3.8	23	**6.5**	1940	E	2035	Small Single span RC Road Bridge with Stone abutments	$139,080	$1,583,073
127	North South Rd	4,900	Snake Valley-Pittong	5.4	6.0	2.5	15	**6.5**	1940	E	2035	Small Single span RC Road Bridge with Stone abutments	$97,000	$1,680,073

Fig. 6.0 List of Possible Bridge replacements – Major Rehabilitation Targets

6.1.1 Back Cemetery Rd - Twin span full RC U-Slab Bridge ID 007 Condition 8

A twin span full RC U - Slab bridge with extreme concrete spalling on many of the U - Slab legs. The damage has progressed well beyond repair and will need at a minimum a full new deck

6.1.2 Beaufort Caravan Park - Treated Pine Jetty Bridge ID 190 Condition 8.0

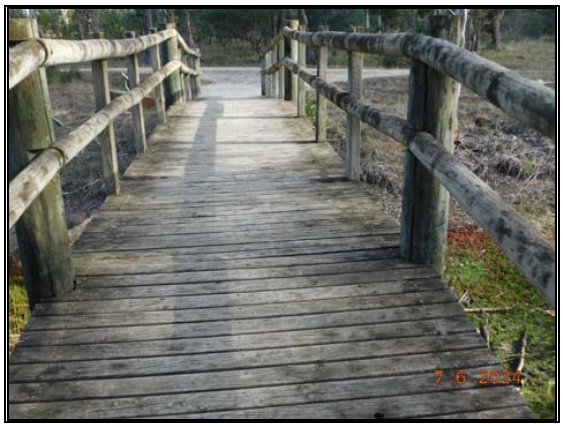


Small Treated pine timber jetty with a very poor condition deck. Probably not worth replacing the deck over the substructure which is also in very poor condition.

6.1.3 Beaufort Caravan Park - Timber and steel Foot Bridge No 1 ID 192 Condition 7.5

This is a single span footbridge within the Beaufort Caravan Park. The timber abutments and deck are in very poor condition but with some of the deck replaced it probably could remain in service for several years yet

6.1.4 Beaufort Caravan Park - Timber Foot Bridge No 2 ID 191Condition 7.5



A large 3 span treated pine footbridge in poor overall condition.

6.1.5 Eurambeen Streatham Rd - Small Single span Bridge ID 060 Condition 7.5

A small single span RC U-Slab bridge with the RC U-Slabs in a very corroded and spalled state. Would probably take a new deck but may be more economic to replace with a crown unit culvert.

6.1.6 High St Beaufort - Foot Bridge ID 080 Condition 7.5

A small low construction standard treated pine footbridge in very poor overall condition. It will need to be replaced in the near future.

6.1.7 Beaufort Carranballac Rd - Very Small Bridge ID 017 Condition 7.0

A very small and old bridge with stone abutments and newer RC U - Slab deck. The deck is very badly cracked and spalled throughout. Could replace the deck but might be better to replace with an RC culvert

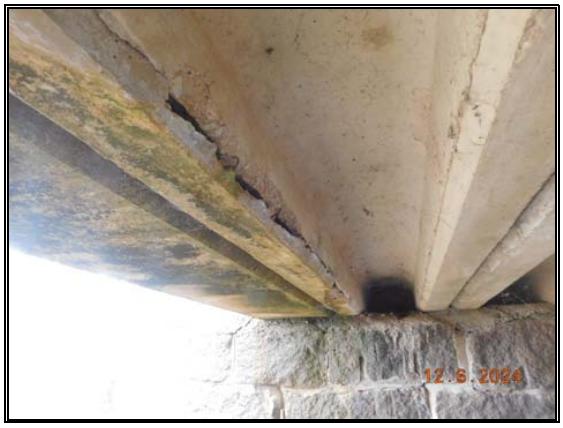
6.1.8 Eurambeen Streatham Rd - Small Single span Bridge ID 058 Condition 7.0

A small single span RC U-Slab bridge on older stone abutments. The U-Slabs are badly spalled and probably beyond repair. The structure could be redecked or replaces with an RC Crown unit.

6.1.9 Haddon Preston Hill Rd - Small Bridge ID 078 Condition 7.0

A small single span bridge with older stone abutments and an RC U-Slab deck. The deck is very badly cracked and spalled underneath and the abutments have moved and are bulging. Will probably require full replacement with an RC culvert.

6.1.10 Mooramong Rd - small Bridge ID 112 Condition 7.0



Small single span stone bridge with an RC U-Slab deck that is badly spalled and cracked on the outer slabs. Probably could be repaired or outer slabs replaced. Abutments in good condition.

6.1.11 Goldfields Rec Reserve - Extensive Timber Boardwalk - Bridge ID 072 Condition 6.5

This is a very long timber boardwalk in poor overall condition. The structure is submerged when the lake is full, so it will probably need to be replaced within the next few years

6.1.12 Nerring Trawalla Rd - Small single span Bridge ID 120 Condition 6.5

This is small single span bridge with cast in place RC deck and stone abutments. It will serve for some years yet and could possibly take a new deck but might be better to replace it with RC Culverts.

6.1.13 North South Rd - Small Single span Bridge ID 127 Cond. 6.5

This is small single span bridge with cast in place RC deck and stone abutments. It will serve for some years yet and the spalling is mostly on the outer sections of the RC Deck so it would be worth repairing to extend its service life

6.1.14 Summary of the structures at and above condition 6.5

Pyrenees Shire has thirteen structures at and above condition 6.5 with an estimated replacement value of $1,680,073.

With the new condition information council is in a position to determine its preliminary renewal – rehabilitation program for the next 10-years by further considering the strategic importance of the various routs.

Some of the condition 7.0 and above structures may well be able to remain in service for greater than 10-years and some of the condition 6.0 structures may deteriorate at a faster rate and need attention within the next 10-years. Regular surveillance is recommended on all structures but particularly the ones at and above condition 6 to ensure that the risk associated with these structures is minimized.

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For a detailed Explanation of the Moloney Model its assumptions and operations please refer to the document “Model All Explanation”. This is available from our web site at www.moloneys.com.au

Appendix A: Bridge Asset Valuations

A.1 Estimated Asset Valuations

Following the completion of the survey the data was placed into the Moloney asset management system and the table below represents a summary of the overall asset quantities and valuations. The Annual Depreciation figure of $545,057 is really an accounting figure and may vary from our preferred figure of Annual Liability. Annual Depreciation does have some limitations in that it is constrained by accounting standards and is designed to deliver a tax deductible figure for business accounting. Annual Liability is designed to deliver the actual long term average renewal demand on the asset base independent of any accounting constraints and can include an allowance for the cost of design work if required.

The annual liability figures at the ends of the table are linked to the renewal rates and life cycles as used within the financial modelling work undertaken for this report. They have far more flexibility than the annual deprecation values as they are not constrained by any accounting standards and tend to better reflect the real annualised cost of maintaining the assets.

ASSET DESCRIPTION	Total Quantity in sqm	Asset Life in Years	Replace. Value $	Written Down Value $	Accumul. Deprec. $	Annual Deprec. $	Average Date of Cond. Assessment
Road Bridges > 110	8,398	127.0	$50,679,230	$31,689,818	$18,989,412	$391,218	Jun-2024
Road Bridges < 110	3,116	104.2	$18,848,520	$10,746,572	$8,101,948	$145,558	Jun-2024
Foot Bridges High to Med Const.	80	109.2	$172,666	$111,189	$61,477	$2,108	Jun-2024
Foot Bridges Low Const.	205	47.0	$317,453	$56,283	$261,170	$6,174	Jun-2024
	11,800		$70,017,869	$42,603,862	$27,414,007	$545,057	

Fig A.1 Table of asset valuations

Important Note:

There are many variables that can be applied in the derivation of asset valuations. The above table is a draft only, based upon the best available details at the time of preparing the report and may not accord with the figures within the accounting system.

The above figures and the inputs that delivered them should be reviewed by council before they are adopted as the accounting valuation figures. The WDV has been based on the observed condition of the assets as at 10/6/2024. However there is a date of construction for all assets and the Moloney software can be used to deliver a WDV based on the age of the assets if required.

Appendix B: Asset Degradation – Performance Curves

Asset degradation or performance curves, unique to the district, can be developed once two or more consistent condition surveys have been undertaken. This is done in the Moloney system by examining all assets within a given condition rating following the first survey and determining which have degraded by the time of the second and or subsequent surveys.

The condition change between surveys is used to predict the annual statistical probability of an asset degrading from one asset condition to the next. In turn this equates to an expected average life within each condition rating. The degradation curves serve two very important functions. Firstly they are used within the financial modelling section of the Moloney system to predict future asset condition movement and financial demand. Secondly they should form the basis of the justification for the selection of depreciation or service life cycles within the accounting system.

The term Degradation Curve comes from a particular format that the degradation data can be presented in. Figure B 1 below is a graphical representation of one of the bridge groups to be modelled and shows how an average asset within the group would perform. In this case it commences at year zero in condition zero at the top left side of the graph and progresses to reach condition 10 after 194.58 - years.

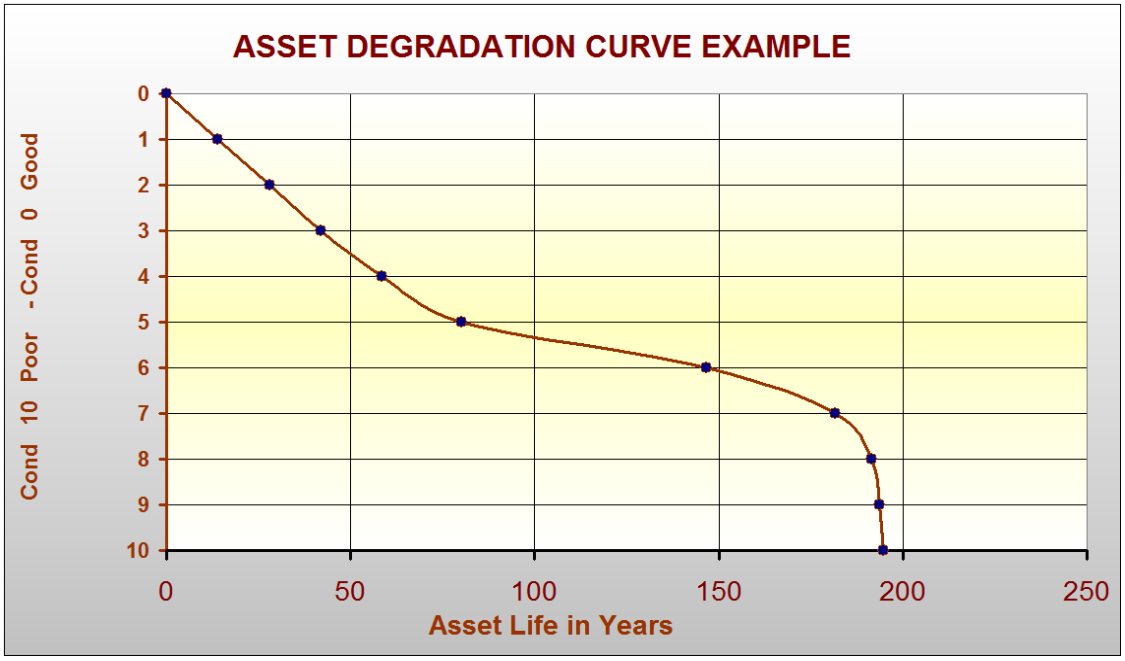


Figure B 1 Example of a Degradation Curve (See Fig B 2 First Column)

Figures sometimes need to be manually adjusted to remove inconsistencies resulting from very small sample size at the extreme ends of the condition range. In all cases the total expected life will be reduced because of the small sample size. In no situations will the total life be increased other than the rare case where there are no assets present within a condition range that have degraded between the two surveys, or there are no assets within a given condition range.

Bridge Condition Survey – Pyrenees Shire Jun-2024

Asset Condition Range	All Long Life Bridges 2010 - 2024	All Long Life Bridges 20103- 2024	All Short Life Bridges 2010 - 2024	All Short Life Bridges 2013 - 2024
9 - 10	1.0	1.0	1.0	1.0
8 - 9	2.0	2.0	5.0	2.0
7 - 8	10.0	5.0	10.0	10.0
6 - 7	35.0	30.0	19.0	13.1
5 - 6	66.5	45.0	35.0	36.3
4 - 5	21.5	35.0	15.0	25.0
3 - 4	16.6	21.4	15.0	20.0
2 - 3	14.0	12.6	15.0	15.0
1 - 2	14.0	30.0	15.0	15.0
0 - 1	14.0	14.0	10.0	12.0
	195	**196**	**140**	**149**

Fig B2 Bridge Degradation Curves - Expected life within each condition rating

The above degradation tables have been specifically developed for Pyrenees Shire by analysing the condition change between five condition surveys since 2010. The sample size is small but there has been reasonable consistency with results from other council districts.

Long life road bridges were found to have a total life to condition 10 of around 195 years and a life to intervention of around 180-years. Short life bridges were found to have 140 and 120 years life respectively.

The sample size and condition range for the foot bridges were too limited for us to be able to deliver definitive degradation curves. But the impact of these assets on the total bridge group is low so the lack of unique degradation curves will not have a big influence on the financial forecasting.

Appendix C - The Moloney Financial Model

C.1 The basis of the model

Predictive modelling is undertaken within the Moloney financial modelling software in the following way

- It is a whole of asset set model that predicts overall performance of the asset set not the individual asset.
- The model commences with the present condition distribution (series1 figures within each of the of the sub assets sections), it then degrades the assets to simulate the passage of time based on a unique degradation curve developed for each council (See Appendix B).
- From this point there are two distinct modelling paths. Model 1 and Model 2.
- Within Model No 2 - A retreatment intervention condition is nominated (level of service) and all assets that rise above the intervention level through the degradation process are returned as a capital renewal requirement. The primary output being a 20 year capital renewal profile to deliver a zero level of over intervention assets. (See the series 5 figures in each of the sub asset sections above).
- Within Model No 1 - A proposed 20 year capital renewal expenditure profile is input and the model predicts the resulting asset condition change with time. (See the series 6 figures in the sub asset sections). Condition change can be monitored in a number of ways but the extent of the asset base that rises above the selected intervention level each year is considered to be the most useful. (Over intervention Assets or OIA's)
- We have also reverse engineered model No 1 through an iterative process to deliver a desired extent of OIA's after a selected number of years. The model then delivers the annual expenditure necessary to achieve this outcome. We call this operation the "funding scenario finder" and a further explanation is available within Appendix D below. A detailed explanation is available from our web site at www.moloneys.com.au off the Information Tab - 1 The Funding Scenario Finder Aug 2018

C .1.1 More detail on the operation of the Financial Model

For a more detailed explanation of the model and how it works please refer to our web site at www.moloneys.com.au and from the Information tab download the PDF document titled the basis of the Moloney Model. There is also an extensive amount of other background information. No log in or other details are required to be input on the web site for full quick and simple access to this information.

C.2 Source and Status of the Modelling Inputs

Modelling outcome is very much dependent upon the accuracy of the input data and how assets are grouped. The basic five input criteria required for the modelling process are detailed below with their source identified.

The degradation curves used in the modelling process within this report have been specifically developed for Pyrenees via a statistical analysis of asset condition change over five condition surveys since 2010.

Rehabilitation Cost	—	Supplied by Council
Present Expenditure Levels	—	Supplied by Council
Asset Quantity	—	Directly from this survey
Asset Condition	—	Directly from this survey
Degradation Curves	—	Unique Degradation curves developed by MAMS

Modelling outcome is dependent upon all 5 of the above variables. If any one is of poor or questionable quality then the whole process can be flawed.

For Pyrenees the modelling inputs are now considered to be quite strong and reliable.

C.2.1 Asset Unit Renewal Rates

The asset unit renewal rates used within the modelling sections of this report are all based upon the projected cost to renew or rehabilitate the asset. Unit rates used within the asset valuation section may vary depending upon the accounting requirements of the council and may not directly relate to the values and or service lives used within the model.

C.2.2 Modelling Projections

This report is limited in its financial analysis of the costs associated with the ongoing cyclical rehabilitation of the existing road network. Costs associated with new or upgraded assets would need to be added to the total expenditure levels delivered here. The financial analyses undertaken within the report can best be seen as an estimate of the ongoing financial demand to maintain the present asset base in perpetuity.

Any variation from this approach would be detailed within the sub asset report sections. For example council may have a policy to include the cost of bridge design within the financial modelling figures so that design becomes part of the annual liability associated with the assets.

Appendix D Setting the Extent of Over Intervention assets and the funding scenario finder

This Appendix will deal with the setting of the Intervention Level, the setting of the extent of Over Intervention Assets and a brief look at the operations of the Moloney "funding scenario finder".

D.1 Definitions

D.1.1 Intervention Level - Level of Service

The Intervention level is the condition rating at which it is believed the asset should be replaced or rehabilitated. An asset usually commences at condition zero when new or newly rehabilitated and then progresses with time up the 0 - 10 condition rating scale. While the scale ends at condition 10 it would be normal to intervene to replace of rehabilitate the asset within the condition range 6 - 9 depending upon the desired level of service.

The intervention Level is simply the condition rating point at which the authority decides an asset should ideally be replaced or rehabilitated. You may not always achieve this level of service and the extent of the asset base that is above the selected intervention level at any time is your level of over intervention assets or your level of OIA's.

D .1.2 The Extent of Over Intervention Assets (OIA's)

The extent of OIA's is a very strong indicator of overall condition performance. In very simple terms it is the extent of the asset base that is above the selected Intervention level. It can be applied at an individual asset set level, a sub asset group level or at the whole of the bridges group level. It can also be expressed in a number of different ways three of which are as detailed below and as recorded at the top of Figure 4.5 above.

1. The OIA's as a Percentage of the total asset set valuation
2. The Dollar value of the OIA's
3. The OIA's as a percentage of the value of one year's average annual liability or consumption rate.

D .2 Setting the Extent of Over Intervention Assets (OIA's)

If you had $1,000 as the level of OIA's on a total asset base of $100,000 your extent of OIA's would be 1.0% if expressed as a percentage of the total asset base. (1 in D.1.2 above). Its value would be $1,000 (2 in D.1.2 above). However, there is a problem in reporting on a simple percentage of OIA's across assets with different service lives. Just as there is in comparing the dollar value between authorities with very different asset replacement values.

For example, if reporting on a single asset set with a service life of 100 years that had OIA's of 10% of the asset base, this would represent a very poor situation, with 10 years worth of average annual liability as the backlog. But if reporting on an asset set with a service life of 10 years that same 10% level of OIA's, would represent only 1 year's level of average annual liability and would be a very sound position to be in. Hence straight reporting of the percentage of OIA's does not translate well between assets with different service lives. Similarly the total dollar value of OIA's cannot be compared between authorities with different asset base valuations and unit renewal rates.

To address this problem the extent of OIA's can be expresses as the number of years worth of annual liability (in accounting terms the number of years worth of annual depreciation) that the level of OIA's represents. The size of the backlog of OIA's expressed in this way provides a really strong indicator that is independent of both asset service life, total asset valuation and the unit renewal rate.

This is of particular value when using the Moloney funding scenario finder on multiple asset sets with different service lives. In this situation the desired extent of OIA's can be set just once within the model as a percentage of one year’s annual liability, rather than manually selecting different percentages of OIA's to match expected service life for different asset sets. Service life is thus eliminated as a variable. The model can then apply the same condition outcome in financial terms to sub asset sets with quite different service lives.

D .3 Standardised descriptors for the level of over Intervention Assets OIA's

Figure D 1 has been developed as a guide to the selection of a suitable level of OIA's. The figures within the table are based on our 30 years of road and bridge condition rating experience, involving in excess of 280 council condition surveys.

Guide to the acceptable extent of over intervention assets (OIA's)

% Range of one years Annual Liability	Your Asset Base renewal value at the top of this range	% of the total value of all assets at the top of the range	Standardised Condition Description	Additional Comments on Descriptor
0% - 50%	$296,501	0.4%	Exceptionally good	Extremely low levels of over intervention assets
51% - 100%	$593,001	0.9%	Excellent	Very low level of over intervention assets
101% - 150%	$889,502	1.3%	Very Good	low level of over intervention assets
151% - 200%	$1,186,002	1.7%	Good	Low to acceptable level of over intervention assets
201% - 250%	$1,482,503	2.1%	Fair	Condition only Fair and a little below the good range
251% - 300%	$1,779,004	2.6%	Just Acceptable	Level of OIA's at the upper extent of the acceptable range
301% - 350%	$2,075,504	3.0%	Poor	Moving into the start of the problem area
351% - 400%	$2,372,005	3.4%	Very Poor	In need of urgent reduction
401% and Above	N/A	N/A	Within the problem Zone	Severe problems with assets in this condition

Figure D 1 Standardised descriptors for the level of OIA's

Figure D 1 displays nine ranges of OIA's expressed in years worth of annual liability. As explained above, linking the extent of OIA's back to the number of years of annual liability eliminates the problem that can occur with different asset lives. Reporting the extent of OIA's in this way provides a uniform platform that enables strong internal and external benchmarking of Council performance as well as eliminating the bias that can occur with short life assets that may have what at first appears to be a high level of OIA's. It also allows the setting of a single and consistent extent of OIA's across several data sets with different service lives when using the Moloney model.

What the table is saying in the simplest of terms is that a level of one year's annual liability as the value of OIA's is an "Excellent" position to be in. Two years remains at a "Good" level. Three years is moving into the start of the "Just Acceptable" range and four year and more is considered to be a "Very Poor" overall condition.

Another way of looking at it is to think of it as the number of years you are behind in meeting the renewal demand in terms of year's worth of unmet annual liability, or average annual renewal demand.

Present extent of OIA's expressed in three ways			Your overall road asset condition based in the extent of OIA's	
Current % of OIA's expresses in years worth of average annual liability	Your present value of OIA's in $	Your OIA's as a % of the total asset base valuation	Moloney standardised condition description	Additional comments on sandardised condition descriptor
201%	$1,262,387	1.80%	Fair	Condition only Fair and a little below the good range

Figure D 2 your extent of Over Intervention Assets as a % of annual liability

Figure D 2 presents your level of OIA's expressed as a percentage of one year's level of annual liability. Your figure being 201%. The table also records the total value of your OIA's" in straight dollar terms as well as it's percentage of the total asset base replacement value.

Your figure at 201% of one year's annual liability is just beyond the top of the "Good" condition range and is at the best end of the "Fair" condition range.

D .3.1 Extent of OIA's based on Standardized Intervention levels

There can be a problem in reporting on the extent of the level of Over Intervention Assets (OIA's) because it is strongly liked to your selected intervention level.

Your intervention level of condition 7.0 is a little lower than what we consider the industry standard to be at condition 8.0 (You are providing a better level of service). Thus we like to also present your level of OIA's based on a set of standardised intervention levels (In this case at Condition 8.0).

Bridge Condition Survey – Pyrenees Shire Jun-2024

Present extent of OIA's expressed in three ways			Your overall road asset condition based in the extent of OIA's	
Current % of OIA's expresses in years worth of average annual liability	Your present value of OIA's in $	Your OIA's as a % of the total asset base valuation	Moloney standardised condition description	Additional comments on sandardised condition descriptor
98%	$552,500	0.79%	Excellent	Very low level of over intervention assets

Figure D 2.1 Your Standardises level of Over Intervention Assets as a % of annual liability

Based on the standardised intervention levels your total level of OIA's is reduces to 98% of the level of one years annual liability which equates to an "Excellent" overall condition rating (See Figure D1 above).

Note that all figures used within the report that represent the average annual asset consumption rate (annual liability) are linked to the asset lives and unit rates used within the modelling process. The report is in no way bound to accounting lives or unit renewal rates, as these can have accounting standards constraints that render them quite problematic in the prediction of future renewal demand.

D .4 The Moloney funding scenario finder and it's inputs

The Moloney financial modelling software has the capacity to develop a recommended renewal funding profile that will deliver a nominated extent of over intervention assets within a selected time frame. A global outcome can be set for the whole bridges group. In this way the model is also used to allocate funding between the different bridge sub asset groups to deliver the best overall condition outcome for the whole b ridge group.

There are three input criteria that can be set independently for each sub asset class or they can all be set to a common figure for all assets. They are generally set to a common figure but sometimes there may be sound reasons why certain assets are set independently.

The funding scenario finder operates within the Moloney model in an iterative way to develop a recommended funding profile that will deliver on a desired condition outcome. There are three basic input criteria.

1. Desired extent of over intervention assets (OIA's)
2. Year ahead by which you wish to achieve this outcome
3. The value of any annual compounding percentage increase in renewal funding

D.4.1 Desired extent of over intervention assets

As detailed within D3 above the extent of over intervention assets is generally set in terms of the number of year's worth of annual liability that it represents. It is often set to the same figure for all bridge assets. But it can be varied if required.

D.4.2 Year ahead to achieve the condition outcome

This can be set within the model for any time frame from 3 - 50 years. The most common time frame is 10 years.

D.4.3 Annual compounding increase in renewal expenditure

This facility was included to enable the year one commencing expenditure to be lowered to match the planned expenditure. In this way a funding strategy can be developed that commences from your present level of renewal expenditure and ends up at a higher level in later year. Most councils do have a growing renewal demand and this facility caters for that situation. It is designed to delivers a proposed future funding strategy that starts from where you currently are and gets you to where you need to be with asset condition in future years.

D.4.4 The funding scenario finder operation

The program uses the Moloney Model No 1 (see Appendix C 1 above) in an iterative way to deliver the recommended funding strategy. Model No 1 was designed to deliver the predicted condition outcome for a selected renewal expenditure profile over a 3 - 50 years time frame.

An iterative process has been programmed within Model No 1 based on the above three input criteria. It commences by estimating the year one commencing funding level required to achieve the condition outcome. It then keeps adjusting that figure by lifting or dropping it depending upon the condition outcome. When the condition outcome is within 0.05% of the desired level (as set in 1 above) the process ceases and that figure is returned as the required year one commencing expenditure level.

Within the Moloney software the scenario finder can be run for a single asset set or more commonly for all bridge asset sets that are being modelled. When running it for multiple bridge asset sets it has the added advantage of splitting the total renewal funding on a needs basis between the different asset classes and ensuring that none of them get forgotten.

D.4.5 Your settings within the Funding Scenario Finder

Your bridge and assets were broken down into four separate data sets for modelling. We then applied the three funding scenario finder criteria to each of the data sets and ran them through the Moloney Model.

The table within Figure D3 below contains the three input criteria for each of the four asset sets that were modelled. In this case the same 3 input criteria were adopted for all four data sets.

The table also highlights the outcome of the model after the five year forecast period.

Your present level of OIA's at 1.80% of the total valuation of the network will be reduced to 0.5% after 5 years.

The value of your OIA's will reduce from the present level of $1,262,387 down to $296,501

This represents a very strong outcome on the back of a recommended annual renewal expenditure of $416,000 pa for the next 5-years. But please note that a further important recommendation is to lift the maintenance expenditure from its present level of $0 pa up to $150,000 pa.

Road Sub Asset Set Description	**Criteria 1** selected extent of the asset based to be over the intervention level extressed in years worth of Annual Liability	**Criteria 2**.Years to achieve the extent of OIA's	**Criteria 3** Annual % of Compounding increases if required	Annual Compounding increase in renewal expenditure expressed in $	The Moloney overall condition rating for this level of OIA's	$ Value of OIA's at the end of the modelling period
Road Bridges > 110	50%	5	0.0%	$0	Excellent	$196,610
Road Bridges < 110	50%	5	0.0%	$0	Excellent	$95,682
Foot Bridges High to Med Const.	50%	5	0.0%	$0	Excellent	$977
Foot Bridges Low Const.	50%	5	0.0%	$0	Excellent	$3,232
	50%	5	0.0%	$0	Excellent	$296,501

Figure D 3 Your "Funding Scenario Finder" Inputs and results

We did not run the funding scenario finder out beyond 5 years because it was felt that you needed to deliver a strong reduction in the level of OIA's over that first 5 years. With this achieved we looked at what level of renewal expenditure was required to maintain that total level of OIA's over the full 20 year period.

The results can be seen within Figure 4.5 above where the recommended funding level is

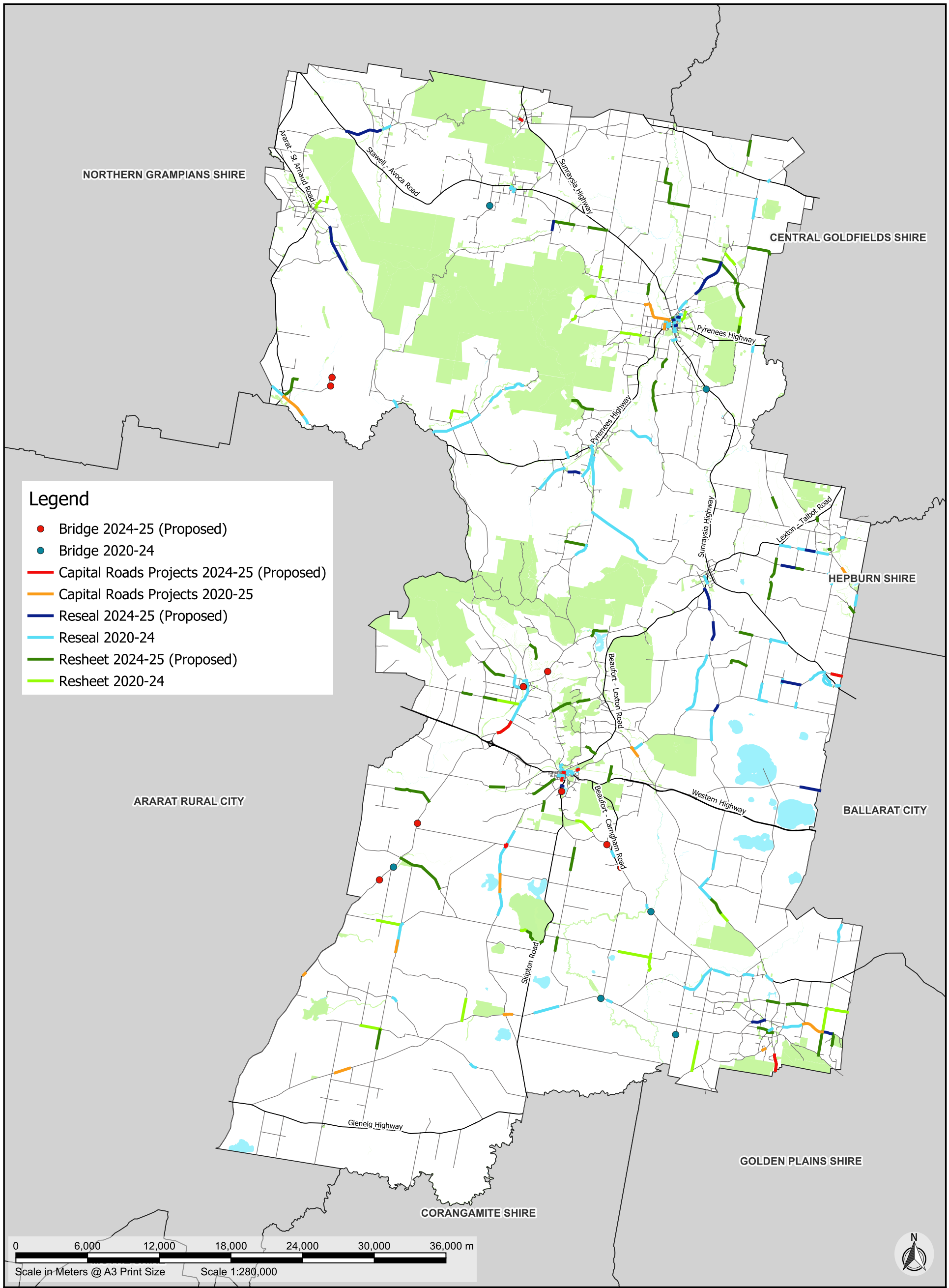
$416,000 pa for years 1 - 5 and $366,000 pa for years 6 - 20

Appendix E Glossary of Terms and Definitions

The table below contains a list of explanations for some common terms and phrases that have been used within the report

Term Used in Report	Explanation
Asset Condition Rating Scale	The condition Rating scale for all assets is on a (0 - 10) scale with 0- Brand new and 10 - No remaining value
Annual Depreciation	This is an accounting term designed to deliver the annual tax deductibility associated with an asset. It is largely irrelevant to Local Government financial management and forecasting, but Australian accounting standards dictate that it be reported upon e
Annual Liability	This is the average annualised cost of the future replacement of the full extent of the asset base. It can vary dramatically from "Annual Depreciation". Financial Forecasting needs to be linked to the Liability of future renewal or replacement cost rathe
Asset set	This is an individual set of assets that are modelled together as one like performing group.
Backlog	This is an alternative term used to express the extent of Over Intervention Assets as a backlog of unmet renewal demand.
Funding Scenario Finder	The Moloney Financial Model has an inbuilt function that can create a recommended funding profile across the whole of the roads group based on a desired extent of over intervention assets (OIA's) after a set time frame. The scenario finder enables all ass
Greenfields - Brownfields Construction costs	These are accounting terms that can have a huge impact on financial modelling outcome. Greenfields construction cost is the original cost when the site was vacant with no traffic or other incumbrances. Brownfields construction cost is the cost associated
Intervention Level - Or Retreatment Intervention Level	This is the point within the condition rating scale (0 - 10) that you determine the asset needs to be replaced or rehabilitated. It represents your planned level of service and is normally within the 6 - 9 cond. Range
Level of Service	Level of service within this report is directly related to the selected "Intervention Level". Low intervention level delivers high level of service, while high intervention level delivers Low level of service.
MAMS	Moloney Asset Management Systems.
Moloney Standardised Condition Descriptor	This is a description developed by MAMS that links overall asset condition to the extent of over intervention assets expressed as the number of years worth of "Annual Liability"
OIA's	"Over Intervention Assets"
Over Intervention Assets OIA's	This is the extent of the asset base that is above the selected intervention level. It is the extent of the asset base that needs renewal now. Sometimes referred to as the backlog of OIA's
Replacement Value	All replacement values used within this report (other than within Appendix A dealing with accounting valuations) are based on the actual planned replacement or rehabilitation cost of the asset. Also referred to as the "Renewal Cost". It may vary consider
Service Life	This is the expected life in years that an asset on average will remain in service. Service life will reduce as your level of service improves with lower intervention levels. You don't get the additional asset life that could be obtained beyond the intervention level.
Sub Asset Set	A Sub asset set is made up of a set If like performing assets that will be modelled together. They need to have the same service life and retreatment intervention level. For example a low construction standard foot bridge with a service life of 40 years could not be modelled with a long life road bridge with and expected love of 140 years.

Figure E 1 Glossary of terms and Definitions used in report



Pyrenees Shire Council

5 Year Capital Works Projects

Date:28/08/2024

Pyrenees Shire Council

RECOVERY PLANS

OCTOBER/NOVEMBER 2022 FLOODS
BAYINDEEN ROCKY ROAD BUSHFIRE 2024

Summary of Review
September 2024

BACKGROUND TO THE RECOVERY PLANS

The Pyrenees Flood Recovery Plan was developed in February 2023 and formally adopted by Council on Tuesday 21 February 2023.

The Recovery Plan for the Bayindeen Rocky Road Bushfire was developed in April 2024 and formally adopted by Council on Tuesday 16 April 2024.

The aim of these plans is to return the community to a normal state of functioning. It is not known how long this will take so the plans are living documents which will be reviewed and amended on an as-needs basis until the aims and objectives have been satisfactorily met.

The plans provide a summary of the review of recovery activities for both the Oct/Nov 2022 floods and 2024 fire undertaken by Council during the period October 2022 to end of August 2024. Actions in both plans may be similar and overlap each other.

A copy of the Flood Recovery Plan is available for viewing on the Council's website: https://www.pyrenees.vic.gov.au/Emergencies/Flood-Recovery

A copy of the Bayindeen Rocky Road Bushfire Recovery Plan is available on Council's website: https://www.pyrenees.vic.gov.au/Emergencies/Bayindeen-fire-recovery-information

KEY OUTCOMES AND CELEBRATIONS TO 31 August 2024

- Disaster Relief Australia helping residents with clean-up.
- BlazeAid and Landmate helping with fencing.
- Support community-led recovery/resilience events, activities, and initiatives continue such as Women in Business event (B4B) and BBQ & Chat with a Mate at Raglan (Beaufort Rural Hardware).
- Forming a network with community service groups such as Rotary, Apex to coordinate direct assistance for residents.
- Advocating for local health services (Ballarat Community Health and Grampians Health) to provide psychosocial support.
- Partnering with Pyrenees Community House to support community events.
- Drop-in sessions held in Raglan, Amphitheatre and Beaufort after the fires. Drop-in session held in Avoca and Natte Yallock after the floods.
- $3million (41%) of repair works have been completed to restore almost $7+million worth of flood damage to Council's infrastructure.
- Partnering with Windermere Services to provide outreach and follow up of referrals for further assistance.
- Submission and presentation made to the Parliament of Victoria Legislative Council Environment and Planning Committee into the 2022 Flood Event Inquiry.
- Betterment funding has been announced to assist Council to build some infrastructure back better, so it is more resilient to flooding.
- Successful advocacy to extend the closing date of flood related grants.
- Successful advocacy for additional resources to support the flood recovery process including the employment of a Flood Recovery team.
- Free rubbish disposal service for affected residents.
- Support community groups/committees to apply for funding to help restore and rebuild flood affected community infrastructure.
- Development and distribution of a recovery newsletter.
- Establishment and staffing of Recovery Centres and providing outreach programs and services to outlying residents.
- Prompt establishment of internal Recovery Committee to enable an integrated and coordinated approach to the recovery process.

Photos (L to R): Saving of a joey, CFA trucks lined up in Beaufort, Disaster Relief Australia cleaning-up, Women in Business event

Photos courtesy of Pyrenees Advocate, Disaster Relief Australia and Preface Films

KEY CONSIDERATIONS MOVING FORWARD

⇒ Consecutive, concurrent and compounding emergency events in the Pyrenees.

⇒ Future events and adaptation to climate change.

⇒ Returning agriculture to production.

⇒ Business viability.

⇒ Income support for primary producers and business owners, or other assistance while businesses recover.

⇒ Ongoing support for community groups and organisations.

⇒ Burnout of volunteers in the restoration process and ways to increase volunteerism.

⇒ Development of more complex mental health issues as time goes by.

⇒ Increased risk of family breakdown due to pressures involved in the rebuilding process.

⇒ Uncertainty created by government policy and the feeling of lack of control over determining one's own future.

⇒ Loss of population if people move away from the area and the resulting flow on affects to the viability of the shire, particularly small rural communities, should this occur.

⇒ Creation of economic opportunities, jobs and agricultural diversity.

⇒ Attracting tourism dollars to the area.

⇒ Maintaining the viability and sustainability of towns and small communities into the future.

⇒ Monitoring resource requirements over time and advocating for additional resources if needed.

⇒ Residents limited understanding or complacency regarding the flood/fire risk in the Pyrenees.

Photos (L to R): community meeting, Mayor Cr Vance with the Governor General. The Hon. David Hurley and Mrs Linda Hurley, volunteer thankyou, BlazeAid volunteers.

Some photos courtesy of BlazeAid

FLOOD RECOVERY ACTION PLAN

KEY RECOVERY AREA 1 – RECOVERY COORDINATION AND BUSINESS CONTINUITY

No.	Action	Tasks	Timeframe	Progress			Status Update
				Complete	Started/ Ongoing	Not yet Started	
1	Implement organisational structure for 'Normal' and 'Recovery' function	• Divide the Council structure into 'Normal Business' and 'Recovery Team'	January 2023				Organisational structure is complete and in place. The structure is available in the Flood Recovery Plan.
2	Activate and support the Pyrenees Flood Recovery Team	• Establish the Flood Recovery Team • Identify location for the Team • Promote and support services available through the Team • Monitor ongoing needs	January 2023				The Flood Recovery Team was established in January 2023 to oversee the longer-term. The Team has been promoted widely through word of mouth, local media, noticeboard, Council's website and through the Flood Recovery Newsletter. Needs of the Team are monitored on an ongoing basis.
3	Resource a recovery team from existing and new staff, agencies and consultants and back fill 'normal business' structures as required. Seek government support for additional resources	• Employ a Flood Recovery Coordinator to lead the recovery • Employ a Community Recovery Officer • Employ a Flood Recovery Admin Support Officer • Contract a consultant to coordinate the reinstatement of infrastructure	December 2022				A Community Recovery Officer, Flood Recovery Coordinator, Admin Officer and Infrastructure Officer have been employed.
4	Activate and support the Municipal Flood Recovery Coordination Committee	• Review Municipal Emergency Management Plan for committee structure. • Invite potential members to meetings. • Review Terms of Reference. • Identify and discuss resource and recovery issues. • Provide feedback to Council and Government agencies.	February 2023				Council established an internal Flood Recovery Committee soon after the first flood event in October with Council staff and other recovery organisations such as Emergency Recovery Victoria (ERV) and Windermere Services. This Committee has now transitioned to recovery and resilience network. Contact with identified community representatives is continuing to plan and deliver recovery and resilience initiatives that best suits each community.
5	Develop a Pyrenees Shire Flood Recovery Plan focusing on the areas of coordination, social,	• Document incident background and recovery activities to date.	February 2023				Council's Flood Recovery Plan was adopted by Council Tuesday 21 February 2023. It is a living document which can be amended to suit the needs to the

No.	Action	Tasks	Timeframe	Progress			Status Update
				Complete	Started/ Ongoing	Not yet Started	
	built, economy, agriculture and natural environments	• Provide status reports every six months to inform the community and Council. • Incorporate feedback from sub-committees into the action plan, if required.					community. This plan is specific to the Oct/Nov 2022 flood events and doesn't replace Council's Flood Plan.
6	Identify and prioritise areas in Pyrenees Shire requiring assistance through obtaining and collating data.	• Use Council's GIS system to map impacted areas. • Use Crisisworks to collate the needs of the community for recovery coordination. • Seek data from service providers to assist in identifying recovery needs of the community.	November 2022 and ongoing				Crisisworks (database) is used to map and manage the needs of individual community members through manual data capture. The Recovery Team is working with Windermere Services to case manage support for residents using the Crisisworks system. Council's GIS system is used to map asset and infrastructure repairs. A diagram of the extent of damage is available in the Flood Recovery Plan.
7	Provide empathetic and relevant recovery information to the Pyrenees community	• Develop and implement a communications strategy. • Collate contact information for accessing services. • Develop a Pyrenees Flood Recovery Newsletter and circulate widely on an as needs basis. • Develop a Flood Recovery page on Council's website. • Attend community meetings to provide updates. • Report to Council.	November 2022 and ongoing				Communication has been ongoing since the start of the flood events with regular updates provided to the community on information such as access to support and road closures. Regular updates are included in the weekly noticeboard which appears in the Pyrenees Advocate. A recovery newsletter has been developed which includes contact information for accessing support services, events, news stories etc., and is distributed quarterly by email and in hard copy (resource centres, stores). A flood recovery page has been developed on Council's website and is updated regularly.
8	Establish funding sources for various stages for flood/storm recovery	• Seek funding arrangements available for community and Council. • Seek interim payments for asset repair covered under Council's insurance policy.	Ongoing				Funding has been secured through various government departments for immediate and ongoing flood recovery needs such as staff, infrastructure repairs, and recovery/resilience initiatives. Some community facilities are covered under Council's insurance policy and work has been completed on Avoca Recreation Reserve, Avoca Men's Shed and Beaufort Scout/Guide Hall. There are some works to complete on the Amphitheatre Recreation Reserve building. An

No.	Action	Tasks	Timeframe	Progress			Status Update
				Complete	Started/ Ongoing	Not yet Started	
							alternative location for the Beaufort Men's Shed is being worked through.
9	Develop financial structure based on recovery / response and funding sources	Create new program for the events, with a list of cost centres for specific projects and funding sources	November 2022				The flood event has been registered with the State Government and cost centres established for funding sources. This will be monitored for the length of the recovery process.
10	Implement physiological support service for staff involved and/or affected by the emergency.	Implement support services for teams and individuals.	November 2022 and ongoing				Council's Employee Assistance Program is available to support staff. Check in with staff involved and/or affected by the emergency occurs on a regular basis. David Younger, a clinical psychologist and natural disaster consultant, has held sessions for Council staff.
11	Carry out debriefs allowing staff to reflect, celebrate and inform future events.	• Investigate engaging a consultant to facilitate the debrief process. • Invite all staff to provide input into the debrief, should they choose to. • Ensure all staff have access to debrief documents.	June 2025				Some debriefs have been held with staff involved in the relief and recovery. Further debriefs will be held once recovery has officially closed allowing staff to reflect on the events and plan for future events.
12	Implement an internal communication process with staff (needs to be regular and detailed to address staff morale, customer service and consistent messaging.	• Circulating the flood/storm recovery newsletter • Report to Council on a quarterly basis.	October 2022 and ongoing				Council's Recovery Newsletter is distributed to the community on a quarterly basis. This newsletter now includes fire recovery. Flood status reports are presented to Council on a quarterly basis. A recovery update is emailed to all staff.

KEY RECOVERY AREA 2 – PEOPLE / SOCIAL / COMMUNITY WELLBEING

No.	Action	Tasks	Timeframe	Progress			Status Update
				Complete	Started/ Ongoing	Not yet Started	
13	Ensure community flood recovery is community-led with support from Council and agencies.	• Engage with affected communities to identify their medium and long term needs. • Identify and engage with existing community groups. • Work with existing community groups to build Resilience to Emergency events. • Improve communication by ensuring timely, accurate and localised information sharing • Identify emerging social issues for incorporating into medium and long term recovery plans. • Establish a process for reporting on insights from community activities, meetings or events. • Continually review and assess planned recovery activities and adjust as required.	Life of the recovery plan and ongoing				Discussions continue with community groups, Council staff, neighbouring Councils and other organisations working in the recovery/resilience space to plan and deliver recovery/resilience initiatives. An internal recovery/resilience working group is meeting regularly to discuss and plan recovery actions.
14	Material Needs	• Ensure residents have access to material needs such as food, clothing, furniture	Life of the recovery plan and ongoing				Staff through the Recovery Hotline continue to provide support to residents for needs such as food and clothing. GIVIT is being used to link residents with donations.
15	Mental Health	• Develop innovative approaches to supporting mental health across the municipality. • Provide counselling services to residents as required. • Provide a case support service to households/individuals.	Life of the recovery plan and ongoing				Ballarat Community Health (BCH), Grampians Community Health (GCH) and Partners in Wellbeing are providing mental health support. BCH and Partners in Wellbeing are available at the Recovery Centre on Wednesdays. Referrals are through Council or the Recovery Hotline.

No.	Action	Tasks	Timeframe	Progress			Status Update
				Complete	Started/ Ongoing	Not yet Started	
16	Clean-up Assistance	• Actively promote clean-up services available to flood affected residents. • Coordinate groups wishing to assist with local clean-up.	Life of the recovery plan and ongoing				Council continues to undertake clean-up activities on sites around the municipality if there is a need. Skip bins are provided as residents and community groups require them for clean-up and house repairs. A service group network has been established to help residents with jobs such as clean-up and gardening.
17	Donations	• Community Recovery Officer to match donators with specific people in need in consultation with agencies and service organisations. • Consider organisations such as GIVIT to coordinate donations.	Life of the recovery plan and ongoing				The Recovery Hotline has been referring residents with organisations such as GIVIT for donations. Council has also been referring resident needs with GIVIT.
18	Outreach/Social Welfare	• Develop an outreach program to meet the needs of residents. • Create an environment where people feel comfortable asking for help. • Encourage kitchen table visits by counsellors and case support workers.	Life of the recovery plan and ongoing				Outreach services by Council's Community Recovery Officer, Ballarat or Grampians Health Service and Partners in Wellbeing continue on an as needs basis. All organisations are providing services at gatherings such as markets, Ag shows and community emergency planning events. BCH and Partners in Wellbeing are available at the Recovery Centre on Wednesdays.
19	Referrals for Assistance	• Identify agencies / organisations who provide support and compile contact details in a fact sheet. • Engage with those impacted to determine the need and offer referral to services.	Life of the recovery plan and ongoing				Referrals for further assistance to other agencies are being managed by Council's Recovery Team and the Recovery Hotline staff.
20	Housing/Accommodation	• Monitor housing needs • Refer for building inspections	Life of the recovery plan and ongoing				DFFH is the lead agency for housing and is available to provide ongoing support. All housing needs for the floods have been complete.
21	Facilitate community-led activities, events, programs and projects.	• Engage with affected communities to identify their medium and long term aspirations and issues. • Identify community-based, activities, events and projects	Life of the recovery plan and ongoing				Council staff are engaging with community representatives and organisations to support community-led activities and events. Planning is underway to establish a Community

No.	Action	Tasks	Timeframe	Progress			Status Update
				Complete	Started/ Ongoing	Not yet Started	
		• Put in place a program of community events and programs. • Seek funding opportunities for medium to longer term activities and events.					Recovery/Resilience Network. Council's Community Development Team are also working on embedding longer term resilience initiatives as business as usual. Council, with funding through the Commonwealth and State Governments, launched the Community Resilient Grant Program to support community-led initiatives. Applications have closed and 13 applications were successful totalling $24,358.

KEY RECOVERY AREA 3: INFRASTRUCTURE / BUILT ENVIRONMENT

No.	Action	Tasks	Timeframe	Progress			Status Update
				Complete	Started/ Ongoing	Not yet Started	
23	Determine the tasks required to reinstate the infrastructure assets	• Establish an internal Council infrastructure working group to repair Council owned infrastructure. • Invite members of the community or other agencies on an as needs basis. • The working group to coordinate works in conjunction with Council's capital works program.	February 2023				A working group has been developed to coordinate repair to Council owned infrastructure. The group meet to discuss and plan flood recovery works. All tasks have been identified.
24	Restore roads and bridges	• Conduct road/bridge/culvert inspections and develop a priority matrix. • Undertake emergency repairs. • Establish an action plan for road and bridge rehabilitation. • Advocate for funding to rehabilitate road network and reconstruct damaged bridges. • Provide up to date information to the community. • Provide feedback to the Flood Recovery Committee.	June 2025				Repairs continue with $3M (41%) completed of the $7M+ worth of repairs. Follow-up inspections were completed in Oct/Nov 2023. Claims continue to be submitted through the Commonwealth Government's Disaster Recovery Funding Arrangements for reimbursement of costs to repair the infrastructure. Flood repair works on the ground are on hold for the time being until the remaining works are approved by the State. Heavy rain events occurred in Dec 2023 and early Jan 2024. Effects of these rain events will be monitored.
25	Restore community infrastructure	• Assess damage to community infrastructure such as public halls, toilets, playgrounds and reserves and recommend works required. • Identify responsible authority for repairs and provide support to re-establish the facilities.	December 2023				Council staff continue to work with insurers to restore damaged community infrastructure. Repairs on the Avoca Men's Shed, Avoca Recreation Reserve, Beaufort Scout/Guide Hall are complete. Work in the Amphitheatre Rec Res building is nearly finished.
26	Restore fencing	• Quantify fencing losses and identify opportunities for help to restore fences.	Ongoing				Landmate Teams continue to assist with fencing repairs. BlazeAid has finished with fence repairs after the floods.

KEY RECOVERY AREA 4: ECONOMIC / BUSINESS ENVIRONMENT

No.	Action	Tasks	Timeframe	Progress			Status Update
				Complete	Started/ Ongoing	Not yet Started	
27	Provide small business support.	• Visit local businesses to ensure support is provided.	Life of the recovery plan and ongoing				Council's Economic Development & Tourism staff visited local businesses after the floods to provide support such as applying for recovery grants. The State Government provided funding under the Small Business Immediate Flood Relief Program and quite a number of businesses and sporting groups received funding.
28	Attract visitors to the municipality to stimulate the local economy.	• Undertake a marketing campaign to bring visitors to the municipality.	Life of the recovery plan and ongoing				Tourism promotional videos have been produced in partnership with Business for Beaufort to attract visitors to the region. Pyrenees is part of newly formed Tourism MidWest Victoria, and work has begun to promote visitors to the region via engagement in the new Destination Management Plan and local action plans. Council is promoting the Pyrenees through three seasonal tourism campaigns: • Play in the Pyrenees throughout summer and autumn • Road to Red during winter • Unplug and unwind during spring
29	Implement appropriate education/skill training programs which assist business owners to make critical decisions and develop ongoing sustainability plans.	• Pursue programs which provide assistance to businesses.	Life of the recovery plan and ongoing				The Eco Dev team continue to work with industry groups B4B, Advance Avoca and Pyrenees Grapegrowers and Winemakers in their efforts to work collaboratively with others and promote their towns to visitors and potential new residents.
30	Ensure that major events continue to be held in the Pyrenees municipality and are well supported.	• Support community groups to get events back up and running.	Life of the recovery plan and ongoing				Ongoing work with major event organisers includes upgrades proposed at the Lake Goldsmith Steam Rally site (new wastewater system and a proposed resource centre), general support with marketing, grant information, and general advice to events organisations continues.

KEY RECOVERY AREA 5: AGRICULTURAL ENVIRONMENT

No.	Action	Tasks	Timeframe	Progress			Status Update
				Complete	Started/ Ongoing	Not yet Started	
31	Financial and mental health support is provided for primary producers to recover from the floods.	• Referrals are made to health services. • Coordinate financial counselling services for primary producers.	Life of the recovery plan and ongoing				Council's Community Recovery Officer and the Economic Development Team continue to reach out to primary producers to provide support. Referrals to the Rural Financial Counselling Service is managed by Council and the Recovery Hotline Team.
32	Implement appropriate education/skill training programs which assist farmers to make critical decisions and develop ongoing sustainability plans	• Seek opportunities under the Resilient Farmer Project. • Pursue programs which provide assistance to farming individuals, couples or families	Life of the recovery plan and ongoing				Both the National Centre for Farmer Health and Agriculture Victoria offer a range of programs to help primary producers with not only the recovery process but with help running a farming business. Information on both organisations is regularly promoted in the Recovery Newsletter and on Council's website.
33	Delivery of appropriate fodder for flood affected farmers.	• Monitor fodder needs. • A process is put into place for the coordination of fodder donations and delivery, if required.	Life of the recovery plan and ongoing				Referrals for fodder are through Need for Feed and Hay Runners. There haven't been any further requests for fodder following the floods however with ongoing dry spells in the north of the municipality, there are requests for stock feed.

KEY RECOVERY AREA 6: NATURAL ENVIRONMENT

No.	Action	Tasks	Timeframe	Progress			Status Update
				Complete	Started/ Ongoing	Not yet Started	
34	Enable rehabilitation of land	• Investigate options for programs and funding to meet land rehabilitation needs in the future such as re-vegetation projects and rehabilitation of waterways.	Life of the recovery plan and ongoing				Catchment Management Authorities (CMAs) that manage land and water resources in the Pyrenees Shire have been working on repairing riparian fencing, debris removal, erosion control and damage to riverbanks following the floods. Funding is available through CMAs for this type of work on private property.

No.	Action	Tasks	Timeframe	Progress			Status Update
				Complete	Started/ Ongoing	Not yet Started	
35	Minimise risk of mosquito borne diseases	• Reduce environments conducive to mosquito breeding • Implement control strategies where appropriate.	Ongoing				Advice was provided to residents to prevent mosquitos breeding by the Environmental Health Officer, has reverted to business as usual. Information is available from Council's EHO.
36	Ensure residents have access to free disposal of flood affected waste.	• Coordinate a flood waste disposal service which meets the needs of the community.	October 2022 and ongoing				A free flood rubbish disposal service continues to be made available to affected residents. A range of options have been provided including skip bins, truck and loader, public skips, and free disposal at transfer stations. This service has been well received by residents.
37	Reduce environmental and public health risks associated with flood affected septic tank systems	• Provide advice to residents to minimise risks and to reinstate septic tanks. • Inspect septic tanks at flood affected community facilities and make recommendations for reinstatement. • Inspect flood affected domestic septic tank units, where required.	October 2022 and ongoing				Proactive information and advice to affected residents was provided by Council's Environmental Health Officers (EHOs). This has reverted to Council's business as usual. Information is available from Council's EHO.

FIRE RECOVERY ACTION PLAN - SUMMARY

General and administration
Goal: To maximise ability of Council to lead recovery activities.

Theme	Strategies / Actions	Who	When	Progress			Status
				Complete	Started/ Ongoing	Not yet Started	
Recovery Committee	Council Disaster Recovery Committee.	Recovery Team	Feb 24				The Flood Recovery Team is now identified as the Disaster Recovery Team which works on recovery for both the floods and fire.
	Finalise Recovery Action Plan.	Kathy	Apr 24				Plan completed and was adopted at the April 2024 Council meeting
	Implement recovery reporting regime	Kathy / Admin	May 24				Reporting
	Consult on whether a community-led recovery committee is required / desired.	Recovery Team	Jun 25				Planning is underway to establish a recovery/resilience network.
Financial management	DRFA - Claims management advance request	Kathy	Mar 24				A request was granted for $1M
	DRFA - Maximise Claims	Recovery Team	Jun 25				The Recovery Team have submitted claims for fire related expenses. Awaiting approval from the State.
	Identify other funding available	Recovery Team	Jun 25				No top-up funding announced as yet
Evaluation	Incident Debrief - Conduct an incident debrief as soon as possible to identify strengths and weaknesses with the incident response, relief, and preparation for recovery processes.	CMT	Mar 24				Debriefs were conducted in March 2024 with staff. There was an all agency debriefs held in May 2024.
	Recovery Evaluation	Recovery Team	Jun 25				Recovery actions are evaluated on an ongoing basis

Communication and Information ***Goal: To ensure that impacted individuals continue to feel supported and heard.***							
Theme	**Strategies / Actions**	**Who**	**When**	**Progress**			**Status**
				Complete	**Started/ Ongoing**	**Not yet Started**	
Community information	Provide empathetic, relevant, and timely information to impacted community members and staff.	Comms	Life of the recovery plan and ongoing				Communications were sent out at the onset of the fire event advising community and staff of support available. There is a fire recovery page set up on Council's website. The existing flood recovery newsletter continues to be distributed and now includes fire recovery information. Communications are distributed through social media, via Crisisworks, posted and via email.
Staff communication	Establish ongoing meetings with CMT/ Recovery staff and ELT. Disseminate activities to broader organisation to widen involvement.	ELT / Comms	Life of the recovery plan and ongoing				A recovery updated was email to all staff at the end of May. Another will be sent out in September.
Community awareness & education	Provide regular information bulletins (social media, email, hard copy) to the community and staff on assistance available and activities being undertaken to enable people to recover well.	Comms / Recovery Team	Life of the recovery plan and ongoing				There is a fire recovery page set up on Council's website. The existing flood recovery newsletter continues to be distributed and now includes fire recovery information. Communications are distributed through social media, via Crisisworks, posted and via email.

Social Environment

Goal: To empower and support communities to restore and rebuild community functioning and resilience, and to support affected individuals to manage the personal, psychosocial, and financial impacts of the bushfire events and enhance their wellbeing whilst recovering.

Theme	Strategies / Actions	Who	When	Progress			Status
				Completed	Started/ Ongoing	Not yet Started	
Personal support to individuals (residents and property owners)	Develop a full list of impacted individuals from post impact assessment reports, Crisisworks data, and emergency payment data.	SIA Team	Apr 24				Secondary Impact Assessments were undertaken, and data captured in Crisisworks for the Recovery Team to provide the support required.
	Develop a comprehensive list of recovery support services available for individuals.	Recovery Team	Life of the recovery plan and ongoing				A list of support services is available on Council's website and in the recovery newsletter.
	Ensure affected residents have access to resources to assist with the recovery process. Arrange for referrals to connect into available services where not already provided.	Recovery Team	Life of the recovery plan and ongoing				Council's Community Recovery Officer is providing outreach services to affected residents along with other Council staff, Ballarat and Grampians Community Health, Partners in Wellbeing, and any other recovery support agencies. GIVIT has been engaged to link residents needs with donors. Stockyard Hill Wind Farm provided funds for a grant program. The Recovery Centre is open on Wednesdays at the Beaufort Resource Centre and Library. Other Recovery Agencies are available on these days.
	Develop a referral concierge service for impacted individuals who have not yet made contact but need support later on.	Recovery Team	Apr 24				Council's Recovery Team provide referral services when individuals need the service.
Personal support to	Develop a full list of impacted staff from post impact assessment reports, Crisisworks data, and emergency payment data.	Admin	Apr 24				A list of impacted staff has been produced.

Social Environment

Goal: To empower and support communities to restore and rebuild community functioning and resilience, and to support affected individuals to manage the personal, psychosocial, and financial impacts of the bushfire events and enhance their wellbeing whilst recovering.

Theme	Strategies / Actions	Who	When	Progress			Status
				Completed	Started/ Ongoing	Not yet Started	
individuals (staff)	Provide similar support and access to services as detailed for residents above.	Recovery Team	Life of the recovery plan and ongoing				Council staff who have been impacted are provided the same level of recovery support.
	Facilitate follow-up psychological support for impacted staff / Councillors.	People & Culture Dept	Life of the recovery plan and ongoing				David Younger, a clinical psychologist spoke to staff about the impacts of disasters in March 2024. Further sessions were held in August. Council also has the Employee Assistance Program available for staff. Organisations such as Partners in Wellbeing and community health services are available for support.
Social connections	Facilitate community led recovery through supporting activities, events, information, and access to resources to build connections.	Recovery Team	Life of the recovery plan and ongoing				A number of community-led events have been held such as Women in Business and Chat to a Mate. More activities and events will be held when the are identified on community need.
	Facilitate separate functions and connections with impacted staff. Maintain contact and follow-up.	Recovery Team					
Mental health	Organise long term case management with partner organisations to aid in mental health of residents, particularly those most vulnerable and who have been impacted by other recent natural disasters.	PSC / ERV	Jun 24				Case management partnerships with various organisations such as Partners in Wellbeing, Ballarat Community Health and Grampians Community Health, have been established.
	Organise long term case management with partner organisations to aid in mental health of primary producers that have experienced multiple natural disaster impacts over a relatively short time frame.	EcoDev / ERV	Jun 24				Case management partnerships with various organisations such as National Centre for Farmer Health, Partners in Wellbeing, Ballarat Community Health and Grampians Community Health, have been established.

Social Environment

Goal: To empower and support communities to restore and rebuild community functioning and resilience, and to support affected individuals to manage the personal, psychosocial, and financial impacts of the bushfire events and enhance their wellbeing whilst recovering.

Theme	Strategies / Actions	Who	When	Progress			Status
				Completed	Started/ Ongoing	Not yet Started	
	Ensure appropriate programs are in place to support the mental health and wellbeing of council staff, agencies and partners – those impacted as well as those having worked through the event.	People & Culture Dept	Life of the recovery plan and ongoing				David Younger, a clinical psychologist spoke to staff about the impacts of disasters in March 2024 and further sessions were held in August. Council also has the Employee Assistance Program available for staff. Organisations such as Partners in Wellbeing and community health services are available for support.
Promote information sharing	Support engagement and community participation in recovery activities.	Recovery Team					Engagement is underway with communities. Planning is underway for a community recovery/resilience network.
	Facilitate story telling opportunities for impacted individuals (Community).	Recovery Team					This is planned for the future, if the need is identified by the community.
	Facilitate story telling opportunities for impacted staff and families.	Recovery Team					This is planned for the future.
	Schedule and promote regular community recovery update mechanisms.	Comms	Ongoing				Communications were sent out at the onset of the fire event advising community and staff of support available. There is a fire recovery page set up on Council's website. The existing flood recovery newsletter continues to be distributed and now includes fire recovery information.
	Improve communication by ensuring timely, accurate, and localised information sharing.	Recovery Team / Comms					Communications are distributed through social media, via Crisisworks, posted and via email. Other options for communication are being explored to ensure everyone is captured.
Emerging issues	Identify emerging social issues for incorporating into medium- and long-term recovery planning. Identify through engagement with affected communities.	All					Emerging issues are being captured as they arise. Work with ERV, Council's Community Development Team and any other relevant departments and organisations is continuing.

Social Environment

Goal: To empower and support communities to restore and rebuild community functioning and resilience, and to support affected individuals to manage the personal, psychosocial, and financial impacts of the bushfire events and enhance their wellbeing whilst recovering.

Theme	Strategies / Actions	Who	When	Progress			Status
				Completed	Started/ Ongoing	Not yet Started	
	Establish for reporting on insights from community activities, meetings, or events.	All					
	Continually review and assess planned recovery activities and adjust as required.	All					

Built Environment – Infrastructure

Goal: To repair and restore local infrastructure and other assets across the municipality that have been impacted by the bushfires – to reduce risks to safety and to build the resilience of our infrastructure.

Theme	Strategies / Actions	Who	When	Progressing			Status
				Completed	Started/ Ongoing	Not yet Started	
Insurable assets	Using the post impact assessment data, determine: • Insurance entitlements on assets. • Gain quotations for reinstatement of each asset. • Identify contractors who would be able to undertake the work.	Assets and Governance Departments	Apr				There were no Council insurable assets affected by fire.
Recovery Plan – Council assets	Prepare and implement an action plan which sets out the works required to reinstate Council or critical infrastructure lost or damaged. The action plan should list all agreed recovery tasks, who will be responsible for implementation, a proposed timeline and the resources required.	Asset Department	Apr 24				The fire in 2024 resulted in damage to infrastructure such as guardrail, guideposts, and signage. Repair work is identified, and claims are being submitted for cost reimbursement. Some infrastructure has been both flood and fire affected.
Residential / Private Infrastructure	Planning and Building – relating to rebuilding activities. • Building inspections	Planning & Development Department	Ongoing				A Bushfire Recovery Planning Program has been established to provide residents with information and advice on planning requirements for rebuilding.

Built Environment – Infrastructure
Goal: To repair and restore local infrastructure and other assets across the municipality that have been impacted by the bushfires – to reduce risks to safety and to build the resilience of our infrastructure.

Theme	Strategies / Actions	Who	When	Progressing			Status
				Completed	Started/ Ongoing	Not yet Started	
	• Planning and Building permit and associated activities						

Natural Environment / Roadside Vegetation Management
Goal: To reduce risks to safety whilst balancing with conservation needs.

Theme	Strategies / Actions	Who	When	Progress			Status
				Complete	Started/ Ongoing	Not yet Started	
Hazardous Trees	• Complete assessment of all trees along road reserves impacted by fire. • Develop a project plan to manage dangerous trees. • Engagement of contractors to remove hazardous trees. • Development of methodology and program for hazardous tree removal in conjunction with agencies and stakeholders.	Asset Development Department	May 24				Arborist assessments are complete. Methodology development complete Works are currently on hold.
Future impacts' management	Engage DEECA to develop a plan to manage regrowth.	Recovery Team					Discussions have commenced with DEECA and monthly meetings have been scheduled.
	Identify, plan for, and manage future susceptibility to landslip and erosion; and ash in waterways.						Assessments are undertaken when issues are identified. Planning is underway for future issues.
	Identify whether claims for future associated impacts, not directly attributable to the fire, are DRFA claimable.	Corporate & Community Services	Apr 24				Council is working with the Department of Transport and Planning about future claims.
Fragility of impacted habitats and biodiversity	Collaboratively develop and establish a rehabilitation program of roadsides (within funding constraints) with stakeholders, including Landcare.	Asset Development Department					Discussions have commenced with community and other stakeholders.

Natural Environment / Roadside Vegetation Management ***Goal: To reduce risks to safety whilst balancing with conservation needs.***							
Theme	**Strategies / Actions**	**Who**	**When**	**Progress**			**Status**
				Complete	**Started/ Ongoing**	**Not yet Started**	
being further damaged by clean-up efforts	Monitor the immediate impacts and consequential impacts of clean up.						
Additional impact from further storm, wind or significant rainfall activity	Continued assessment of trees and landscape particularly where impacts to the public, infrastructure and other assets may occur.	Asset Development Department					As needed
State Parks Recovery Plan	Monitor and participate where appropriate in the development and implementation of the plan to restore the natural and built assets within the State Forests lead by Parks Victoria and DEECA.	Parks Vic / DEECA					Discussions have commenced with DEECA/PV and monthly meetings have been scheduled.

Economic / Agricultural Environment – Primary Producers, Business and Tourism ***Goal: To support business continuity and rebuilding, and grow longer-term economic and community resilience.***							
Theme	**Strategies / Actions**	**Who**	**When**	**Progress**			**Status**
				Complete	**Started/ Ongoing**	**Not yet Started**	
Assessment	Assess the impact on businesses with AgVic and work with them to identify the exact extent of impact and their needs to restore full operations.	EcoDev & Tourism	Mar/Apr 24				Agriculture Victoria undertook an initial assessment of fire impacts on property.
Fencing	Communicate BlazeAid presence and availability for fencing support.	EcoDev & Tourism	Ongoing				Both BlazeAid and LandMate teams have been engaged to repair fencing following the fires with support from Disaster Relief Australia.
Fodder loss and replacement	Livestock primary producers will need to source alternative supplies at their cost.	External					The VFF coordinated feed for stock soon after the fires. VFF has finished up now but feed can be sourced from Need for Feed or Hay Runners.

Economic / Agricultural Environment – Primary Producers, Business and Tourism
Goal: To support business continuity and rebuilding, and grow longer-term economic and community resilience.

Theme	Strategies / Actions	Who	When	Progress			Status
				Complete	Started/ Ongoing	Not yet Started	
							VFF ceased operations at the end of May and enquiries are being directed to Need for Feed and Aussie Hay Runners.
Economic Recovery Plan	Prepare an action plan to list all agreed recovery activities, who will be responsible for coordination, a proposed timetable, and what resources are required.	EcoDev & Tourism					Tourism recovery plan drafted. A submission by Tourism Midwest to the Victorian Government for support has been unsuccessful following recent budget cuts. AgVic are running a series of events including farm planning workshops, animal health and nutrition workshops.
Implementing the Plan	Secure the required resources to fund the various recovery tasks and implement in order of priority. Report regularly to the Bushfire Recovery Committee.	EcoDev & Tourism					Funding is required to support a recovery officer role to implement recovery initiatives.
Business support	Coordinate with relevant agencies to support business recovery.	EcoDev & Tourism					B4B have held successful network events in April and May such as Women in Business and also Men in Business.

PYRENEES LIBRARIES

Existing Levels of Service

- Almost 25,000 library borrowings annually
- 1,275 active library borrowers / 16.4% of population
- 41 hours open each week at resource centres including weekends
- Almost 60% of library collection purchased in last 5 years

Benefits of your local libraries

- Research shows that every dollar invested in public libraries generates $4.30 of benefit to the local community – a high return on investment
- Even people who do not use libraries place a value on public library services
- In Victoria, public libraries:
  - generate $238 million of economic activity per year
  - employ over 1,800 full-time equivalent staff
  - welcome over 30 million visitors annually
- Public libraries have something for everyone, contribute to meaningful activities and support creativity and lifelong learning

Meeting the needs of our Communities

- 44% of adults do not have the literacy skills needed for everyday life
- 20% of very young children need more play-based development and reading to be ready for school
- 33% of adults feel lonely
- 28% experience digital exclusion with affordability a key driver

Libraries provide resources that can reduce these issues

Open Libraries Model

- Introduction of pre-approved / registered customer access in non-staffed times – expanding the service provision
- Utilise and improve self-service technologies.
- Improved digital access for visitor information.
- A trial basis to allow for community and staff feedback before final implementation.
- CCTV remotely monitored

Adults & Children – For You!

Fiction books, non-fiction books, audio books, magazines, DVDs, daily newspapers and digital content: eBooks, audio books, film and documentary streaming, online magazines and newspapers, eLearning and research databases

What will you find when you visit?

Browsing and borrowing books for free
Community book clubs
Author visits
Children's Storytime
School holiday activities
Special events
Local history collections
Support Playgroup
Mobile Library and home library service
Daily newspapers and magazines
Community Connections
Visitor Information
Community Information
Free Wi-Fi, Computer use, photocopying / printing
IT assistance
Meeting Rooms

The Library Outreach Program

- Has grown from 5 destinations to over 12
- Supports primary age education and literacy
- Supports borrowing accessibility for more remote communities
- Increases community connections
- Increases contact with Council and its services

Industry Trends

- Transitioning of print library collections to digital formats.
- Use of technology as an enabler to improve services.
- Introduction of European 'Open Libraries' Service Model.
- Changing ways that visitors source tourism information.
- Increase in domestic travel post-COVID.
- Global budgetary pressures requiring increased efficiencies.
- Need to demonstrate value to our patrons and stakeholders.

Opening Hours

The Beaufort Community Resource Centre and Avoca Information Centre are currently open:

Monday to Friday: 10.00am to 5.00pm
Saturday & Sunday: 10.00am to 1.00pm
Public Holidays: Closed

PYRENEES LIBRARIES

Stats – 1 July to 31 October 2023

Avoca – Average visits	Beaufort – Average Visits
• 36 per day each week • 44 per day WEEKDAYS • 14 per day WEEKENDS	• 57 per day each day • 58 per day WEEKDAYS • 28 per day WEEKENDS

Active Library Borrowers

Percentage of the municipal population that are active library borrowers.

Council	19/20	20/21	21/22	22/23
Pyrenees Shire	9.9%	8.4%	8.4%	7.4%
Similar council average	14.9%	13.3%	11.5%	11.7%
All council average	14.9%	13.4%	12.2%	12.2%

Physical Library Collection Usage

Number of physical library collection item loans per physical library collection item

Council	19/20	20/21	21/22	22/23
Pyrenees Shire	1.8	1.7	1.8	1.5
Similar council average	2.0	1.6	1.9	2.0
All council average	3.6	2.6	3.2	3.7

Cost of Library Service Per Population

Direct cost to council of the library service per population 2023/2024.
$61.65

Service Trends

- Number of telephone calls increasing
- Constantly working at improving responsiveness relating to customer action requests
- Increased demand for social space
- Meeting the changing expectations of visitor information centres
- Facilitating needs of a disadvantaged rural society

Library Strategic Plan

Based on the Australian Public Library Standards. Key Strategic Goals:

Experience: To be an inclusive and welcoming people-centred service

Learning & Engagement: To enable an informed and engaged community

Collaboration: To extend the reach and benefit of library services.

Performance: To be a flexible, resilient, and high-performing organisation

What you told us:

92% of 2022 survey participants feel safe at the library
88% believe libraries welcome people from all walks of life
72% 'feel better' at the library

Key Recommendations

- Develop an 'Open Libraries' model of operation at our centres – reducing costs while expanding services
- Review the layout of centres to meet contemporary service deliver needs
- Improve customer self-service capability and tools
- Consult wider with the visitor economy sector to review and improve the way visitor information services are provided within the model proposed for the Resource Centres
- Improve publicly available information

Case Study

Goulburn Valley Libraries introduced Open Libraries in Numurkah and Tatura.
The introduction of Open Libraries resulted in a significant increase in library membership.

Trends

- Financial pressures are impacting on Councils sustainability
- Our population is growing at approximately 1.7% pa

2023 Study found that "...engaging with public libraries improves an individual's subjective health and wellbeing by 8%."

Libraries Consultation Survey – August 2024

Council is inviting all members of the community to have their say on Pyrenees Shire libraries in Avoca and Beaufort. Council is keen to hear from residents who currently use our library services as well as those who don't, so we can ascertain the kinds of services and facilities you would like to see.

Council wants to assure the community there are no plans to reduce our library services or close facilities. We do, however, want to hear from you about how we can make our libraries more accessible to more people with better facilities and features.

Please submit your responses by 5pm, Friday 30 August 2024.

Scan the QR Code to complete this survey online.

1. Age Group:
   - ☐ Under 18
   - ☐ 18-24
   - ☐ 25-34
   - ☐ 35-44
   - ☐ 45-54
   - ☐ 55-64
   - ☐ Over 64
2. Gender:
   - ☐ Male
   - ☐ Female
   - ☐ Other
3. Are you a registered member with the Central Highlands Library Network?
   - ☐ Yes
   - ☐ No
4. How often do you access the library:
   - ☐ Daily
   - ☐ Weekly
   - ☐ Twice Weekly
   - ☐ Weekly
   - ☐ Monthly
   - ☐ Yearly

Pyrenees Libraries

5. Which library centres / services do you use?

☐ Avoca

☐ Beaufort

☐ Mobile / Outreach Library services (go to Q19)

Questions 6 to 18 relate to Avoca and Beaufort Library Services

6. What are the preferred times of the day that you use the library on weekdays? (choose up to 3)

☐ 10am – 11am

☐ 11am – 12pm

☐ 12pm – 1pm

☐ 1pm – 2pm

☐ 2pm – 3pm

☐ 3pm – 4pm

☐ 4pm – 5pm

7. What are the preferred times of the day that you use the library on weekends? (choose up to 3)

☐ 10am – 11am

☐ 11am – 12pm

☐ 12pm – 1pm

8. What services do you use in the library:

☐ Borrowing

☐ Newspapers

☐ Photocopying

☐ Computers

☐ Free Wifi

☐ Social / Community connection

☐ Tourist Information

☐ Room Hire

☐ Storytimes

☐ School Holiday Activities

☐ Events / Exhibitions

9. On a scale of 1 to 10 (1 being poor, 10 excellent) how would you rate your satisfaction with the library facilities?

1	2	3	4	5	6	7	8	9	10

10. On a scale of 1 to 10 (1 being poor, 10 excellent) how would you rate your satisfaction with the range of books / resources available at the library?

1	2	3	4	5	6	7	8	9	10

Pyrenees Libraries

11. On a scale of 1 to 10 (1 being not at all, 10 being often) how often do you require staff assistance when visiting the library?

1	2	3	4	5	6	7	8	9	10

12. If you require staff assistance, what do you need assistance with?

- ☐ Borrowing
- ☐ Technology
- ☐ Visitor / Tourist Information
- ☐ Other Council Services
- ☐ Other

13. On a scale of 1 to 10 (1 being poor, 10 excellent) How would you rate your overall experience with staff assistance provided?

1	2	3	4	5	6	7	8	9	10

14. What do you like most about the library service? Please rank the following (1 like most, 5 like least):

	Borrowing books / resources
	Use of technology / computers
	Access to information
	Community connection
	Overall layout
	I feel safe

Pyrenees Libraries

Council is considering extending the times that the libraries can be access beyond the current hours. The extended hours proposed will be unstaffed, and access limited to registered users issued with a security swipe card for access.

15. How likely are you to access library services outside of the current regular hours (Mon-Fri 10am to 5pm, Sat-Sun 10am to 1pm)

- ☐ Likely
- ☐ Unlikely

16. If you answered likely to question 15, what extended hours would you like to see available for you to access the libraries:

- ☐ 8am – 10am Weekdays
- ☐ 5pm – 8pm Weekdays
- ☐ 8pm – 10pm Weekdays
- ☐ 8am – 10am Weekends
- ☐ 1pm – 5pm Weekends
- ☐ 5pm – 8pm Weekends
- ☐ 8pm – 10pm Weekends

17. Which of the following would you require to feel safe accessing the library services outside of current regular hours without staff present?

- ☐ Registered user access only
- ☐ Age restricted access
- ☐ Limited patron number access
- ☐ Security cameras operating and monitored remotely
- ☐ Specific use access (ie. Computer only / borrowing only
- ☐ Other

18. What alterations / changes to the facilities / layout / services would you suggest to improve your access and use? (choose up to 3):

- ☐ Books shelving and layout
- ☐ Range of books / resources
- ☐ Services counter layout
- ☐ Displays
- ☐ Computers / technology
- ☐ Lighting
- ☐ Entrance
- ☐ Floor coverings
- ☐ Meeting rooms
- ☐ Tables / chairs
- ☐ Couches
- ☐ Quiet space
- ☐ Study space
- ☐ Range of magazines / newspapers
- ☐ Other

Council is not proposing any changes to the current mobile library / outreach service.

19. Do you have any suggestions on the mobile library / outreach service?

20. Do you have any further comments?

21. Contact details (optional)

Name:	
Phone:	
Email:	

22. Would you like to be contacted to discuss any aspect of your response?

☐ Yes

☐ No

Thank you for taking the time to complete this survey – the information you provide will be used to provide input into the future of library services in Pyrenees Shire.

Please return your completed survey to the Council office or the Beaufort or Avoca Information Centre. Alternatively, you can email a copy of your survey to pyrenees@pyrenees.vic.gov.au

Please submit your responses by 5pm, Friday 30 August 2024.

Libraries Consultation Survey

Council is keen to hear from residents who currently use our library services as well as those who don't so we can ascertain the kinds of services and facilities you would like to see.

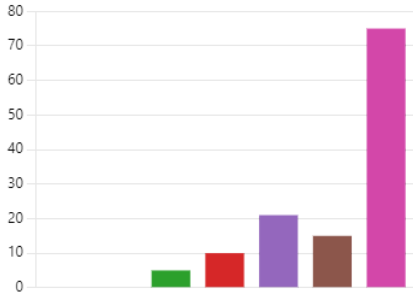
Council wants to assure the community there are no plans to reduce our services or close facilities. We do, however, want to hear from you about how we can make our libraries more accesible to more people with better facilities and features.

Pyrenees Shire Libraries

126 Responses **07:30** Average time to complete **Active** Status

1. Age Group

Under 18	0
18-24	0
25-34	5
35-44	10
45-54	21
55-64	15
Over 64	75



2. Gender

Woman	90
Man	28
Non-binary	0
Prefer not to say	2

3. Are you a registered member with the Central Highlands Library Network?

Yes	113
No	10

4. How often do you access the library?

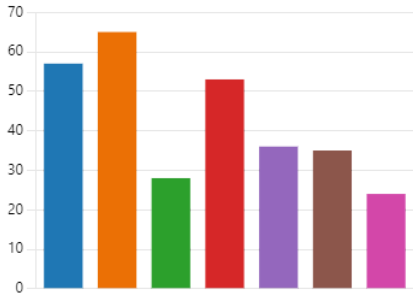
Daily	6
Twice Weekly	18
Weekly	51
Monthly	44
Yearly	6

5. Which library centres / services do you use?

Avoca	63
Beaufort	75
Mobile / Outreach Library Servic...	10

6. What are the preferred times of the day that you use the library on weekdays?

10am - 11am	57
11am - 12pm	65
12pm - 1pm	28
1pm - 2pm	53
2pm - 3pm	36
3pm - 4pm	35
4pm - 5pm	24

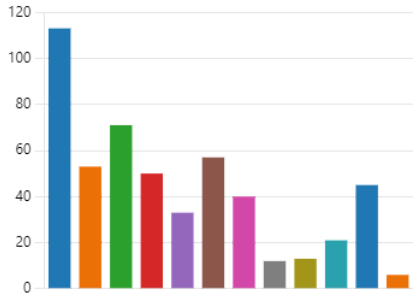


7. What are the preferred times of the day that you use the library on weekends?

10am - 11am	48
11am - 12pm	61
12pm - 1pm	53

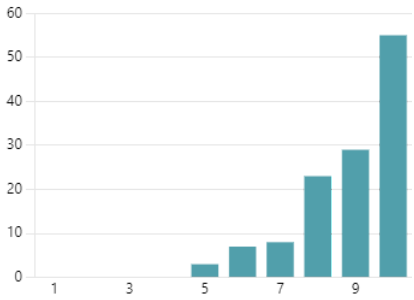
8. What services do you use in the library?

Borrowing	113
Newspapers	53
Photocopying	71
Computers	50
Free Wifi	33
Social / Community Connection	57
Tourist Information	40
Room Hire	12
Storytimes	13
School Holiday Activities	21
Events Exhibitions	45
Other	6



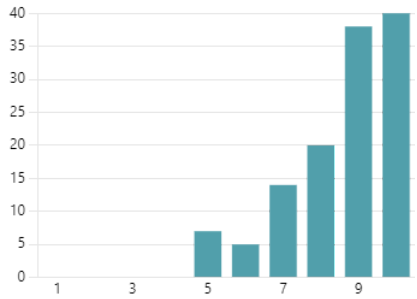
9. On a scale of 1 to 10 (1 being poor, 10 excellent) how would you rate your satisfaction with the library facilities?

8.86
Average Rating



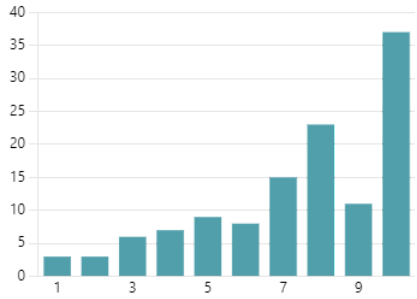
10. On a scale of 1 to 10 (1 being poor, 10 being excellent) how would you rate your satisfaction with the range of books / resources available at the library?

8.59
Average Rating



11. On a scale of 1 to 10 (1 being not at all, 10 being often) how often do you require staff assistance when visiting the library?

7.43
Average Rating

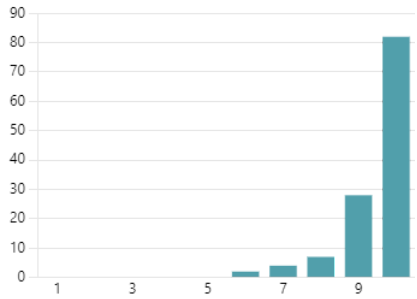


12. If you require staff assistance, what do you need assistance with?

Borrowing	86
Technology	58
Visitor / Tourist Information	42
Other Council Services	39
Other	19

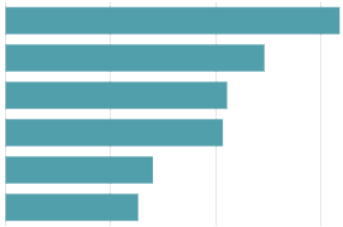
13. On a scale of 1 to 10 (1 being poor, 10 being excellent) how would you rate your overall experience with staff assistance provided?

9.50
Average Rating



14. What do you like most about the library service? Please rank the following (1 like most, 6 like least)

1	Borrowing books / resources
2	Access to information
3	Community connection
4	Use of technology / computers
5	Overall layout
6	I feel safe



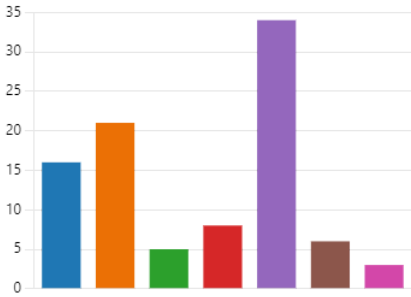
Council is considering extending the times that the libraries can be accessed beyond the current hours. The extended hours proposed will be unstaffed, and access limited to registered users issued with a security swipe card for access.

15. How likely are you to access library services outside of the current regular hours (Mon-Fri 10am to 5pm, Sat-Sun 10am to 1pm)?

Likely	44
Unlikely	81

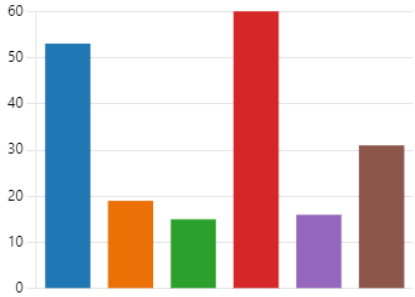
16. If you answered likely to question 15, what extended hours would you like to see available for you to access the libraries:

8am - 10am Weekdays	16
5pm - 8pm Weekdays	21
8pm - 10pm Weekdays	5
8am - 10am Weekends	8
1pm - 5pm Weekends	34
5pm - 8pm Weekends	6
8pm - 10pm Weekends	3



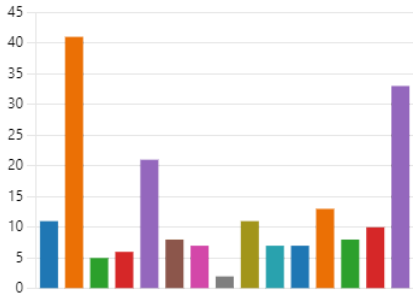
17. Which of the following would you require to feel safe accessing the library services outside of current regular hours without staff present?

Registered user access only	53
Age restricted access	19
Limited patron number access	15
Security cameras operating and ...	60
Specific use access (ie. compute...	16
Other	31



18. What alterations / changes to the facilities / layout / services would you suggest to improve your access and use?

Books shelving and layout	11
Range of books / resources	41
Services counter layout	5
Displays	6
Computers / technology	21
Lighting	8
Entrance	7
Floor coverings	2
Meeting rooms	11
Tables / chairs	7
Couches	7
Quiet space	13
Study space	8
Range of magazines / newspap...	10
Other	33



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- **staffing levels; and,**
- **purchasing of materials.**

NAME	SIGNATURE	[redacted]
DAVE McNEE		
Mark Barravecchia		
Brant Jones		
Rob Kerr		
Chris Hayman		
Brenda Costigan		
Detlef Fuchs		
Adam Monaghan		
GLENN OWEN		
K. Pollock		
J. Curnow		
	BARRY FOX	
Tabitha Parlitt		

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NAME	SIGNATURE	ADDRESS
KEN ROBERTS	Ken Roberts	[redacted]
STEVE BOWTON	[illegible]	
NOELA HAIR	[illegible]	
Pat Leitch	[illegible]	
Caroline Gratton	C Gratton	
Heather a Grey McNeilly	[illegible]	
Pat [illegible]	[illegible]	
PAULA WEAVER	P. Weaver	
A. Greenwell	[illegible]	
Bryan CROSS	B. CROSS	
Justyn. W.	J. Woolley	
L. Shannon	[illegible]	
J. Fynmore	[illegible]	

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NAME	SIGNATURE	[redacted]
MELVA BURNS	M Burns	
JOHN SERFOZO	JS.	
Pat Dance	P D.	
Suzanne Blaikie	S B	
Sharon McHoul	[illegible]	
IAN FRASER	Ian Fraser	
Cheryl MCBride	[illegible]	
Joy Lickerman	[illegible]	
ELMAE REEVES	[illegible]	
Ann Charlesworth	[illegible]	
KELVIN CHARLESWORTH	K Charlesworth	
Joan Elliott	Joan M Elliott	4
Sid Lydom	S L	19

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NAME	SIGNATURE	[redacted]
S. Liebergreen	[illegible]	
V. Everett	J Everett	
D. Wardlaw	[illegible]	
GORDON MARR	[illegible]	
Bev Marr	BAMarr	
ROB BROWN	RBrown	
Rebecca Rowe	[illegible]	
MARTIN LYAZAAF	[illegible]	
Leonie Clang	[illegible]	
Noreme Lobb	[illegible]	
D.L. Sugden	D. L. Sugden	
Gloria Ueberjung	G. Ueberjung	

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NAME	SIGNATURE	ADDRESS
Tricia Sweeney		[redacted]
donna hawker		
DAVE McNEES		
VICKI RICHARDS		
Steve Meadows		
M. A. ROBERTS		
KATE ASHTON		
Sergi Fischer		
Lisa Tawising		
Zoe Crouch		
LARRY COOPER		
David Tutchings		
Geoff Storey		

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NAME	SIGNATURE	[redacted]
Ron TAME		
Janine Redpath		
G. JONES		
S. Mellington		
D. KERR		
N. Attard		
K. Gollop		
C. TAYLOR		
Amron McHovl		
HANNAY FISCHER		
L EATHER		
J CROSSINGHAM		
P Bickerd		
C. GOODALL		

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NAME	SIGNATURE	ADDRESS
Janis Shepherd		[redacted]
JOANNE CUNNOW		
John Brown		
Isabel Curtis		
Jon Hurley		
Enni Kitchingman	EK.	
Sharon Palker		
PETER GIBSON		
CHRIS CROCKER		
Rowena Carroll		
S. VAYTON		
P. GREENALL	P.G	
R P Southern		
M. Peters		

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NAME	SIGNATURE	ADDRESS
Shiralee Hope		[redacted]
Debbie Carey		
A. P. GRECIY		
R. MOES		
Anthony Gollop		
Michael Banjanin		
ALEX GATMARRI		
A. G. BAILEY		
Ben Johnston		6
N. ROEB		
GREG CAREY		
Belinda Fabry		4
Glenn Halden		2
ALAN BURGE		3

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NAME	SIGNATURE	ADDRESS
Tamara Wardlaw		[redacted]
Val Vicic		[redacted]
Sandi Dacon		[redacted]
Dave McNee		[redacted]
William Pollacco		[redacted]
Grant Jones		[redacted]
Jim Reeves		[redacted]
Lynn McMurray		[redacted]
Colin Kendall		[redacted]
A. Weber		[redacted]
Judith Armstrong		[redacted]
Julie Jones		[redacted]
Vic		[redacted]
Robyn Cocking		[redacted]

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NAME	SIGNATURE	ADDRESS
K. TOWNSEND		[redacted]
NEO MOR		
Bec Buchanan		
J. de Somerville		
P. MINETHAN		
M. Schippers		
Di Liston		
PETER B		
Gayle Amore		
M.M. HAMBER		
D.J. Robinson		
A. Streetman		
Jennine Logan		11

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NAME	SIGNATURE	ADDRESS
Sharon Anderson		[redacted]
John Argall		
Peter Mueller		
GABY MOORE		
CAROL DIGGINS		
ALANA KEY		
PETER WILLE		
PETER HENDERICK		
Rachelle Henderson	R.A. Henderson	
Stephanie Yates		
Julie Allan		
WENDY ROBERTSON		
JOHN QUINN		
Delia Healy	Delia Healy	

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NAME	SIGNATURE	ADDRESS
Cora Greenwood		[redacted]
Sarah Neil		
Jenna Field		
Brendon Carlside		
PHIL STAYNES		
Stacy Lindsay		
Alan Nash		
Menyn Baxter		
KAREN MILLAR		
MARC CASSAR		
MELITA VENES		
Deborah Hicks		
LOU SASSOLE		
Lyn Rickards		

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P.T.O.

NAME	SIGNATURE	[redacted]
Robyn Cocking		
Chris Cocking		
Luke Whelan		
Jordan Whelan		
Chevee Whelan	C Whelan	
Blade Whelan		
Peyten Whelan	P. Whelan	
Trish Whelan		
Matthew McMurray		
Cath Tyler	C. Tyler	
Kaye Raby		
Simon Clark		
[illegible] Bates		
Judy Wakley		

Geoff Uebergang

Jason Whitehall

Darren McQueen

Elizabeth Williams

[redacted]

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NAME	SIGNATURE
TRISH FINLAY	
LINDA KEMP	L. Kemp
COLIN COLEMAN	
DAVID JARDINE	
LUKE MACMILLAN	
Douglas Linaker	
DAVE McNEE	D McNee
DEE	D J Mortimer
M. Macmillan	MMac
JAMES NOBLE	
Cooke Alexander	
MATT VEITCH	
Wendy Harford	
G. JONES	

[redacted]

Jodie Alexander

Lyn Alexander LA

Ron Alexander RA

Robin Hevon

Lisa Bassford.

[redacted]

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NAME	SIGNATURE
Rebecca Gerrard	RGerrard
Jan May	J May
Hugh Caudl	[illegible]
Peter Gawith	[illegible]
KRIS RYAN	KR
Anne Bunting	A.M.
June Harris	J Harris
ALAN WILLIAMSON	[illegible]
LYN HEGNAN	[illegible]
Gail Franc	G Franc
Judy Keays	J Keays
Tracey Waldron	[illegible]
Deb Cameron	[illegible]
Murray Walker	[illegible]

[redacted]

6

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NAME	SIGNATURE
JOCELYN REID	Reid
ANNE GAWITH	Anne Gawith
ADRIAN HARRIS	[illegible]
Greg James	[illegible]
Jan Carson	J. Carson
DAVID TRENGOVE	[illegible]
Phil Whichelow	[illegible]
SANJA DOSEN	[illegible]
MARIA GRAHAM	[illegible]
Carly McDonnel	CM
NICK ROBERTS	[illegible]
VIVIENNE WARKWORTH	[illegible]
Gwen Smith	GWEN SMITH
IAN SMITH	Ian Smith

[redacted]

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NAME	SIGNATURE	[redacted]
Bob Kerde	R Kerde	
Helen Metcalf	Helen Metcalf	
Jodie Cuthbertson	[illegible]	
Sharon Xie	[illegible]	
Marell Jeans	M Jeans	
Carlen Connelly	C Connelly	
~~Lynne Williams~~ ~~SIMMO EVANS~~	Lyn Evans	
Karen Sharan	K Sharan	
KEVIN CORBETT	Kevin J Corbett	
IRENE EASTICK	Eastick	
KATE GOODWIN	[illegible]	
Joy Henberry	J Henberry	
Shirley Broadbent	S. Broadbent	3
R. STANNELLS	[illegible]	1

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NAME	SIGNATURE
Pam Dyer	P. Dyer
Marg Read	Margaret Re
Ros. VOWLES	R Vowles
Denise Johnson	D. Johnson
Lauren Williams	
[illegible]	
Clive Keays	Clive L Keays
BOB IRVINE	R Irvine
Lynne Hayward	L L Hayward
Katie Gleisner	
HELEN TUCKER	H Tucker
IAN TUCKER	
BRYAN QUINTON	
Elena Tommasi	E Tommasi

[redacted]

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MARIA CHAVEZ	
FRANK TOSLO	
Raelene HARDY	
ACE HARDY	
IAN CRICK	
HEATHER McCRACKEN	
GEOFF SHIRLEY	
TERRY McCRACKEN	
Sharn O Made	
Anand Nadarajan	
DANYL JIDAT	
Inés Pereda	
Ruth Endeas	
Doriana Duo	

[redacted]

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- **staffing levels; and,**
- **purchasing of materials.**

NAME	SIGNATURE
~~W. Brown~~	~~W. Brown~~
MIF GLWBB	
ALEX LITTLE	
GEORGIE GREEN	
Ange Chandler	
TIM CHANDLER	
Kate Blood	
Dave Nicols	
Kali Thomas	
Bronwyn Cuthbertson	
Robert Reid	
GLORIA HAINS	Gloria J Hains
Brian Hart	BRIAN HART
GEOFF CARSON	

[redacted]

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- **purchasing of materials.**

NAME	SIGNATURE
Evelyn Rogers	Evelyn Rogers
Amanda Hartford	
Walter Brann	W. Brann
SHAYNE REID	
Anne Marie Lynzaat	AM Lynzaat
Rosalind Lawson	Rosalind Lawson
Penny Liston.	Penny Liston
BILL VERMEENT	
Maureen Sewell	Maureen Sewell
Gail Trembath	Gail Trembath
Cynthia Dennett	C Dennett
TONY CARAMELLI	
PETER FINCH	Peter A. Finch
TONY LITTLE	A Little

[redacted]

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- **purchasing of materials.**

NAME	SIGNATURE
Glenice Lofts	glenicelofts
Mark Hutchings	
S Hutchings	
Sarah Trengove	
ALAN WITT	
TREVOR THOMSON	
BRUCE TILEY	
Jeanette Tiley	
Rob Millar	
Jan Millar	JAN MILLAR
BERNIE	
Heath Cunnell	
Cord Cunnell	
TANIA CARLAND	

[redacted]

Save the libary.

Name	Signature	
Les Liston		
Mick Matthews		
Dawn	Dawn	
DEE	D. J. Mortimer	
Pam Rivett	Pam Rivett	
Sanne Walker	Sanne Walker	
K. Benson	K Benson	
JOAN M°CORMACK	J. M. M°Cormack	
GARRY HUTTON		
JAMES McCRAY		
Neil Leaff	N Leaff	
Chris Bearpark	Ie-Bearpark	
Debbie Chapple	D Chapple	
Judy LEVER.	Judy Lever	
John GRAFFY	J Graffy	
FRANCIS DILLON		
Heather Thompson	H Thompson	
Julie Albins	Julie Albins.	
PETER FRENLEY		98
DENNIS WARRENER.		237

Save the library.

Name	Signature
BRENDAN O'SHEA	
PETER B	
M. TUDOR.	
GORDON ARMFIELD	
Florica Stoican	
Jenny Elliot	J E
Tim Elliott	J H
Shannon Mello	
Peter Hyde	
June Hamer	
Lus Swann	
David Hamblung	
Noel Perrott	
Jennifer Mackay	
J. Jardine.	
Vic	
Phil Bore	
Jerry Bell	
Ray Thomas	R. J. Thomas.
MICHAEL O'HARA	

[redacted]

Save the libary.

Name	Signature	Addres[redacted]
M RUS	[redacted]	[redacted]
B. WRIGHT	[redacted]	[redacted]
Mick WATSON	[redacted]	[redacted]
LANCE FARNSWORTH	L & Farnsworth	[redacted]
G Purton	G W P	[redacted]
MARK STEVENS	[redacted]	[redacted]
[illegible]	[redacted]	[redacted]
Sarah Greenwood	[redacted]	[redacted]
Karen Fox.	Karen Fox	[redacted]
Thel Cogilan	[redacted]	[redacted]
Mary Jensen	Mary Jensen	[redacted]
Denise Greenwood	D. Greenwood.	[redacted]
M Leenaerts	M Leenaerts	[redacted]
G CARTER	G Carter	[redacted]
Joy Field	J M Field	[redacted]
David WALTERS	David Walters	[redacted]
Janis Shepherd	[redacted]	[redacted]
Marce Henderson	M Henderson	[redacted]
[illegible]	[redacted]	[redacted]
ORINNE MORGAN	[redacted]	[redacted]

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- **purchasing of materials.**

NAME	SIGNATURE	ADDRESS
Robyn Cocking		[redacted]
Andrea Castlem		
Adam Donnison		
Pamela Jarrelly		
Bruce Mocking		
Anthony Streeter		
A. WEBER		
D. Porter		
R. Porter		
C. Robin		
C. Woolnough		
C Biaro		
PARSBURY		

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NAME	SIGNATURE	ADDRESS
CHAS DALE		[redacted]
A. Hansen		[redacted]
CHRISTINE BAINES		[redacted]
WALTER WM.		[redacted]
E. Morris	EA Morris	[redacted]
G. PORTER	G Porter	[redacted]
G-E AMORE	GEAmore	[redacted]
BILL BUCHANAN		[redacted]
P. MINEHAN	P. Minehan	[redacted]
ALAN MURPHY		[redacted]
I Jeffrey		[redacted]
Dennis Wagner		[redacted]
DARYL SCHERGER		[redacted]
JOHN FIELD		[redacted]

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NAME	SIGNATURE	[redacted]
Carmel Dank	CMDanks	
Susan Mahony	S Mahony	
CLARE K	C K	
Colin Savvidis		
PAULINE BALL	Pauline A. Ball	
Sofia Anapliotis		
Sue Gray	Sue Gray	
ELSIE ALGIERI	E Algieri	
Genevieve Johnston	G Johnston	
S. BLACKALL		
J. Sejnoles		
D Woolcock		
D Mills-Hayes		
J. Smith	J. Smith	

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NAME	SIGNATURE	ADDRESS
S. Howden	S Howden	[redacted]
Jenny Howden	J Howden	
Ronald Carroll	Ronald	
Kerryn Gilbert	Kerryn Gilbert	
John Moss		
Mick Baker		
JORDON TURNER		
Deidre & Tony Scholten		
Russell Broadbent		
Patrick Molloy	Patrick Molloy	
	Trevor Clemens	
G Clemens		
L Poulton	L Poulton	

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NAME	SIGNATURE
ANTHONY REED	
Braden Shannon	
Jodie Simpson	J Simpson.
Trevor Davey.	
Dot. T. Collins.	
S. Collins	
Harvey Thompson	
SHAYNE SKIDMORE	
M CUTHBERTSON	
Ken Crow	
Laurie Flanagan	
Sylvia Flanagan	
Jill Edwards	
KEVIN HUGHES	

[redacted]

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- **purchasing of materials.**

NAME	SIGNATURE	[redacted]
M. Gillies		
D. Harding		
B. Andrews		
N Hains		
K Hains		
J. Searby		
Bob Forde		
JOH PITCHER		
D. Woolcock		
M. Hendrix		
G Tagart		
Margie Tagart		
Jenny Verbeek		
TRICIA MARTIN		

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NAME	SIGNATURE
Lynne Pickman	
Sally Crick	
Meryn Pease	
Leanne Ryan	L. Ryan
Ena Frichot	
LORRAINE GEORGE	
ANN TOPP	
JOCELYN FULLER	
RHONDA McMILLAN	
Lorraine Witt	
Wendy Roberts	W Roberts.
Sarah Bartlett	
Vicki Wilson	V. Wilson

[redacted]

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NAME	SIGNATURE
DARYL CHAPLIN	
GLENN SAERSON	
Maria Selga	
Rose Cardina	
Jenni O'connor	
Parker Devries	
Robyn Riley	
SHARON TERRY	
MARG Gillies	
Deanna Adams	
Greg Adams	
KYM HARTY	
TIM CARLAND	
Joseph McDonald	

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NAME	SIGNATURE	[redacted]
Emma Bruty		
ERIN BRUTY		
Paul Bruty	Paul J Bruty	
TREVOR HORNER		
Tom Downing		
Robert Turnour	Robert Turnour	
Maria L		
ASHLEA M		
Deborah Patterson	D Patterson	
John Farrell		
Sue Blake	S.B	
Frank Blake	FB	
Pauline Cragg		
PAUL GRAY		34

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NAME	SIGNATURE
Heather Welham	
Letty Thompson	
Ivon Turner	
Greg Reeve	
SANDRA SCOWN	
Josephine Kea.	
NIELS HOLM.	
CRAIG SMITH	
AARON MURPHY	
Rosemarie HAMMOND	
Viraj Wijesinghe	
David Leahy	
S. Lint	
Hayden McCallum	

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NAME	SIGNATURE
Jillian Elwin	
ALAN SMITH	
BriAmber McErvale	
Chris Tong	
MIKE TAYLOR	
LINDA CELEWYCH	
ANDREW CELEWYCH	
BENJAMIN DE SIELLE	
Donna Hodges	
Helen Nolte	
Irene Green.	
Laurie Flanagan.	
Sylvia Flanagan.	
Celia Mansell.	

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NAME	SIGNATURE
Violet Smart	
Penny Bannon	
Bill BLACKBURN	
JENNIFER DEAN	
Marcia Johnston	
Leonie Phillips	
Leanne Diprose	
Warren Angus	
GINA ANGUS	
CHRISTINA PRETTY	
ROBERT IRVING	
Rosemary D	
CATH PERRY	
Jayne Treloar	

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NAME	SIGNATURE
Dave Miller	
Ruth Stokes	
Annalise Watts	
Peter Ambrus	PETER AMBRUS
Carolyn Brophy	
Susan Parker	
S. Gorostiaga	
Christine Pearce	
Allison Little	
Esther Handy	
Lyn Gilbert	
Sharon Lockyer	
VALYA TUBECKI	
Evelyn Brown	

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NAME	SIGNATURE
G. Jones	
Rhett Oliver	Rhett Oliver
J. Mackay.	
D. Joyce JP	D. J. Joyce J.P.
Jessica moschetti	Moschetti
Sheryl Jardine	
PAT MINEHAN	
ROD BROWN	
MATTHEW WOOD	
Kerstina Neale	Kerstina Neale
Joy Clover	
JODY WARDLAW	
Carolyn Carey	
Isabella Torriero	

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NAME	SIGNATURE
GLENYS ALLEN	
MIRIANA MOHOR	
Ruth Spargo	
HELEN YUILLE	
Robyn Leslie	
NICOLA WOOLNOUGH	
Zoe Crouch	
Anne Hughson	
J Holscher	
Trevor Dang	
Melissa Salman	
Robyn Cocking	
Kim Hunt	
Heiner Boode	

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NAME	SIGNATURE	[redacted]
Leanne Redpath		
HEATHER BRADLEY		
Sara Press		
Chris Mackay		
Scott McCormick		
Mark Cromsley	MARK CROMSLEY	
Jane Anderson	Jane Anderson	
A. Hansen		
CHRIS NOBLE		
CALLAN SKIMIN		
Mary Lemmo		
S Anderson		
DAVID GIBBINS		
SISSY NEVILL		

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- **purchasing of materials.**

NAME	SIGNATURE	[redacted]
Chris Johnston	Chris Johnston	
Cheryl Johnston		
George Kirsanovs	George Kirsanovs	
Samantha Winfield		
Kim Tilley	Kim Tilley	
Dominic Ryan		
John Searby	John Searby	
Laurie Walders		
Gary Ditchfield		
Reynelle Day		
Jeffrey Hodson	J Hodson	
Andrew Oddie		

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NAME	SIGNATURE
L. STEVENSON	
Gulia Cini	
DAN DURBRIDGE	
Leon Stevenson	
RH Donovan	RHDonovan
B Zimmermann	Zimmermann
Rod Walters	
Kevin Adams	Kevin Adams
Loraine Appledore	LA Appledore
DAVID MARTIN	
S. Audsley	S Audsley
D. Ogilvie	
M LAFRANCHI	

[redacted]

PETITION TO PYRENEES SHIRE COUNCILLORS, SUBMITTED THROUGH COUNCILLOR DAMIEN FERRARI, BEAUFORT WARD, PYRENEES SHIRE – Lead petitioner – Peter O'Rourke, 110 Mount Lonarch Road, Mount Lonarch, 3468, Victoria.

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NAME	SIGNATURE
GREG PARK	
C. Clancy	Ch Clancy
R Williams	
Joanne Cameron	J Cameron
RAY FRANKLIN	R Franklin
JANICE BAIN	J.E Bain
Kathie Vines	K R Vines
BRIGID O'CONNOR	B. O'Connor
ALFRED CRICK	
ELIZABETH	E.A. Stannells
JOHN	J Mandeder
Robyn	
Kirsten Gandert	
Michael Douglas	

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PTO →

NAME	SIGNATURE	[redacted]
F. WILLIAMSON		
Tade Quirke		
C. Richards		
A. Mann		
K Paterson		
K. Lee		
Val Wilson		
Judy Martin		
Valda Jones.		
J. Johnson		
Rhonda Pora		
J. Le Gren.		
Alanna Burton		
Lyn Bright		

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NAME	SIGNATURE	[redacted]
S. Driscoll		

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NAME	SIGNATURE
Peter O'Rourke	Peter O'Rourke
IAN DAY	I Day
SHARON TERRY	S Terry
Jennifer Coburn	J
MARILYN GIORGI	M. Giorgi
JAMES Cameron	J Cameron
Judy Franc	J. Franc
VIVIENE DREW	V Drew
Ian Johnston	I Johnston
Annette Coulter	A. L. Coulter
Gleys Smith	G Smith
Janice Diolosa	J Diolosa
Susan Smith	S Smith
IAN Smith	

[redacted]

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NAME	SIGNATURE
Morfydd A. CAMPBELL	Mac
Dula Torney	
FAY JONES	Fay Jones
GWENDA PHILIPS	
Ken Readwin	Ken Readwin
MARG LAMBERT	M Lambert
Miranda Farquhar	
Brad Farquhar	
Kathy Geraghty	K Geraghty
JOAN WILLIAMS	J Williams
Audrey Lofvis	A. Lofvis
N.T. BROADBENT	N Broadbent
Matt McInnes	
Marcel Meyer	Meyer

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NAME	SIGNATURE	[redacted]
Andrew Robbins		
Ange Coelho		
Jenien Coelho		
MARG ROBINSON	M. Robinson	
John Robinson		
Fraser Murchison		
R'Anna Barry		
Sheryl Miles	Sheryl Miles	
Margey Collard		
Graeme Mills		
BRETT SCOTT		
Hannah Rae		
Bella Westbrook		
N. Woodman		

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NAME	SIGNATURE	[redacted]
M Kendall	M Kendall	
A LLOYD		
S JAENECKE	Susan Jaenecke	
S. Digir		
G DOUGLAS		
A White		
G. HICKSON	Gaelen Hickson	
T. HICKSON	Trevor Hickson	
M. Dobley	Merwyn Dob	
J. SINGLETON	J Singleton	
R Peterson		
M. SENKOR		
S. Lowenthal		
N Gammon		

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NAME	SIGNATURE	[redacted]
MRS Margaret Inglis	P. R. Inglis	
JOHN STOKES		
RON THOMPSON	R Thompson	
Peter Hutchison		
ROBERT BEATY	R A Beaty	
DARRYL BARLING	D. B.	
BRAD Duncan		
Donna Mackenzell		

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NAME	SIGNATURE	[redacted]
Joanne Broadbent		
Rebekah Russell		
Maree Macmillan		
MAUREEN BUCHANAN	M J Buchanan	
JENNIFER GOLDSWORTHY	J Goldsworthy	
Ian Lovejoy	Lovejoy	

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NAME	SIGNATURE	[redacted]
LYN & GRAHAM ROSS		
Mandy Gardner	M. Gardner	

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NAME	SIGNATURE	[redacted]
S. Liebergreen	S Liebergreen	

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NAME	SIGNATURE
[illegible]	[illegible]
[illegible]	[illegible]
Dina Harris	[illegible]
Mark-Robert	[illegible]
Tracey Jolly	[illegible]
Meta McCormick	[illegible]
Deb Hill	[illegible]
Robin Hemes	[illegible]
Rick Steere	[illegible]
mark de Sous	[illegible]

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NAME	SIGNATURE	[redacted]
Lorraine Kelly		
Rick Sexton		
Donna Mills		
ALEX		
Helen Muller		
Brendan Thomas		

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NAME	SIGNATURE
Bonnie Carter	
BARRY ROBERTS	
Robyn Cocking	
Elisha Cannon	
NATASHA CARLISLE	N. Carlisle
Cheryl MALLINSON	Cheryl Mallinson

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NAME	SIGNATURE	[redacted]
Kim Cox		
Robert Cox		
Mary Ann Ogle-Lyons		
Mia Elliott		
Jill Johnston		
MATHEW DACH		
MATHEW BURKE		
Sue Walker		
Nina Yalli		
Ruth TOLMAN		
Julie Dallimore		

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NAME	SIGNATURE	[redacted]
SHIRLEY WALLISH		
MADONNA CREHAN		
Matthew Robertson		
PHILIP & ZOFIA DAWES		
D Woolcock		
Debo Bourke	DBourke	
Barry Tonkin	23 Park lane	
Sandra Pedersen	23 Park Lane	
Rhonda Earls	285 Old Shirley Rd Beaufort	
Gloria Bull	Banfield St	

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NAME	SIGNATURE	[redacted]
Jennifer Chapman	Jennifer Chapman	
Colleen Egan	C. S. Egan	
He Yunying	He Yunying	
MARK DAVIES		
M KIRKPATRICK		
LINDA DENNIS		
Anthony Graham		
ALECIA McSHANE		

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NAME	SIGNATURE	[redacted]
Jane Baker	JBe	
Erin Robbins	E Rob	
Kim Westhope	Kim Westhope	
Jan Lalor	Jan Lalor	
Jessica Watts		

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NAME	SIGNATURE	[redacted]
Leanne Baum	Leanne Baum	
ANNE CORBETT	Anne Corbett	
M D Banner	M D Banner	
E. HALL	E Hall	
JoAnne Crockett	JoAnne Crockett	
Brenda Mackay	Mackay	
Pam Frichot	P. Frichot	
Margaret Irving	M. M. Irving	
FRED GIERGI	Giergi.	

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NAME	SIGNATURE	[redacted]
Jack Carman	JC	
Di. Benson	D.B.	
B. Hacker	BH	
C. Underwood	Underwood	
W. Collins	WR	
G. Earle	G. Earle	
JOHN DENNIS		
Marg Ord	Mcrw	
Mary Ogle	Mary Ogle	
Kingsley Dalgleish		
Lauren Fitt		

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NAME	SIGNATURE	[redacted]
Evol McLinden		
John McLinden		
Maurice Trainor		
Debbie Connear		
Alan Winkie		
Wendy Crust		
Katrina Brady		
Johanna Smith		
Helen Coffey		

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NAME	SIGNATURE	[redacted]
Fay Jordan		
Deb Bourke	DBourke	
Peter Bourke		
Una Allende		
Brendan Cooper		
Bill Ferguson		
Lesley Hunter		
Peter + Carmel Mlenkovic		
Denis Thurgood		

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NAME	SIGNATURE	[redacted]
Ebony Harper		
MICHAEL HARPER		
VIRGINIA Hay		

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NAME	SIGNATURE	[redacted]
Judith Beaton		
Helen Spencer	HLSpencer	
Rhomani Raats		
Robert DelPol		
Julie Kendall	JKendall	
Casey Pull		
Terry Jr	Terry	
Diane Davies	DDavies	
Deb DeFazio	Deb DeFazio	
Joan Quinlan		
David Wood		
Joe Helper		

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NAME	SIGNATURE	[redacted]
DANE RODGERS		
J. GODFREY		
Kim Dunn		
John Mellusco		
PETER HODSON		
Nicole Hunter		
Lynne Hayward		
ANNIE PARKHILL		

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- **staffing levels; and,**
- **purchasing of materials.**

NAME	SIGNATURE	[redacted]
BEVERLY CLARK	Beverly Clark.	
ROBERT WILKINSON	R Wilkinson	

PETITION TO PYRENEES SHIRE COUNCILLORS, SUBMITTED THROUGH COUNCILLOR DAMIEN FERRARI, BEAUFORT WARD, PYRENEES SHIRE – Lead petitioner – Peter O'Rourke, 110 Mount Lonarch Road, Mount Lonarch, 3468, Victoria.

We the undersigned (being residents, ratepayers, employed persons within the boundaries of the Shire, visitors and other regular users of the libraries within Shire's resources centres), respectfully petition Pyrenees Shire Councillors to adequately fund Shire's library services (within the Beaufort and Avoca Resource & Information Centres) and to ensure that there are no reductions from present levels of:

- **funding;**
- **serviced hours** (operational hours when staff are present and actively on duty, as opposed to unserviced hours, when assistance from staff would not be available);
- **staffing levels; and,**
- **purchasing of materials.**

NAME	SIGNATURE	[redacted]
Lloyd Gollop		
Georgia Brown		
Aaron Harvey		

PETITION TO PYRENEES SHIRE COUNCILLORS, SUBMITTED THROUGH COUNCILLOR DAMIEN FERRARI, BEAUFORT WARD, PYRENEES SHIRE – Lead petitioner – Peter O'Rourke, 110 Mount Lonarch Road, Mount Lonarch, 3468, Victoria.

We the undersigned (being residents, ratepayers, employed persons within the boundaries of the Shire, visitors and other regular users of the libraries within Shire's resources centres), respectfully petition Pyrenees Shire Councillors to adequately fund Shire's library services (within the Beaufort and Avoca Resource & Information Centres) and to ensure that there are no reductions from present levels of:

- **funding;**
- **serviced hours** (operational hours when staff are present and actively on duty, as opposed to unserviced hours, when assistance from staff would not be available);
- **staffing levels; and,**
- **purchasing of materials.**

NAME	SIGNATURE	[redacted]
Judith Lovett	J Lovett	
R Hayes	R Hayes	
S Connell	Shaun Connell	
A. WEBER		
PATTI PARKER	Patricia M. Parker	
Ron REED	R. W. Reed	
MAX ROBERTSON		
Sandra Parker		
Lea Field		
Kerry Higgins	K. Higgins	
M Leenaerts	MICHELLE	

PETITION TO PYRENEES SHIRE COUNCILLORS, SUBMITTED THROUGH COUNCILLOR DAMIEN FERRARI, BEAUFORT WARD, PYRENEES SHIRE – Lead petitioner – Peter O'Rourke, 110 Mount Lonarch Road, Mount Lonarch, 3468, Victoria.

We the undersigned (being residents, ratepayers, employed persons within the boundaries of the Shire, visitors and other regular users of the libraries within Shire's resources centres), respectfully petition Pyrenees Shire Councillors to adequately fund Shire's library services (within the Beaufort and Avoca Resource & Information Centres) and to ensure that there are no reductions from present levels of:

- **funding;**
- **serviced hours** (operational hours when staff are present and actively on duty, as opposed to unserviced hours, when assistance from staff would not be available);
- **staffing levels; and,**
- **purchasing of materials.**

NAME	SIGNATURE	[redacted]
Brenda Thomas	Thomas	
Bruce Zeuschner		
C Hargreaves		
G + M. Smith		
L. Brown		
Hamish Teal		
Leanne Wallis	LWallis	
G McCorkell		
Lachlan Smith		

save the library

Name	Signature	[redacted]
Leonie	L F Neil	
Tony	[illegible]	
GAYLE	[illegible]	
WINDA	L. Kemp	
GLEZ	[illegible]	
Tenique	[illegible]	
EMMINE	E M Beaver	
Lorraine	[illegible]	

Save the library.

Name	Signature	Address
ALEX SZAIMARI		[redacted]
G. Collins	G Collins	
Barb Greenwood.		
Bruce Greenwood	K.B. Greenwood.	
Leanne Grogan	L. Grogan	
Sam Rainford		
[illegible]	[illegible]	
Edi Robinson	Edi Robinson	
JULIE MATTOX	[illegible]	
TOM LEENAERTS		
Jane Neil	J. Neil	
ERIN MORRISON	E. [illegible]	
ANDREW DARWEN		
JOHN SWAIN		
MICHAEL DRIDAN		
ANTHONY BRENNAN		
DAVE ASPDEN		
Pamela ASPDEN		
Paul Swanson		
Lorraine Simpson		

Save the library.

Name	Signature	Address
Jane Schegg		[redacted]
Jill Edwards		
G. Brown		
Paul O'Callaghan		
WAYNE COOPER		
Doug Hicks		
MARK SERTORI		
FRAN VAN HEUSDEN		
GRAEME LEERSEN		
PHIL MOORE		
Chris Walters		
Ren BUSCH		
B. BUCHANAN		
Julie Coghlan		
T. BLAIR		
M. Smith	M. SMITH	
S Hogan		
K Field		
M.	M. Smith	
SUSAN DAWSON		[redacted]

Save the libary.

Name	signature	Address
DUSAN SIMIC		[redacted]
Sandra Johnston		
Jeanette Wighood	J. Wighood	
JOHN FIELD		
Judy Pritchett		
Helen Cannetter		
Andrew Carter	Andrew Carter	
Georgina Lovel		
Carmel Bairoch		
Kevin Agnoff		
Raelene Johnson	R. Johnson	
David BROWN		
LYN COAD	L.C.	
Carmel Farnsworth	C. Farnsworth	
Jason lawrence		
Raquel Perry		
ROD LEES		
TONI GALLUS	T Gallus	
	D. MATTHEWS	

Save the Library.

Name	Signature	
Katrina Ryan	Kat Ryan	
Mish McHead	M McHead	
BRENDON HOLL	[illegible]	
Brian Armstrong	Brian Armstrong	
N. JOLLET	[illegible]	
Wes. Peck	W. D. Peck	
M F AUSTIN	[illegible]	
Lorraine Parsons	Parsons.	
Ann Seach	Ann Seach	
Geoff Loosmore	[illegible]	Yo
John Carruthers	[illegible]	
Beth Day	BDay	Li
S m M[illegible]	[illegible]	Au
John Mineham	J.M.	30
DENICE MINEHAN	Denice M. Mineham	60
J. SERFOD	JS.	8. [illegible]
M. Higgins		
Jake. W	[illegible]	Mo
JARRIN. MCGARGLE	[illegible]	[illegible]

[redacted]

Tiny Towns Fund

Fund Guidelines for Round 2

VICTORIA State Government

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Message from the Minister for Regional Development

I am pleased to launch Round 2 of the Victorian Government's Tiny Towns Fund. An initial commitment of $10 million for the Fund was made in the 2023-24 State Budget. Through the $2 billion Regional Package, a further $10 million was committed to the Fund, providing a total of $20 million over four years beginning in the 2023-24 financial year.

The Fund will support communities of up to 5,000 people in the 48 local government areas in regional Victoria, Alpine Resorts, and the 10 interface local government areas of Casey, Hume, Cardinia, Melton, Mitchell, Mornington Peninsula, Nillumbik, Whittlesea, Wyndham and the Yarra Ranges.

A key objective of the Tiny Towns Fund is to increase liveability, opportunity and prosperity by delivering better public places and spaces in these communities, providing facilities for local families, building community capacity and increasing visitation that benefits local businesses.

With the additional $10 million funding through the Regional Package, the Tiny Towns Fund will focus on delivering economic development, social, environmental, sport and wellbeing outcomes in regional Victoria as well as supporting First Peoples, accessibility and inclusion.

The Tiny Towns Fund will complement other regional and suburbs initiatives including:

- engagement with local businesses, Regional Partnerships, local government and non-government organisations to revitalise towns and activity centres located in areas experiencing economic transition or social disadvantage, and
- competitive grants programs that support local community-building projects.

Our communities are known for their unique strength and determination. This has been demonstrated in countless ways over the past years. We are focused on making our regional and interface communities even better places to live, work, visit and invest – from our smallest towns to our biggest regional cities.

Round 1 of the Tiny Towns Fund supported over 200 projects, and I very much look forward to seeing more of the great ideas that I know can be generated when people work together to support and improve their local communities.

The Hon Gayle Tierney MP
Minister for Regional Development

1. Fund Overview

1.1. About the Fund

The Victorian Government has established the Tiny Towns Fund with investment of $20 million over four years, starting in 2023-24.

The Tiny Towns Fund will support local projects in communities with a population of up to 5,000 people in the 48 local government areas of regional Victoria, Alpine Resorts, and the 10 interface local government areas of Casey City Council, Cardinia Shire Council, Hume City Council, Melton City Council, Mitchell Shire Council, Mornington Peninsula Shire Council, Nillumbik Shire Council, Whittlesea City Council, Wyndham City Council and the Yarra Ranges Shire Council.

The Fund will support the delivery of community infrastructure and facilities projects in Victoria's smallest towns.

The $20 million fund comprises:

- $10 million announced in the Victorian Budget for 2023-24 with $2.5 million for projects in interface local government areas and $7.5 million for projects in regional Victorian local government areas and Alpine Resorts.
- $10 million allocated from the $2 billion Regional Package, is exclusively for projects in regional Victorian local government areas and Alpine Resorts. It is focused on delivering economic, social, environmental, sport and wellbeing outcomes in regional Victoria as well as supporting First Peoples, accessibility and inclusion.

The Fund will be delivered by Regional Development Victoria, part of the Department of Jobs, Skills, Industry and Regions (DJSIR) for regional projects, and the Suburbs Team within the Department of Transport and Planning (DTP) for metropolitan interface area projects.

Applicants may apply for a minimum grant of $5,000 and a maximum grant of $50,000 (not including GST).

Applications for Round 2 open on Monday 26 August 2024 and close at 5:00 pm on Friday 25 October 2024.

1.2. Fund Objectives

The Tiny Towns Fund responds to the needs of local people and aims to increase liveability, opportunity and prosperity in small towns in Victoria.

The fund will:

- support economic development within small towns as places where local businesses can thrive
- address gaps in community infrastructure and facilities in Victoria's smallest communities
- build community pride and enhance living, working, socialising and recreation in small towns
- strengthen social cohesion and support the increased participation in community life and community inclusion of all residents, including Aboriginal and Torres Strait Islander Victorians, people living with disability, LGBTQIA+ communities and people from culturally and linguistically diverse (CALD) backgrounds and isolated communities
- increase the capacity of community groups and local organisations to provide leadership and connect, service and engage residents in small towns.

1.3. Fund Outcomes

The desired outcomes for the Tiny Towns Fund for the short and long term are:

- small towns have better public places and spaces for increasing social and economic interaction from improved local infrastructure and facilities
- small towns have increased potential to attract more visitation and gain economic benefit
- community groups in small towns have increased capacity to engage residents and visitors in social and economic activity
- residents of small towns have a more positive perception of place and enhanced liveability
- small towns have enhanced economic, social, environmental, sport and wellbeing outcomes in regional Victoria
- small towns have increased participation in community life and higher community inclusion for all residents.

2. Grant Funding

Applicants may seek **a minimum of $5,000 and up to a maximum of $50,000** in grant funding per project (exclusive of GST).

Applicants may apply for a minimum grant of $5,000 and a maximum grant of $50,000 (not including GST). Every project requires its own application.

A maximum amount of $50,000 per town will be applied for Round 2 to enable an equitable and broad geographic spread of funding.

Where there are multiple applicants with projects from the same town, these applicants are encouraged to work together, including with local government, to put forward high-quality applications for agreed projects that strongly align with the program guidelines. This could be one agreed project or multiple projects that combined do not exceed $50,000.

Grant amounts may be reduced if ineligible expenses are requested as part of the project budget or where co-contribution evidence does not cover the required amount.

2.1. Co-contribution requirements

All applicants are required to make a co-contribution towards the proposed project budget in line with the requirements outlined in Section 2.3 below.

The co-contribution may come from the applicant organisation or from other sources but must not be from other Victorian Government programs or sources.

The value of land put towards a project is not considered in the calculation of a co-contribution.

Accepted sources of co-contribution may include:

- contributions from community groups, businesses, or philanthropic organisations
- grants/contributions from local government and Alpine Resorts
- contributions from utility/service providers, and
- grants from the Australian Government, or other state governments in the case projects benefiting cross-border communities.

Applicants must provide evidence that demonstrates, to the satisfaction of the relevant department, that the applicant has sufficient funds available for the required co-contribution amount. If the evidence is not provided, the application is likely to be deemed ineligible. See Section 7.2 for evidence requirements.

2.2. In-kind contributions

An in-kind contribution is a contribution of a good or a service rather than money.

Local government and Alpine Resort applicants are not eligible to claim in-kind contributions.

All other applicants (other than local government and Alpine Resorts) can provide in-kind contributions towards a project budget up to 50% of the applicant's total contribution and at the following rates:

- professionals costed at $80-$150 per hour
- skilled labour costed at $45 per hour
- unskilled labour costed at $20 per hour, and/or
- equipment costed at standard commercial hire rates.

2.3. Project budgets and co-contributions

The proposed project budget must show the following co-contribution percentages:

Applicants other than local government and Alpine Resorts	20% of the total proposed project budget must be co-contributions (can include 50% in-kind)
Rural councils and Alpine Resorts (see Appendix 1)	25% of the total proposed project budget must be co-contributions (cannot include in-kind)
Regional cities and interface councils (see Appendix 1)	50% of the total proposed project budget must be co-contributions (cannot include in-kind)

Should you need assistance with calculating your co-contribution, including in-kind contribution, please contact your relevant RDV office or the Suburbs Team via the contact details in these program guidelines.

2.4. Example project budgets

Example One: For a community group, the co-contribution must be 20% of the total proposed project budget, as an example:

A community group applicant's total project cost is $10,000. The applicant can apply for a $8,000 Tiny Town Fund grant but would have to contribute a further $2,000 from other sources. The Applicant also has the option of nominating 50% of the contribution as in-kind contribution (being $1,000).

The total proposed project budget could then be:

- $8,000 – Tiny Towns Fund grant
- $1,000 – other cash contributions
- $1,000 – in-kind support

Example Two: For a rural council, the co-contribution must be 25% of the total proposed project budget, as an example:

A rural council applicant's total project cost is $10,000. The council can apply for a $7,500 Tiny Towns Fund grant but would have to contribute a further $2,500 from other sources.

The total proposed budget would then be:

- $7,500 – Tiny Towns Fund grant
- $2,500 – other cash contributions (no in-kind support eligible)

Example Three: For a regional city or interface council, the co-contribution must be 50% of the total proposed project budget, as an example:

An interface council applicant's total project cost is $10,000. The council can apply for a $5,000 Tiny Towns Fund grant but would have to contribute a further $5,000 from other sources.

The total proposed budget would then be:

- $5,000 – Tiny Towns Fund grant
- $5,000 – other cash contributions (no in-kind support eligible)

3. Applicant Eligibility

This fund is open to applications from incorporated not-for-profit community organisations and local governments that operate in Victoria. See Section 3.2 for ineligible organisations.

3.1. Eligible Applicants

Applicant organisations must:

- hold an Australian Business Number (ABN)
- be an eligible legal entity type as at Section 3.2; and
- operate in a Victorian location (irrespective of where the applicant is based)

3.2. Eligible entity types

Eligible applicants include:

- an Incorporated not-for-profit association
- a Victorian local government
- a Crown land Committee of Management[1]
- a Victorian Alpine Resort[2]
- Australian public companies limited by guarantee whose governing rules demonstrate a not-for-profit purpose
- an indigenous organisation incorporated under the *Corporations (Aboriginal and Torres Strait Islander) Act 2006*
- an industry association or business chambers; or
- a co-operative, registered in Victoria under the Co-operatives National Law.

1 Most voluntary committees of management are legally incorporated as organisations through the *Crown Land (Reserves) Act 1978*. A small number of committees are unincorporated. Some committees of management of Crown land reserves are organisations incorporated through legislation other than the Crown Land Reserves Act. For further information: www.deeca.vic.gov.au/boards-and-governance/committees-of-management

2 Six alpine resorts are legally incorporated under the *Alpine Resorts (Management) Act 1997* and managed by Alpine Resorts Victoria

3.3. Auspice arrangements

Organisations that operate in a Victorian location who are not incorporated entities and/or do not have a current valid ABN, may apply using an auspice arrangement.

An auspice arrangement is where another organisation ('auspicor') agrees to enter into the grant agreement on behalf of the applicant ('auspicee') and be responsible for the acquittal of the agreement. The applicant organisation is still responsible for the delivery of the grant project. Only the auspicee can apply.

Only Victorian local governments may act as auspicors for applicants with projects in their jurisdiction. The auspicor accepts responsibility for the project and will agree to comply with all obligations under the grant agreement entered into to receive the grant.

3.4. Ineligible Applicants

Applicants that were successful under Round 1 are ineligible to apply for a project in the same town under Round 2.

The following types of applicants are not eligible to apply:

- unincorporated organisations, unless under an auspice arrangement where the auspice entity accepts legal responsibility for the grant funds (see Section 3.3)
- Australian Government or Victorian or other state government agency or body
- a for-profit company
- an individual
- a sole trader
- an incorporated trustee on behalf of a trust
- an individual partner on behalf of a partnership
- pre-school, primary and secondary schools
- an incorporated joint venture; or
- a consortia application with a lead organisation.

4. Eligible Project locations

The project must be located in one of the eligible 48 rural and regional Victorian council areas, or Alpine Resorts, or within one of the 10 interface councils of Casey City Council, Cardinia Shire Council, Hume City Council, Melton City Council, Mitchell Shire Council, Mornington Peninsula Shire Council, Nillumbik Shire Council, Whittlesea City Council, Wyndham City Council and the Yarra Ranges Shire Council (refer to Appendix 1 for full list).

The project must be located in an eligible location with a population up to 5,000 people.

The project location cannot be a 'suburb' of a regional city or interface cities (e.g., Sebastopol which is part of Ballarat) or other larger regional towns (e.g., Colac West).

Applicants are encouraged to look at the ABS Census Population Data 2021 (suburbs and localities data set: abs.gov.au/census/find-census-data/search-by-area) in relation to the population of a town/location, and also contact their relevant departmental office (see Appendix 2) if they are unclear on their location eligibility.

Applications can be submitted for projects in ineligible locations on the following basis:

- additional data or town population evidence is provided that may support further consideration of locational eligibility
- locations with a population of up to 5,500 (being 10% above the population limit) can request special consideration in acknowledgement that the population data used to assess applications (2021 Census data) may not reflect the current town population.

Applications with cross-border town implications for Victorian communities will be considered on a case-by-case basis. This is to ensure that cross-border communities can access the Tiny Towns Fund where the benefits may be shared between Victorian and South Australian or New South Wales locations.

Eligibility is assessed by the location of the **project** and not the location of the **applicant**.

The relevant department will make the final decision on what is considered to be an eligible project location under the Tiny Towns Fund.

5. What will be funded

Applicants will be asked in their application to describe a proposed project that shows a direct benefit to the town and its community through alignment with the Tiny Town Fund objectives at Section 1.2.

5.1. Eligible Activities and Expenses

The grant amount and co-contribution may be spent on eligible activities and expenditure as listed below.

The relevant department will make the final decision on what is considered to be an eligible activity and what is eligible expenditure under the Tiny Towns Fund. Grant amounts may be reduced if ineligible expenses are included as part of a project budget.

Eligible infrastructure and facilities activities include:

- refurbishment and upgrades to community facilities and buildings including halls, libraries, community centres and sporting infrastructure and facilities, and hubs that will support local people and groups to connect better
- improvements of public spaces, activity centres and street beautification that encourage use including public art, street furniture, drinking fountains and greenery, the creation of community gardens, park upgrades and dog parks
- updates to local tourism attractions such as splash parks, hiking trails, paths and playgrounds to encourage visitation
- the improvement or creation of space to support community art, creativity and cultural spaces
- development or improvement of community gathering spaces, such as community gardens, amphitheatres or BBQ facilities
- enhancements to safety, accessibility and connections into and within shopping strips and activity centres to enable access for all including accessible paths and lighting
- refurbishment and upgrades to community facilities and/or public spaces that encourage inclusion of groups such as Aboriginal and Torres Strait Islander Victorians, people living with disability, LGBTQIA+ communities, and people from culturally and linguistically diverse (CALD) backgrounds
- planning projects, including community infrastructure feasibility plans leading to activation of community projects
- recovery projects to help communities recover from economic shocks such as bushfire, storms or industry closures and job losses.

Eligible community capacity building activities:

- networking and relationship building activities and projects that promote participation in community life such as community arts projects, community building days and community volunteer projects
- activities and projects that support community building and inclusion through celebrating culture, embracing diversity and building community cohesion and connection
- projects that support Traditional Owner communities and groups to enhance and promote Aboriginal and Torres Strait Islander culture, community and economic development, participation and leadership.

Trade services costs related to infrastructure and facilities upgrade, installation and development can be claimed as part of the grant amount provided the business/service provider has complied with all relevant permits, laws and regulations as applicable (for example, using licensed electricians).

Applications that request funding for activities that are part of a larger existing project that has previously received government funding for an earlier stage may still be eligible, as long as funding requested from this program is for new activities that have not been undertaken and do not duplicate expenses paid for with previous funding. This is not considered retrospective or duplicate funding.

5.2. Ineligible Activities and Expenses

The relevant department will make the final decision on what is considered to be an ineligible activity and what is ineligible expenditure under the Tiny Towns Fund.

The grant amount and co-contribution may not be spent on the following ineligible activities and expenditure:

- requests for retrospective funding where projects are completed or have commenced prior to receiving funding approval
- activities that are already supported by other Victorian Government funding (other than additional stages or separate discrete components of a larger overall project, as mentioned in section 5.1)
- single purchase of appliances such as fridges, ovens and other kitchen equipment (unless part of a broader refurbishment or upgrade project)
- routine replacement, minor upgrade or purchase of mobile plant and equipment (e.g., trailers, lawnmowers and vehicles, computers and hardware)
- single purchase of furnishings for general use such as tables and chairs (unless part of a broader upgrade or renovation project)
- the purchase of land and/or buildings
- operational expenditure, including existing staff costs, communications, travel, entertainment, accommodation and office equipment
- basic and routine professional services including legal and accounting fees
- building routine websites, sales and promotional activities, marketing or communications campaigns
- clothing (except for protective clothing used in projects)
- projects requiring ongoing funding from the Victorian Government when completed
- GST is an ineligible expense for organisations registered for GST.

5.3. Costings of expenses and GST

For organisations not registered for GST, the cost of GST **can be included** in the grant project expenses budget.

For organisations that are registered for GST, the cost of the GST **must be excluded** from the proposed budget. This means if project expenses are costed at $6,600 including $600 of GST, then the costs must reflect the excluded GST amount of $6,000.

5.4. Project Timeline

Projects must be completed within 18 months from the execution of the grant agreement.

Applicants will be required to supply project start and end dates and preferred milestone due dates and proposed key deliverables as part of their application.

6. Key Dates

Grant Applications Open Date:	26 August 2024
Grant Applications Close Date:	25 October 2024
Assessment:	November 2024 – February 2025
Announcements from:	March 2025
Project completion:	Within 18 months from project approval

7. Applications

Priority will be given to applications for projects in towns that were not successful in Round 1. This aims to increase geographic spread and equity of funding across Victoria.

In addition, applicants that were successful under Round 1 will be ineligible to apply for a project in the same town under Round 2.

An applicant can submit multiple applications within Round 2, however given that individual towns can receive a maximum funding amount of $50,000, towns with multiple projects and multiple potential applicants should work together to submit only one or more priority project/s up to this maximum funding amount.

Each project is required to have its own application (no 'multi-town' applications).

Applications must be submitted no later than 5:00 pm on 25 October 2024. Please note that late applications will not be accepted.

Applications that are still in 'draft' and have not been submitted by the closing date will not be assessed.

Applicants are encouraged to contact their relevant RDV office or the Suburbs Team to discuss their project if needed (see contact details at Appendix 2).

7.1. Preparing an application

Applicants should undertake the following steps to apply:

- carefully read these Program Guidelines (and 'Frequently Asked Questions' for the Tiny Towns Fund)
- compile necessary supporting documents to apply as detailed in the 'Documentation and Information Requirements' below
- submit an application online via the 'Apply now' button on the Tiny Towns Fund page that can be accessed via the RDV and Suburbs Team websites
- ensure an email confirmation of application submission is received by checking your nominated email account and check spam/junk mail if confirmation email cannot be seen in your inbox
- confirm submission of the application by checking your nominated email address for the confirmation email (or spam/junk mail).

For guidance on what information you should include in your application form, please visit the Tiny Towns Fund page on the RDV or Suburbs Team websites.

7.2. Documentation and Information Requirements

Applicants will be asked to provide supporting documents to strengthen the application. Please note:

- not all types of application support documents will be appropriate for each project
- information provided should be concise and directly support the proposal
- supporting material provided through links to non-public websites, or platforms where materials can be edited after submission will not be assessed
- the relevant department may contact an applicant to obtain further information where there is minor clarification required on submitted evidence
- an application may be deemed ineligible due to insufficient supporting documentation.

Document Type	Description	Requirement
Evidence of main budget costs	• Cost estimates based on evidence where possible (e.g., may include quotations for goods and services to be purchased). • It is recommended that applicants factor a 3 to 5 percent contingency allowance into their cost estimation. • See Section 5.3 for note on GST.	Mandatory
Evidence of co-contribution funds	Co-contribution of funds cannot come from other Victorian Government programs or funding. • Written confirmation from the applicant organisation's board or authorised representative that the organisation can undertake the project and meet the required co-contribution amount **and/or**, • A bank statement showing sufficient cash in the organisation's bank account to cover the co-contribution **and/or**, • Written confirmation from another organisation confirming its contribution towards the project. If the applicant does not provide this evidence, the application is likely to be deemed ineligible.	Mandatory
Letters of support	• Evidence of support for the project where relevant, for example from local councils, local business, tourism associations and Traditional Owner organisations.	Optional
Approvals and permits	• Identification of any permissions, permits, consents, licences, plans, certificates and approvals that are required or desirable to obtain to commence, carry out and complete the Project and the expected time frame for obtaining them. • Evidence of support from the appropriate government authority, facility owner or landowner to use or upgrade the land/facility for the project if the organisation is not the owner of the land/facility.	Mandatory where applicable
Auspice information	• The application must include written confirmation from a senior position within the auspice organisation that they have reviewed the application and agree to it, and that they will be responsible for the acquittal of the grant (for example - Chief Executive Officer).	If applicable

8. Assessment

The following assessment process will be undertaken:

- All applications will be reviewed against the eligibility criteria (Section 8.1).
- Applications that meet the eligibility criteria will be assessed through a multi-stage assessment process, including against the assessment criteria in Section 8.1.
- Approval of a lesser amount than applied for may occur if part of the expenditure is deemed ineligible.
- Applicants will receive an email advising of the outcome of an application.

In making recommendations, the relevant department will consider the funding cap for each town ($50,000) and the spread of funding across eligible areas of Victoria, to ensure that the benefits of the Tiny Towns Fund are shared across communities and geographies.

Funding recommendations will be made to either the Minister for Regional Development or the Minister for the Suburbs for final decision depending on the location of the project.

8.1. Assessment criteria

Eligible applications will be assessed on how well they meet the assessment criteria as outlined below. All supplementary attachments and information provided as part of the application will be taken into consideration during the assessment process.

Eligibility Criteria	Considerations	Requirement
Applicant is an eligible entity	• Eligible entity check	Mandatory
Project eligibility	• The project is an eligible activity and expense as per Section 5.1	Mandatory
Location eligibility	• The project is located in a town of up to 5,000 people in an eligible council area (see Appendix 1) – Population data could be obtained from recent ABS Census Population Data 2021 (abs.gov.au/census/find-census-data/search-by-area). – Applicants are also encouraged to contact their relevant departmental office (see Appendix 2) if they are unclear on their location eligibility. • Project must be located in a public space that allows public access (i.e., not residential).	Mandatory
Evidence confirming co-contribution sources	• Evidence confirming co-contribution funding sources that demonstrates, to the satisfaction of the relevant department, that the applicant has sufficient funds available for the required co-contribution amount for the project.	Mandatory

Assessment Criteria	Considerations	Weighting
Project alignment Project demonstrates alignment with the Tiny Towns Fund outcomes (Section 1.3)	The application demonstrates: • how well the project aligns with the Tiny Towns Fund outcomes as listed in Section 1.3 • how the project has local impact and community benefit. E.g., how the project is focused on supporting First Peoples, accessibility, inclusion, and delivering on economic, social and environmental and/or sport and wellbeing outcomes • how the project encourages and supports economic development outcomes for towns and communities.	40%
Demand and need for the project The local opportunity, need or challenge the project is looking to address, the project's feasibility and likely future use.	The extent to which the applicant: • identifies, responds to and addresses an opportunity, need or challenge relevant to the town • demonstrate project need, for example through community engagement or support through local stakeholders.	30%
Project readiness and capability of the applicant to implement and manage the project	The extent to which the applicant can demonstrate: • the project is ready to proceed and has identified outcomes, timelines, budget and delivery risks • that the applicant possesses the skills and capabilities to deliver the project • any required approvals are either in place or have an appropriate pathway to be achieved (if applicable).	20%
Value for money	The extent to which the applicant can demonstrate: • costings for the project are reasonable and based on sound estimates, such as quotes • inability to fund the project from other revenue streams or grant programs.	10%

8.2. Applicant checks

Applicants may be subject to due diligence assessments to enable the relevant department to assess financial and other non-financial risks associated with the application. Outcomes from such assessments may be considered in any decision to recommend or award a grant and in contracting with successful applicants. Such checks may include:

- the potential for reputational risk to the State
- where the proposal has already been fully funded by the applicant through other means
- the delivery performance of other grants previously contracted with the Victorian Government
- business regulator check.

The relevant department may, at any time, remove an applicant from the application and assessment process, if in the relevant department's opinion, association with the applicant may bring the relevant department, a Minister or the State of Victoria into disrepute.

Business regulator check

A business regulator check may be undertaken to verify business details provided with the Australian Business Register, Australian Securities and Investment Commission, Australian Charities and Not-for-profits Commissioner, Consumer Affairs Victoria and/or other applicable regulator.

9. Conditions of Funding

Successful applicants will be invited to enter into a legally binding grant agreement with the State of Victoria as represented by either the Department of Jobs, Skills, Industry and Regions or the Department of Transport and Planning, depending on the location of the project.

An offer of funding is not binding on the relevant department unless and until both the relevant department and the applicant execute the grant agreement.

The project must not commence until the grant agreement has been executed (signed) by both the relevant department and the applicant.

The grant agreement details all funding obligations and conditions such as:

- payments
- funding use
- grant activity deliverables
- monitoring and milestones
- project outcomes
- reporting and acquittals
- audit
- termination and refund conditions.

Once the grant agreement has been executed, the grant recipient (successful applicant) will be required to commence the project within the agreed timeframe. If a recipient does not commence the project by the commencement date, the relevant department may in its absolute discretion terminate the grant agreement.

9.1. Publicity/ acknowledgement of support

The relevant department requires grant recipients to acknowledge the Victorian Government's support by using the Victoria State Government logo or relevant government entity logo under the title 'supported by' on promotional materials for the grant project.

Acknowledgement of the Victorian Government's support in promotional material will depend on the grant given and will be specified in the grant agreement, e.g., required representation on channels or collateral such as websites, signage, advertisements, and brochures. Where required, the grant recipient will be supplied a logo suite and associated brand guidelines, as well as a guide on how to acknowledge government support.

The relevant department may include the name of the recipient organisation in its annual report.

Recipients must obtain written confirmation from the relevant department of a successful application before making public announcements about receiving the grant. The relevant department may promote the benefits of the grant and the State's support for the project, and recipients must cooperate with the relevant department in promoting the Tiny Towns Fund. These requirements will form part of the Grant Agreement with successful applicants.

9.2. Program Surveys

As a condition of funding, grant recipients will be required to participate in evaluation activities. This may include completing surveys throughout the delivery of the funded project and for a nominated period after project completion to measure progress towards achieving outcomes.

Evaluation is critical to the Victorian Government in understanding the impact of the Tiny Towns Fund, supporting continuous improvement in program design and delivery, and for delivering effective outcomes for Victoria.

10. Privacy Statement

Any personal information provided in an application for this program will be collected and used for the purposes of assessing eligibility, program administration, program review and evaluation.

The relevant department completes a range of eligibility assessments that may include data matching to clarify the accuracy and quality of information supplied. This is part of our auditing and monitoring processes and for confirming eligibility across this program.

In the assessment of an application, it may be necessary to share personal information with State and Commonwealth Government departments and agencies, as well as other external experts. If personal information about a third party is included in the application, the applicant must ensure the third party is aware of and consents to the contents of this privacy statement.

The relevant department collects demographic information for economic reporting purposes. No personal information is used in reporting; all reports are presented with aggregated data.

Any personal information about the applicant or a third party will be collected, held, managed, used, disclosed, or transferred in accordance with the provisions of the *Privacy and Data Protection Act 2014* (Vic) and other applicable laws.

For enquiries about access or correction of personal information, contact the relevant Regional Development Victoria office or the Suburbs Team (Appendix 2). Other concerns regarding the privacy of personal information, can be emailed to the Privacy Unit at privacy@ecodev.vic.gov.au. The relevant department's privacy policy can be made available by emailing the Privacy Unit.

11. Terms of Applying

11.1. Department Probity and Decision Making

The Victorian Government makes every effort to ensure the grant application and assessment process is fair and undertaken in line wit the published guidelines.

The decisions on all matters on recommending and awarding of the grant funding is at the absolute discretion of the relevant Minister and relevant department. This includes not making any funding available or approving a lesser amount than that applied for.

These guidelines and the application terms may be changed from time to time, as appropriate.

The relevant department may request an applicant provide further information should it be necessary, to assess an application against the Tiny Town Fund's policy objectives.

Victorian Government staff are required to act in accordance with the Code of Conduct for Victorian Public Service Employees (Section 61) issued under the *Public Administration Act 2004* (Vic), including processes set out to avoid conflicts of interest. This includes an obligation to avoid conflicts of interest wherever possible and declare and manage any conflicts of interest that cannot be avoided.

11.2. Complaints and feedback

Any complaints or feedback you have about this grant opportunity may be made in relation to:

- the timeliness of the process
- communication provided by the relevant department
- adherence to the published program guidelines.

You can send your written feedback to your relevant Regional Development Victoria office or the Suburbs Team (Appendix 2). The department aims to respond to complaints and feedback within 28 days.

11.3. Conflict of interest

A conflict of interest is a situation in which someone in a position of trust or influence has competing professional or personal interests.

Applicants must advise DJSIR or DTP of any real or perceived conflict of interest relating to a project for which it has applied for funding.

11.4. Information only

Any discussions you may have with your RDV or the Suburbs Team representative are for information only, and do not constitute advice.

Applicants should seek independent advice before making an application or entering into a grant agreement.

Appendix 1

Table 1: The project must be located in an eligible location with a population of under 5,000 people in one of the Victorian council areas or Alpine Resorts below.

Regional city and interface councils	Rural councils and alpine resorts	Rural councils and alpine resorts
Ballarat	Alpine	Mitchell*
Greater Bendigo	Ararat	Moira
Greater Geelong	Bass Coast	Moorabool
Greater Shepparton	Baw Baw	Mount Alexander
Horsham	Benalla	Moyne
Latrobe	Buloke	Mt Baw Baw
Mildura	Campaspe	Mt Buller
Wangaratta	Central Goldfields	Mt Hotham
Warrnambool	Colac-Otway	Mt Stirling
Wodonga	Corangamite	Murrindindi
Casey	East Gippsland	Northern Grampians
Cardinia	Falls Creek	Pyrenees
Hume	Gannawarra	Queenscliffe
Melton	Glenelg	South Gippsland
Mitchell*	Golden Plains	Southern Grampians
Mornington Peninsula	Hepburn	Strathbogie
Nillumbik	Hindmarsh	Surf Coast
Whittlesea	Indigo	Swan Hill
Wyndham	Lake Mountain	Towong
Yarra Ranges	Loddon	Wellington
	Macedon Ranges	West Wimmera
	Mansfield	Yarriambiack

*Please note Mitchell Shire Council is both an interface Council and a Rural Council.

Appendix 2

Contact details of Regional Development Victoria (DJSIR) and the Suburbs Team (DTP)

Note: Some regional offices may be closed or operating different opening hours. The preferred method of contact is via telephone or email.

Location	Street address	Phone	Email
Ballarat	300-304 Mair Street Ballarat VIC 3350	03 5327 2800	information.ballarat@rdv.vic.gov.au
Bendigo	Level 2, Galkangu 189-229 Lyttleton Tce Bendigo VIC 3550	1800 950 146	information.loddonmallee@rdv.vic.gov.au
Geelong	Federal Mills, 33 Mackey Street, North Geelong VIC 3215	1800 950 145	information.geelong@rdv.vic.gov.au
Horsham	110 Natimuk Road Horsham VIC 3400	03 4344 3111	information.horsham@rdv.vic.gov.au
Mildura	Cnr. Koorlong Ave and 11th Street 308-390 Koorlong Ave Irymple VIC 3498	1800 950 146	information.loddonmallee@rdv.vic.gov.au
Portland	13A Richmond Street Portland VIC 3305	03 9623 1300	information.portland@rdv.vic.gov.au
Shepparton	409-415 Wyndham Street Shepparton VIC 3630	1800 878 963	information.hume@rdv.vic.gov.au
Morwell	Latrobe Valley GovHub 65 Church Street Morwell VIC 3840	1800 325 217	information.gippsland@rdv.vic.gov.au
Wangaratta	Wangaratta Government Centre 1st Floor 62 Ovens Street Wangaratta VC 3677	1800 878 963	information.hume@rdv.vic.gov.au
Warrnambool	703–709 Raglan Parade Warrnambool VIC 3280	1800 950 145	information.warrnambool@rdv.vic.gov.au
Wodonga	111–113 Hume Street Wodonga VIC 3690	1800 878 963	information.hume@rdv.vic.gov.au
Interface Local Government Areas	1 Spring Street, Melbourne VIC 3000	N/A	revitalisation.programs@ecodev.vic.gov.au
Customer Contact Centre Team	Open 9am to 5pm, (Monday to Friday)	1800 878 969	

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